

Charity registration number: 522334

Nottingham Roman Catholic Diocesan Youth Service

known as

The Briars

Annual Report and Financial Statements

for the Year Ended 31 July 2020

Community Accounting Plus
Unit 1 and 2
North West
41 Talbot Street
Nottingham
NG1 5GL

Nottingham Roman Catholic Diocesan Youth Service

known as The Briars

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Reference and Administrative Details

Trustees	Rt Rev Patrick McKinney Malcolm Moore Pauline Lynch Yvonne May Rev Paul Newman Rev Joseph Wheat Matt Ralfe Peter Giorgio Pauline Payne
Senior Management Team	Tom Baptist, Director Michaela Jones, Senior Programme Leader Joseph Farmer, Director of Operations Jill O'Hagan, Finance Manager
Principal Office	The Briars Residential Centre Briars lane Crich Matlock Derbyshire DE4 5BW
Charity Registration Number	522334
Bankers	HSBC Belper 1 King Street Derbyshire DE56 1PP Hodge Bank One Central Square Cardiff CF10 1FS Hampshire Trust Bank 55 Bishopsgate London EC2N 3AS Nationwide Kings Park Road Moulton Park Northampton NN3 6NW

Nottingham Roman Catholic Diocesan Youth Service

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Reference and Administrative Details

Independent Examiner

John O'Brien, employee of
Community Accounting Plus
Unit 1 and 2
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Nottingham
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Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 July 2020.

Trustees

Rt Rev Patrick McKinney, Bishop of Nottingham

Malcolm Moore

Pauline Lynch

Yvonne May

Rev Paul Newman

Rev Joseph Wheat

Matt Ralfe

Peter Giorgio

Pauline Payne

Structure, governance and management

Nature of governing document

The charity is governed by the original Trust Deed of 2nd April 1969 and supplementary deed of 6th June 1995. The structure of the charity is detailed in the Constitution and composition of the NDCYS; Board of Trustees, Management Committee and sub-committees' of 9th May 2008 which outlines the responsibilities of the Trustees and Management Committee.

Recruitment and appointment of trustees

All trustees give their time voluntarily and receive no benefits from the charity. Trustees are recruited by invitation from the Bishop, The Chair and the Trustees. They aim to reflect the diversity of the Charity and contain a broad skill mix with, Primary Schools, Secondary Schools, Parishes, Youth Work, Finance and Clergy all represented.

Organisational structure

The day to day running of the charity is by the Director with the assistance of the Finance and Facilities Managers, and the Senior Programme Leader. Spending of £5,000 or more must go to the Finance Trustees for approval.

The Charity Trustees have three Sub committees: Finance Committee; Youth Ministry and Outreach Committee; Pay and Remuneration Committee. Performance criteria are set and reviewed for the Director by the Trustees and by the Director for the other management team.

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Trustees' Report

Major risks and management of those risks

Covid 19

The continuation of the global pandemic and its impact on income streams.

A review of the major risks to which the charity is exposed will be completed this year in line with the current policy.

The Charity is continuing to be impacted by the global pandemic. It has gratefully received the government support available to it as well as a number of smaller donations and a legacy donation. The Charity is planning to use some of these finances to improve its current facilities as well as generate new income streams. The Charity is pleased it has been able to react to the pandemic by increasing its digital provision so that it is able to continue to support young people in these particularly challenging times.

Objectives and activities

Objects and aims

The principal objects of the charity are helping and educating young people through their leisure time activities so as to develop their physical, mental, moral and spiritual activities and capacities, that they may grow to full maturity as persons and members of society and that their conditions of life may be improved.

Four principal activities achieve the objects in the governing documents;

- The provision of residential and day retreat experiences for young people at the Briars Catholic Youth Retreat Centre;
- The provision of an outreach youth ministry, that works with young people in the parishes and schools of the Diocese of Nottingham;
- Advice, resourcing and training for youth ministry in the Diocese of Nottingham is provided according to need and demand;
- The provision of online outreach and youth ministry, that supports young people wherever they are.

