

Trustee Annual Report

For the Period: 1st July 2024 to 30th June 2025

1. Reference and Administrative Details

- **Charity Name: Knowbury Memorial Hall**
- **Registered Charity Number: 522538**
- **Principal Address: Caynham Rd, Knowbury, Ludlow SY8 3JL**

Current Trustees:

- **Tamzin Richardson (Chair)**
- **Juliet Briggs (Treasurer)**
- **Ann Denise Bowen (Secretary)**
- **Sharon McDonald**
- **Tony Hayward**
- **Kenneth Priestman**
- **Alison Weaver**
- **Christine Brittain**
- **Peter McDonald**
- **Hywel Pothecary**
- **Julian Richardson**
- **Amy Gill**
- **Dorothy Bromley (Lifetime President)**

2. Structure, and Management

Organisational Structure The board of trustees meets monthly to manage the affairs of the charity. Day-to-day operations are managed by trustees who report directly to the board. Volunteers also assist.

Trustee Recruitment and Appointment Trustees are welcome to apply at any time, If we are specifically looking for new members. The process includes:

- **Advertising:** Requirements are posted on local social media, via newsletter, word of mouth & posters
- **Interested Parties:** Prospective trustees are invited to ask any questions they have with existing members; we also discuss the charity's goals.
- **Appointment:** New trustees are appointed by a majority vote of the current board and provided with a copy of our internal procedures 'Terms of Reference'

3. Objectives and Activities

Summary of Objects The objects of the charity as set out in its governing document are:

Knowbury Memorial Hall is a vibrant and well-equipped community venue available for private hire. Managed by a dedicated committee, the hall serves as a hub for various events, from social gatherings to educational workshops. Our mission is to provide a welcoming space for the community to come together and engage in enriching activities. We take pride in offering a versatile and inviting environment for all.

Main Activities in the Year To achieve these objectives, the charity has focused on:

- **Social Gatherings**
- **Coffee Mornings**
- **Breakfast Morning**
- **Larger Functions**
- **Christmas Activities**
- **Fireworks Display**

4. Achievements and Performance

Public Benefit The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. The charity provides a public benefit by providing a warm welcoming environment providing pre-arranged activities along with well equipped & well-maintained facility to be hired for private events, fitness classes etc:- by the wider community.

5. Financial Review

Financial Position The charity's total income for the year was £30256 while total expenditure was £27316. The charity currently holds £12803 in unrestricted funds and £16250 in restricted funds.

Declaration The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

T Richardson

Tamzin Richardson : Chair Date: 23/4/26

Date	Description	Bank	Quiz	Bonfire	Parish	Interest	Keep	Xmas
		inc Cash	Night	Night	Council &	Elections	Fit	Fayre
	TOTALS	30256.88	1909.49	2739.69	518.00	569.72	2038.00	994.39
1/7/24	Cleobury Mortimer Tiny Tots	10.00						
1/7/24	Interest Accrual Reverse	-495.00				-495.00		
8/7/24	Bar Sales- Committee Mtg	10.50						
8/7/24	Shropshire Council - GE	176.00			176.00			
8/7/24	Ann Meredith Booking	44.00						
8/7/24	Lower Farden Water Mtg	33.00						
12/7/24	July Quiz Night - Paypal	97.37	97.37					
12/7/24	July Quiz Night - Cash	280.93	280.93					
15/7/24	N Flowers /Naomi Cook Party	20.00						
19/7/24	Sale of Play Eqpt	150.00						
19/7/24	C Davies Deposit	20.00						
20/7/24	Ticket Sales - Alan Williams	740.00						
20/7/24	Alan Williams - Bar Sales	834.09						
25/7/24	WD Elliott July	66.00						
30/7/24	Dance Classes July	180.00					180.00	
1/8/24	Quiz Night August Cash	300.11	300.11					
5/8/24	C Davies Deposit	35.00						
6/8/24	Heather Watkins Ludlow Farmers	33.00						
8/8/24	Table Tennis	15.00						
20/8/24	WD Elliott August	66.00						
27/8/24	Dance Classes August	147.00					147.00	
9/9/24	Sept Quiz - Paypal	63.09	63.09					
9/9/24	SL Baker Deposit	44.00						
4/9/24	Table Tennis	11.00						
5/9/24	Sept Quiz - Cash	341.21	341.21					
18/9/24	Table Tennis	23.00						
16/9/24	Paypal Bar Takings Meeting	17.68	17.68					
17/9/24	Christmas Fayre Little Carpenter	10.00						10.00
18/9/24	Christmas Fayre M Rounds	10.00						10.00
18/9/24	Christmas Fayre D Sparks	10.00						10.00
25/9/24	Home Education	31.00						

