

EPWORTH WAR MEMORIAL FIELD MAINTENANCE COMMITTEE
CHAIR'S ANNUAL REPORT TO THE TRUSTEES. - Year ending December 31st 2024

Field Maintenance Committee (FMC) Annual Meeting February 2025:

Carys McMahon remains as Chair, Fran Glynn as Secretary, Katie Blackburn as Treasurer and Christy Holt as Bookings Secretary. Trustees Fred Brumby, Steve Holt, Helen Walker, Stuart Taylor and JP Haigh also make up the FMC.

Financial Report:

- The annual accounts for the year end 31st December 2024, have been audited and approved.
- Total income for the year was £31,846.98 (Including a grant of £3,008.21 from NLC) and the total expenditure was £32,751.47 giving us a profit of £1,393.36.
- The balances for both accounts at the end of the year were:
 1. Current account £19,456.21
 2. Savings account £56,335.23
- Thurlow Field rent to the clubs remains at £300, Carrside field rent at £650, pavilion use at £10 per hour, field use at £8 per hour, £10 with floodlights.

Significant News:

Usage across each week is consistently high, only Wednesday during the day remains free. We continue to support charity and community events whenever possible. Donations from the advertising boards contribute well to overall income.

HSBC online banking with 2-person authentication for transfers has worked smoothly this year with four signatories on the account. Telephone banking is rarely used. Insurances, Music License and equipment testing are all up-to-date.

Preparation is underway to put in place lease agreements for Shed on the Isle, Billiards, Bowls and Tennis Clubs. Replacement of the main railings on Station Road has begun and this will be a large financial project for the committee into 2025.

Policies Update: The following adopted policies have all been reviewed, February 2025.

Safeguarding – Gillian Bacon remains as Lead Designated Person on safeguarding, Fran Glynn as Deputy designated person.

Equal Opportunities

Financial Controls

Financial Reserves.

Conflict of Interest.

Complaints Procedure

Health & Safety

Data Protection (GDPR)

The new policies covering Internet Usage and the CCTV (with additional cameras now inside the pavilion) have been created and adopted since the last AGM and will be reviewed along with all other policies. Next review for all policies is February 2026.

Improvements: The NFU grant of £6,443 received last year went to painting of all parts at the play area at a cost of £7,632. A further £7,000 is to be paid to Wicksteed Leisure for replacement panels and parts. Wicksteed conduct an annual check on the equipment and members of the committee continue to do weekly checks and further checks for defects and safety concerns.

The main pavilion now has Hive heating operated remotely, the CCTV and floodlights have been upgraded and a Defibrillator fitted outside of the main door to the pavilion. The ride-on mower used by the Bowls Club has been replaced. We continue to work with Octopus Energy to understand how we can benefit from exporting energy.

Thanks to active committee members, we have a maintenance programme allowing us to plan ahead on projects.

Carrside: Epworth Town Colts have not given any updates regarding development plans.

Closing Remarks: We are grateful for the grant from North Lincolnshire Council which was the second payment towards solar panels and upgrade of the floodlights.

I am mindful of the help from our active members of the Maintenance Committee who work as volunteers to ensure that the Charity operates well. The MC is currently comprised of Trustees who actively contribute to maintenance and administrative matters that maintain and improve the facility for the community.

We continue to work well as a team.

Carys McMahon

EPWORTH WAR MEMORIAL FIELD - Charity No. 521918
Balance Sheet for year ending 31st December 2024

INCOME:

<u>Field Rent</u>		
Billiards Club	300.00	
Bowls Club	300.00	
Epworth Colts	650.00	
Shed On The Isle	300.00	
Tennis Club	300.00	
	<u>1,850.00</u>	

Field Insurance

Billiards Club	141.00	
Bowls Club	66.00	
Shed On The Isle	90.00	
Tennis Club	31.00	
	<u>328.00</u>	

Field Utilities

Billiards Club	964.96	
Bowls Club Electric	51.75	
Shed On The Isle	1,000.00	
	<u>2,016.71</u>	

Field Use

Fit 4 Rugby	2,100.00	
Isle Touch Rugby	1,156.50	
	<u>3,256.50</u>	

Pavilion Use

Canasta	695.00	
Pilates	1,230.00	
Slimming World	3,972.00	
Bridge Club	1,470.00	
Street Beat	4,501.25	
Rural Day Centre	600.00	
Line Dancing & Mini Movers	875.00	
Just Sing Choir	480.00	
Dementia Café	360.00	
Art Class	742.50	
	<u>14,925.75</u>	