These activities benefit the public by providing opportunities for young people to develop spiritually, morally, socially, mentally and physically by the provision of residential and non-residential faith-based retreats, as well as digital discussion forums, prayer times and reflections. These young people are from communities throughout the East Midlands and increasingly further afield. They are aged between 9 - 25 years and come from a variety of socio-economic backgrounds, from Catholic institutions and schools, other Christian schools and groups and organisations with no religious affiliation.

The principal activities are overseen by a team of employed, qualified youth work practitioners and a team of trained full-time volunteer youth workers. These volunteers live and work in the community based at The Briars Catholic Youth Retreat Centre for a year. Some also remain for a second year. The training and care provided for these volunteers is a major task of the charity.

Care is taken to ensure that whilst the charity's activities are of a Catholic nature and our youth work is faith based, these activities are accessible to all young people who wish to access them and take into account the differing needs and faith backgrounds of the young people. The service also provides advice and resources for chaplaincy teams throughout the East Midlands, helping them develop their work and serve young people better. This includes providing placements for work experience students and undergraduate students studying youth and community work.

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Trustees' Report

The charity works with various other organisations and contributes to their work. These include other Catholic organisations such as Nottingham Diocesan Education Service, Nottingham Diocese Safeguarding of Children and Vulnerable Adults Commission, and CAFOD.

The opportunities provided by the charity are designed to enable the young people to grow into mature members of society; to recognise their responsibility to make a positive contribution to society and to have regard for all people. The young people are encouraged to reflect on the part that faith and belief plays in their own life and the life of their local community.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Objectives, strategies and activities

During the period, the charity has

- Provided residential and day retreat experiences for more than 2,000 young people and their leaders at The Briars Catholic Youth Retreat Centre. Unfortunately the pandemic curtailed this work;
- Provided advice, resourcing and training for chaplaincy teams, adults and young leaders throughout the Diocese of Nottingham;
- Facilitated the Faith in Action Award;
- Provided advice and guidance to volunteer and employed youth workers within the Diocese;
- Worked with young people in their home communities;
- Worked with CAFOD promoting the work of social justice and raised funds for them;
- Increased online presence and output to further support the work of the charity, through the Charity's website, Youtube channel, Twitter and Instagram accounts;
- Increased the charity's Youtube subscribers to just under 2,000.

Financial review

The financial position of the charity at the end of the 2019/20 year is stable. Unfortunately it is not as strong as was expected due to the global pandemic. Stopping the residential and day retreats in March strongly curtailed income. Some reserves have been used to keep the charity stable in these difficult and unprecedented times.

Policy on reserves

The charity aims to maintain unrestricted funds at a level which equates to in excess of 6 months unrestricted expenditure. This provides sufficient funds to cover management, administration and support cost.

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Trustees' Report

Statement of Trustees' Responsibilities

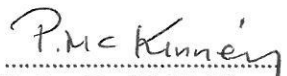
The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 5/9/2020 and signed on its behalf by:


.....
Rt Rev Patrick McKinney
Trustee

Nottingham Roman Catholic Diocesan Youth Service

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Independent Examiner's Report to the trustees of Nottingham Roman Catholic Diocesan Youth Service

Independent examiner's report to the trustees of Nottingham Roman Catholic Diocesan Youth Service

I report to the trustees on my examination of the accounts of Nottingham Roman Catholic Diocesan Youth Service (the Charity) for the year ended 31 July 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Unit 1 and 2
North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 22/12/20

Nottingham Roman Catholic Diocesan Youth Service
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Statement of Financial Activities for the Year Ended 31 July 2020

