

**Dunkirk and Old Lenton Community Association**  
(Registered charity, number 522269)  
**Financial statements**  
**for the year ended 30 September 2020**

<b>Page</b>	<b>Contents</b>
2 - 4	Trustees' annual report
5	Independent examiner's report
6	Receipts & payments account
7	Statement of assets & liabilities
8 - 9	Notes to the accounts

**Dunkirk and Old Lenton Community Association  
Trustees' annual report  
for the year ended 30 September 2020**

**Full name** Dunkirk and Old Lenton Community Association

**Other names by which the charity is known** DOLCA, Dunkirk Community Centre

**Registered charity number** 522269

**Principal address**

The Old School, Montpelier Road, Dunkirk, Nottingham, NG7 2JW

**Trustees**

Sheila Porterfield, Chair	Helen Randle
Ruth Poole, Vice Chair/Treasurer	Paul Moore
Deborah Ramage, Secretary	Betty Cooper
Betty Sheldon	David Poole
Janet Turton, from 31/01/20	

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its constitution adopted 17 December 1971 and most recently amended 27th November 2008.

Trustees are elected (at the AGM) and/or co-opted under the terms of the constitution, having been recruited from volunteers, user groups and the local community.

**Objectives and activities**

The objects of the charity include to; (a) promote the benefit of the inhabitants of Dunkirk and Old Lenton without distinction of sex, sexual orientation, race, physical and mental disabilities or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; (b) establish or secure the establishment of a community centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objectives.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Dunkirk and Old Lenton Community Association**

### **Summary of the main activities undertaken for the public benefit**

Trustees manage the centre, employ staff to ensure smooth running, manage resources and funds sufficient to run the centre to provide facilities for the whole community. The aim is to provide opportunities for training, leisure-time activities and to promote education for all kinds and all age groups.

The centre is a popular focus for the community, providing opportunities for leisure time activities, festival celebrations, training, educational facilities and as a meeting place for all, whatever age group and whatever interest. We host a wide variety of activities: cultural, social, religious and fitness. We also maintain a place for local people to celebrate their lives. The centre is used by an average of 650 people each week from all walks of life and a wide area of occupation.

### **Summary of the main achievements during the period**

This report covers the period of 2020 and would normally be reported at the AGM later in the year. Note: Lockdown since March 23<sup>rd</sup> 2020 due to Covid-19.

The centre continued to develop and was well used for the whole period up until March, numbers of groups and individuals using the facility being maintained. Average usage figures continued at around 650 people per week, and the diversity of activities wide-ranging, with several Martial arts groups, plus other exercise and dance groups, film buffs, Alcoholics Anonymous, social, religious and cultural events and education across a broad range. Training activities have continued during daytimes, particularly for First Aid and we hoped to develop more training facilities and services.

We continued to be involved in activities involving the neighbourhood, taking part in consultations and meetings where issues are discussed. Representatives of other organisations (Council, University, Police) attend our board meetings, keeping us up to date with their activities and enabling us to keep the community well-informed. We hosted 'Days of Action', where representatives of local authority departments, the local neighbourhood officer, the local councillor, the police and the Community Protection teams together with Nottingham University kept everyone in touch with new initiatives, particularly important with the transitory student population.

The Communi-Tea event was cancelled due to the impending COVID problem and all activities ceased from March 23<sup>rd</sup> 2020. We intended to run this in September but we remain closed for the present. Staff have been furloughed from the commencement of the Job Retention scheme and the centre has remained closed to community activities.

However, the day nursery from the QMC ran play schemes for children of key workers in the holidays, run under OFSTED regulations. In September Nova Academy, who run the NUAST school nearby, used the centre for their 6<sup>th</sup> Form, run under DfE regulations. Both of these have helped our financial outlook during this very difficult period.

When we can hold an AGM we don't know. When we shall open our doors to community again we don't know.

## Dunkirk and Old Lenton Community Association

### Financial review

Our funds are much lower than last year as none of the monies from NUASt show in the figures to Sept 2020 and community bookings ceased in March. We are seriously short of funds at the end of 2020 and continue to claim JRS funds from HMRC. Room rent and hire figures are down, some costs have risen throughout the year whilst wages have risen in line with national pay awards.

### The charity's policy on reserves

Three months running costs to ensure ability to pay any liabilities in case of closure or major difficulties.

