

2nd Stamford (Town) Scout Group
Group Scout Council

Annual General Meeting

Monday 23rd June 2025
Empingham Road Scout HQ, Stamford PE9 2RJ

Minutes

1. Attendees

Jan Simmonds, Nick Reynolds, Trevor Watson, Lisa Stevenson, Tom Facer, Neil Wotherspoon, Anna Wotherspoon, Danielle Byford, Patrick Horton, Charlotte Pritchard, Ann Burrows, John Burrows, James Burrows, Lucy Burrows, Jonathan Bull, Pauline Jones, Becky Birch, Andrew Headley

2. Apologies

Paul Scholes, Neil Scholes

Governance topics

- a. The minutes of the Annual General Meeting held on 23/09/25 was approved
- b. The model constitution from Policy, Organisation and Rules (POR) was approved
- c. Note the Group's financial year – 1st April 2025 – 31st March 2026
- d. Appointed and community members of the Group Scout Council were approved as
 - All adult members of the group
 - All parents of Squirrels, Beavers, Cubs and Scouts
 - Ex-officio appointments
 - Group Lead Volunteer
 - Members of the community
- e. Appointment to the Trustee Board was approved at a maximum of 12
- f. The quorum for future meetings of the Group Scout Council (excluding this AGM) was approved at 15
- g. The quorum for future meetings of the trustee board was approved at one third of the membership plus one
- h. The quorum for sub-committee meetings was approved at one third of the membership plus one

3. Review of the previous year

- a. The District Lead Volunteer remarks were
 - Thank you to all volunteers and parents for everything over the last 12 months.
 - Recruitment of new leaders has enabled us to keep up with growth in membership.
 - Plan to expect a different council in 2027 there may be disruptions that affect the new HQ due to changes in central government structure. Add to the new HQ risk register

- 6th Stamford are planning to grow which should take some pressure of our waiting list
- b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Account
- The Treasurer said to be aware of variances from year to year in the accounts relating to the new HQ spending and fundraising. Therefore, this shows a profit one year and a loss the next. There is no risk to the group as there are funds in the bank, for example when Drift Road hut is sold there will be a large profit.
- The Chairman thanked the Treasurer and the Deputy Treasurer for all their hard work. Nick is standing down as Treasurer.

4. **Making appointments**

- a. **Appoint the Group Treasurer** – Ann Burrows
Ann has been the Deputy Treasurer for a number of years, and Nick will help her transition into the role. The vote was unanimous.
- b. **Members of the Group Trustee Board** (following recommendations from the open selection process initiated by the Group Trustee Board) – Anna Wotherspoon was voted in unanimously
- c. **Appoint the Independent Examiner** – Glentor Accounting Services, Jayne Wheeler

The District Lead Volunteer explained that new Charity Commission recommendations are that no-one holds a trustee position for more than 9 years. The Chairman thanked the new and old Trustee Boards. He gave particular thanks to Nick for all his hard work over the past 6 years.

5. **Recognition**

The District Lead Volunteer made presentations to
 Nick Reynolds – 5 years service award
 Jonathan Bull - 10 years service award
 Gareth Jones – 25 years service award (presented to Pauline in his absence)

6. **Closing Remarks**

The new Group Lead Volunteer (GLV) spoke about starting the year by contacting all 55 adults who have valid DBS checks to enhance the support for the group and the leaders.

The GLV is the person who liaises between the Trustee Board and the leaders. We will be working with the new structures and understanding what our roles are.

