

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name

3rd West Bridgford (Friary) Scout Group																																																											
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Other names the charity is known by

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Registered charity number (if any)

5	2	2	4	6	7
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HQ registration number

8	2	1	9				
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Charity's principal address

46 Musters Road																																																											
West Bridgford																																																											
Nottingham																																																											
Postcode															N	G	2	7	P	R																																							

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr P J Shepherd	Chair - resigned	1.4.23 -17.5.23
2	Mrs K Y Rajabally	Secretary	
3	Mrs J A Marshall		
4	Mrs E M Loughran		
5	Mr M N Siddons		
6	Mr C D Howard		
7	Mr R A Ferguson		1.4.23 -19.10.23
8	Miss R E Branch		
9	Mrs K Nandha		
10	Mrs E Allen	Treasurer	
11	Mrs L Bailey	Chair	16.11.23 - 31.3.24
12	Mr W A Townsend	Treasurer - Elect	14.2.24 - 31.3.24
13	Mr A S Hubber		
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Banker	Barclays	Leicester LE87 2BB
Banker	TSB	PO Box 373 Leeds LS14 9GQ
Solicitors	Massers	Rossell House Tudor Square Nottingham NG2 6BT

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2-3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of
the charity during the year

See attached document.

It is with great pleasure to firstly introduce myself as the new chair of the 3rd West Bridgford Scouts, officially joining late last year. I currently have two sons, one of whom is at squirrels and the other in cubs, and I am very pleased to be able to volunteer and support the group in this role. I would also like to take this opportunity to thank the rest of the Trustee Board in welcoming me so warming especially Alan Hubber who has spent plenty of time showing me the ropes of this exciting role.

A high-level overview of the current groups numbers are as follows:

- Young people – 87
- Leaders – 29
- Young leaders - 11

I would like to thank all our Leaders, Helpers, Volunteers and the Young Leaders for their exceptional work and efforts over the last 12 months, we are really fortunate to have you! I also offer special thanks to the Group Trustees who work quietly, but effectively, throughout the year to ensure the Group is running efficiently, the environment is safe and secure, we are in control of our finances, and that Leaders are fully supported as necessary. All our volunteers who have generously and freely given their time, deserve tremendous praise and gratitude, without you we couldn't do what we do and it really is appreciated.

As you were made aware of last financial year that our building along with the friary and church were sold. We are in communication with our new landlords and the Church is now The Fazilat Masjid (Mosque), holding regular worships.

All sections of the Group have had another exceptionally busy year. It has been lovely to see our young people enjoying the engaging, exhilarating, and occasionally challenging activities organised by our brilliant leadership team. The stimulating and imaginative weekly programmes are excellent; games provide lots of enjoyment, and many of the skills-training sessions are cleverly disguised to have the same satisfying effect. I am particularly pleased that we offer our young people so many "different" experiences including camps, residential activities, outdoor adventures, visits, and more; these present an opportunity for personal development, learning new skills, and building a level of independence and resilience; lots of excitement and fun that they can share with their friends. Of course, keeping everyone safe is of paramount importance.

In the year 2023-24 the Group ran many overnight events involving all four sections, one Beaver Colony had a parent and Beaver camp, the other colony ran a sleepover in a different Scout hall, Scouts held an overnight backwoods event at Stonepit and Cubs and Scouts held a summer camp in Staffordshire and a London trip in February 2024

Any help you can offer us would be much appreciated - whether it is to support our activities, help with general maintenance work, or more involvement on the parents committee, or even as a leader. If you are interested, please get in touch with us at the AGM, or contact a Beaver, Cub, or Scout Leader.

Updating of parts of our building has continued, the International Room has been completed and work is well underway on the office. Thanks are owed to Alan Hubber and Malcolm Siddons and some others for their continued weekly maintenance of our building, whom without could mean spending money for external help.

The Group continues to be in good financial health. We are making a provision for 2030, to offset any significant expenses should the Group be forced to relocate. Thanks are due to Malcolm Siddons and Maria Loughran for running the 200 Club during the year and to those who subscribe - very satisfying to win now and then!

Louise Bailey

Group Chairperson - 3rd West Bridgford (Friary) Scout Group.

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 18 months running costs, circa £15,000.

The Group held reserves of approximately £30,000 against this at year end. This is above the level required for operating expenses. However this can be explained by accrued income from non-delivery of Scouting due to Covid-19. Furthermore, this is identified as possibly being required for 2030 after the current lease expires.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's principal sources of funds is from member's monthly subscriptions. Any fundraising is from local supporters through the 200 Club.

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

LOUISE BAILEY	WILLIAM TOWNSEND
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Position (eg Secretary, Chair)

CHAIR	TREASURER
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Date

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3rd West Bridgford (Friary) Scout Group Receipts and Payments Account

For the year from	1/4/2023	To	31/3/2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	12,748	12,792
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Net membership subscriptions retained	8,050	8,208
Donations	5,636	3,285
Legacies	-	-
Gift Aid	3,045	2,725
Beavers/Cubs/Scouts/Section Camps	16,847	6,855
Other similar income - Hire Income	11,459	8,108
Sub total	45,037	29,181
Grants		
Maintenence grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising (gross)		
200 Club	1,139	1,085
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
Sub total	1,139	1,085
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	46,176	30,266
Asset and investment sales, etc.	-	-

Total receipts

46,176

30,266

3rd West Bridgford (Friary) Scout Group Receipts and Payments Account

For the year from	1/4/2023	To	31/3/2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	21,196	9,434
Adult support and training	-	-
Rent	3,185	5,307
Water and Sewerage	-	-
Electricity and Gas	1,652	708
Insurance	1,295	1,057
Repairs and Renewals	3,430	2,145
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Badges & Uniforms	829	906
AGM and trustee expenses	-	837
Capital Equipment	-	4,779
Hire Income levy to Synod	901	603
Other costs detail 3	-	-
Sub total	32,488	25,776
Fundraising expenses		
200 Club	540	550
Transfer from 200 Club into 3rd WB	-	1,500
Detail 3	-	-
Other fundraising costs	-	-
Sub total	540	2,050
Total Gross Expenditure	33,028	27,826
Asset and investment purchases, etc.	-	-
Total payments	33,028	27,826

Net of receipts/(payments)

Cash funds last year end

Cash funds this year end

13,148
45,158
58,306

2,440
42,718
45,158


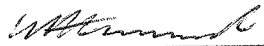
Statement of assets and liabilities at the end of the year

	31st March 2024	31st March 2023
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	58,306	45,158
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	58,306	45,158
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Expenses invoiced but not incurred	-	-
Sub total		
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total		
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total		
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total		

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12th June 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

LOUISE BAILEY	Chair
WILLIAM TOWNSEND	Treasurer

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 3rd West Bridgford (Friary) Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 3rd West Bridgford (Friary) Scout Group for the year ended 31st March 2024

Responsibilities and basis of report

As the charity trustees of the 3rd West Bridgford (Friary) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the 3rd West Bridgford (Friary) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the 3rd West Bridgford (Friary) Scout Group as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed



Name: Martin Wakeling

Relevant professional qualification or membership of professional bodies (if any)

Address: 15/ Musters Road, West Bridgford, Nottingham. NG6 7AF

Date: 21st May 2024