

Church Aston And Chetwynd Aston Village Hall

Annual General Meeting 7th February 2024

Present

Malcolm Bennett (Chair)
Phil Gillum (Treasurer)
Anthony Del-Manso (Secretary)
Liz Kemp (Booking Secretary)
Billie Knight
Bridget Page
John Masters
Jenny Cann
Andy Stokes
Andy Potter
Clare Potter
Linda Del-Manso
Peter Del-Manso
Gwenda Jones
Lis Rawson
Ann Martin
Mary Young

Apologies

John Debenham and Paul Fletcher have sent letters of resignation and weren't expected to attend the meeting. Otherwise, everyone expected was present.

Minutes from Last AGM

The Minutes were reviewed and approved.

Matters Arising

None

Chairman's Report.

Firstly welcome everyone to this meeting. The year has been the most successful since the hall started over 100 years ago and this will be confirmed when the treasurer presents the accounts. Highlight of the year has to be the recognition of the work done within the hall and its committee members being awarded the Kings Award for Voluntary Service. The award should have been presented today but due to circumstances this has been postponed and no new date has been set. The sub group led by Anthony Del Manso and supported by others put on some excellent events in 2023 including Ballet (Nutcracker), films (Elvis, Bohemian Rhapsody, Top Gun) just to name a few and several live performances. A programme has been started for the first half of 2024 so look at the list and book tickets as they do sell out very quickly.

There have been several improvements to both the inside and outside of the hall most notable being we have increased the capacity of the car park and found a proper home for the waste recycle bin. We have also been donated sound equipment for use in live performances from a local group and I would like to thank them for their generosity.

Moving forward there are several plans in place to enhance the facilities on offer and improve what we currently have.

Finally I would like to thank the hall users for continuing to support the hall and if there is anyone here who is looking to hire this hall please contact the booking secretary.

Church Aston And Chetwynd Aston Village Hall

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Treasurer's Report

The accounting period for this report starts on the 1st of January and finishes on the 31st December 2023.

The year has been exceptional. We have lost a few groups but the time slots have mostly been taken up. The events that have been held have been a great success and exceeded my expectations and I suspect 2024 will be another great year.

Getting the Kings Award for Voluntary Service was a bonus which has brought the hall to the attention of several people and groups such as,

- Leader of Telford and Wrekin Council
- The Chief Executive of Telford and Wrekin Council
- Co op Foundation
- Several charities in the Shropshire and the West Midlands area far to many to mention including the other two groups in the Telford area that have won the award.

Income and Expenditure figures.

I have broken down the income into distinct areas this is so that we can clearly see where we are generating income which is used to maintain the hall and hopefully enhance the facilities further.

• Hall Hiring	£23580.75
• Grants	£1080.00
• Fund Raising Events	£9633.76
• Craft Fair	£390.00
• Donations	£25.00

Capital Expenditure.

This for the year was £5011.45 and included the following items but not exclusively,

- Replacing flower beds with slabbed areas which also increased the size of the Car Park and home for waste bin
- New chairs not once but twice increasing the stock
- New signs for notice boards and new sign outside
- Two steel storage cabinets
- Electrical work and new sockets
- New Hoover and window cleaning unit
- PIR cameras

Excess of Income over Expenditure.

For the year ending 31st December 2023 the excess of income over expenditure was £6809.52. The best it has ever been and that includes capital repayments of £2400.00 on the loan.

Maintenance.

A maintenance programme is in place and this year we have been quite fortunate in that the cost has been well within expectations. I hope that 2024 will continue in the same vein.

Grants.

During the year we had grants from the following organisations

- Boughey Trust
- Chetwynd Aston & Woodcote Parish Council

Church Aston And Chetwynd Aston Village Hall Annual General Meeting 7th February 2024

Future Work.

Regarding this I refer you to the chairman's report as previously presented.

Hall Finances Going Forward.

We continue to repay the loan facility from the Co op which was a five year deal being £10,000.00 interest free loan with repayments at £200 per month and this will be completed towards the end of 2024.

There are currently no legal charges against the property.

We are also part way through a five year agreement in relation to the hall insurance which sees no increase in the premium during this time apart from any changes to Insurance Premium Tax (IPT) usually announced in the budget. This I have done previously and with the current state of the insurance market this has worked very well in our favour.

Conclusion.

I see no logical reason why the hall should not continue in its present format.