25/9/24	Home Education	31.00					
25/9/24	Christmas Fayre CJ Mclean	10.00					10.00
23/9/24	Bar Sales- Community Day	10.81					
25/9/24	Mann & Speedy	166.50					
27/9/24	WD Elliott Sept fee	66.00					
27/9/24	David Lann Nannas	10.00					10.00
27/9/24	R & D Jewell LTD	55.00					
30/9/24	JA Fennell	10.00					10.00
30/9/24	Paypal Bar Christening	6.88					
29/9/24	Cash Christening Bar Sales	58.00					
30/9/24	Bonfire Tickets	16.00		16.00			
30/9/24	Table Tennis	15.00					
1/10/24	Refund damage deposit Mann & Speedy	-100.00					
30/9/24	Dance Classes Sept	213.00				213.00	
9/10/24	Table Tennis	31.00					
14/10/24	Bonfire Tickets	140.00		140.00			
14/10/24	Ann Lowe Party	69.00					
14/10/24	R & D Jewell LTD Donation	50.00					
14/10/24	Committee Mtg 14/10 Bar Sales	10.50					
15/10/24	Jenny Hind	10.00					10.00
15/10/24	Clifford Smith	10.00					10.00
15/10/24	Heather Cooper	5.00					5.00
16/10/24	Table Tennis	42.00					
21/10/24	Paypal - Bonfire Tickets	89.70		89.70			
23/10/24	Table Tennis	15.00					
23/10/24	Home Education	31.00					
25/10/24	L&R Money	15.00					15.00
30/10/24	Table Tennis	22.00					
30/10/24	Georgia Moss Kids Party	192.00					
30/10/24	Y Wholey Wreaths	25.00					

		31.00										31.00
												10.00
						10.81						10.81
	166.50											166.50
							66.00					66.00
												10.00
	55.00											55.00
												10.00
						6.88						6.88
						58.00						58.00
												16.00
								15.00				15.00
	-100.00											-100.00
												213.00
								31.00				31.00
												140.00
	69.00											69.00
				50.00								50.00
						10.50						10.50
												10.00
												10.00
												5.00
								42.00				42.00
												89.70
								15.00				15.00
		31.00										31.00
												15.00
								22.00				22.00
	192.00											192.00
										25.00		25.00

Knowbury Memorial Hall Treasurers Report at 30th Jun

	Actual
EXPENSES TOTALS	27214.54
Repairs & Maintainance	1774.58
Exceptional R&M inc Kitchen	7170.39
Hall Cleaning	889.31
Xmas Fayre	125.61
Heating Oil	490.38
Electricity	944.86
Water	284.11
Insurance	979.84
Licencing & Subscriptions	388.81
Notices	264.73
Sundry Expenditure inc Furniture	2278.62
Bar stock	6330.01
Event Expenditure inc Xmas Fayre	365.03
Donations to Playground Fund	470.00
Bonfire Night inc Fireworks	1475.14
Other inc Burns Night/Masked Ball	2983.12

INCOME TOTALS	30256.88
Quiz Night	1909.49
Bonfire Night	2739.69
Interest	569.72
Keep Fit/Dance Classes	2038.00
Xmas Fayre	994.39
Alan Smith Gig	1574.09
General & Licensed Letting	2238.35
Home Education	593.00
Sundry Income	150.00
Grants or Donations	389.50
Wayleaves	49.05
Bar Sales	10855.38
Craft Club	198.00
Table Tennis/Pickleball	762.15
Event - Masked Ball (ticket sales)	1854.03
Event - Burns Night (ticket sales)	2037.04
Other Events	787.00
Parish Council Meetings & Elections	518.00
	<u>30256.88</u>

ie 2025

INCOME	30256.88
Expenses	27214.54
-----	-----
Profit or Loss	3042.34
-----	-----
Funds brought forward	26494.33
Funds carried forward	<u>29536.67</u>
Represented by:	
Bank Statement	28868.33
Add	
Payment in advance for Bar	100.00
Plus	
Payments not credited	0.00
Interest Accrual	
Cash held by Juliet	525.10
Cash, Float held by Dave	23.24
Petty Cash held by Secretary	20.00
Donations Box	0.00
Final Balance	<u>29536.67</u>

