

**Dunkirk and Old Lenton Community Association**  
(Registered charity, number 522269)  
**Financial statements**  
**for the year ended 30 September 2021**

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**Dunkirk and Old Lenton Community Association  
Trustees' annual report  
for the year ended 30 September 2021**

**Full name** Dunkirk and Old Lenton Community Association

**Other names by which the charity is known** DOLCA, Dunkirk Community Centre

**Registered charity number** 522269

**Principal address**

The Old School, Montpelier Road, Dunkirk, Nottingham, NG7 2JW

**Trustees**

Helen Randle, Chair

Paul Moore

Sheila Porterfield, Vice Chair

David Poole

Ruth Poole, Treasurer

Janet Turton

Deborah Ramage, Secretary

Betty Sheldon, until 21/05/21

Betty Cooper

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its constitution adopted 17 December 1971 and most recently amended 27th November 2008.

Trustees are elected (at the AGM) and/or co-opted under the terms of the constitution, having been recruited from volunteers, user groups and the local community.

**Objectives and activities**

The objects of the charity include to; (a) promote the benefit of the inhabitants of Dunkirk and Old Lenton without distinction of sex, sexual orientation, race, physical and mental disabilities or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; (b) establish or secure the establishment of a community centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objectives.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Dunkirk and Old Lenton Community Association**

### **Summary of the main activities undertaken for the public benefit**

Trustees manage the centre, employ staff to ensure smooth running, manage resources and funds sufficient to run the centre to provide facilities for the whole community. The aim is to provide opportunities for training, leisure-time activities and to promote education for all kinds and all age groups.

In pre-Covid times, the centre has been a popular focus for the community, providing opportunities for leisure time activities, festival celebrations, training, educational facilities and as a meeting place for all, whatever age group, whatever interests. We normally host a wide variety of activities: cultural, social, religious and fitness, and also maintain a place for local people to celebrate their lives. This year has been unlike any other and few, if any, of the above have taken place.

### **Summary of the main achievements during the period**

We survived!!!!!! THIS WAS OUR PRIME MOTIVATOR. Some activities returned: UHDN Play scheme for children of key workers, First Aid training for educational and community groups started in the summer, and Alcoholics Anonymous returned in July. One Sunday Church group began meeting again and our coffee mornings recommenced in September 2021.

### **Financial review**

We were very fortunate for the whole premises to be hired by the local school last year whilst their building was completed. This, together with the Job Retention Scheme, brought sufficient income for us to survive until Sept 2021 in a similar financial position to the start of the lockdown period. At present we have sufficient funds to cover recent redundancy/staff leaving. Future projections depend upon usergroups returning in numbers that we can manage during Covid, now and in the future, with fewer staff and resources but rising costs, particularly gas/electricity.

### **The charity's policy on reserves**

Three months running costs to ensure ability to pay any liabilities in case of closure or major difficulties.

### **Risk analysis**

At present we are keeping a very close watch on our funds - reviewed at every meeting - to ensure enough funds would be available for costs (e.g. redundancies) incurred through insufficient income because of Covid.

## Dunkirk and Old Lenton Community Association

### Funds held for 3rd parties

The Dunkirk & Old Lenton Community Association held funds on behalf of the Lenton Drives project in partnership with Castle Cavendish and the University of Nottingham.

The movement of funds for these are as follows:

	Opening balance £	Receipts (Payments) £		Closing balance £
<b>3rd party funds</b>				
Lenton Drives	13	-	-	13
	<u>13</u>	<u>-</u>	<u>-</u>	<u>13</u>

Signed on behalf of the charity's trustees:

Signed H. E Randle Date 21.03.22  
Helen Randle, Trustee - Chair (acting)

**Independent examiner's report to the trustees of  
Dunkirk and Old Lenton Community Association  
for the year ended 30 September 2021**

I report to the trustees on my examination of the accounts of Dunkirk and Old Lenton Community Association (the charity) for the year ended 30 September 2021.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

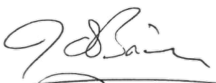
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 24/03/22  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus

