



Trustees' Annual Report for the period

From 01/09/2022 Period start date To 31/08/2023 Period end date

Charity name: The Burgh Village Hall

Charity registration number: 521904

Objectives and Activities:

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The Burgh Village Hall is used by the community for village activities i.e. indoor bowling, luncheon club, sports activities etc. The recreation centre is used for by Sunshine Children's Centre and as a tea room |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The buildings are rented by members of the community and other charities for activities and services for the benefit of the community. The activities include: Luncheon Club; Short Mat Bowls; Parent and toddler group; Yoga; Children's Dance Classes; Car Club; NHS Cardiac rehabilitation; Ballroom Dancing; Fitness classes; Church Fayres; Birthday parties. Sunshine Children's Centre is a registered charity itself, providing childcare for those aged between 0-11 years. The tea room is run by volunteers from the church and all money is donated to local charities. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have had due regard for all guidance from the charity commission when deliberating decisions on behalf of the charity, guidance has been followed at all stages of the charities journey, and will continue to do so in the future. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|---------------------------------|----------------|--|
| Policy on grant making | Para 1.38 | The charity does not make grants, funds or donations of any kind, has not done so in the last year, and does not plan to change this policy in the future. |
| Contribution made by volunteers | Para 1.38 | |

Achievements and Performance

| | SORP reference | |
|--|------------------|---|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>The local groups identified in the summary of the main activities all benefited from the use of the village hall, recreation centre and tea rooms.</p> <p>Due to our buoyant bookings and reliable Children's Centre income we have survived the eye watering increases in maintenance and utility costs, negated to a certain extent by Government support in respect of the latter. We thus remain in a healthy financial position.</p> <p>We do need to address the question of the current bank balance in order to retain our Business Rate Exemption. The flat roof repairs should be completed shortly at an approximate cost of £1500 and we will be seeking quotations for the redecoration of the hall, which, apart from some touch-ups has not been done since the major renovation took place.</p> <p>Two of our major fix costs are for insurance and electricity, both of which we cannot manage without, and both of which we are at the mercy of external markets. We employ brokers who annually review our insurance costs to ensure that we have the best possible cover at the most competitive price. I do not see major reductions in our utility costs in the foreseeable future, and maybe we should investigate solar panels as a source for surplus funds. Such expense may be high, but the benefit would be long-term and may contribute to reducing future charges to our hirers. We can cover this issue in the business meeting following this AGM.</p> <p>I'm disappointed to report the change of status to a Charitable Incorporated Organisation (CIO) has not been completed. This is entirely due to the inertia on the part of the Solicitors. Unfortunately, the Director of Hodgkinsons with whom we were dealing has now departed. The new man, Ben Neal, who I know from his previous position with Tin Criddle Solicitors, seems to have a little more enthusiasm and we will continue to push the matter to see it to completion.</p> |

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| | | <p>It was my intention to retire this year, but I'm prepared to stay on to see this matter through. This is of course, unless anybody else is eager to replace me.</p> <p>Once again, I would like to thank Sue, Karly and Lisa for their continued support.</p> |
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Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | The charity remains stable, with a financial reserve. A significant amount of the funds held are for re decoration and refurbishment of the toilets |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The charity holds funds in reserve for operating expenditure, namely insurance, repairs and maintenance and unexpected expenses. |
| Amount of reserves held | Para 1.22 | £31529.11 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The charity has no concerns or uncertainties regarding its viability as a going concern |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The charity receives the majority of its fund through renting out the village hall, tea room and recreation centre. A very small portion (if any) is through donations and grants. |
| A description of the principal risks facing the charity | Para 1.46 | |

Structure, Governance and Management

| | | |
|----------------------------------|-----------|-------------------------|
| Description of charity's trusts: | | |
| Type of governing document | Para 1.25 | Trust deed/constitution |

| | | |
|---|-----------|---------------------------------|
| (trust deed, royal charter) | | |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected at the AGM |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | The Burgh Village Hall |
| Other name the charity uses | Burgh Community Complex |
| Registered charity number | 521904 |
| Charity's principal address | Springfield Jacksons Lane Burgh le Marsh Skegness PE24 5LA |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---|
| 1 | John Atkinson | Chairman | | |
| 2 | Richard Jackson | Vice Chairman | | |
| 3 | Sue Capes | Treasurer | | |
| 4 | Karly Evison | Secretary | | |
| 5 | Lisa Broomfield | Member | | |

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
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| Signature(s) | K Evison | |
| Full name(s) | Karly Evison | |
| Position (eg Secretary, Chair, etc) | Secretary | |
| Date | 29/09/2023 | |

TREASURERS FINANCIAL REPORTING SHEET YEAR ENDED 31ST AUGUST 2023
BURGH-LE-MARSH VILLAGE HALL & COMMUNITY COMPLEX

| EXPENDITURE | Amount | SUMMARY | TOTALS |
|-------------------------------|-------------------|--------------------------|-------------------|
| Phone | £303.29 | Bal B/fwd | £24,806.86 |
| Insurance | £4,148.07 | Net income | £26,024.17 |
| General Repairs & Maintenance | £8,332.33 | | <u>£50,831.03</u> |
| | | Net Expenditure | £19,301.92 |
| Anglian Water | £512.23 | ACTUAL BANK BAL | |
| ELECTRIC | £6,006.00 | 31st August 2023 | £31,529.11 |
| TOTAL EXPENSES | <u>£19,301.92</u> | CASH TRANSACTIONS | |
| INCOME | | Income x rents | £4,356.00 |
| SUNSHINE | £12,355.92 | Bal b/fwd | £610.42 |
| VARIOUS RENTALS | £13,668.25 | expenses | £963.13 |
| | | Cash to bank | £3,735.00 |
| TOTAL INCOME | <u>£26,024.17</u> | cash in hand 31/8/23 | £268.29 |