The Chairman closed the meeting

2nd Stamford Town Scout Group
Receipts and Payments Account
for the period ending 31 March 2025

<u>Income</u>	<i>Note</i>		<u>Expenditure</u>	<i>Note</i>	
Subs		14,176.00	Membership Fees		7,401.50
Camping Activities	(1)	5,839.50	Camping Activities	(1)	5,447.75
Exciting Activities	(2)	1,722.75	Exciting Activities	(2)	2,663.20
Weekly Activities		-	Weekly activities		877.14
Hiring	(5)	1,406.92	Scout Shop (badges etc)		1,651.93
Property costs		-	Property costs	(7)	4,282.86
Gift Aid		3,129.04	Maintenance	(6)	1,790.19
			Equipment	(8)	1,246.29
Fund Raising	(4)	621.80	Fund Raising costs		457.33
Fund Raising New HQ	(4)	9,321.78	New HQ		16,988.60
Bank interest		727.59	Go cardless (Subs) fees & taxes		928.83
Other		-	Online subscriptions		180.00
			Other		40.00
			Training		-
Sale of Hoodies and shirts		1,364.00	Hoodies and shirts		1,606.00
Excess of Expenses over Receipts		<u>7,252.24</u>			
		<u>45,561.62</u>			<u>45,561.62</u>

Balance Sheet as at 31 March 2025

	<u>Restricted Funds</u>	<u>Designated Funds</u>	<u>Unrestricted Funds</u>	<u>Total Funds</u>
Opening balances:				
Petty Cash			582.53	
Floats			20.00	
OSM Cards			288.77	
Lloyds Bank	7,920.58	14,910.67	42,993.51	
Total Opening Balances	<u>7,920.58</u>	<u>14,910.67</u>	<u>43,884.81</u>	<u>66,716.06</u>
Movement in the year	6,922.67	(14,910.67)	735.76	(7,252.24)
Closing balance	<u>14,843.25</u>	<u>-</u>	<u>44,620.57</u>	<u>59,463.82</u>
Funds				
Total Floats			-	-
Petty cash			637.76	637.76
OSM Cards			388.13	388.13
Lloyds bank - savings accounts			41,004.28	56,168.71
Lincub deposits - 22/23 - donated to unit funds			321.18	
New HQ Empingham Road Expenses - 21/22	(6,346.23)	(10,895.45)		
New HQ Empingham Road Expenses - 22/23		(22,343.20)		
New HQ Empingham Road Expenses - 24/25	(2,077.93)	(14,910.67)		
New HQ Empingham Road - 19/20	2,600.01			
New HQ Empingham Road - 20/21	2,876.22	46,311.52		
New HQ Empingham Road - 21/22	870.00			
New HQ Empingham Road - 22/23	644.64	337.80		
Activity Fund Raising for new HQ - 23/24	1,768.91			
Activity Fund Raising for new HQ - 24/25	7,505.96			
Corporate Donations for new HQ - 23/24	2,285.85			
Total Donations for new HQ - 24/25	1,815.82			
Stamford Methodist Donation for new HQ - 20/21		1,500.00		
Stamford Methodist Donation for new HQ - 22/23	2,400.00			
Stamford Methodist Donation for new HQ - 23/24	500.00			
Lloyds bank - current account			2,269.22	2,269.22
TOTAL FUNDS	<u>14,843.25</u>	<u>(0.00)</u>	<u>44,620.57</u>	<u>59,463.82</u>

Independent Examiner's Report

The accounts have been prepared under the cash basis accounting principle which is appropriate for this entity. I have examined the receipts and payments account, together with the balance sheet and records provided. In my opinion it shows a true and fair view of the affairs of 2nd Stamford Town Scout Group as at 31 March 2025.



