

Trustees' Annual Report

For the period

From (start date) to end date

Section A Reference and administration details

Charity name

2nd Grantham (St Wulfram's) Scout Group

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

8 Broad Street

Grantham

Lincs

Postcode N G 3 1 8 A P

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Davina Honeywood	Chair	
2	Sue Ashwin	Secretary	
3	Jenny Rogers	Treasurer	
4	Jean Breckenridge	Group Scout Leader	
5	Robert Cox	Scout Leader	
6	Claudia Sinclair	Beaver Scout Leader	
7	Aga Kozłowska	Cub Scout Leader	
8	Gill Cocker	Beaver Scout Leader	
9	Paula Bennett	Committee Member	
10	Katherine Gibson	Committee Member	Until 3rd March 2021
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Lisa Harness	29 Cold Harbour Lane
	<i>Marek</i>	Grantham, Lincs, NG31 7TW

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
 Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
 As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:
 - enjoy what they are doing and have fun
 - take part in activities indoors and outdoors
 - learn by doing
 - share in spiritual reflection
 - take responsibility and make choices
 - undertake new and challenging activities
 - make and live by their Promise.

Summary of the main activities in relation to these objects

Members participate in: - Weekly section meetings, working towards badges and awards while learning to work in teams, - "Nights Away" experiences, gaining independence and enjoying the outdoor life, - Group events, encouraging older members to teach skills to the younger ones, - District and County events, meeting members from other areas and countries, - Community activities, - Church Parade five times each year. This year, due to COVID restrictions, weekly section meetings have mostly been held online, and there have been no "Nights Away" experiences or parades.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

[Empty box for additional details of objectives and activities]

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of

[Empty box for summary of main achievements]

the charity during the year

The past year has been a very difficult one for the Group due to the pandemic. Meetings have been held on Zoom for a large part of the year, with in-person activities limited to outdoors for most of the autumn term. Despite great efforts by leaders this has led to a significant drop in the number of young people remaining engaged with Scouting, particularly with Beavers, the youngest section. Since Easter indoor meetings with limited numbers have been allowed and with the better weather a more regular programme has been possible and numbers are slowly increasing. We have been very fortunate in receiving several grants which have enabled us to make the meeting place Covid secure, make improvements to the building and purchase outdoor shelters for future use. We look forward to being able to function in a more normal way after the summer break

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £2500.</p> <p>The Group held reserves of approximately £33,000 against this at year end. This is well above the level required for operating expenses, as a result of the group receiving 3 Government COVID grants, totalling £19,669.21, under the 'Hospitality, Accommodation, Leisure, Personal Care and Gyms' closed scheme.</p>
Quantify and explain any designations	<p>Approx monthly running costs: Gas and elec 150, Water and Council 50, Insurance 53, Servicing Alarms/Boiler 15, Cleaning 65, Leaders Cash 20, Maintenance 50, = £409 per month. 362x6=£2454</p>
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
You may choose to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising);	<p>The Group's principal source of funds is from subscriptions and also donations for use of the Scout Hut. Other sources of income are Gift Aid, LotterySK, Scout Post and fund raising events e.g. Bingo Night, BagsToSchool etc. This year, due to Covid, some of those fund sources have been unavailable, or much reduced, but we have received COVID grants, as detailed in section C.</p>

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Bigger emphasis on recruiting members, parent volunteers and committee members. This will be achieved by holding a "relaunch event" in September. Bigger emphasis on making upgrades to the Den's facilities e.g. new boiler planned for April 21.

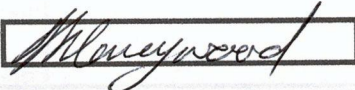
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Davina Honeywood

Position (eg Secretary, Chair)

Chair

Date

19 07 21

2nd Grantham (St Wulframs) Scout Group
Receipts and Payments Account

Final

	For the year from	1st April 2020	1st April 2019
Receipts and Payments			
		2020/2021 Unrestricted funds £	2019/2020 Unrestricted funds £
Receipts			
Donation, legacies and similar income			
Membership subscriptions		5643.52	7305.25
Less membership subscriptions paid on (national/County/Area/District)		2,270.40	4,080.00
Net membership subscriptions retained		3,373.12	3,225.25
Donations - for use of Scout Den		822.00	2,735.00
Legacies		0.00	0.00
Gift Aid		1225.97	1391.99
Other Similar Income		84.74	0.00
Sub Total		5,505.83	7,352.24
Grants			
Grants 1 - SKDC Covid Recovery		19,669.21	500.00
Grants 2 -		0.00	0.00
Sub Total		19,669.21	500.00
Fundraising (gross)			
Detail 1 - Group Activities, Brumjam and Space Centre Refunds		3542.50	4628.69
Detail 2 - BagsToSchool, LotterySK etc		479.00	729.70
Detail 3 - Miscellaneous Donations (Longland funeral)		132.50	904.00
Other fundraising activities		0.00	0.00
Sub Total		4,154.00	6,262.39
Investment Income			
Bank interest		1.40	5.64
Building Society Interest		0.00	0.00
The Scout Association Short Term Investment Service		0.00	0.00
Property Rent Income		0.00	0.00
Other Investment Income		0.00	0.00
Sub Total		1.40	5.64
Total Gross Income		29,330.44	14,120.27
Asset and investment sales etc.		0.00	0.00
Total Receipts		29,330.44	14,120.27