	Note	Unrestricted funds £	Restricted funds £	Total 31 July 2020 £	Total 1 April 2018 to 31 July 2019 £
Income and Endowments from:					
Donations and legacies	2	126,552	10,496	137,048	54,951
Charitable activities	3	316,800	-	316,800	621,243
Investment income	5	1,592	-	1,592	2,914
Other income	6	18,201	-	18,201	47,476
Total Income		<u>463,145</u>	<u>10,496</u>	<u>473,641</u>	<u>726,584</u>
Expenditure on:					
Charitable activities	7	(541,594)	-	(541,594)	(769,436)
Other expenditure	8	(12,462)	-	(12,462)	(23,822)
Total Expenditure		<u>(554,056)</u>	<u>-</u>	<u>(554,056)</u>	<u>(793,258)</u>
Net movement in funds		(90,911)	10,496	(80,415)	(66,674)
Reconciliation of funds					
Total funds brought forward		<u>1,968,079</u>	<u>2,922</u>	<u>1,971,001</u>	<u>2,037,675</u>
Total funds carried forward	18	<u>1,877,168</u>	<u>13,418</u>	<u>1,890,586</u>	<u>1,971,001</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 18.

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Statement of Financial Activities for the Year Ended 31 July 2020

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 31 July 2019 £
Income and Endowments from:				
Donations and legacies	2	52,029	2,922	54,951
Charitable activities	3	621,243	-	621,243
Investment income	5	2,914	-	2,914
Other income	6	47,476	-	47,476
Total Income		<u>723,662</u>	<u>2,922</u>	<u>726,584</u>
Expenditure on:				
Charitable activities	7	(769,436)	-	(769,436)
Other expenditure	8	(23,822)	-	(23,822)
Total Expenditure		<u>(793,258)</u>	<u>-</u>	<u>(793,258)</u>
Net movement in funds		(69,596)	2,922	(66,674)
Reconciliation of funds				
Total funds brought forward		<u>2,037,675</u>	<u>-</u>	<u>2,037,675</u>
Total funds carried forward	18	<u>1,968,079</u>	<u>2,922</u>	<u>1,971,001</u>


Nottingham Roman Catholic Diocesan Youth Service

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**(Registration number: 522334)
Balance Sheet as at 31 July 2020**

	Note	31 July 2020 £	31 July 2019 £
Fixed assets			
Tangible assets	12	1,621,769	1,660,136
Current assets			
Debtors	14	45,095	58,450
Cash at bank and in hand		<u>324,290</u>	<u>354,909</u>
		369,385	413,359
Creditors: Amounts falling due within one year	15	<u>(50,568)</u>	<u>(102,494)</u>
Net current assets		<u>318,817</u>	<u>310,865</u>
Total assets less current liabilities		1,940,586	1,971,001
Creditors: Amounts falling due after more than one year	16	<u>(50,000)</u>	-
Net assets		<u>1,890,586</u>	<u>1,971,001</u>
Funds of the charity:			
Restricted funds		13,418	2,922
Unrestricted income funds			
Unrestricted funds		<u>1,877,168</u>	<u>1,968,079</u>
Total funds	18	<u>1,890,586</u>	<u>1,971,001</u>

The financial statements on pages 8 to 23 were approved by the trustees, and authorised for issue on 5/9/20 and signed on their behalf by:


.....
Malcolm Moore
Trustee

Nottingham Roman Catholic Diocesan Youth Service

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Cash Flow Statement for the Year Ended 31 July 2020

	Note	31 July 2020 £	31 July 2019 £
Cash flows from operating activities			
Net cash expenditure		(80,415)	(66,674)
Adjustments to cash flows from non-cash items			
Depreciation	8	42,482	59,036
Investment income	5	<u>(1,592)</u>	<u>(2,914)</u>
		(39,525)	(10,552)
Working capital adjustments			
Decrease in debtors	14	13,355	19,888
Increase/(decrease) in creditors	15	39,799	(1,374)
(Decrease)/increase in deferred income	15	<u>(41,725)</u>	<u>81,905</u>
Net cash flows from operating activities		<u>(28,096)</u>	<u>89,867</u>
Cash flows from investing activities			
Interest receivable and similar income	5	1,592	2,914
Purchase of tangible fixed assets	12	<u>(4,115)</u>	<u>(2,794)</u>
Net cash flows from investing activities		<u>(2,523)</u>	<u>120</u>
Net (decrease)/increase in cash and cash equivalents		(30,619)	89,987
Cash and cash equivalents at 1 August		<u>354,909</u>	<u>264,922</u>
Cash and cash equivalents at 31 July		<u>324,290</u>	<u>354,909</u>
Reconciliation of net cash flow to movement in net funds			
(Decrease)/increase in cash		(30,619)	89,987
Net funds at 1 August 2019		<u>354,909</u>	<u>264,922</u>
Net funds at 31 July 2020		<u>324,290</u>	<u>354,909</u>

