

Trustees' Annual Report

For the period

From (start date) to end date

Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mrs L Bailey	Chair	
2	Mrs K Y Rajabally		
3	Mrs J A Marshall		
4	Mrs E M Loughran		
5	Mr M N Siddons		
6	Mr C D Howard		
7	Mr W A Townsend	Treasurer	
8	Miss R E Branch		
9	Mrs K Nandha		1.4.24 - 4.7.24
10	Mr A S Hubber		
11	Mrs E Allen	Previous Treasurer	1.4.24 - 4.7.24
12	C L Thelwall		17.7.24 - 31.3.25
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Banker	Barclays	Leicester LE87 2BB
Banker	TSB	PO Box 373 Leeds LS14 9GQ
Solicitors	Massers	Rossell House Tudor Square Nottingham NG2 6BT

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Board consists of 2 independent representatives, Chair and Treasurer together with the Group Scout Leader, and parent's representation and meets every 2-3 months.

Members of the Trustee Board complete '*Being a Trustee in Scouts*' training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of
the charity during the year

See attached document

I am pleased to present the Annual Report of the 3rd West Bridgford Scouts, as my second year as Chair.

A high-level overview of the current groups numbers are as follows:

- Young people – 99
- Leaders – 34
- Young leaders - 15

I would like to thank all our Leaders, Helpers, Volunteers and the Young Leaders for their exceptional work and efforts over the last 12 months, we are really fortunate to have you! I also offer special thanks to the Group Trustees who work quietly, but effectively, throughout the year to ensure the Group is running efficiently, the environment is safe and secure, we are in control of our finances, and that Leaders are fully supported as necessary. All our volunteers who have generously and freely given their time, deserve tremendous praise and gratitude, without you we couldn't do what we do and it really is appreciated.

All sections of the Group have had another exceptionally busy year. It has been lovely to see our young people enjoying the engaging, exhilarating, and occasionally challenging activities organised by our brilliant leadership team. The stimulating and imaginative weekly programmes are excellent; games provide lots of enjoyment, and many of the skills-training sessions are cleverly disguised to have the same satisfying effect. I am particularly pleased that we offer our young people so many "different" experiences including camps, residential activities, outdoor adventures, visits, and more; these present an opportunity for personal development, learning new skills, and building a level of independence and resilience; lots of excitement and fun that they can share with their friends. Of course, keeping everyone safe is of paramount importance.

Any help you can offer us would be much appreciated - whether it is to support our activities, help with general maintenance work, or more involvement on the parents committee, or even as a leader. If you are interested, please get in touch with us at the AGM, or contact a Beaver, Cub, or Scout Leader.

The Group continues to be in good financial health. Thanks to Malcolm Siddons and Maria Loughran for running the 200 Club during the year and to those who subscribe - very satisfying to win now and then!

Louise Bailey

Group Chairperson - 3rd West Bridgford (Friary) Scout Group.

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 18 months running costs, circa £15,000.

The Group held reserves of approximately £50,000 against this at year end. This is above the level required for operating expenses. However this can be explained by accrued income from non-delivery of Scouting due to Covid-19. Furthermore, this is identified as possibly being required for 2030 after the current lease expires.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's principal sources of funds is from member's monthly subscriptions. Any fundraising is from local supporters through the 200 Club.

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash with a main current account and multiple saving accounts using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

LOUISE BAILEY	WILLIAM TOWNSEND
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Position (eg Treasurer, Chair)

CHAIR	TREASURER
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Date

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3rd West Bridgford (Friary) Scout Group Receipts and Payments Account

For the year from	1/4/2024	To	31/3/2025
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Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14,076	12,748
Less: Membership subscriptions paid on (National/County/Area/District)	- 5,841	- 4,698
Net membership subscriptions retained	8,235	8,050
Donations	940	5,636
Legacies	-	-
Gift Aid	3,113	3,045
Beavers/Cubs/Scouts/Section Camps	8,228	16,847
Other similar income - Hire Income	10,499	11,459
Sub total	31,015	45,037
Grants		
Maintenence grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising (gross)		
200 Club	1,055	1,139
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
Sub total	1,055	1,139
Investment income		
Bank interest	34	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
Sub total	34	-
Total Gross Income	32,104	46,176
Asset and investment sales, etc.	-	-
Total receipts	32,104	46,176

3rd West Bridgford (Friary) Scout Group Receipts and Payments Account

For the year from	1/4/2024	To	31/3/2025
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Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	13,262	21,196
Adult support and training	-	-
Rent	6,485	3,185
Water and Sewerage	-	-
Electricity and Gas	2,457	1,652
Insurance	1,365	1,295
Repairs and Renewals	2,671	3,430
Materials and equipment	2,300	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Badges & Uniforms	1,259	829
AGM and trustee expenses	159	-
Capital Equipment	242	-
Hire Income levy to Synod	2,354	901
Other costs detail 3	-	-
Sub total	32,554	32,488
Fundraising expenses		
200 Club	520	540
Transfer from 200 Club into 3rd WB	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	520	540
Total Gross Expenditure	33,074	33,028
Asset and investment purchases, etc.	-	-
Total payments	33,074	33,028
Net of receipts/(payments)	- 971	13,148
Cash funds last year end	58,306	45,158
Cash funds this year end	57,335	58,306

Statement of assets and liabilities at the end of the year



	31st March 2025 Unrestricted funds £	31st March 2024 Unrestricted funds £
Cash funds		
Bank current account	15,247	56,786
Bank saving account	40,034	-
200 club account	2,054	1,519

The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	57,335	58,306
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Expenses invoiced but not incurred	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21st May 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

LOUISE BAILEY	Chair
WILLIAM TOWNSEND	Treasurer

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 3rd West Bridgford (Friary) Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 3rd West Bridgford (Friary) Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 3rd West Bridgford (Friary) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 3rd West Bridgford (Friary) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 3rd West Bridgford (Friary) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Wakeling

Address: 52, Repton Rd., West Bridgford, Nottingham, NG2 7EJ

Date: 20th May 2025