KNOWBURY MEMORIAL HALL ACCOUNTS -----BALANCE SHEET

Statement of Assets & Liabilities as at 30/6/25

Accumulated Funds	2024	2025	Monetary Assets	2024
	£	£		£
Opening	26447.57	26494.33	Lloyds Bank:	
Movement	47.76	3042.34	Deposit Account	17000.00
Closing	26494.33	29536.67	Current Account	8382.49
			Items not credited	80.00
			Add Paid in advance 7/4/25 for bar purchases	0
			Retained Petty Cash	536.84
			Interest Accrual	495.00
TOTAL FUNDS	26494.33	29536.67	TOTAL MONIES	26494.33

2025

£

16064.72

12803.61

0.00

100.00

568.34

0.00

29536.67

Fixed Costs

Hall Cleaning	889.31		
Heating Oil	490.38		
Electricity	944.86		
Water	284.11		
Insurance	979.84		
Licencing & Subscriptions	388.81		
Notices	264.73	4242.04	16%

Variable Costs

Repairs & Maintainance	1774.58		Some of thi
Exceptional R&M inc Kitchen	7170.39		Some of thi
Xmas Fayre	125.61		
Sundry Expenditure inc Furniture	2278.62		Some of thi
Bar stock	6330.01		
Event Expenditure inc Xmas Fayre	2310.17		
Other inc Burns Night/Masked Ball	2983.12	22972.50	84% Some of thi

Total Costs 24/25

27214.54 100%

is cost will be incurred regardless of the level of activity

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2 Table Tennis Tables + Nets & ancillary eqpt
2 Speakers + PA System + Stands,Cables and Learning Loop
2 Wireless Mics + 4 wired mics
Hoover,Floor Cleaner/Henry Hoover and associated cleaning eqpt
2 Portable Heaters
3 Ladders
Extension Cable
1000 Watt Spotlight
5 Crash Mats
Fridge
Cooker
Dishwasher
Microwave
Urn
2 Kettles
Fridge/Freezer
Safe
Electric Till
Gazebo
Skittle Set
Tables & Chairs
Childrens Toys
Xmas Decorations
2 Bins

NEEDS UPDATING

Cash Movement	£
opening Balance	0.00
Table Tennis	15.00
Tesco Dave - Strongbow August	-8.00
Transfer to cashbox	-7.00
Table Tennis 4/9	11.00
Transfer to cashbox	-11.00
Table Tennis 11/9	13.00
Table Tennis 18/9	10.00
Transfer to cashbox	-23.00
Table Tennis 30/9	15.00
Table Tennis 9/10	31.00
Transfer to cashbox	-46.00
Table Tennis 16/10	42.00
Table Tennis 23/10	15.00
Table Tennis 30/10	22.00
Transfer to cashbox	-79.00
Bonfire night ticket sales	164.00
Table Tennis 3/11	40.00
Transfer to cashbox	-204.00
Table Tennis - Charlie	13.15
Toy Sales Xmas Fayre	10.00
Table Tennis 20/11	12.00
Transfer to cashbox	-35.15
Table Tennis 25/11	10.00
Table Tennis 2/12	15.00
Toy Sales	30.00
Transfer to cashbox	-55.00
Table Tennis 11/12	10.00
Table Tennis 18/2 & 8/1	24.00
Table Tennis 15/1	14.00
Transfer to cashbox	-48.00
Table Tennis 28/1	15.00
Table Tennis 29/1	15.00
Transfer to cashbox	-30.00
Table Tennis/Pickleball 26/2	20.00
Table Tennis 5/3	8.00
Pickleball 12/3	20.00
Transfer to cashbox	-48.00
Table Tennis - Charlie	15.00
Pickleball 26/3	24.00
Reimburse Allison Sainsburys Bar Restock	-21.00
Table Tennis	35.00
Transfer to cashbox	-53.00
Pickleball 23/4	18.00
Masking Tape	-5.90
Pickleball 30/4	22.00
Transfer to cashbox	-34.10