Jayne Wheeler MAAT
Glentor Accounting Services

Date: 06/06/2025

2nd Stamford Town Scout Group
Notes to the Accounts: 2024/25

Note

1 CAMPING ACTIVITIES

	<u>Income</u>	<u>Expenses</u>	<u>Net (current year)</u> <u>In/(Out)</u>	<u>Previous year</u>	<u>Net</u> <u>In/(Out)</u>
Chiller 2024	1,858.50	1,657.00	201.50	(433.00)	(231.50)
Stamcamp 2023			-	(36.16)	(36.16)
Stamcamp 2024	1,377.00	501.45	875.55	(705.00)	170.55
Stamcamp 2025	1,050.00	1,625.00	(575.00)		(575.00)
District Camp	1,350.00	1,431.79	(81.79)		(81.79)
Lincub 2023 *			-	321.18	321.18
Scouts Autumn camp 2024	135.00	126.16	8.84		8.84
Beaver Camp	69.00	106.35	(37.35)	(42.23)	(79.58)
Cub Camp			-	(190.93)	(190.93)
Scouts Day Hike & Autumn Camp			-	(45.88)	(45.88)
	5,839.50	5,447.75	391.75	(1,132.02)	(740.27)

* Lincub included a refund from District

2 EXCITING ACTIVITIES

	<u>Income</u>	<u>Expenses</u>	<u>Net</u> <u>In/(Out)</u>	<u>Previous year</u>	<u>Net</u> <u>In/(Out)</u>	<u>Section</u>
Whitewater	78.75	158.46	(79.71)	17.79	(61.92)	Scouts
Toboganning						Beavers / Cubs /
	393.00	436.00	(43.00)	(124.99)	(167.99)	Scouts
Rumble Live	390.00	435.00	(45.00)	(250.00)	(295.00)	Cubs
Active Acre	280.00	547.50	(267.50)		(267.50)	Cubs
Forest Facility	115.00	396.00	(281.00)		(281.00)	Scouts
BASC Country Day	80.00	-	80.00		80.00	Cubs
Chinese New Year (Scouts)	350.00	555.00	(205.00)		(205.00)	Scouts
Metal Detecting	36.00	-	36.00		36.00	Cubs
East of England Cub Event	-	76.80	(76.80)		(76.80)	Cubs
Cub Christmas party	-	30.44	(30.44)		(30.44)	Cubs
Sleepover	-	-	-	3.79	3.79	Beavers
Rifles	-	28.00	(28.00)	(73.00)	(101.00)	Scouts
Archery	-	-	-	(80.00)	(80.00)	Scouts
Parkour	-	-	-	33.00	33.00	Scouts
Paddle Boarding	-	-	-	(153.25)	(153.25)	Scouts
Climbing at Forest Facility	-	-	-	(102.04)	(102.04)	Scouts
Scuba Diving	-	-	-	(175.77)	(175.77)	Scouts
	1,722.75	2,663.20	(940.45)	(904.47)	(1,844.92)	

3 FLOATS:

John Burrows (Cubs)	card	100.00
Jonathan Bull (Scouts)	card	5.00
Becky Birch (Squirrels)	card	100.00
Lisa Stevenson (Beavers)	card	100.00
Pauline Jones (QM)	card	83.13
Pegasus Scouts	cash	-
		388.13

4 FUND RAISING inc New HQ

	<u>General</u>	<u>Restricted</u>	<u>New HQ</u>
SKDC Lottery	362.00		
Donations	166.70		1,815.82
Stamcamp Tuck Shop	-		333.96
Castle Bytham Event	-		649.80
Firework Support to Kiwanis	-		1,537.50
Easy Fund Raising	93.10		
Car Boot	-		41.00
Raffle	-		1,953.00
Dog Show	-		550.00
Explorers Film Night	-		130.00
Quiz Night	-		1,882.00
SJS Gym event	-		428.70
Total	621.80	-	9,321.78

Notes to the Accounts: 24/25 (continued)

5 HIRINGS	Emp. Rd	Drift Ave
Rifle Range	255.00	-
Hammocks	696.92	-
Parties	455.00	-
TOTAL	1,406.92	-

6 MAINTENANCE	Emp. Rd	Drift Ave	Group
Buildings Maintenance	-	-	-
Fire Extinguishers	-	-	-
Signs	31.19	-	-
Cleaning & cleaning materials	1,642.00	-	-
Grounds Maintenance	117.00	-	-
TOTAL	1,790.19	-	-