I certify that these accounts are a true and accurate reflection of the affairs of the village hall for the above stated period which has been audited.

Election of Officers

Malcolm Bennet offered to re-stand as Chairman and this was seconded by all

Phil Gillum was nominated and seconded as Treasurer

Anthony Del-Manso was nominated and seconded as Secretary.

Liz Kemp was nominated and seconded as Booking Secretary

Election of other Committee members

John Masters, Andy Stokes, Jenny Cann, Andy Potter, Clare Potter and Billie Knight were all re-elected to the committee. New members Linda Del-Manso and Peter Del-Manso were also voted on to the committee. Bridget page was also re-elected subject to approval from the Parish Council.

Change of Name from 'Church and Chetwynd Aston Institute Village Hall' to 'Church and Chetwynd Aston Village Hall' (remove the word 'Institute').

This was discussed and it was unanimously agreed that we should change the name to reflect current practice.

Questions from the public and users of the hall.

The four persons representing users and volunteers were invited to stay for the following committee meeting and to voice their points during that meeting. The WI representatives said that the WI were happy to give help whenever required. They also said that they sometimes had difficulty getting into the Aston Room when the main hall was occupied as they didn't have a key for the new door into the storeroom. It was decided to get a key cut for them. Clare Potter and Jenny Cann also requested a key. Andy is to get some cut. There was also concern about boiling water provision, in the kitchen. They would like to have a Quooker tap or something similar. Andy will investigate and report back. They said that their WI is going well with over 55 members. The trolley that was provided for moving the tables, the new chairs and the use of the projector and screen facilities have all been favourably received.

**Church Aston And Chetwynd Aston Village Hall
Annual General Meeting 7th February 2024**

Chairman to close the meeting.

The meeting was closed.

Minutes approved by:

Date:

Income & Expenditure for Church & Chetv

Hall Hirings	23580.75		
Tai Che	875.00	Fire Extinguisher	
Ballroom	962.50	Testing	102.90
		Insurance	937.35
1 to 1	30.00	T & W Non Domestic	
Medau	693.75	Rates	481.40
		Caretaker Fees	6560.00
Bowling	2113.25	Performing Rights	
Only Believe	2993.50	Society	183.55
Sophia Cintas	1936.50	Utilities	3241.72
Party	1278.25	Maintenance	1873.85
Ray Wright	116.00	Sundry Items	272.18
Urban Outsteppers	1110.00	Waste Disposal	672.83
Anne Ford	315.75	Loan Repayments	2200.00
Karate	500.00	Event Costs	6453.95
Womens Institute	293.25	Capital Expenditure	5011.45
Band Practice	51.00		
One off Group	97.50		
Scouts	1762.50		
Clare Potter	850.00		
Joanne Burt	943.00		
Telford & Wrekin	1088.50		
Liz Musical Steps	224.50		
U3A Guitar	1255.25		
Whist	741.00	Excess of income	
A Trumper	1315.00	over expenditure	7112.42
Line Dancing	400.00		
School	25.00		
Bradbury Jones	180.00		
Wrekin Bowls	75.00		
W I crafts	180.00		
Lagina Cook	75.00		
A Beckett	750.00		
Chetwynd Parish Cc	70.00		
W Aston	50.00		
KYNAS Sing	100.00		
NFG Accounts	120.75		
Misc	9.00		
Income From Events	10023.76		
Fund Raising	9633.76		
Craft Fair	390.00		
Grants	1080.00		
Chetwynd Aston &			
Woodcote P C	180.00		
Boughey Trust	900.00		

Donations		47.22	
Paul Dainty	25.00		
Western Power	7.22		
Alzheimers Society	15.00		

1127.22

Interest		371.87	
CCLA Interest	366.28		
Bank interest	5.59		

35103.60

35103.60

Bank Balances

Treasurers			
Account	24144.56	Co op (Loan)	2200.00
No 2 Account	1039.02		
Business Reserve	1333.90		
C C L A	10558.37		
Cash Float	350.00		

Total 37425.85

Wynd Aston Village Hall 2023

INCOME	
Donations and legacies (excluding Endowments Received)	£1,127.22
Charitable activities	£23,580.75
Other trading activities	£10,023.76
Investments	£371.87
Other	£0.00
TOTAL	£35,103.60