Total **0.00**

Bar Float opening balance	516.84
Transfer to Bank 1/7	-430.00
Bar Sales- Committee Meeting 8/7	10.50
Ann Meredith - Booking	44.00
Ticket Sales Gig	740.00
July Quiz Cash	280.93
Transfer to Bank 21/7 Bacs	-500.00
Alan Williams Gig Raffle & Bar Sales	834.09
Pay Alan Williams	-175.00
Transfer to bank	-1200.00
Sale of out of date bar stock - Denise	12.00
August Quiz Night	300.11
Transfer to Bank	-180.20
Transfer to Bank Bacs	-153.00
Transfer from Table Tennis	7.00
Transfer from Table Tennis	11.00
September Quiz	341.21
Tamzin Gin Tesco	-16.50
Transfer to Bank	-350.00
Transfer from Table Tennis	23.00
Bonfire Tickets	16.00
Christening Bar Sales	58.00
Bonfire Tickets	140.00
Party Anne Lowe	69.00
Donation	50.00
Bar Sales- Committee Meeting 14/10	10.50

Transfer from Table Tennis	46.00
Transfer from Table Tennis	79.00
Bonfire Tickets	440.00
Bonfire Tickets & Kids Toys on night	804.40
Bonfire BBQ	398.00
Bonfire Bar	559.00
Bonfire Field Hire	-5.00
Transfer to Bank	-2500.00
Georgia Moss Party Bar Sales	144.70
Transfer from Table Tennis	204.00
Quiz Night November	342.20
Transfer to bank	-550.00
Bonfire Tickets	24.00
Xmas Fayre vendors	20.00
Xmas Fayre proceeds	647.30
Xmas Fayre proceeds	64.45
Transfer from table tennis	35.15
Transfer to bank	-810.00
Transfer to bank Bacs	-100.00
Transfer from table tennis	55.00
Transfer to bank Bacs	-100.00
Sainsburys- Napkins Dave	-3.50
December Quiz Bar & Raffle	250.90
Transfer to Bank	-314.00
Piano Tuning	-40.00
Carol Singing Cash Sales	17.80
Carol Singing Mulled Wine/Food Jenny	-11.34
Carol Singing Bar Profit Donation	-25.00
Burns Night Tickets	174.00
Games Afternoon 5/1	37.00
Bar Opening 11/1 inc Burns Night ticket	71.75
Transfer to Bank Bacs subsequently repaid	0.00
Pay Band Burns Night	-250.00
Transfer from Table Tennis	48.00
Burns Night Bar Sales & Raffle	497.40
Bar Meeting 29/1 Dave	3.00
Transfer to Bank	-350.00
Transfer to bank Bacs	-250.00
Transfer from table tennis	30.00
Piano Tuning	-40.00
Games Afternoon Feb & March	191.94
Cash Donation Jeweller	20.00
Masked Ball Cash Sales	120.00
Jenny Hinds Hire	15.00
Burns Night Bar Help (£20 each)	-60.00
Transfer to Bank	-250.00
Bar night inc ballroom dancing	72.00
Transfer to Steve & Polly	-200.00

Transfer from Table Tennis	48.00
Transfer from Table Tennis	53.00
Transfer to Bank Bacs	-60.00
Deposit Ballroom Dancing	100.00
J Burdett Yoga cash	16.00
Bar Sales & Food	183.00
Bar Sales Cash	111.00
Transfer to Bank - BACS	-400.00
Pickleball 9/4	12.00
Pickleball Masking Tape	-4.99
Transfer from Table Tennis	34.10
Bar night inc ballroom dancing April	258.50
Pay band Music Night	-200.00
Masked Ball Cash Sales	60.00
Music Night 2/5 bar & donations	375.60
Transfer to Bank - BACS	-450.00
Table Tennis 6/5	20.00
Pickleball 7/5	12.00
Transfer to Bank 19/5	-130.00
Table Tennis 20/5	20.00
Pickleball 17/6	12.00
Reinburse Dave - Pickleball Tape	-9.60
Transfer to bank 29/6	-50.00

TOTAL BAR FLOAT **23.24**

Steve & Polly Float

T/f Cashbox	200.00
May Bar Receipts	479.60
Reimburse Tamzin Tesco/Sainsburys etc	-77.35
Masked Ball Tickets Jenny Hand/Briggs	190.00
Transfer to bank	-556.00
w/e June 10th Cash Sales	147.70
Raffle /Tips Cash	-65.00
Raffle Income Masked Ball	191.00
Music for Masked Ball	-300.00
Sale of wine glasses	27.50
Bar Sales 12/6	41.40
Bar Sales 14/6	77.50
Bar Sales 16/6	5.50
Bar Sales 19/6	101.50
Bar Sales 21/6 inc Raffle, FootCard, Tips	60.25
Bar Sales 23/6	6.50
Bar Sales 24/6	6.00