7 PROPERTY & INSURANCE COSTS	Emp. Rd	Drift Ave	Group
Council Tax	374.62	420.73	-
Water	72.00	610.94	-
Electric	902.18	330.00	-
Insurance	975.74	502.65	94.00
TOTAL	2,324.54	1,864.32	94.00

8 Equipment	General	Restricted
General Repairs	179.59	
Camping Equipment	375.06	
Safety Equipment	35.38	
Camping Repairs	47.38	
Equipment for Group Activities	333.90	
Hammock Equipment	274.98	
TOTAL	1,246.29	-

Summary

The group has made a net loss of £7,232, mainly due to the additional spending for the new hut. Whilst fund raising towards the new hut exceeded £6,500, Expenses related to the new hut where £16,900 this year. This was expected and reported on in previous years reports, and is likely to continue to increase.

Taking out the fund raising specifically related to the new HQ, and the expenses, the group made a net increase of £10,440. The main contributors to this are an increase in membership fees, and lower spend on property maintenance and equipment.

Income

Membership fees were increased in the year to support the continued inflationary pressures felt by everyone. Membership numbers have remained similar and the Trustees still feel that this offers good value for money. The introduction of Squirrels added £1,000 to our income, but has also contributed to our expenses.

Gift Aid is a big revenue stream for us, worth £3,483, which is an increase over previous years however there are still some parents yet to complete the gift aid form on OSM. This allows us to reclaim 20% of the subs from HMRC and helps us to fund the activities provided for the young people. It doesn't cost the parents any more money, but allows us to claim the additional revenue back. We would strongly encourage all parents to review OSM and complete the gift aid declaration form to support our club.

Expenses

The day to day running and maintenance of the huts cost £6,073 for the year, which is similar to previous years, but remains our biggest cost.

Expenditure on equipment is £1,246, which was mainly around replacing some camping equipment and repair costs.

Spend on badges and neckers has risen to £1,652.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, plus fees circa £5,000.

The Group held reserves of approximately £59,500 against this at year end. This is above the level required for operating expenses. However this can be explained by:

- £12,400 in Restricted Funds (2023/24: £8,000)
- £NIL in Designated Funds (2023/24: £15,000)
- £47,100 in Unrestricted Funds (2023/24: £43,800)

The high level of reserves is to support the New Hut development, and so will likely increase in the next few years, before being spent on the New Hut. Restricted Funds includes the fund raising activities directly towards the New Hut. The Trustees have agreed to spend a high proportion of the Unrestricted Funds to support the New Hut development.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Deputy Treasurer

For a number of years now Ann Burrows has been helping out as deputy treasurer. Her role is incredibly valuable to the group, and to me personally. Ann has been a dedicated member of the team, and her diligence and care has been a huge asset to the group. So I wish to thank her for her continued support.