Ciar Gallagher	80.00	
Peter Machin - Vintage Sale	90.00	
OAP Tea Party	70.00	
HWRCC	70.00	
Epworths Men Society	80.00	
Rotary Club	90.00	
Kath Hanson - Isle Of Axholme P.H	220.00	
Ridings Folk Group	270.00	
Isle Choral Singers - Quiz	50.00	
Epworth Colts - Race Night	85.00	
Epworth Town Council - D Day	50.00	
Indoor Bowls	815.00	
	<u>1,970.00</u>	

Graffiti Event Tickets	765.00	
Rain Event Tickets	740.00	
Brass Band Event Tickets & Raffle	428.21	
	<u>1,933.21</u>	

Donations

AJP Charitable Board	350.00	
Fred Brumby	20.00	
Sale Of Books	54.29	
Axholme Fencing - Charity Board	375.00	
Travel Angels - Charity Board	100.00	
Prestige Safety - Charitable Boards	200.00	
C.I. Caravn - Charitable Board	275.00	
Log Cabin - Charitable Board	375.00	
Willowfields - Charitable Board	175.00	
Axholme Transformations - Board	175.00	
Puddle Ducks - Charitable Board	175.00	
MJN Auto - Charity Board	200.00	
	<u>2,474.29</u>	

TOTAL INCOME SO FAR:

28,754.46

Exceptional Income:

Prestige Safety Refund	19.80	
NLC Grant	3,008.21	
British Gas Credit	62.21	
Wayleaves	2.30	

TOTAL INCOME:

31,846.98

EXPENDITURE:

<u>Utilities</u>		
Gas	2,076.82	
Electric	1,663.71	
Water	378.22	
Shed (HWRA)	1,071.33	
	<u>5,190.08</u>	

Insurance

Victor Ins	1,772.68	
	<u>1,772.68</u>	

Maintenance & Repairs

New Hob & Disposal of Materials	319.99	
Cleaning Materials	211.17	
General Repairs	662.09	
Speaker Stands	44.51	
PAT Testing & Fire Safety Inspection	168.60	
Boiler Service	65.00	
Grass Cutting	1,476.00	
Cleaner	1,564.00	
Jet Washing	180.00	
	<u>4,691.36</u>	

Maintenance Projects

Hive Heating Installation	481.19	
Floodlights	3,693.31	
Advertising Boards	526.19	
Play Area Decorating	7,632.00	
CCTV Upgrade	894.00	
Defibrillator Fitting	220.80	
Fencing Project	3,408.14	
	<u>16,855.63</u>	

Other Payments Out

Accounts Audit	75.00	
Bank Charges	72.58	
ICO	35.00	
Music Licence	297.02	
HWRA Memb	50.00	
Community Vision - DBS	77.50	
Blaize	325.00	
Brass Band Hire	300.00	
Rain - Band Hire	300.00	
Wicksteed Inspection	180.00	
Gift For Cleaner	7.00	
Shed On The Isle - Bunting	120.00	
Kettle & Teapots	91.52	
Mower	300.00	
Postage & Stationery	117.74	
Shed On The Isle Contribution	500.00	
	<u>2,848.36</u>	

TOTAL EXPENDITURE

31,356.11

Transfer to Money Manager

10,000.00

TOTAL PAYMENTS OUT

41,356.11

HSBC Current Account:


Opening Balance	28,967.34	
Income	31,846.98	
Transfer From Money Manager		
Expenditure	41,358.11	
Closing Balance	<u>19,456.21</u>	

HSBC Money Manager:

Opening Balance	45,430.74	
Interest	904.49	
Compensation		
Transfer From Current Account	10,000.00	
Transfer To Current Account		
Closing Balance	<u>56,335.23</u>	

BALANCE YEAR END 2024 **75,791.44**

Profit Year End 2024 **1,393.36**

Signed: 
Emma Von Sembach
EVS Bookkeeping Services
Date: 18/02/2025



EVS BOOKKEEPING SERVICES

Certified Bookkeeper

3 Westwinds Gardens
Winterton
Scunthorpe
North Lincolnshire
DN15 9RY

Mobile: 07926072800
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18th February 2025

Epworth War Memorial Field
F.A.O Katie Blackburn
55 Station Road
Epworth
Doncaster
South Yorkshire
DN9 1JY

Dear Katie

Re: Epworth War Memorial Field
Internal Audit of Account for year ended 31st December 2024

I have completed my independent audit of the annual accounts for the year ended 31st December 2024.

The accounts are kept, in good order, on excel spreadsheet.

All vouchers and records of transactions including, bank statements and reconciliations, were found to be in place and correct, as presented.

If you need any further information please feel free to contact me.

Yours sincerely

A handwritten signature in black ink that reads 'Emma Von Sembach'.

Emma Von Sembach MICB PM Dip
Certified Bookkeeper

Enc.