Bar Sales 26/6	50.00
Bar Sales 30/6	1.00
Church Donation	-95.00
Donation from football card	33.00

Total	525.10
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As per Juliet Mail 2/7	525.10
transfer to bank 2/7	-354.40
balance now	170.70

Event	Bar Takings £
Quiz Night July	378.30
Quiz Night Aug	235.11
Quiz Night Sept	340.98
Quiz Night Oct	
Quiz Night Nov	265.20
Quiz Night Dec	215.90
Quiz Night Jan	
Quiz Night Feb	
Quiz Night March	
Quiz Night April	
Quiz Night May	
Quiz Night June	
Total	1435.49
Party Georgia Moss	153.70
Bonfire Bar	659.59
Bonfire Admission	1682.10
Bonfire BBQ	398.00
Alan Williams Gig	645.99
Christening 29/9/24	64.88
Xmas Fayre	994.39
Wreath Making	
Nov Committee Meeting	
Burns Night 2025	1063.07
Games January ,February & March	412.11
Masked Ball	1027.18
March committee meeting	62.15
Ballroom Dancing/Bar etc April	2506.66
Music Night 2/5	658.51
Ballroom Dancing/Bar etc May	2861.37
Ballroom Dancing/Bar etc June	2083.10
Burns Night 2026	
TOTAL	15272.80
Grand Total	16708.29

Admission £	Cobs/Raffle £	Cost of Sales £
	102.00	243.92
	65.00	238.12
	81.00	166.15
	77.00	147.86
	35.00	147.89
108.00		
108.00	360.00	943.94
92.00		65.19
		329.95
		1308.82
		166.32
740.00	188.10	672.22
		38.79
		137.61
		14.00
1797.04		1115.90
		143.96
1776.49	126.00	1002.02
		1178.54
169.50		443.75
		957.77
		1271.58
240.00		
4815.03	314.10	8846.42
4923.03	674.10	9790.36

Profit

£

236.38 Bar Sales includes some stock write offs

61.99 Bar Sales includes circa £80 write off - Attendance down

255.83 Bar Sales include write offs and Sept Committee Meeting

0.00 Not Held

194.34

103.01 Cost of sales includes some write off of out of date stock

108.00 Rental only Jan - June

0.00

0.00

0.00

0.00

0.00

959.55

180.51 Room and bar hire £92

329.64

373.28 Costs consist field hire £5, Tickets £44.59 and Walky Talk

231.68 Unused cobs and hot dogs to be used in Xmas Fayre say

901.87 Costs consist Bar Stock Sold £307.19 + Tickets Cost £34.

26.09

856.78 £30 transferred from bonfire to cover hot dogs etc

0.00

-14.00 Income included in Bonfire Bar Sales Paypal ?