### Risk analysis

Without income over the next year we shall struggle to survive. Re-opening of centres will be difficult. Our charges may have to rise.

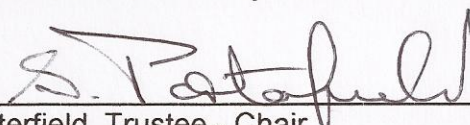
### Funds held for 3rd parties

The Dunkirk & Old Lenton Community Association held funds on behalf of the Lenton Drives project in partnership with Castle Cavendish and the University of Nottingham.

The movement of funds for these are as follows:

	Opening balance £	Receipts (Payments) £		Closing balance £
<b>3rd party funds</b>				
Lenton Drives	13	-	-	13
	<b>13</b>	<b>-</b>	<b>-</b>	<b>13</b>

Signed on behalf of the charity's trustees:

Signed   
Sheila Porterfield, Trustee - Chair

Date 10 JULY 2021

## **Independent examiner's report to the trustees of Dunkirk and Old Lenton Community Association for the year ended 30 September 2020**

I report to the trustees on my examination of the accounts of Dunkirk and Old Lenton Community Association (the charity) for the year ended 30 September 2020.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

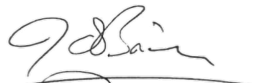
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 16/07/21  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus



**Dunkirk and Old Lenton Community Association**  
**Statement of assets and liabilities**  
**at 30 September 2020**

2019		Note	2020
£	<b>Cash assets</b>		£
18314	Bank accounts		14125
<u>223</u>	Cash in hand		<u>197</u>
<u>18537</u>			<u>14322</u>
	 <b>Other monetary assets</b>		
216	Debtors	4	5700
<u>821</u>	Prepayments		<u>-</u>
<u>1037</u>			<u>5700</u>
	 <b>Assets retained for the charity's own use</b>		
	Chairs purchased November 2017, cost £1,210.		
	Defibrillator purchased July 2018, cost £1,320.		
	CCTV system purchased September 2018, cost £2,234.		
	Extractor purchased October 2018, cost £682.		
	General equipment.		
	 <b>Liabilities</b>		
(767)	Creditors	5	(246)
<u>-</u>	Advance receipts - grant & donations		<u>(1381)</u>
<u>(767)</u>			<u>(1627)</u>

These financial statements are accepted on behalf of the charity by:

Signed Ruth Poole Dated 13/07/2021  
Ruth Poole, Trustee - Treasurer

**Dunkirk and Old Lenton Community Association**  
**Notes to the accounts**  
**for the year ended 30 September 2020**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted £	Restricted £	Total £
Nottingham City Council	2134	6743	8877
HMRC: Job Retention Scheme	9972	-	9972
University of Nottingham	450	-	450
Sundry grants & donations	100	-	100
	<u>12656</u>	<u>6743</u>	<u>19399</u>

**3. Funds analysis**

	Opening balance £	Receipts (Payments) £	Closing balance £
<b>Restricted funds</b>			
Block grant	2161	6743	(4556)
Consultation fund	2808	-	-
	<u>4969</u>	<u>6743</u>	<u>(4556)</u>
<b>Unrestricted funds</b>			
General fund	13568	31111	(37513)
	<u>13568</u>	<u>31111</u>	<u>(37513)</u>

The Block grant is restricted for the utilities costs of the building.  
The Consultation fund is to support research into the process of converting the organisation to CIO status.

**4. Debtors**

	£
Room hire & rents	5700
	<u>5700</u>

**5. Creditors**

	£
Utilities	246
	<u>246</u>

## Dunkirk and Old Lenton Community Association

### 6. Premises

The premises are provided by the local authority.

### 7. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 8. Related party transactions

Deborah Ramage – during this period, £464 was paid to Becky's Buffets, which is run by the daughter of the trustee Deborah Ramage. This was for the provision of catering services for the Quiz nights.

Helen Randle – during this period, Helen's son, Nicholas Randle was paid £1,652 in net wages for work as a part-time handyman.

### 9. Support in kind

Nottingham City Council are paying the Independent Examination fee of £540 + VAT for year ended 30 September 2020.

### 10. Glossary of terms

**Advance receipts:** These are amounts received by the charity in the accounting period, for use in a future period.

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.