

Trustees' Annual Report for the period 1/4/2020 to 31/3/2021

Charity name: Wylam Institute Community Association

Charity registration number: 522167

Wylam Institute Community Association Trustees manage the Wylam Institute as a Village Hall and Community Centre for the Village of Wylam and surrounding area. The Institute is open to all ages, sexes, ethnicities and creeds. The Management Trustees are elected yearly at the AGM from members of the community, who make a modest donation annually. The Building and Land Holding Trustee is the Charity Commission. There have been no reportable incidents this year, although the operation of the Institute was severely affected by government Covid-19 lockdown regulations.

The Association holds Hallmark 2 status and is a member of the West Northumberland Community Buildings Consortium and Community Action Northumberland and is looking towards achieving Hallmark 3 status in due course.

The Trustees thank the granting bodies for the funds received which were spent on finalising decoration work in the downstairs rooms and replacing the existing lighting with LEDs. In addition, work on the roof was completed, where a flat section subject to blocked gullies was replaced by a sloping section.

The loss of revenue resulting from the various Covid-19 shutdowns was mitigated by various government grant schemes including the Job Retention Scheme.



Section A

Independent Examiner's Report

Report to the trustees/
members of

WYLAM INSTITUTE COMMUNITY ASSOCIATION

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

522167

Set out on pages

FINANCIAL REPORT & RECEIPTS and PAYMENTS 1/4/2020 – 31/3/2021
Pages 3&4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

M Cassidy

Date:

20/5/21

Name:

Michael Cassidy

Relevant professional
qualification(s) or body
(if any):

None

Address:

3 Stephenson Terrace

Wylam
NE41 8DZ

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Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Wylam Institute Community Association Charity No.522167

Receipts and payments accounts as SORP

For the period from 1st April 2020

To 31st March 2021

Section A Receipts and payments	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts				
Hall Hires	7092		7092	24207
Members donations	2625		2625	3583
Grants	3000		3000	6900
Covid grants	22238		22238	
Furlough Grants		4141	4141	
Other income	1322		1322	1591
Sub total(Gross income for AR)	36277	4141	40418	36281
A2 Asset and investment sales, (see table).				
	0		0	0
Sub total	36277	4141	40418	36281
Total receipts	36277	4141	40418	36281
A3 Payments				
Staff	-11456	-4141	-15597	-13778
operational cost	-8602		-8602	-12023
Capital	-14809		-14809	-10245
Sub total	-34867	-4141	-39008	-36046
Asset & Investment purchase				
sub total	0	0	0	0
Total Payments	-34867	-4141	-39008	-36046
Net of receipts-payments	1410	0	1410	234
Cash Funds last Year end			27447	27213
Cash Funds Year end			28857	27447

Wylam Institute Community Association - Charity No. 522167
Financial Report 1 April 2020 to 31 March 2021

	<u>This year</u>	<u>Last year</u>
Income	40,850	36,261
Expenditure	-39,440	-36,046
Increase/Deficit	1,410	234

Assets			
Santander Current	5,835	6,544	cf
Santander Deposit	17,189	7,142	cf
Co-op Midcounties	5,422	5,422	cf
Virgin Money Deposit	361	8,340	cf
Cash	50	0	cf
Increase/Deficit		1,410	
Total	28,857	28,858	

	<u>This year</u>	<u>Last year</u>		<u>This year</u>	<u>Last year</u>
Income	40,850	36,281	Expenditure	-39,440	-36,046
Hire of premises	7,092	24,207	Operational Exp	-24,631	-25,801
Hire with music	5,458	16,563	Wages	-15,597	-13,778
Parties and Weddings	0	722	Services	-3,047	-5,600
Hire without music*	1,634	6,922	Insurance	-2,374	-2,337
Other Income	33,758	12,074	Maintenance	-1,850	-1,274
Grants & Donations	29,379	7,020	Cleaning & toilets	-251	-785
Members Don. 2020	358	659	PRS	0	-449
Gift Aid 2020	348	1,226	Office	-300	-239
Member Don. 2021	1,919	1,744	garden	-216	-346
Fund raising	0	188	Kitchen	0	-220
Garden Coffee Morni	0	139	Miscellaneous	-564	-773
Solar Panels	686	678	Total	-24,199	-25,801
Interest & dividends	69	244	Capital Expendit:	-14,809	-10,245
Bar licences	0	154	Ceiling Final	-4,809	
Miscellaneous	567	22	Roof Refurbishmer	-10,000	
			Total Capital Exp	-14,809	-10,245
Grants & Donations			Solar Panels		
Parish Council	3,000		cost	-6,020	-6,020
Covid grants unrestrict	22,238		income to date	4,976	4,290
Furlough restricted	4,141		balance	-1,044	-1,730
Totals	29,379	7,020			
Funds Held	2020-21	2019-20			
Reserve	13,000	13,000			
General	15,857	14,448			
Grants Restricted	0	0			
Total	28,857	27,448			