2nd Stamford (Town) Scout Group

5 Year Forecast

	29/30	28/29	27/28	26/27	25/26	24/25	23/24
	Budget	Budget	Budget	Budget	Budget	Actual	Actual
	27	27	27	27	27	24	23
Leaders							
Members	130	130	120	110	100	91	98
Subs Monthly Price	16.00	15.00	15.00	14.00	14.00	14.00	12.00
Income							
Subs	22,880	21,450	19,800	16,940	15,400	14,176	12,264
Gift Aid	4,118	3,861	3,564	3,049	2,772	3,129	2,479
Hiring	3,000	3,000	3,000	3,000	3,000	1,407	517
Charity events	1,000	1,000	1,000	1,000	1,000	0	0
Donations	0	0	0	0	0	0	0
Fund Raising (net)	5,000	5,000	400,000	500,000	250,000	11,308	9,196
Activities	12,086	12,086	11,157	10,227	9,297	7,562	7,207
Miscellaneous income	600	600	600	600	350,728	728	628
International Trips	10	10	10	10	10	0	0
Total	48,695	47,007	439,131	534,826	632,207	38,309	32,290
Inflation	2%	2%	2%	2%	2%	2%	2%
Expenditure							
Membership fees	11,674	11,445	10,358	9,308	8,296	7,402	6,716
Activities	10,586	10,586	9,657	8,727	7,797	7,054	6,246
Exciting Activities	10,000	10,000	10,000	10,000	10,000	2,663	2,886
Weekly activities	666	666	615	564	512	877	870
Construct New Hut	0	25,000	500,000	800,000	200,000	16,989	0
Equipment	3,746	3,246	2,746	2,246	1,746	1,246	199
Leaders Training / Uniform	50	50	50	50	50	0	0
Scout Shop (badges etc)	2,360	2,360	2,178	1,997	1,815	1,652	1,022
Charity	1,000	1,000	1,000	1,000	1,000	457	15
Council Tax	187	184	180	827	811	795	746
Water	754	739	725	711	697	683	72
Electricity	1,360	1,334	1,308	1,282	1,257	1,232	1,496
Gas							16
Rental Costs							
Property Insurance	1,736	1,702	1,669	1,636	1,604	1,572	1,384
Property costs:	4,038	3,959	3,881	4,456	4,369	4,283	3,713
Buildings	482	472	463	454	445	0	428
Cleaning	1,732	1,698	1,665	1,632	1,600	1,642	1,501
Equipment	3,789	3,714	3,641	3,570	3,500	31	3,256
Grounds	325	318	312	306	300	117	368
Maintenance:	6,327	6,203	6,081	5,962	5,845	1,790	5,553
OnLine Scout Manager (OSM)	180	180	180	180	180	180	200
Subscriptions	0	0	0	0	0	0	0
AGM	499	499	499	500	500	0	141
Go cardless (Subs) fee	1,049	1,006	929	815	741	929	542
Sundry expenses	250	250	250	250	250	40	115
International Trips	0	0	0	0	0	0	0
Total	52,425	76,450	548,423	846,055	243,102	45,561	28,219
Net income/(loss)	(3,730)	(29,443)	(109,293)	(311,229)	389,105	(7,252)	4,072
Funds							
Opening balance	(1,231)	28,212	137,505	448,733	59,628	66,880	62,808
Closing balance	(4,962)	(1,231)	28,212	137,505	448,733	59,628	66,880
Minimum Cash Requirement	7,856	7,702	7,119	6,882	6,332	5,842	5,214

Appendix - Accounts

2nd Stamford Town Scout Group
Receipts and Payments Account
for the period ending 31 March 2025

<u>Income</u>	<i>Note</i>		<u>Expenditure</u>	<i>Note</i>	
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Independent Examiner's Report

The accounts have been prepared under the cash basis accounting principle which is appropriate for this entity. I have examined the receipts and payments account, together with the balance sheet and records provided. In my opinion it shows a true and fair view of the affairs of 2nd Stamford Town Scout Group as at 31 March 2025.



Jayne Wheeler MAAT
Glentor Accounting Services

Date: 06/06/2025

2nd Stamford Town Scout Group
Notes to the Accounts: 2024/25

Note

1 CAMPING ACTIVITIES

	<u>Income</u>	<u>Expenses</u>	<u>Net (current year)</u>		<u>Net</u>
			<u>In/(Out)</u>	<u>Previous year</u>	<u>In/(Out)</u>
Chiller 2024	1,858.50	1,657.00	201.50	(433.00)	(231.50)
Stamcamp 2023			-	(36.16)	(36.16)
Stamcamp 2024	1,377.00	501.45	875.55	(705.00)	170.55
Stamcamp 2025	1,050.00	1,625.00	(575.00)		(575.00)
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Beaver Camp	69.00	106.35	(37.35)	(42.23)	(79.58)
Cub Camp			-	(190.93)	(190.93)
Scouts Day Hike & Autumn Camp			-	(45.88)	(45.88)
	5,839.50	5,447.75	391.75	(1,132.02)	(740.27)