**Dunkirk and Old Lenton Community Association**  
**Receipts & payments account**  
**for the year ended 30 September 2021**

2020			2021
Total		Unrestricted	Restricted
Funds		Funds	Funds
£	Note	£	£
			Total
			Funds
			£
<b>Receipts</b>			
19399	Grants & donations	20341	5143
18145	Room hire & rents	26571	-
152	Catering income	-	-
158	Activities & events	-	-
<u>37854</u>	<b>Total receipts</b>	<u>46912</u>	<u>5143</u>
<b>Payments</b>			
721	Activities, events & hospitality	87	-
102	Catering costs	-	-
1993	Cleaning & hygiene	822	-
10	Donations & gifts	-	-
2296	Equipment & renewals	-	-
546	ICT support	239	-
636	Independent examination fee	-	-
-	Insurance	911	-
2501	Premises maintenance & security	6309	-
85	Printing, postage & stationery	57	-
5	Staff expenses	-	-
807	Telephone	-	861
3749	Utilities	-	5109
<u>28618</u>	Wages, NI & other payroll costs	<u>29630</u>	-
<u>42069</u>	<b>Total payments</b>	<u>38055</u>	<u>5970</u>
(4215)	<b>Net receipts/(payments)</b>	8857	(827)
<u>18537</u>	Cash funds at start of this period	<u>7166</u>	<u>7156</u>
<u>14322</u>	<b>Cash funds at end of this period</b>	<u>16023</u>	<u>6329</u>

**Dunkirk and Old Lenton Community Association**  
**Statement of assets and liabilities**  
**at 30 September 2021**

2020		Note	2021
£			£
	<b>Cash assets</b>		
14125	Bank accounts		22323
197	Cash in hand		29
<u>14322</u>			<u>22352</u>
	<b>Other monetary assets</b>		
5700	Debtors	4	4384
<u>5700</u>			<u>4384</u>
	<b>Assets retained for the charity's own use</b>		
	Chairs purchased November 2017, cost £1,210.		
	Defibrillator purchased July 2018, cost £1,320.		
	CCTV system purchased September 2018, cost £2,234.		
	Extractor purchased October 2018, cost £682.		
	General equipment.		
	<b>Liabilities</b>		
(246)	Creditors	5	(789)
(1381)	Advance receipts - grant & donations		-
-	Advance receipts - room hire & rents		(1375)
<u>(1627)</u>			<u>(2164)</u>

These financial statements are accepted on behalf of the charity by:

Signed Ruth Poole Dated 31/03/22  
Ruth Poole, Trustee - Treasurer

**Dunkirk and Old Lenton Community Association**  
**Notes to the accounts**  
**for the year ended 30 September 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted £	Restricted £	Total £
Nottingham City Council	-	5143	5143
HMRC: Job Retention Scheme	20121	-	20121
Sundry grants & donations	220	-	220
	<u>20341</u>	<u>5143</u>	<u>25484</u>

**3. Funds analysis**

	Opening balance £	Receipts (Payments) £	Closing balance £
<b>Restricted funds</b>			
Block grant	4348	4143 (5970)	2521
Chairs	-	1000 -	1000
Consultation fund	2808	- -	2808
	<u>7156</u>	<u>5143 (5970)</u>	<u>6329</u>
<b>Unrestricted funds</b>			
General fund	7166	46912 (38055)	16023
	<u>7166</u>	<u>46912 (38055)</u>	<u>16023</u>

The Block grant is restricted for the utilities costs of the building.  
The Consultation fund is to support research into the process of converting the organisation to CIO status.

**4. Debtors**

	£
Grants & donations	4264
Room hire & rents	120
	<u>4384</u>

## Dunkirk and Old Lenton Community Association

### 5. Creditors

	£
Independent examination fee	648
Utilities	141
	<u>789</u>

### 6. Premises & staff

The premises are provided by the local authority.

### 7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 8. Related party transactions

Helen Randle – during this period, Helen's son, Nicholas Randle was paid £1,934 in net wages for work as a part-time handyman.

### 9. Glossary of terms

**Advance receipts:** These are amounts received by the charity in the accounting period, for use in a future period.

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.