

# Cheswardine Parish Hall Board of Management AGM Chairs Annual Report 2020-2021

Chair: Kayleigh Williams  
number: 522487

Charity

Last October, taking on the role of Chair I was a little apprehensive about the responsibility and what it entailed, but I have to say I have thoroughly enjoyed the past year and am incredibly proud of all we have achieved.

If we go back to the start, with the development of the groups, by putting these groups together we managed to share responsibilities and get the ball rolling with many of the refurbishments, procedure changes like the development and adoption of the procedural guidance of which Judy, Nicola and Peter put in a lot of work, intended to run alongside the original 1930s conveyance as well as the Vision and Values document created by Debbie which serves as a reminder to all what the main aim and objective is for the hall within our community going back to the original ideals laid out in the 1930s conveyance.

I also need to give recognition to the setting up of community beneficial groups which we have had the most amazing feedback from. We really have brought the community back together and made the hall a social hub for the village, so I just want to thank everyone who has been so driven and committed to achieving this goal.

Its been a tough year and despite this we have held a very successful Open day, started a baby and toddler group, a Youth club; which has been better received than we even imagined with such positive feedback from parents and children alike. Another extremely successful venture has been Barleys, bringing volunteers together, giving the villagers somewhere to get back to a bit of normality has been incredible and one we should all be really proud of. Community spirit is so high at the moment, more and more people are wanting to get involved so we must be doing something right.

The hall has had quite an overhaul refurbishment wise and is looking amazing, everyone that comes comments on how well presented it is and bookings are coming in thick and fast, we have also had Donations and grants from local businesses, as well as funding and community groups,

which we have been extremely grateful for, these will be detailed the treasurers report, and we hope to arrange plaques in and around the hall to recognise these.

I am also personally very excited about the shop moving in and what this means for the hall, despite a few hiccups along the way, we are now looking at an open date of this Sunday and have received a substantial income and donation which will further support the halls future and have enormous benefit to the community. A special thanks to Phil who has had to deal with all the legalities of this move and coordinate on behalf of the BoM.

One disappointing event was the complaint to the Charity Commission, this was a bit of a blow as everyone has worked so hard to uphold the purpose of the hall as a community building, it was implied something was being done for commercial benefit but we could be given no actual reason for the complaint, as such I am confident if this was ever followed up we could show this has never been the case, to this day we have no idea of what the actual complaint was or by whom it was made.

I need to thank all the volunteers who are not on the BoM but give up there time and put so much effort in to maintaining and supporting with running of the hall and groups.

Anne Field who helps in everyway, from bookings to Rotas, setting up Barleys, and raising maintenance issues, and Dave Field who attends to those Maintenance issues and always there to help where needed.

Sally and Bernard Glover who have maintained the exterior of the building, painting fencing, cutting the grass, maintenance issues, planting and making sure the outside is clean and tidy prior to events.

A3 machines who came and cleaned polished and buffed the floor prior to reopening for free.

The Parish council for installing new CCTV in and around the hall.

All the Barleys Volunteers who really are making a difference to their community in I think more ways than they know.

For me personally a special thanks to the other officers, Phil, Jacks and Rach who have been amazing to work alongside this year, advising and supporting me as I learn and navigate my role, and especially to Rachel who literally keeps me sane and on track when my head goes into a spin!!

And finally all of you, thank you for supporting me and each other, working so well together and fully embracing your roles as trustees, going

above and beyond to make the ideas and visions for the hall and community a reality.

I think that about wraps it up, apologies if I have missed anything or anyone but this year has been such a whirl wind with so many things going on, hopefully we have are on track now to some normality and we will only see the management group and volunteers grow and the community involvement grow with us.

Thanks

Kayleigh

**Profit & Loss Account  
To 26.10.21**

**Income**

Grants	£ 25,981.00	
Hire	£ 2,462.50	
Donations	£ 9,558.70	
Shop Hire	£ 2,214.91	
Barleys	£ 2,351.90	
Mother & Toddler	£ 128.95	
Sundry Sales	£ 727.00	
Bank Interest	£ 1.90	
Lease from Shop	<u>£ 16,200.00</u>	<b>£ 59,626.86</b>

**Costs      Running Costs**

Utilities	£ 1,842.42	
Insurance	£ 1,532.49	
Cleaning inc windows	£ 485.55	
Sundries	£ 655.36	
Skips	£ 444.74	
Dry Cleaning	£ 294.10	
Donation PTA	£ 100.00	
Barleys consumables	<u>£ 803.71</u>	£ 6,158.37

**One Off Costs**

Window Replacement	£ 8,612.00	
Pation & Fence & Deck	£ 12,000.00	
Furniture / Covers / Curtains	£ 6,388.38	
Flooring	£ 7,000.00	
Electrical Work	£ 2,329.71	
Decorating / Repairs / Servicing	£ 1,202.72	
Youth Club Set Up	£ 516.83	
Web Page Set Up	£ 540.00	
Building & Electrical & Fire Regs	<u>£ 1,260.00</u>	£ 39,849.64 <b>£ 46,008.01</b>

**Net Movement in Funds** £ 13,618.85

**Balance Sheet**

Opening Cash Balance 01.11.20	£ 24,640.28
Movement above	£ 13,618.85
<b>Closing Cash Balance</b>	<b><u><u>£ 38,259.13</u></u></b>
Current Account	£ 6,443.22
Reserve Account	£ 31,815.91
	<u><u>£ 38,259.13</u></u> £ -

# Cheswardine Parish Hall

## Treasurers Report

### 12 months to 31.10.21

This is definitely not a normal year to report the finances on. Hence a Profit & Loss Account has been produced, attempting to split the everyday from one off expenditure and income. (Copies available on request)

Income in the year amounted to **£59,627**

Of this £16,200 relates to the 6 year lease payment from the Community Shop. No further income will be received from the shop, for the period of the lease.

Grants amounted to £25,981, of which £17,431 came from Shropshire Council in reference to Covid Support Grant; Severn Trent £6,500 contribution to replacement windows and patio; £2,820 Parish Council as full payment for fence; £1,700 Lottery Funding for Youth Club set up and £350 from Millichope as contribution to soft furnishings.

After a strong campaign to obtain Donations from local businesses, income of £6,739 was received.

£5,000 from the Community Shop; £1,000 from Cheswardine Hall; £500 from International Energy; £100 from W Rogers; £100 Salopian Care and £38 collected by Rev Becky Richards.

Barleys has made a very strong start with income of £2,352 and a profit of £1,548

The remaining income is a mixture of sundry sales, shop back room hire and the start of Mother and Toddler Group.

Day to day standard running costs amounted to £6,158, with the main costs being Insurance and Utility Bills.

One off costs amounted to £39,850

These covered the replacement windows, deck and rails, fencing, flooring, curtains and furniture re-upholstery, electrical work and decorating and repairs.

After this expenditure the cash balances closed at £38,259.

This will enable further upgrades and replacements.

**Jacqueline Webb (FCMA Retired)**

**Treasurer**