

STAMFORD AND BOURNE DISTRICT SCOUT COUNCIL Annual General Meeting

10th October 2024 at 7pm for 7.30pm start
At Wake House, Bourne

MINUTES

1. Introduction and welcome



20241010 SBDSTB
AGM Attendees.pdf

Trevor Watson, as Acting Chair, thanked Wake House for the use of the facility as this year's venue.

TW welcomed all guests present.

TW thanked Nathan Wakefield for his ongoing diligence in the production of financial reports and management of the District's financial affairs.

2. Apologies for absence



20241010 SBDSC
AGM Apologies.pdf

3. Governance topics

3a Approve the minutes of the Annual General Meeting held on 12 July 2023

The District Trustee Board reviewed the minutes of the previous AGM at their meeting held on 14 October 2023. TW put forward the minutes as taken as read and asked the Scout Council to agree they were a true record of that meeting. Minutes approved.



2023 SBDSC AGM
Minutes.pdf

3b Adopt the model constitution from Policy, Organisation and Rules (POR)

In line with the recommendation from Scout Headquarters, TW proposed that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting.

Seconder: Chris Mayhew and a show of hands to approve.

3c Note the District's financial year

Members of the District Scout Council were asked to note that our charity's financial year is 1st April to 31st March, annually.

3d Agree the number of members that may be appointed to the Trustee Board

TW advised that the District Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that **9** people can be elected, Chair proposed that the District Scout Council approves that recommendation,

Seconder: Kevin Whitfield and a show of hands to approve.

3e Agree the quorum for future meetings of the District Scout Council (excluding this AGM)

TW advised that the District Scout Council must agree its quorum – the minimum number of District Scout Council members that must be present at a meeting of the District Scout Council. The recommendation from the outgoing Trustee Board is that the quorum be set at **15** persons. Chair proposed that the District Council approves that recommendation,

Seconder: Chris Mayhew and a show of hands to approve.

4. Review of the previous year

- a. The District Commissioner’s review of Scouting in Stamford & Bourne District was presented.



District Lead
Volunteers Report to

- b. The Annual Report of the District Trustee Board including the annual Statement of the Accounts was received and presented. TW advised that the District Board has approved the Annual Report and Statement of Accounts and the report on the accounts has been received from the Independent Examiner.



2023 SBDSTB Annual
report.pdf

Chair thanked NW for the Annual Accounts.

5. Making appointments

TW advised that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the District Scout Council appoints a Trustee Board to ensure good governance for the charity over the next year.

- a. TW noted that the appointments as District President and/ or Vice President are made by the District Scout Council.

TW advised that **Miranda Rock** is proposed as President. A show of hands to approve.

- b. TW noted that the District Scout Council can admit other persons to membership. TW advised that we have not received any nomination to be members of the District Scout Council.

- c. To approve the District Commissioner’s nomination of the District Chair -

TW nominated **Andy Tagg** as District Chair and asked for a show of hands as approval.

- d. TW advised that the 'District Secretary' is an elected appointment and, as required, **Diane Siddle** has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands was required to approve Diane Siddle's election.
- e. TW advised that the 'District Treasurer' is an elected appointment and, as required, **Nathan Wakefield** has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands was required to approve Nathan Wakefield's election.

- f. Elections of members to the District Trustee Board

Secretary advised that the following have been formally proposed and seconded in writing by the due date:

Martin Siddle

Heidi Haxeltine

Michelle Nelson

Chair requested a show of hands to approve their election.

- g. DC advised that his nominations to the District Trustee Board are:

Cathy Herron

Ali Cobbold

Luke Houghton

Chair thanked the Trustees for their work during the year and in particular those members who are standing down.

- h. Treasurer advised the appointment of the Scrutineer / Independent Examiner / Auditor as **Ray Dennis**.

Chair advised that Ray Dennis has been proposed and seconded and is qualified for the role. Chair requested a show of hands to approve Ray Dennis' nomination.

- i. Chair advised that we are required to nominate 2 as District representatives to the County Scout Council. **Michelle Nelson** and **Andy Tagg** have been proposed and seconded. Chair requested a show of hands to approve their nominations.

7. Howard Nelson, Deputy County Commissioner thanked all scouters and adult volunteers for their efforts and briefly advised of the changes and Transformation now being implemented.