Date		Payee		Payment	
4th January		FCC Environmental		£129.95	
6th January		Cakes from W I		£21.80	
6th January		M Bennett		£76.57	
9th January		Gallery Singers		£75.00	
10th January		Virgin Media		£26.40	
10th January		Arts Alive		£81.00	
16th January		Gill Stokes		£34.96	
17th January		Octopus Energy		£112.19	
18th January		Co op		£200.00	
19th January		Performing Rights Society		£183.55	
20th January		M Bennett		£66.98	
23rd January		SSE Gas		£55.34	
23rd January		The Clean Machine Direct		£111.85	
24th January		A Stokes		£520.00	
30th January		Water Plus		£87.66	
31st January		M Bennett		£34.99	
31st January		M Bennett		£841.82	
2nd February		Arts Alive		£136.00	
2nd February		P Gillum		£59.98	
9th February		M Bennett		£63.95	
9th February		M Bennett		£8.60	
9th February		M Bennett		£116.41	
10th February		Virgin Media		£26.40	
13th February		Wix Internet Service		£158.40	
14th February		Octopus Energy		£190.34	
14th February		M Bennett		£42.00	
14th February		M Bennett		£30.00	
14th February		M Bennett		£25.21	
17th February		P Gillum		£94.80	
17th February		Sign Shop		£145.00	
17th February		M Bennett		£77.89	
17th February		M Bennett		£81.48	
20th February		Co op		£200.00	
23rd February		SSE Gas		£53.00	
24th February		A Stokes		£520.00	
24th February		Cool Services		£211.20	
24th February		M Bennett		£47.55	
1st March		Water Plus		£39.55	
3rd March		M Bennett		£20.30	
6th March		P Gillum		£37.23	
10th March		Virgin Media		£26.40	
10th March		Community First Trading		£937.35	
10th March		P Gillum		£31.41	
10th March		P Gillum		£420.00	
14th March		Octopus Energy		£169.10	
14th March		Arts Alive		£83.00	
15th March		P Gillum		£10.00	
15th March		P Gillum		£152.56	
15th March		J S Carpentry		£230.00	
16th March		M Bennett		£159.81	
16th March		J Bennett		£11.20	
16th March		M Bennett		£73.48	
16th March		The Clean Machine Direct		£44.35	

20th March		Co op		£200.00	
21st March		FCC Environmental		£125.28	
21st March		N R Locke		£440.00	
22nd March		Sign Shop		£156.00	
22nd March		J Bennett		£9.00	
23rd March		SSE Gas		£50.96	
24th March		A Stokes		£520.00	
27th March		Donation to Defib Training		£40.00	
29th March		Water Plus		£37.37	
29th March		Non Domestic Rates		£481.40	
30th March		P Gillum		£13.32	
4th April		B W Plumbing		£134.00	
4th April		Gill Stokes		£22.00	
4th April		L Del Manso		£18.40	
11th April		Virgin Media		£26.40	
14th April		Octopus Energy		£178.26	
18th April		Co op		£200.00	
24th April		A Stokes		£520.00	
24th April		P Gillum		£26.53	
2nd May		Water Plus		£41.01	
3rd May		J Cann		£285.92	
3rd May		M Bennett		£11.95	
3rd May		The Ronnies		£310.00	
5th May		Gill Stokes		£291.22	
5th May		Arts Alive		£93.00	
9th May		M Bennett		£27.34	
9th May		M Bennett		£88.57	
9th May		M Bennett		£45.50	
10th May		Virgin Media		£26.40	
11th May		Chris Beon		£532.80	
11th May		P Gillum		£88.20	
12th May		ICO		£35.00	
12th May		M Bennett		£57.61	
18th May		Octopus Energy		£138.13	
18th May		Co op		£200.00	
22nd May		SSE Gas		£113.33	
24th May		A Stokes		£520.00	
25th May		M Bennett		£120.00	
26th May		Central Fire Control		£102.90	
26th May		Lectri Call		£36.00	
26th May		Adam Williams electrical		£330.00	
31st May		Water Plus		£42.56	
31st May		M Bennett		£161.61	
12th June		Virgin Media		£26.40	
14th June		Octopus Energy		£133.72	
20th June		Arts Alive		£93.00	
20th June		FCC Environmental		£146.16	
23rd June		SSE Gas		£62.17	
26th June		A Stokes		£520.00	
29th June		Water Plus		£43.36	
29th June		Peter Del Manso		£100.95	
30th June		Arts Alive		£93.00	
3rd July		Co op		£200.00	
5th July		M Bennett		£19.00	