* Lincub included a refund from District

2 EXCITING ACTIVITIES

	<u>Income</u>	<u>Expenses</u>	<u>Net</u>		<u>Net</u>	<u>Section</u>
			<u>In/(Out)</u>	<u>Previous year</u>	<u>In/(Out)</u>	
Whitewater	78.75	158.46	(79.71)	17.79	(61.92)	Scouts
Tobogganning						Beavers / Cubs /
	393.00	436.00	(43.00)	(124.99)	(167.99)	Scouts
Rumble Live	390.00	435.00	(45.00)	(250.00)	(295.00)	Cubs
Active Acre	280.00	547.50	(267.50)		(267.50)	Cubs
Forest Facility	115.00	396.00	(281.00)		(281.00)	Scouts
BASC Country Day	80.00	-	80.00		80.00	Cubs
Chinese New Year (Scouts)	350.00	555.00	(205.00)		(205.00)	Scouts
Metal Detecting	36.00	-	36.00		36.00	Cubs
East of England Cub Event	-	76.80	(76.80)		(76.80)	Cubs
Cub Christmas party	-	30.44	(30.44)		(30.44)	Cubs
Sleepover	-	-	-	3.79	3.79	Beavers
Rifles	-	28.00	(28.00)	(73.00)	(101.00)	Scouts
Archery	-	-	-	(80.00)	(80.00)	Scouts
Parkour	-	-	-	33.00	33.00	Scouts
Paddle Boarding	-	-	-	(153.25)	(153.25)	Scouts
Climbing at Forest Facility	-	-	-	(102.04)	(102.04)	Scouts
Scuba Diving	-	-	-	(175.77)	(175.77)	Scouts
	1,722.75	2,663.20	(940.45)	(904.47)	(1,844.92)	

3 FLOATS:

John Burrows (Cubs)	card	100.00
Jonathan Bull (Scouts)	card	5.00
Becky Birch (Squirrels)	card	100.00
Lisa Stevenson (Beavers)	card	100.00
Pauline Jones (QM)	card	83.13
Pegasus Scouts	cash	-
		388.13

4 FUND RAISING inc New HQ

	General	Restricted	New HQ
SKDC Lottery	362.00		
Donations	166.70		1,815.82
Stamcamp Tuck Shop	-		333.96
Castle Bytham Event	-		649.80
Firework Support to Kiwanis	-		1,537.50
Easy Fund Raising	93.10		
Car Boot	-		41.00
Raffle	-		1,953.00
Dog Show	-		550.00
Explorers Film Night	-		130.00
Quiz Night	-		1,882.00
SJS Gym event	-		428.70
Total	621.80	-	9,321.78

Notes to the Accounts: 24/25 (continued)

5 HIRINGS	Emp. Rd	Drift Ave
Rifle Range	255.00	-
Hammocks	696.92	-
Parties	455.00	-
TOTAL	1,406.92	-

6 MAINTENANCE	Emp. Rd	Drift Ave	Group
Buildings Maintenance	-	-	-
Fire Extinguishers	-	-	-
Signs	31.19	-	-
Cleaning & cleaning materials	1,642.00	-	-
Grounds Maintenance	117.00	-	-
TOTAL	1,790.19	-	-

7 PROPERTY & INSURANCE COSTS	Emp. Rd	Drift Ave	Group
Council Tax	374.62	420.73	-
Water	72.00	610.94	-
Electric	902.18	330.00	-
Insurance	975.74	502.65	94.00
TOTAL	2,324.54	1,864.32	94.00

8 Equipment	General	Restricted
General Repairs	179.59	
Camping Equipment	375.06	
Safety Equipment	35.38	
Camping Repairs	47.38	
Equipment for Group Activities	333.90	
Hammock Equipment	274.98	
TOTAL	1,246.29	-