

EPWORTH WAR MEMORIAL FIELD MAINTENANCE COMMITTEE
CHAIR'S ANNUAL REPORT - Year ending December 31st 2023

Financial Report:

- The annual accounts for the year end 31st December 2023, have been audited and approved.
- Total income for the year was £50,186 which is heavily weighted this year with grants from NLC (totalling £12,935) and a grant of £6,443 from NFU Mutual. Total expenditure for the year was £36,626 but some costs are to follow which could not be completed within the year – notably the refurbishment of the play area.
- Rental to the permanent clubs remains at £300, Carrside field rent at £650, Pavilion use and Field use as per stated user agreements.

Significant News: We continue to gain several new users and one-off events using our facility, including two groups supporting dementia within our community. Music nights are a success. Our finances are healthy. Shed on the Isle opened officially in February 2023 and has quickly established itself as a much needed, local charity for persons of all ages across the Isle.

Policies Update: The following adopted policies have all been reviewed, February 2024.

Safeguarding – Overseen by Grants' team at NLC, next review is February 2025. Gillian Bacon remains as Lead designated person on safeguarding and Helen Walker steps down as Deputy designated person, Fran Glynn steps into this role.

Equal Opportunities – Next review February 2025.

Financial Controls – Next review February 2025.

Financial Reserves – Next review February 2025.

Expenses & Reimbursement – Next review February 2025.

Conflict of Interest – Next review February 2025.

Complaints Procedure – Next review February 2025.

Health & Safety – Next review February 2025.

Data Protection (GDPR) – Next review February 2025.

Improvements: The new metal railings at the edge of the playing field are mostly taken with advertising boards from local companies who sponsor the boards on sections of this and are a good boost to our income. CCTV has helped to follow up on anti-social behaviour and we have liaised with the police to work positively with local teenagers. Plans are in place to replace the main railings on Station Road, this will be a large financial project for the committee in 2024.

Thanks to active committee members, we have a maintenance programme allowing us to plan ahead on projects.

Carrside: Epworth Town Colts have had their building development plans passed by NLC Planning and now await confirmation of finances to proceed with the project.

Closing Remarks: We are grateful for the Epworth Town Council grant towards our Coronation celebration event and the grant from North Lincolnshire Council allowing us to fit solar panels and upgrade floodlights. The NFU grant received will be put towards improvements at the play area in 2024.

Once again, I would like to thank all members of the Maintenance Committee who work as volunteers to ensure that the Charity operates well. The MC is comprised of Trustees who actively contribute to maintenance and administrative matters that maintain and improve the facility for the community. Special thanks go to Steve Holt whose determined work on grant applications, technical initiatives and the advertising boards is much appreciated. We continue to work well as a team.

EPWORTH WAR MEMORIAL FIELD - Charity No. 521918

Balance Sheet for year ending 31st December 2023

INCOME:

<u>Field Rent</u>	
Billiards Club	300.00
Bowls Club	300.00
Epworth Colts	650.00
Shed On The Isle	300.00
Tennis Club	300.00
	<u>1850.00</u>

Field Insurance

Billiards Club	130.00
Bowls Club	61.00
Shed On The Isle	100.00
Tennis Club	29.00
	<u>320.00</u>

Field Utilities

Billiards Club	667.52
Shed On The Isle	1300.00
	<u>1967.52</u>

Field Use

Fit 4 Rugby	1930.00
Isle Touch Rugby	1094.50
	<u>3024.50</u>

Pavilion Use

Canasta	475.00
Pilates	1135.00
Slimming World	3793.50
Bridge Club	1586.00
Street Beat	4531.00
Rural Day Centre	1413.00
Line Dancing	588.00
Just Sing Choir	360.00
Dementia Café	270.00
Dementia Friends - SAGP	35.00
Art Class	952.50
Band Practice	382.00
Body Fit	70.00
Mini Movers	82.50
Isle Be Fit	530.00
	<u>16203.50</u>

Isle Choral Society	45.00
Rotary - Ceilidh	50.00
Scunthorpe Diabetes Group	25.00
HWRA	30.00
Isle Of Axholme Physically H.	234.00
M Leggott - Ceilidh	115.00
OAP Tea Party	37.00
Hockey Club - Race Night	75.00
Bowls Club Meeting	65.00
Vintage Sale	90.00
	<u>766.00</u>

