

Brewood Village Community Council AGM

CHAIRMAN & TRUSTEES ANNUAL REPORT FOR PERIOD 1st JANUARY 2020 to 31st DECEMBER 2020

This was a period of time that the hall will never forget - the last event held at the hall this year was a music event on 6th March in line with the government Covid directives. The Jubilee Hall remained closed for the rest of this period. Luckily Cynthia, (Treasurer) was able to apply for local and national grants to help with the financing of the Hall. Staff were 'furloughed'. Without these grants and financial support the Jubilee Hall would not have survived this period of time. This report basically looks back at 2020, what we've needed to do, what we've done and where we go from here. The year was dominated by the implementation of the government guidance with regard to 'living and working with Covid 19'.

This time was used to repair, improve or maintain essential areas of the JH but, we, the committee, still recognised and understood that we could not implement all the upgrades and improvements. There were financial constraints that had to be adhered to. We could only prioritise what needed to be done, in order of necessity and affordability. It was during this period that the hall roof needed some essential maintenance as it was leaking badly in a couple of places.

Building and Maintenance: (1) Car Park

Again, improvements have been made to the car park; a few pot holes had been gouged up by the Blakemore's vehicles continual use of the car park to access the rear of the Spar shop and another "trough" had developed. Once again, this has now been rectified by Wayne Sisson. Thank you, Wayne.

(2) Hall

The hall roof was a major project. After inspection, it became apparent that both the main hall roof and the concrete roof desperately needed completely recovering. This was entirely financed by a grant which was gratefully received

(3) Bookings and Entertainment

(a) This was badly disrupted by the Covid 19 pandemic and after March 2020 all bookings were with either cancelled or rescheduled for 2021.

(4) Bar

(a) There must be a big 'Thank You' to Kim Sisson, our bar manager/licensee and husband Wayne for taking on the bar and supervision of the events. Together, they continue to improve the bar and its facilities. It has been transformed from what it was.

(b) Also during this period of 'Lock down', they cleverly advertised locally on Facebook, beers and stock, that due to the Jubilee Hall being closed, were due to go out of date. From this, the hall was able to recoup some funds.

(5) Staffing

(a) There were no staffing issues at this present time. Due to all staff being 'furloughed' due to Covid 19

(6) Finance

(a) The Treasurer, Cynthia Heath, will outline in more detail in her report, last year's expenditure and any known additional costs we are facing in the next 12 months.

(7) Rates for Hire of the Jubilee Hall

(a) A small increase in the rates to the hire of the hall for the main room and the 'Angel Room', in line with the requests of the users at the last AGM, has been implemented and will be outlined in more detail by the Treasurer in her report.

(8) Future Plans

Our future plans remain the same as last year and there are a number of projects and improvements to the hall that have been discussed by the Executive Committee and are currently being considered for future implementation depending on funds available and any other grants that we may apply for. These include fitting new toilet cubicles and new flooring - to mention just a couple.

Another special thank you must go to Cynthia Heath, our Treasurer for her professionalism, persistence and perseverance in collecting funds and applying for grants. Without her action, the Jubilee Hall would not have survived this very difficult time.

The Treasurer's job is a time consuming and, very often, thankless task at times but I must point out to you all that without Cynthia in this position, we would not have a Jubilee Hall. Thank you once again Cynthia for doing a great job. Finally, I would like to formally thank all the Officers, the Executive Committee, the Affiliated/Regular users and Jubilee Hall staff, for all the hard work and continued support that has been given over this period during this extremely difficult time.

We, the BVCC, thank you all. **Angus Parker Honorary Chairman. BVCC September 2021**

BREWOOD VILLAGE COMMUNITY COUNCIL

Income & Expenditure Accounts for year ending 31st December 2020

All unrestricted funds

INCOME		2020	2019	2018	2017
[1]	4000 Hire of Hall & Equipment - regulars	4832	19899	16535	14896
[2]	4001 Hall Hire - one-offs	235	6641	4959	5574
[3]	4002 Bar Income	9167	27399	21011	19772
	4003 Affiliation Fees	640	800	720	610
[4]	4004 Films	1417	5570	4641	1995
[5]	4005 Donation & Grants Received	24952	5880	4080	4843
[6]	4006 Fund Raising Events	600	238		300
	4007 Storage	140	136	99	106
[7]	4008 Sundry Income	102	100	586	92
	TOTAL INCOME	42085	66663	52631	48188
DIRECT CHARITABLE EXPENDITURE					
[8]	5000 Bar Purchases	5333	17007	10544	7640
	5001 Bar Contracts	2101	3980	3558	2797
	5002 Cleaning Costs	441	466	796	613
[9]	5003 Repairs & Renewals	12564	5472	6818	1728
	5004 Heat, Light, Water	2868	4829	4165	3767
10]	5005 Insurance	1663	1576	1527	1459
	5006 Contracts	12833	13109	12452	13510
[11]	5007 Films	666	3180	2565	1582
	5008 Stationery & Print	15	118	42	273
	5009 Refunds	469		121	529
[12]	5010 Sundry Expenses	3271	12276	5577	2589
	7603 Payroll Fees	263	220	225	228
	TOTAL EXPENDITURE	42486	62233	48390	36715
	EXCESS OF INCOME OVER EXPENDITURE	-401	4430	4241	11473
Balance Sheet as at 31/12/2019. All unrestricted funds					
Accumulated Fund					
	Balance Brought Forward	29687	25277	19509	9586
	Excess of Income over Expenditure for year	-401	4430	4241	11473
	Previous year adj.			1527	
	Total Funds	29286	29707	25277	21059
Represented by the following Assets					
Short Term Assets					
[13]	Debtors & Prepayments	-108	525	158	993
	Cash at Bank	25861	25380	21881	18537
	Cash in Hand	700	715	500	500
	Bar Stock	2879	3851	2738	1029
		29332	30471	25277	21059
Less Liabilities					
[14]	Creditors	46	764	0	0
	Net Assets	29286	29707	25277	21059

Independent Examiner's report to the Brewood Community Council Board of Management .

This report on the financial statements of the Community Council for the year ended 31 December 2020 is in respect of an examination carried out in accordance normal accounting practises.

Respective responsibilities of the Community Council and the examiner.

As members of the Community Council you are responsible for the preparation of the financial statements. It is my responsibility to issue this report on those financial statements. **Basis of this report**

My examination includes a review of the accounting records kept by the Community Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements to prepare financial statements, which accord with the accounting records and comply with normal accounting requirements have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached



20/04/2021

A W Bradley, Richmond House, The Saplings, Penkridge