



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month February	Year 2024		Day 31	Month January	Year 2025

## Section A Reference and administration details

Charity name **CLEOBURY MORTIMER PARISH HALL**

Other names charity is known by

Registered charity number (if any) **522495**

Charity's principal address **Parish Hall**

**Lower Street**

**CLEOBURY MORTIMER**

**Postcode**

**DY14 8BN**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Gabriele FRANKLIN	Chair		
2	Geoffrey HAINSWORTH	Trustee		
3	Ms Vicky FRANKLIN	Secretary		
4	Dr Robert HODGE	Treasurer		
5	Richard DAVIES	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Conveyance and deed of trust dated 15 April 1948 as amended by resolutions dated 8 July 2022 and 17<sup>th</sup> April 2024

How the charity is constituted  
(eg. trust, association, company)

Unincorporated trust

Trustee selection methods  
(eg. appointed by, elected by)

Nomination by residents of Cleobury Mortimer at AGM, and then co-opted by Trustees to serve for three years. Existing trustees continue in office unless they resign.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

"... purposes of physical and mental training and recreation and social moral and intellectual development through the medium of reading and recreation rooms library lectures classes recreations and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Cleobury Mortimer in the County of Salop and its immediate vicinity without distinction of sex or of political religious or other opinions subject to the provisions of these presents."

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trust provides and maintains a parish hall allowing it to be used by the community and charging fees when used for private use to be put towards the future maintenance of the hall. The Trust also organises events on occasion in order to raise funds.

The Trustees have regard to the guidance issued by the Charity Commission on public benefit and ensure that newly appointed trustees are familiar with that guidance

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trust does not make grants.

The Trust owns two residential properties. These are currently rented – one as an assured shorthold tenancy and one as a protected tenancy. The Trust maintains a reserve against the need for property repairs and improvements.

The Trust relies heavily on the efforts of small band of volunteers – largely the Trustees themselves. No compensation is paid,

**Summary of the main achievements of the charity during the year**

The hall continues to be a much-loved and well-used facility with groups using it every weekday. It is also used for regular cinema showings.

The Trustees have continued to mount well-run events raising funds towards maintenance and improvement of the hall, which included refinishing the floor and lining the kitchen walls to prevent damp.

Flicks in the Sticks continues to be a popular monthly event. A festival of French films in February was a great success.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Trustees have no current policy on reserves other than to retain an amount of £10,000 or so towards repair and renovation of the two rental properties.

**Details of any funds materially in deficit**

There is no deficit.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is rental of the hall as used by groups, but has been augmented by fund-raising activities which are planned to increase in the following financial year.


Maintenance of the hall is expensive and the Trust does not currently meet the costs of maintenance out of the proceeds of rental of the hall itself. Expenditure is essential though in order to provide a safe warm space for community use. The nearest alternative facilities are some 12-15 miles away: public transport services are very limited and the age profile of the community includes a large number of elderly.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Dr Robert HODGE	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	31 July 2025	



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**CLEOBURY MORTIMER PARISH HALL**

**On accounts for the year  
ended**

**31 JANUARY 2025** Charity no (if any) **522495**

**Set out on pages**

**7, 8** (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 JANUARY 2025**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

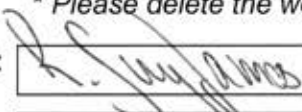
**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** **28 JULY 2025**

**Name:** **ROBERT GUY JAMES**

**Relevant professional  
qualification(s) or body  
(if any):**

**N/A**

**Address:**

**LYNDWURST TENBURY ROAD  
CLEOBURY MORTIMER, KIDDERMINSTER,  
DY14 8RB**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>CLEOBURY MORTIMER PARISH HALL</b>	No (if any) <b>522495</b>
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## Receipts and payments accounts

For the period from	Period start date <b>01/02/2024</b>	To	Period end date <b>31/01/2025</b>
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, grants and legacies	2,168	-	-	2,168	9,360
Operating activities	12,829	-	-	12,829	9,904
Charitable activities	12,464	-	-	12,464	10,741
Investment asset income	12,031	-	-	12,031	10,805
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>39,492</b>	<b>-</b>	<b>-</b>	<b>39,492</b>	<b>40,810</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,492</b>	<b>-</b>	<b>-</b>	<b>39,492</b>	<b>40,810</b>
<b>A3 Payments</b>					
Operating activities	8,056	-	-	8,056	6,858
Charitable activities	11,217	-	-	11,217	15,459
Property costs	1,140	-	-	1,140	395
Hall repairs and renovations	12,210	-	-	12,210	34,432
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>32,623</b>	<b>-</b>	<b>-</b>	<b>32,623</b>	<b>57,144</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,623</b>	<b>-</b>	<b>-</b>	<b>32,623</b>	<b>57,144</b>
<b>Net of receipts/(payments)</b>	<b>6,869</b>	<b>-</b>	<b>-</b>	<b>6,869</b>	<b>- 16,334</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,645</b>	<b>-</b>	<b>-</b>	<b>18,645</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>25,514</b>	<b>-</b>	<b>-</b>	<b>25,514</b>	<b>- 16,334</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Operating account	13,052	-	-
	Investment account	10,239	-	-
	Property account	121	-	-
	Cash and PayPal	2,102	-	-
	<b>Total cash funds</b>	<b>25,514</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