All of the cash flows are derived from continuing operations during the above two periods.

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Notes to the Financial Statements for the Year Ended 31 July 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Nottingham Roman Catholic Diocesan Youth Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

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Notes to the Financial Statements for the Year Ended 31 July 2020

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land & buildings	2% straight line
Furniture & equipment	10% reducing balance
Motor vehicles	25% reducing balance
Computer equipment	33% reducing balance

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Notes to the Financial Statements for the Year Ended 31 July 2020

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

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Notes to the Financial Statements for the Year Ended 31 July 2020

2 Income from donations and legacies

	Unrestricted funds		Total	Total
	General	Restricted	Total	1 April 2018
	£	funds	31 July 2020	to 31 July
	£	£	£	2019
				£
Donations and legacies;				
Donations from individuals	5,706	10,496	16,202	14,951
Grants, including capital grants;				
Government grants	88,846	-	88,846	-
Grants from other charities	32,000	-	32,000	40,000
	<u>126,552</u>	<u>10,496</u>	<u>137,048</u>	<u>54,951</u>

3 Income from charitable activities

	Unrestricted funds		Total
	General	Total	1 April 2018
	£	31 July 2020	to 31 July
	£	£	2019
			£
CAFOD income	130	130	82
Fees	301,102	301,102	588,659
Flame income	-	-	2,120
Bar income	5,289	5,289	8,488
Tuck shop	10,279	10,279	21,894
	<u>316,800</u>	<u>316,800</u>	<u>621,243</u>

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Notes to the Financial Statements for the Year Ended 31 July 2020

4 Grants and donations

	Unrestricted funds £	Restricted funds £	Total funds £
Nottingham Roman Catholic Diocesan Trustees	32,000	5,000	37,000
Sundry donations	5,706	5,496	11,202
HMRC furlough grants	53,846	-	53,846
Amber Valley Council	35,000	-	35,000
	<u>126,552</u>	<u>10,496</u>	<u>137,048</u>

5 Investment income

	Unrestricted funds General £	Total 31 July 2020 £	Total 1 April 2018 to 31 July 2019 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1,592	1,592	2,914
	<u>1,592</u>	<u>1,592</u>	<u>2,914</u>

6 Other income

	Unrestricted funds General £	Total 31 July 2020 £	Total 1 April 2018 to 31 July 2019 £
Rental income	18,171	18,171	37,899
Other income	30	30	-
Refund for personal mileage	-	-	647
Sundry income	-	-	406
Lourdes income	-	-	3,414
Open day income	-	-	5,110
	<u>18,201</u>	<u>18,201</u>	<u>47,476</u>

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Notes to the Financial Statements for the Year Ended 31 July 2020