10th July	Virgin Media	£26.40
13th July	H Evans	£60.00
14th July	Octopus Energy	£125.32
14th July	A Stokes	£66.00
24th July	SSE Gas	£58.36
24th July	A Stokes	£520.00
31st July	Water Plus	£42.56
1st August	Co op	£200.00
2nd August	John Masters	£308.21
10th August	Virgin Media	£26.40
15th August	Octopus Energy	£127.03
21st August	SSE Gas	£55.51
21st August	A Del Manso	£350.49
24th August	A Stokes	£520.00
30th August	Water Plus	£98.81
1st September	Co op	£200.00
1st September	The Clean Machine Direct	£317.74
1st September	The Clean Machine Direct	£16.96
1st September	The Clean Machine Direct	£47.67
8th September	Shropshire Ice Cream Company	£86.40
11th September	Virgin Media	£26.40
14th September	Octopus Energy	£129.46
19th September	FCC Environmental	£125.28
19th September	Wellington Brass Band	£350.00
20th September	The Clean Machine Direct	£10.06
25th September	SSE Gas	£52.44
25th September	A Stokes	£520.00
29th September	Water Plus	£46.44
29th September	L Smith	£160.00
2nd October	Co op	£200.00
10th October	Virgin Media	£26.40
17th October	Octopus Energy	£133.90
23rd October	SSE Gas	£45.67
24th October	A Stokes	£520.00
27th October	Arts Alive	£83.00
27th October	A Del Manso	£232.98
30th October	Water Plus	£45.64
1st November	Co op	£200.00
7th November	M Bennett	£81.90
9th November	Peter Donnigan	£200.00
10th November	Virgin Media	£26.40
10th November	Devils Chair	£240.00
10th November	A Del Manso	£596.74
10th November	Laura Aston	£700.00
13th November	Jenny Cann	£93.29
14th November	Octopus Energy	£13.00
17th November	Rowton Brewery	£72.00
17th November	Fish & Chip suppers	£189.00
23rd November	The Clean Machine Direct	£65.41
23rd November	Laura Aston	£50.00
24th November	A Stokes	£520.00
24th November	A Del Manso	£256.11
29th November	Water Plus	£46.44
30th November	Chris Beon	£120.00

1st December		Co op		£200.00	
5th December		Rowton Brewery		£108.00	
6th December		Arts Alive		£93.00	
7th December		SSE Gas		£59.05	
7th December		Gill Stokes		£24.00	
11th December		Virgin Media		£26.40	
14th December		Octopus Energy		£138.84	
14th December		M Bennett		£16.00	
14th December		M Bennett		£66.02	
14th December		M Bennett		£1,000.00	
14th December		Mrs L Smith		£160.00	
19th December		FCC Environmental		£146.16	
20th December		Rowton Brewery		£108.00	
27th December		A Stokes		£520.00	
27th December		A Del Manso		£164.15	

£27,991.18

Salaries	Utilities	Sundry	Maintenance	Waste Disposal	Events	Capital
				£129.95		
					£21.80	
						£76.57
					£75.00	
	£26.40					
					£81.00	
			£34.96			
	£112.19					
		£200.00				
		£183.55				
		£66.98				
	£55.34					
			£111.85			
£520.00						
	£87.66					
						£34.99
						£841.82
					£136.00	
				£59.98		
						£63.95
				£8.60		
						£116.41
	£26.40					
	£158.40					
	£190.34					
		£42.00				
				£30.00		
						£25.21
					£94.80	
						£145.00
				£77.89		
					£81.48	
		£200.00				
	£53.00					
£520.00						
				£211.20		
						£47.55
	£39.55					
						£20.30
					£37.23	
	£26.40					
		£937.50				
					£31.41	
					£420.00	
	£169.10					
					£83.00	
					£10.00	
					£152.56	
						£230.00
					£159.81	
					£11.20	
				£60.00		£13.48
				£44.35		