8. TW closed the AGM, thanking all for attending.



Stamford & Bourne District Scout Council
Statement of Assets and Liabilities for year to 31 March 2024

	2023/24 £	2022/23 £
Fixed Assets		
Shacklewell ¹	431,000	431,000
District Equipment/Assets	81,909	81,909
SASU Gangshow Equipment ²	990	905
	<u>513,899</u>	<u>513,814</u>
Current Assets		
District Current Account	74,333	56,907
District COIF Deposit Account - General	22,501	20,984
District COIF Deposit Account - Shacklewell Insurance	4,589	4,280
District COIF Deposit Account - Jamboree Fund	4,650	4,337
District Stamcamp Current Account	0	0
District Scout Shop Current Account	264	2,547
District Scout Shop COIF Deposit Account	0	56
Scout Shop Cash Float	0	0
SASU Gangshow Current	3,982	3,776
SASU Gangshow Cash	0	0
SASU (General)	3,273	1,216
SASU Cash	0	0
Unpresented Cheque(s)	0	0
	<u>113,593</u>	<u>94,103</u>
Stock		
Scout Shop Stock	5,006	8,425
Debtors		
Membership Fees ³	1,089	0
	<u>1,089</u>	<u>0</u>
Current Liabilities		
Membership Fee	0	0
	<u>0</u>	<u>0</u>
Total of Assets and Liabilities	<u><u>633,587</u></u>	<u><u>616,342</u></u>

Notes:



1. Shacklewell was revalued in 2020/21 following significant improvement works
2. Value of assets was adjusted in 2020/21 to reflect actual ownership
3. Membership owed by 2nd Wittering

The above Receipts and Payments Account and Statement of Assets and Liabilities were approved by the Trustees on 18th July 2024 and signed on their behalf.

Name	Signed
Howard Nelson - District Chair	
Nathan Wakefield - District Treasurer	

Stamford & Bourne District Scout Council
Receipts and Payments Account for year to 31 March 2024

	2023/24 £	2022/23 £
Receipts		
Membership Subscriptions	48,293	42,351
Less: Membership subscriptions paid to County	-38,907	-37,177
Net Membership Subscription Retained	<u>9,386</u>	<u>5,174</u>
Membership Subscriptions - S&K Explorers	2,380	2,441
Membership Subscriptions - H&B Explorers	5,329	1,631
Activities (incl Camp Fees) - District	18,720	15,519
Activities (incl Camp Fees) - S&K Explorers	3,761	1,846
Activities (incl Camp Fees) - H&B Explorers	1,867	600
Uniform - H&B Explorers	314	0
Gift Aid	0	0
Interest Received	0	0
Fund Raising	0	0
Donations - District	2,081	1,888
Donations - S&K Explorers	0	50
Donations - H&B Explorers	0	0
Donations - Shacklewell	500	575
Donations - Gang Show	0	7
Grants - Shacklewell	0	0
SASU - Whitewater	1,782	1,778
SASU - Shacklewell	10,068	12,761
SASU - General	3,245	3,500
SASU - Shacklewell Power	2,165	0
Training Income	0	0
Miscellaneous	0	0
Gang Show Receipts	2,442	3,042
Scout Shop Receipts	15,467	13,374
Total Receipts	<u>79,507</u>	<u>64,186</u>
Payments		
Membership Subscriptions - S&K Explorers	1,573	1,140
Membership Subscriptions - H&B Explorers	1,513	798
Administration Expenses - District	823	1,323
Administration Expenses - SASU	3,261	5,104
Administration Expenses - S&K Explorers	678	583
Administration Expenses - H&B Explorers	932	564
Administration Expenses - Young Leaders	6	425
Activities - District	13,279	14,490
Activities - S&K Explorers	2,922	2,472
Activities - H&B Explorers	3,845	660
Activities - Young Leaders	0	170
SASU - Shacklewell Operating Costs	13,938	9,083
SASU - Whitewater Operating Costs	570	685
SASU - General	6,115	2,630
SASU - Purchase of Assets	0	0
SASU - NODA Subscription - Gangshow	0	0
SASU - Webhosting - Gangshow	0	0
Room Hire - District	827	252
Room Hire - H&B Explorers	0	50
Room Hire - Young Leaders	0	148
Donations - District	967	4,000
Donations - SASU	0	897
Gang Show Payments	2,236	3,343
Scout Shop Payments	13,597	11,962
Total Payments	<u>67,081</u>	<u>60,779</u>
Surplus for Year	<u>12,426</u>	<u>3,407</u>

Name	Signed
Howard Nelson - District Chair	
Nathan Wakefield - District Treasurer	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Stamford & Bourne District Scout Council

**On accounts for the year
ended**

2024

**Charity no
(if any)**

522366

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 01/09/2024

Name:

Ray Dennis

**Relevant professional
qualification(s) or body
(if any):**

Address:

52 Harvey Close

Bourne

PE10 9QI

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to Report