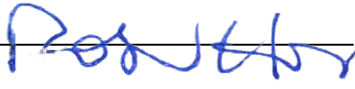
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DR R J HODGE	31 July 2025



TRADING ACCOUNT 1st FEBRUARY 2024 TO 31 JANUARY 2025  
BALANCE SHEET 31 JANUARY 2025

RECEIPTS	£	EXPENDITURE	£
<b>DONATIONS, GRANTS AND LEGACIES</b>			
Grants	0.00		
Donations	1,842.59	Donations expended	0.00
Gift Aid	325.74		
<b>TOTAL DONATIONS</b>	<b>2,168.33</b>		<b>0.00</b>
<b>OPERATING ACTIVITIES</b>			
Flicks in the Sticks	1,662.78	Flicks in the Sticks	(1,324.48)
Bar	7,167.23	Bar costs	(4,252.46)
Other fund raising	3,998.61	Other fund raising	(2,479.17)
<b>TOTAL OPERATING ACTIVITIES</b>	<b>12,828.62</b>		<b>(8,056.11)</b>
<b>CHARITABLE ACTIVITIES</b>			
Regular hire	8,811.50		
Occasional hire	1,744.50		
Deposits	170.00		
Boxing club	1,738.56	Boxing club	(965.77)
		Caretaker	(1,176.36)
		Cleaner & Cleaning	(1,509.24)
		Repairs & Renewals	(11,890.27)
		Renovation	(319.96)
		Electricity	(1,201.51)
		Oil	(652.77)
		Water rates	(694.13)
		Insurance	(1,130.13)
		Town Council loan	(1,265.50)
		Sundry costs	
		Insurance and licences	(617.64)
		Legal and professional	0.00
		Accountancy fees	0.00
		Website	0.00
		Postage and stationery	(1.35)
		Sundry costs	(2,002.86)
<b>TOTAL HIRE</b>	<b>12,464.56</b>		<b>(23,427.49)</b>
<b>INVESTMENT ASSET INCOME</b>			
1 Lower St	5,200.00	<b>PROPERTY COSTS</b>	
1 Wells Place	6,384.00	Property repairs and improvements	(620.00)
Interest on deposit	446.99	Insurance	(520.02)
<b>TOTAL INVESTMENT ASSET INCOME</b>	<b>12,030.99</b>	<b>TOTAL PROPERTY COSTS</b>	<b>(1,140.02)</b>
<b>TOTAL INCOME</b>	<b>39,492.50</b>	<b>TOTAL EXPENDITURE</b>	<b>(32,623.62)</b>
<b>DONATIONS, GRANTS ETC</b>	<b>2,168.33</b>		
<b>OPERATING ACTIVITIES</b>	<b>4,772.51</b>		
<b>CHARITABLE ACTIVITIES</b>	<b>(10,962.93)</b>		
<b>INVESTMENT ASSET INCOME</b>	<b>10,890.97</b>		
<b>NET INCOME FOR YEAR</b>	<b>6,868.88</b>		

BANK ACCOUNT	01 Feb 2023	31 Jul 2025	
Treasurer's account	8,206.84	Treasurer's account	13,051.61
Property account	121.20	Property account	121.20
Deposit account	10,000.00	Deposit account	10,238.72
Cash at hand	263.00	Cash at hand	1,738.19
PayPal account	54.39	PayPal account	364.59
Net income	6,868.88		

<b>BALANCE SHEET</b>			
Bank account	13051.61	Trust funds	15,951.52
Property account	121.20	Designated funds	6,020.00
PayPal account	364.59	Restoration fund	0.00
Deposit account	10238.72	Provision: 1 Lower Street	2,600.00
Cash	1738.19	Hire deposits	170.00
		Boxing club	772.79
<b>ASSETS</b>	<b>25,514.31</b>	<b>LIABILITIES</b>	<b>25,514.31</b>