

Trustees' Annual Report

For the period

From (start date) to end date

Section A Reference and administration details

Charity name

3rd West Bridgford (Friary) Scout Group

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

46 Musters Road
West Bridgford
Nottingham
Postcode N G 2 7 P R

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr P J Shepherd	Chair	
2	Mrs V E Acklam	Secretary until 19.9.21	
3	Mrs J A Marshall	Treasurer	
4	Mrs E M Loughran		
5	Mr M N Siddons		
6	Mr C D Howard		
7	Mr R A Ferguson		
8	Miss R E Branch		
9	Mrs K Y Rajabally	Secretary	19.9.21-31.3.22
10	Mrs K Nandha		19.9.21-31.3.22
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Banker	Barclays	Leicester LE87 2BB
Banker	TSB	PO Box 373 Leeds LS14 9GQ
Solicitors	Massers	Rossell House Tudor Square Nottingham NG2 6BT

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2-3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
Additional details of the objectives and activities (optional information but encouraged as best practice)	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Section D

Achievements and performance

Summary of the main achievements of
the charity during the year

See attached document.

Chairman's Report for the year ending 31st March 2022

No one expected the trials and challenges of 2020/2021 that made some profound changes to our lives, and it is pleasing that this year we have been cautiously returning to normalcy. At the year end, the limitations imposed on Scouting activities were largely removed with some Covid related caveats, and I am delighted to report that the number of young people is back to pre-Covid levels.

To offer a first class Scouting experience we need an exciting, interesting and stimulating programme, a really good Leadership team, and strong support from parents and the Group Executive. 3rd West Bridgford is fortunate to have all these in abundance and that becomes clear to all when you see the spirit and enthusiasm of those in our care. We are enormously impressed by our Leaders who continue to come up with creative, inventive and at times ingenious ideas that are skilfully blended into the more traditional scouting programme. Our thanks to all of you who are making our brand of Scouting fun for everyone, including yourselves!

Also, a big thank you to our Group Executive Committee who, although working largely in the background, provide immense support to the Group, both practically and in making, sometimes difficult, decisions to ensure the continuing success of 3rd West Bridgford. In addition, we owe our gratitude to those who fix things, make improvements, apply a lick of paint, clean the premises and much more - all behind the scenes stuff that is invaluable and greatly appreciated. Our Treasurer will tell you more, but I am pleased to report that the Group is in a sound financial position.

Whilst thanking all of our volunteers for your efforts and hard work, I would like to offer special congratulations to David Bolt who was awarded the Chief Scouts Commendation for Good Service, and also to Malcolm Siddons who was presented with an Award for Merit.

The work on the hall floor was completed and looks truly splendid. The Climbing Wall (and now the bouldering wall) are huge assets and I am delighted to report they are in full operation. A safety inspection was carried out and we have an energetic team that looks after it and manages bookings.

There was a need to refurbish our toilet facilities, but the quotations were significantly higher than anticipated. We now have consent to use the Friary Church accessible toilet, and more modest improvements are well underway. Thanks to Alan Hubber and Malcolm Siddons for taking this on board.

With regret I have to report that, after a long and rich history spanning nearly 200 years both at Friar Lane and Musters Road, the Friary Church is to close in June 2022. Your Group Executive has been aware of this possibility for some time. Our Hall lease expires on 31st December 2029 and we are actively in discussions with "Friary Drop In" and the URC Synod to consider the longer term effect on the Group.

3rd West Bridgford (Friary) Scout Group history going right back to when it first started in 1927 has now been merged into our website, courtesy of Colin Howard. How things have changed - take a look!

We appreciate any help that parents are able to offer us whether it be for a couple of hours every week or a few hours once a year for a specific event; if you can support us in this way, please contact one of our Leaders. We do not just need people with specific skills, quite often another pair of hands is ideal. "*Variety is the spice of life*" so they say, and if you have any thoughts or ideas for visits, perhaps to your place of work or elsewhere, or if you have any skills or hobbies that might be of interest to young people once again, please get in touch, we would be happy to hear from you.

I am delighted that the Group is going from strength to strength. Having experienced first-hand the boundless enthusiasm, energy and passion of both the adults and young people that are part of our Scouting family, I am confident that we have a bright and successful future ahead of us.