		£200.00				
				£125.28		
						£440.00
						£156.00
					£9.00	
	£50.96					
£520.00						
		£40.00				
	£37.37					
		£481.40				
						£13.32
			£134.00			
			£22.00			
					£18.40	
	£26.40					
	£178.26					
		£200.00				
£520.00						
					£26.53	
	£41.01					
					£285.92	
			£11.95			
					£310.00	
						£291.22
					£93.00	
						£27.34
					£73.57	£15.00
					£45.50	
	£26.40					
						£532.80
		£88.20				
		£35.00				
					£57.61	
	£138.13					
		£200.00				
	£113.33					
£520.00						
						£120.00
			£102.90			
			£36.00			
						£330.00
	£42.56					
			£90.00		£71.61	
	£26.40					
	£133.72					
					£93.00	
				£146.16		
	£62.17					
£520.00						
	£43.36					
					£100.95	
					£93.00	
		£200.00				
			£19.00			

	£26.40					
					£60.00	
	£125.32					
			£66.00			
	£58.36					
£520.00						
	£42.56					
		£200.00				
			£308.21			
	£26.40					
	£127.03					
	£55.51					
						£350.49
£520.00						
	£98.81					
		£200.00				
			£317.74			
			£16.96			
			£47.67			
					£86.40	
	£26.40					
	£129.46					
				£125.28		
					£350.00	
			£10.06			
	£52.44					
£520.00						
	£46.44					
£160.00						
		£200.00				
	£26.40					
	£133.90					
	£45.67					
£520.00						
					£83.00	
					£232.98	
	£45.64					
		£200.00				
					£81.90	
					£200.00	
	£26.40					
					£240.00	
					£596.74	
					£700.00	
					£93.29	
	£13.00					
					£72.00	
					£189.00	
			£65.41			
					£50.00	
£520.00						
					£256.11	
	£46.44					
						£120.00

		£200.00				
						£108.00
						£93.00
	£59.05					
			£24.00			
	£26.40					
	£138.84					
						£16.00
			£66.02			
						£1,000.00
£160.00						
					£146.16	
						£108.00
£520.00						
						£164.15

£5,011.45

Description
cakes supplied for events.
Xmas star plus light fittings
Cancellation Fee
Nutcracker Ballet
Supplies and window cleaner
Licence fee based on hall hire
Laminates & print cartridge
Caretaker supplies
A5 Flyer Stand
New Chairs
Elvis Movie
2 New Breville Kettles
Wood, Brackets & Glue for cupboards in store room.
First Aid Supplies
Wood to build cupboards in Store Room
2 Temporary Licences for Events
Remove stumps & tidy flower bed next to bin.
Wood for store cupboard
New card reader for events payments
New permanent signs for all notice boards
New Fire/Heat Alarm for Plant Room
Public Notice Licence
Air Conditioning Service & Maintenance
Supplies for Cupboard Building.
Supplies for Cupboard Building.
Drink Supplies
Insurance for Hall
Drink Supplies
Band Payment Folk Evening
Band Payment Folk Evening
Drink Supplies
Work at front of hall fill in space in Apex
Drink Supplies
Cakes for Folk Night
Plants & Gardener. Wood for cupboard
Caretaker supplies

Electrical work lights and sockets
New external and internal signs
Measuring units for wine ect
Drink Supplies
Boiler service & pipe tap off
Window Cleaned
Event Supplies
Drink Supplies
Drink Supplies
Laminate Sheets for advertising
Live Group
Karcher Window Cleaner & New Hoover
Paint
Drink Supplies and PIR unit
Drink Supplies
12 New chairs
Stamps
ICO Annual Fee
Drink Supplies
Steel cabinet with locking doors
PAT Testing
Install 3 cameras PIR & lights in Store unit
PV panels cleaned Drink Supplies
Drink Supplies
Fishermans Friend 2
Keys

Beer
Caretaker Supplies
Flowers
Weedkiller & Broom
Slab Work and Fence Post Replacement
Beer
Bar supplies

24 St Stephens Way
Selly Oak
Birmingham

24th January 2024.

To The Management Committee
Church & Chetwynd Aston Village Hall
Wallshead Way
Church Aston
Newport

I Kasia Niedzelska confirm that I have audited the books of the hall for the year ending on 31st December 2023 and here are my findings.

1. The accounts are presented in a regulatory format and are easy to understand.
2. All payments are annotated with either a payment reference number or the cheque number and the date that the item was issued. This has been checked back against bank statements and cheque book stubs to confirm a match.
3. All credits have been recorded correctly both in paper format and through an excel spreadsheet.
4. All end of year balances match the appropriate bank statements.

In my opinion the figures stated are a true reflection of the income and expenditure that the hall has received and paid for this financial year.

Kasia