7 Expenditure on charitable activities

	Unrestricted funds		Total
	General	Total	1 April 2018 to 31 July 2019
	£	31 July 2020 £	£
Bank & accountancy fees	2,302	2,302	2,605
Bar expenses	1,907	1,907	6,884
Covid expenses	4,115	4,115	-
CAFOD	-	-	82
Depreciation expense	42,482	42,482	59,036
Chaplain & diocesan costs	2,843	2,843	6,264
Flame expenses	-	-	2,974
Food	38,106	38,106	74,722
Fundraising costs	90	90	-
Housekeeping	10,068	10,068	18,474
Lease agreements	2,670	2,670	16,432
Professional fees	8,905	8,905	3,074
Office expenses	17,204	17,204	11,602
Repairs and maintenance	25,616	25,616	27,132
Service provision	9,463	9,463	13,938
Sundry	1,026	1,026	1,883
Telephone	-	-	3,718
Training	4,386	4,386	5,201
Tuck shop expenses	6,978	6,978	15,447
Utilities & insurance	30,737	30,737	45,119
Vehicle expense	3,687	3,687	12,035
Wages allowances	329,009	329,009	442,137
Recruitment	-	-	677
	<u>541,594</u>	<u>541,594</u>	<u>769,436</u>

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Notes to the Financial Statements for the Year Ended 31 July 2020

8 Other expenditure

	Unrestricted funds		Total
	General	Total	1 April 2018 to 31 July 2019
	£	31 July 2020 £	£
Lourdes expenditure	-	-	5,250
Open Day expense	20	20	8,595
Bungalow expenditure	12,442	12,442	9,977
	<u>12,462</u>	<u>12,462</u>	<u>23,822</u>

9 Net incoming/outgoing resources

Net outgoing resources for the year include:

	31 July 2020 £	31 July 2019 £
Depreciation of fixed assets	<u>42,482</u>	<u>59,036</u>

10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Staff costs

The aggregate payroll costs were as follows:

	2020 £	31 July 2019 £
Staff costs during the year were:		
Wages and salaries	299,178	410,773
Social security costs	18,870	19,028
Pension costs	10,961	12,336
	<u>329,009</u>	<u>442,137</u>

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Notes to the Financial Statements for the Year Ended 31 July 2020

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	31 July 2020	31 July 2019
	No	No
Number of employees	<u>18</u>	<u>17</u>

12 (2019 - 11) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £10,960 (2019 - £12,336).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £123,957 (2019 - £82,664).

12 Tangible fixed assets

	Land and buildings	Furniture and equipment	Motor vehicles	Computer equipment	Total
	£	£	£	£	£
Cost					
At 1 August 2019	2,195,910	271,547	4,495	8,485	2,480,437
Additions	<u>-</u>	<u>4,115</u>	<u>-</u>	<u>-</u>	<u>4,115</u>
At 31 July 2020	<u>2,195,910</u>	<u>275,662</u>	<u>4,495</u>	<u>8,485</u>	<u>2,484,552</u>
Depreciation					
At 1 August 2019	624,035	188,495	2,245	5,526	820,301
Charge for the year	<u>32,226</u>	<u>8,717</u>	<u>562</u>	<u>977</u>	<u>42,482</u>
At 31 July 2020	<u>656,261</u>	<u>197,212</u>	<u>2,807</u>	<u>6,503</u>	<u>862,783</u>
Net book value					
At 31 July 2020	<u>1,539,649</u>	<u>78,450</u>	<u>1,688</u>	<u>1,982</u>	<u>1,621,769</u>
At 31 July 2019	<u>1,571,875</u>	<u>83,052</u>	<u>2,250</u>	<u>2,959</u>	<u>1,660,136</u>

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

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Notes to the Financial Statements for the Year Ended 31 July 2020

14 Debtors

	31 July 2020	31 July 2019
	£	£
Trade debtors	27,510	54,793
Prepayments	3,151	3,657
Other debtors	14,434	-
	<u>45,095</u>	<u>58,450</u>

15 Creditors: amounts falling due within one year

	31 July 2020	31 July 2019
	£	£
Trade creditors	2,034	10,112
Other taxation and social security	4,541	4,194
Other creditors	3,813	3,541
Accruals	-	2,742
Deferred income	40,180	81,905
	<u>50,568</u>	<u>102,494</u>