Section E	Financial Review
<p>Brief statement of the charity's policy on reserves</p> <p>Quantify and explain any designations</p>	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 18 months running costs, circa £15,000.</p> <p>The Group held reserves of approximately £25,000 against this at year end. This is above the level required for operating expenses. However this can be explained by accrued income from non-delivery of Scouting due to Covid-19.</p>
<p>Details of any funds materially in deficit (circumstances plus steps to eliminate)</p>	
<p>Further financial review details (optional information)</p> <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives 	<p>The Group's principal sources of funds is from member's monthly subscriptions. Any fundraising is from local supporters through the 200 Club.</p> <p>Investment Policy</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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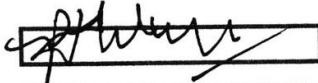
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	Jenny Marshall
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Full name(s)

Peter Shepherd	JENNIFER MARSHALL
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Position (eg Secretary, Chair)

CHAIRMAN	TREASURER
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Date

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3rd West Bridgford (Friary) Scout Group Receipts and Payments Account

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments			
	2021/22	2020/21	
	Unrestricted funds	Unrestricted funds	
	£	£	
Receipts			
Donations, legacies and similar income			
Membership subscriptions	11,186	8,531	
Less: Membership subscriptions paid on (National/County/Area/District)	- 3,990	- 2,964	
Net membership subscriptions retained	7,196	5,567	
Donations	3,306	1,740	
Legacies	-	-	
Gift Aid	2,051	2,508	
Beavers/Cubs/Scouts/Section Camps	5,536	110	
Other similar income - Hire Income	6,005	799	
Sub total	24,094	10,724	
Grants			
Maintenence grant	-	-	
Other grants	-	-	
Sub total	-	-	
Fundraising (gross)			
200 Club	1,155	1,144	
Detail 2	-	-	
Detail 3	-	-	
Other fundraising activities	-	-	
Sub total	1,155	1,144	
Investment income			
Bank interest	-	-	
Building Society interest	-	-	
The Scout Association Short Term Investment Service	-	-	
Property Rent income	-	-	
Other investment income	-	-	
Sub total	-	-	
Total Gross Income	25,249	11,868	
Asset and investment sales, etc.	-	-	
Total receipts	25,249	11,868	

3rd West Bridgford (Friary) Scout Group Receipts and Payments Account

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments			
	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £	
Payments			
Charitable Payments			
Youth programme and activities	5,258	489	
Adult support and training	-	-	
Rent	5,131	4,934	
Water and Sewerage	-	-	
Electricity and Gas	805	1,143	
Insurance	1,025	1,075	
Repairs and Renewals	3,267	244	
Materials and equipment	-	-	
Printing and photocopying	-	-	
Contribution to camp costs	-	-	
Badges & Uniforms	1,024	46	
AGM and trustee expenses	1,117	2,701	
Capital Equipment	692	480	
Other costs detail 2	-	-	
Other costs detail 3	-	-	
Sub total	18,319	11,112	
Fundraising expenses			
200 Club	540	540	
Detail 2	-	-	
Detail 3	-	-	
Other fundraising costs	-	-	
Sub total	540	540	
Total Gross Expenditure	18,859	11,652	
Asset and investment purchases, etc.	-	-	
Total payments	18,859	11,652	
Net of receipts/(payments)	6,390	216	
Cash funds last year end	36,328	36,112	
Cash funds this year end	42,718	36,328	

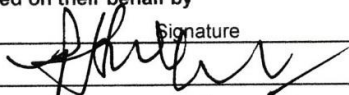
Statement of assets and liabilities at the end of the year

	31st March 2022 Unrestricted funds £	31st March 2021 Unrestricted funds £
Cash funds		
Bank current account	42,718	36,328
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	42,718	36,328
Other monetary assets		
Tax claim	2,517	1,920
Debts due from the County/Area/District/Group	-	-
Expenses invoiced but not incurred	3,079	1,845
Sub total	5,596	3,765
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	1,209	1,034
Other	-	-
Sub total	1,209	1,034
Liabilities		
Accounts not yet paid	1,542	-
Expenses incurred but not invoiced	1,763	408
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	3,305	408

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18th May 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Jenny Marshall

Print Name

P. J. SHAWHOLD	Chair
J. A. MARSHALL	Treasurer

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 3rd West Bridgford (Friary) Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 3rd West Bridgford (Friary) Scout Group for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the 3rd West Bridgford (Friary) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 3rd West Bridgford (Friary) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

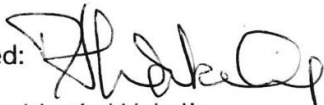
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 3rd West Bridgford (Friary) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Wakeling

Relevant professional qualification or membership of professional bodies (if any):

Address: 157 Musters Road, West Bridgford, Nottingham, NG2 7AF

Date: 11.05.2022