1744.21 Income net of izettle fees Catering £587 Bar Cost of Sale

268.15 Costs inc bar stock £90.82 + tesco/amazon £32.39 Incon

1927.65 Estimate Income 2k +1.1k Bar Forecast Expenditure £12

62.15 Cost of sales included belwo in Bar etc

1328.12 costs bar stock used March + Food £70.34

384.26 costs includes bar stock used and Charlie Russell Trio £21

1903.60

811.52

240.00

11555.51

12515.06

due to ht weather/holidays
£17.68

ries £59.23 + Fireworks £1200
£30
+ Alan Williams Fee £175 + Food £156.03

s £272 Band £250 Other £7
re = Admission+ bar sales
£50

00

Knowbury Memorial Hall Treasurers Forecast

	Actual 2016/17 £	Actual 2017/18 £
INCOME/EXPENDITURE ACCOUNT		
INCOME TOTAL	<u>8189.87</u>	<u>6133.97</u>
Mothers & Toddlers		300.00
Craft Club		0.00
Jazz Night / Folk night/A Williams Gig		0.00
Wine Quiz		0.00
Quiz Night	649.00	0.00
General & Licensed Letting	3250.51	1147.90
W.I.		349.00
Keep Fit		440.00
Sundry Income	140.00	555.55
Grants or Donations		0.00
Wayleaves	49.10	49.12
Bar Sales	2686.25	442.00
Bonfire Night	1415.01	2230.40
Race Night		620.00
Table Tennis/Pickleball Club		
Interest		
Cash Various		
Other Events inc Xmas Fayre, Burns Night, Ball		0.00
Parish Council Meetings		
EXPENSES TOTAL	<u>6648.10</u>	<u>7863.24</u>
Hall Cleaning		360.00
General repairs & Maintenance	1393.94	2286.64
Exceptional R&M inc Kitchen & Bar		
Xmas Fayre		
Equipment purchase & service inc Furniture	224.13	838.64
Heating Oil	1190.06	1122.79
Electricity		611.58
Water		175.15
Insurance	467.40	560.92
Licencing & Subscriptions	236.22	105.00
Notices		33.60
Sundry Expenditure	325.12	129.47
Bar stock	2257.73	952.27
Event Expenditure inc Bingo/Xmas Fayre	553.50	625.08
Race Night		62.10
Donations to Playgrund Eqpt Fund etc		
Other		
Bonfire Night		
EXCESS INCOME OVER EXPENDITURE	<u>1541.77</u>	<u>-1729.27</u>

Current Asset Balance	
Bank - Deposit	16064.72
Bank - Current	12803.61
Float Steve/Polly	525.10
Cashbox	23.24
Other	0.00
Petty Cash - Denise	20.00
	29436.67
Payment in advance	100.00
Forecast Outturn 30/6/25	29536.67
Balance 30/6/24	26494.33
Movement in year	3042.34 Given this inclu
	The closing bar

Actual 2018/19 £	Actual 2019/20 £	Actual 2020/21 £	Actual 2021/22 £	Actual 2022/23 £
6714.84	5989.65	20586.63	7607.34	17246.85
630.00	252.00			
			200.00	522.00
			95.45	436.30
154.00				
67.50	261.00		1401.35	3902.68
751.00	1190.00	180.70	731.75	2005.00
425.00	322.00	20.75	151.25	237.25
600.00	40.00		904.50	2010.00
174.89	385.00	114.80		6.00
20.00	873.00	20081.00	2667.00	2200.40
	49.79	49.93	47.24	47.08
1206.30	1369.76	139.45	982.30	715.82
1622.55	938.15			3064.67
523.50				579.10
			362.00	656.00
340.10	100.00			
200.00	208.95		64.50	564.55
				300.00
6907.03	5422.99	4624.51	6889.00	11185.17
364.54	220.00	147.04	437.21	532.00
857.05	559.52	278.27	1018.14	574.22
666.00	16.60	2366.96	596.98	154.99
42.74	395.09	160.00	67.34	1364.14
867.68	859.44	387.84	593.25	1250.76
481.45	1113.80	286.15	450.62	759.26
125.94	163.14	114.32	142.70	207.15
561.00		689.30	723.90	1118.01
372.84	283.38	105.00	210.13	386.58
0.00	36.00		36.54	122.59
84.60	104.53	89.63	77.94	
1233.90	1155.74		2052.59	2182.22
208.93	10.00		255.01	763.05
75.55				228.96
			226.65	247.28
964.81	505.75			1293.96
-192.19	566.66	15962.12	718.34	6061.68

udes a new oil tank, improved security, installed wifi and bar refurbishment a
r stock at 30/6/25 totals £1231. This has already been expensed

Actual 2023/24 £	Actual 2024/25 £ at 30/06/25	Adjustment Payment in advance £	Annual Forecast 2024/25 £
14861.78	26365.81	0.00	26365.81
0.00			0.00
660.00	198.00	0.00	198.00
0.00	1574.09	0.00	1574.09
0.00			0.00
3631.34	1909.49	0.00	1909.49
1877.00	2831.35	0.00	2831.35
0.00			0.00
1950.00	2038.00	0.00	2038.00
75.00	150.00	0.00	150.00
0.00	389.50	0.00	389.50
47.08	49.05	0.00	49.05
1229.98	10855.38	0.00	10855.38
2595.11	2739.69	0.00	2739.69
337.50		0.00	0.00
610.20	762.15	0.00	762.15
885.00	569.72	0.00	569.72
0.00		0.00	0.00
487.57	1781.39	0.00	1781.39
476.00	518.00	0.00	518.00
14814.02	27214.54	-100.00	27114.54
684.08	889.31	0.00	889.31
1956.91	1774.58	0.00	1774.58
2953.76	7170.39	0.00	7170.39
0.00	125.61	0.00	125.61
0.00	2278.62	0.00	2278.62
0.00	490.38	0.00	490.38
958.58	944.86	0.00	944.86
232.00	284.11	0.00	284.11
951.20	979.84	0.00	979.84
653.86	388.81	0.00	388.81
128.21	264.73	0.00	264.73
311.98	0.00	0.00	0.00
3099.81	6330.01	-100.00	6230.01
388.01	365.03	0.00	365.03
210.00	0.00	0.00	0.00
	470.00	0.00	470.00
178.52	2983.12	0.00	2983.12
2107.10	1475.14	0.00	1475.14
47.76	-848.73	-100.00	-748.73