16 Creditors: amounts falling due after one year

	31 July 2020	31 July 2019
	£	£
Bank loans	<u>50,000</u>	<u>-</u>

17 Obligations under leases and hire purchase contracts

	31 July 2020	31 July 2019
	£	£
Other		
Within one year	9,498	2,019
Between one and five years	8,706	5,895
	<u>18,204</u>	<u>7,914</u>

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Notes to the Financial Statements for the Year Ended 31 July 2020

18 Funds

	Balance at 1 August 2019	Incoming resources	Resources expended	Balance at 31 July 2020
	£	£	£	£
Unrestricted funds				
<i>General</i>				
General fund	1,039,445	463,145	(529,888)	972,702
<i>Other</i>				
Revaluation Reserve	<u>928,634</u>	<u>-</u>	<u>(24,168)</u>	<u>904,466</u>
Total unrestricted funds	<u>1,968,079</u>	<u>463,145</u>	<u>(554,056)</u>	<u>1,877,168</u>
Restricted funds				
Sponsor a Room Fund	<u>2,922</u>	<u>10,496</u>	<u>-</u>	<u>13,418</u>
Total restricted funds	<u>2,922</u>	<u>10,496</u>	<u>-</u>	<u>13,418</u>
Total funds	<u>1,971,001</u>	<u>473,641</u>	<u>(554,056)</u>	<u>1,890,586</u>
	Balance at 1 April 2018	Incoming resources	Resources expended	Balance at 31 July 2019
	£	£	£	£
Unrestricted funds				
<i>Unrestricted general funds</i>				
General fund	1,084,873	723,662	(769,090)	1,039,445
<i>Unrestricted other funds</i>				
Revaluation Reserve	<u>952,802</u>	<u>-</u>	<u>(24,168)</u>	<u>928,634</u>
	<u>952,802</u>	<u>-</u>	<u>(24,168)</u>	<u>928,634</u>
Total unrestricted funds	2,037,675	723,662	(793,258)	1,968,079
Restricted funds				
Sponsor a Room Fund	<u>-</u>	<u>2,922</u>	<u>-</u>	<u>2,922</u>
Total funds	<u>2,037,675</u>	<u>726,584</u>	<u>(793,258)</u>	<u>1,971,001</u>

The specific purposes for which the funds are to be applied are as follows:

The Sponsor a Room fund is to raise funds to improve residential rooms at the Centre;

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Notes to the Financial Statements for the Year Ended 31 July 2020

19 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	31 July 2020 Total funds
	General £	£	£
Tangible fixed assets	1,621,769	-	1,621,769
Current assets	355,967	13,418	369,385
Current liabilities	(50,568)	-	(50,568)
Creditors over 1 year	<u>(50,000)</u>	-	<u>(50,000)</u>
Total net assets	<u>1,877,168</u>	<u>13,418</u>	<u>1,890,586</u>
	Unrestricted funds	Restricted funds	31 July 2019 Total funds
	General £	£	£
Tangible fixed assets	1,660,136	-	1,660,136
Current assets	410,437	2,922	413,359
Current liabilities	<u>(102,494)</u>	-	<u>(102,494)</u>
Total net assets	<u>1,968,079</u>	<u>2,922</u>	<u>1,971,001</u>

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Notes to the Financial Statements for the Year Ended 31 July 2020

20 Related party transactions

During the year the charity made the following related party transactions:

The Right Reverend Patrick McKinney

During this period, the charity received support totalling £40,000 (2019: £32,000) from Nottingham Roman Catholic Diocesan Trustees. One trustee is also a trustee of this connected charity.

At the balance sheet date the amount due to/from The Right Reverend Patrick McKinney was £Nil (2019 - £Nil).

21 Benefits in kind

During the period the charity benefited from rent free use of accommodation owned by Nottingham Roman Catholic Diocesan Trustees to the notional value of £32,000 (2019: £32,000).

22 Independent examiner's fees

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	Year ended 31 July 2020 £	1 April 2018 to 31 July 2019 £
Independent examination	1,600	1,550
	<u>1,600</u>	<u>1,550</u>