Music Event: RAIN	610.00
Music Event: Ceilidh	383.00
Music Event: Brass Band	427.00
Music Event: Often Herd	653.00
Music Event: Polka Dots	647.00
	<u>2720.00</u>

Donations

Alan Foster - R Wallace	429.50
J Whittaker	60.00
Amazon Smile	13.41
Signage - R Wallace	275.00
Signage - HSR Law	375.00
Signage - MJN Auto	175.00
Signage - Lyndon Systems	275.00
Signage - Tutor Doctor	175.00
Signage - Mariner Gas	375.00
Signage - Sam Jacobs	275.00
Signage - Axholme T/ Wayne	175.00
Signage - Jaques Build	175.00
Signage - Misson Gates	175.00
Signage - Travel Angels	175.00
Signage - Prestige Safety	350.00
Signage - Grice & Hunter	275.00
Books	45.50
	<u>3798.41</u>

TOTAL INCOME SO FAR: 30649.93

Exceptional Income:

Wayleaves	2.30
Compensation HSBC	50.00
Refund For Keysafe	105.94
Grants: Coronation Grant - NLC	250.00
NFU Funding	6443.00
North Lincs Council	12685.10
	<u>50186.27</u>

TOTAL INCOME: 50186.27

EXPENDITURE:

<u>Utilities</u>	
Gas	1736.64
Electric	1836.47
Water	250.15
Shed (HWRA)	725.42
	<u>4548.68</u>

Insurance

Victor Ins	1641.67
	<u>1641.67</u>

Maintenance & Repairs

Playground Inspection	302.40
Cleaning Materials	196.95
General Repairs	1565.72
PAT Testing & Fire Safety Inspection	318.00
Drains Unblocked	180.00
Grass Cutting	1080.00
Tree Cutting	450.00
Cleaner	1136.00
Boiler Service	128.73
	<u>5357.80</u>

Maintenance Projects

Advertising Boards	2758.27
Store Room	109.77
ROLEC - Solar Panels	16440.00
Billiards Corridor Lights	203.30
Fridge & Electrics	315.00
New Door	2144.12
	<u>21970.46</u>

Other Payments Out


Accounts Audit	75.00
Bank Charges	96.16
Domain Renewal	28.78
Music Licence	154.80
HWRA Memb	50.00
Kettle	17.99
Music Event: RAIN	300.00
Music Event: OFTEN HERD	305.00
Music Event: POLKA DOTS	317.79
Music Event: Brass Band	348.48
Coronation Expenses	650.98
Ticket Refund for Xmas Disco	77.00
New Speaker	233.98
Postage & Stationery	52.88
Christmas Tree & Decorations	355.65
Gifts	7.98
Data Protection Fee	35.00
	<u>3107.47</u>

TOTAL EXPENDITURE 36626.08

Transfer to Money Manager 60000.00

TOTAL PAYMENTS OUT 96626.08

<u>HSBC Current Account:</u>	
Opening Balance	10425.42
Income	50136.27
Transfer From Money Manager	65031.73
Expenditure	96626.08
Closing Balance	<u>28967.34</u>
<u>HSBC Money Manager:</u>	
Opening Balance	49729.69
Interest	682.78
Compensation	50.00
Transfer From Current Account	60000.00
Transfer To Current Account	65031.73
Closing Balance	<u>45430.74</u>
BALANCE YEAR END 2023	74398.08
Profit Year End 2023	14242.97

Signed:  Date: 26/01/2024
Audited By Emma Von Sembach T/as EVS Bookkeeping Services



EVS BOOKKEEPING SERVICES

Certified Bookkeeper

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24th January 2024

Epworth War Memorial Field
F.A.O Katie Blackburn
55 Station Road
Epworth
Dcaster
South Yorkshire
DN9 1JY

Dear Mrs McMahon

Re: Epworth War Memorial Field
Internal Audit of Account for year ended 31st December 2023

I have completed my independent audit of the Charities accounts for the year ended 31st December 2023.

All vouchers and records of transactions including, bank statements and reconciliations were found to be in place and correct as presented.

If you need any further information please feel free to contact me.

Yours sincerely

A handwritten signature in black ink that reads 'Emma Von Sembach'.

Emma Von Sembach MICB PM Dip
Certified Bookkeeper

Enc.