Independently
examined by :

Memress
8/7/21

2nd Grantham (St Wulframs) Scout Group

Receipts and Payments Account

For the year from	1st April 2020	1st April 2019
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Receipts and Payments

	2020/2021 Unrestricted funds £	2019/2020 Unrestricted funds £
Payments		
Charitable Payments		
Youth Programme and activities e.g. Camps, Pantomime, BBQ etc.	2510.00	5743.26
Adult Support and training	0.00	94.00
Rent - Cleaning + other HQ expenses	262.05	884.32
Water and Sewerage	386.24	594.08
Electricity and Gas	2410.84	1082.46
Insurance	634.14	717.52
Repairs and Renewals	942.91	4527.57
Materials And Equipment	917.66	1682.14
Printing and Photocopying	0.00	0.00
Contribution to Camp Cost	0.00	0.00
Uniforms	0.00	0.00
AGM and trustee expenses	0.00	0.00
Other Costs detail 1 - Sundry	381.16	359.58
Other Costs detail 2 - Leaders Floats	65.21	847.52
Other Costs detail 3 - Badges	55.25	294.81
Sub Total	8,565.46	16,827.26
Fundraising Expenses		
Detail 1	0.00	0.00
Detail 2		
Detail 3		
Sub Total	0.00	0.00
Total Gross Expenditure	8,565.46	16,827.26
Asset and investment purchases etc.	0.00	0.00
Total Payments	8,565.46	16,827.26
Net of receipts/(payments)	20,764.98	-2,706.99
Cash funds last year end	12,459.72	15,166.71
Cash funds this year end	33,224.70	12,459.72

Maries
8/7/21

2nd Grantham (St Wulframs) Scout Group

Statement of assets and liabilities at the end of the year

	For the year From	1st April 2020	1st April 2019
Cash Funds			
Bank Current Account - General		23508.01	5490.52
Bank Deposit Account		3062.74	3061.34
Bank Current Account - Subscription		6515.35	3776.37
The Scout Assoc Short Term Investment Service		0	0
Cash/Floats		138.60	131.49
Total Cash Funds		33224.70	12459.72
Other Monetary Assets			
Gift Aid Claim - Approximation (for year 2020-2021)		1000	1300
Debts due from County/Area/District/Group. See Note 1		156	0
Insurance Claim			
Sub Total		1156.00	1300.00
Investment assets			
Investment Property - detail		0	0
Quoted Investments		0	0
Other Investments - detail		0	0
Sub Total		0.00	0.00
Non Monetary assets for charities own use			
Badge Stock		0.00	0.00
Shop Stock		0.00	0.00
Other Stock		0.00	0.00
Land and Buildings		165,000.00	160,000.00
Motor Vehicles		0.00	0.00
Scouting Equipments, furniture etc		5,000.00	5,000.00
Other		0.00	0.00
Sub Total		170,000.00	165,000.00
Liabilities			
Accounts not yet paid		0.00	0.00
Expenses incurred but not invoiced		0.00	0.00
Subscriptions not yet paid		0.00	0.00
Loan - detail		0.00	0.00
Other liabilities		0.00	0.00
Sub Total		0.00	0.00

The above receipts and payments and statement of assets and liabilities were approved by the trustees and signed on their behalf

Davina Honeywood	Chair	<i>M Honeywood</i>	19/7/21
Jenny Rogers	Treasurer	<i>J Rogers</i>	8/7/21

Y James
8/7/21

Treasurers notes on 2020/2021 Accounts

Note 1 - Den Use Owed for Q4 (as invoices issued in April) Guide Shop £78, Scout shop £78

Receipts

We have received 3 Government COVID grants, totalling £19,669.21, under the 'Hospitality, Accommodation, Leisure, Personal Care and Gyms' closed scheme.

We are also due a final COVID Restart Grant of £8000 in April.

Payments

We are having a new boiler and smart thermostats fitted in the Den in April. We have already paid £300 deposit.

The balance of £3270 will be paid on completion.

Overall

The cash funds available to the group show a big increase on last year, due to the Covid grants we have received.

We have suffered a reduction in members due to Covid, so subscriptions are well down on previous years. Also, donations for scout hut use are down, again due to Covid restrictions.

The only "Youth programme activity" in/out is due to activity cancellation and refunds (BrumJam and SpaceCentre Refunds)

15/1/21	14/1/21
15/1/21	14/1/21

J. Manser
8/7/21

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 2nd Grantham (St Wulfram's) Scout Council

I report to the trustees on my examination of the accounts of the 2nd Grantham (St Wulfram's) Scout Group for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the 2nd Grantham (St Wulfram's) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 2nd Grantham (St Wulfram's) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

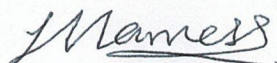
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 2nd Grantham (St Wulfram's) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mrs Lisa Clare Harness

Relevant professional qualification or membership of professional bodies (if any): ACMA (CIMA Qualified Accountant)

Address: 29 Cold Harbour Lane, Grantham, Lincs, NG31 7TN

Date: 11/7/21