Fixed Costs circa	4242.04
Proportion %	61.6

nd redecorated at a cost of more than 7K This is a fantastic achievem

Assumptions

Assumes last hire was September

Assumes no further receipts
Forecast inc Ballroom Dancing/Yoga etc

Assumes ongoing

Assumes as 23/24

Additional matches 24/25 + Pickleball through summer
Interest paid Feb 25 £495 accrued 23/24 Assumed no accrual June

Includes Burns Night & Xmas Fayre & Masked Ball admission further 0.3k (2K in total)
Includes general election July 24 & local election May 25

Increased to £60/month +materials + Window Cleaning

Assumed bar now complete also includes oil tank,wifi & cameras

Includes Piano Tuning,new chair covers etc

Reduced 24/25
Paid annual subs to West of Clee
Estimate

YTD A Williams Gig Music night May

Burns Night/Xmas Fayre & Masked Ball

Profit for year

it.

l) & Games afternoons

Current Contracts

Service

Electricity

Insurance

Waste

Music License

Cleaning Hall

Contract

British Gas

Allied Westminster

Shropshire Council

PPS

Currently agreement with Amy

Invoices to be raised

Knowbury Parish Council - Eric Williams 6 meetings per year at £25 each , re

Shropshire Council for Elections £176 24/25

Dates

12 month contract expires 11/4/26

12 month contract due for renewal 20/4/25

Overdue 31/3/25 decision required

Return usually required November from which they calculate annual charge

Reviewed by committee £60/month 24/25

view and increase ? 25/26

Mr David Hallam
2 Butley Moor
Knowbury
SY8 3JR

4th October 2025

Dear David

Knowbury Memorial Hall Accounts for the Year Ended 30th June 2025

Thank you for providing the draft treasurer's report, bank statements, invoices and receipts for the year to enable me to conduct my financial review. The records and analysis remain extremely clear and accurate, which allows the examination and review to be most efficient.

The draft treasurer's report and balance sheet are well presented, the spreadsheet totals all agree and sample checking to backing documentation is good.

For consistency with previous years' reporting, I agree with your decision not to show the prepaid insurance, heating oil or bar stock at the accounting year end, as these are regular annual expenses.

Balance Sheet adjustment for presentation:

i) Opening balance misstated as £25,382.49 and should be £26,494.33. I suggest showing the funds as a total and showing this total represented by the adjusted bank figure.

Corrections to cashbook analysis (no change on the overall reported position):

i) Council fee income £192 30/05/25 mis-allocated to interest received
ii) Other events £4,678.07 re-analysed as Masked Ball (ticket sales) £1,854.03
Burns Night (ticket sales) £2,037.04 and Other £787.00 just to provide an indication of the ticket sales for these events (understanding that the bar sales are not allocated across functions)

Note: 23/06/25 includes £240 income received in advance for Burns Night 2026, however with the financial results for the year I do not suggest providing an accrual for this.

I am pleased to note that the reserves are working for you via the fixed term deposit which is accruing reasonable interest on the £17k+. However, as mentioned before, with a large balance remaining in the current account it would also make good sense to consider an instant access savings account that can be used to transfer funds to and from, to earn further interest, while maintaining a workable operating balance on the current account.

I have adjusted the attached treasurer's report and balance sheet in line with my observations and saved it down on the memory stick as ...v3audit. The reports are in agreement with the underlying records, indicating a healthy increase in reserves to £29,536 as at 30th June 2025.

In my opinion, the books and records are written up correctly and accurately, and the treasurer's report and balance sheet have been properly extracted and presented.

Rose Cottage, Scotts Lane, Knowbury SY8 3JR

As I am sure your annual report will indicate, 2025 has been a good year socially and financially for the Hall with plenty of regular club activities and many more village events. Well done to all on the committee.

Kind regards

Kevin Wholey
Kevin Wholey FCA