https://www.bpfmc.org/

BPFMC - Registered Charity Number 521820

Chairmans Report – 2026 AGM for year 2025

Introduction

BPFMC is a charitable organisation that is run entirely by an amazing group of unpaid volunteers that give up their free time to ensure the continued operation and maintenance of our facilities. We are very fortunate to be supported by annual grants from the Parish Council precept and the Plowright Trust without which we would struggle to continue and want to extend our gratitude. We also want to extend our thanks for Baston Events who helped provide funds to refresh our gravel car park and for the help provided by Thetford Farm saving us days in back breaking labour and to Baston Beats for part funding the new security gates on the front door to the Barn.

2025

2025 has been a year of maintenance just like the previous year however this year has also been one of improvements and proved the undeniable value of volunteer provided time and costs saved.

A major milestone that has supported many other achievements I will cover has been the installation of broadband at the barn. After many months of communication between ourselves and LightSpeed we were able to get fibre run to the building free of charge with an initial FoC contract (this won't be indefinite) and it has enabled us to be more with the current times and modernise our infrastructure, facilities and service offerings. Whilst this is being used currently to trial connectivity it will, in the coming months be offered to hirers for a small fee (amount to be determined) and we are committed to offering our regular weekly hirers this as a FoC option due to their ongoing support.

Whilst last year we were victim to several instances of vandalism to which we had to install additional CCTV I'm glad to say that year we have been incident free. The benefit we've had this year is with the broadband install, after a lengthy day's work running a new cat6 cable we have managed to connect the CCTV so that it can be both monitored remotely and the videos retrieved with ease should it be needed.

A large focus for last year during the warmer months was to make improvements to our heating, which unfortunately due to the various over time additions the barn was not ideally suited to provide the most optimal heating experience. Despite having a boiler repair to arrange and a volunteer having to isolate, drain and replace a radiator valve olive we have made significant improvements which have received glowing feedback. Two volunteers spent around 3 days (using their own annual leave) relocating the poorly placed thermostat in the main hall to the second hall. This meant lots of

crawling around in the various loft spaces, chasing out the brickwork, filling/sanding and some wiring work saving us thousands in what would have been labour costs and now means all the radiators in the hall ~~now get~~ operate to temperature and both halls are comfortable for all during the colder months. The second stage of this was replacing the two old and manual tamperproof thermostats with smart wireless remote managed thermostats that allow accurate monitoring, regular adjustments and more efficient energy usage. This is still ongoing as the second is yet to be replaced but the main halls were the first for this upgrade. This meant another day's work from a volunteer to chase in a back box, re-~~-~~wire and test the facilities but the upgrade has been a huge time saver for heating call outs and adjustments. Regular monthly monitoring of gas consumption ~~and~~ has ~~shown~~shown positive improvements in energy efficiency. ~~with only one of the two having been replaced.~~

Whilst doing this work creates mess and damage that can be repaired and then repainted in small areas, we had noticed the decline of the interior finish throughout the barn and decided this would be a good time to tackle these issues. The most pressing was the damp spots appearing in the halls which were due to poor ventilation. We have started installing trickle vents onto the doors (this is ongoing as there's more to be installed this coming year) taking up more volunteer time to help prevent a re-occurrence of the mould spots. However, this preventative effort also needed considerable decoration work for which we utilised local companies to repair and redecorate both the halls and the entrance/corridor which I'm sure everyone will agree has made such a big difference to the feel and appearance of the facilities.

To highlight some of the additional work that has been carried out, there has been the installation of a water meter for the cricket supply to help us reclaim sewage abatement, tree maintenance to ensure they're safe for all that enjoy the facilities and repairing and cleaning the gutters around the main building and storage.

I think though the biggest change most of you will notice is the addition of the inclusive round-about in the play area. This was no small task, from securing the grant of £15,771, arranging planning permissions and the hoops that needed to be jumped through int~~o~~ planning the installation and satisfying the Funding Authorities'~~councils~~ post installation reports and information requests. T~~t~~his was a massive effort over an 8-month period from our Secretary Martin and one we hope will be thoroughly appreciated and enjoyed by all.

Whilst this has been a largely positive year unfortunately not everything can be and we have had some challenges this year. The main one that some may have seen is the removal of the 5,7 and 9 aside football pitches. Unfortunately, the agreement made with a local club to fund these was cut short due to an absence of funding, meaning that BPFMC had to incur costs to honour existing bookings. Alongside this there were issues around acceptable code of conduct, treatment of our volunteers, parking concerns and contractors, which~~that~~ meant this could not be maintained as a sole BPFMC effort and the decision was made to return to a single 11 aside pitch. During this time we also had our annual inspection of the play equipment and were informed that the adult swing was showing signs of rot in the wooden posts, whilst this is not of immediate danger it is something that will need to be addressed in the coming year and quotes for the work are significant enough that it brings into question the validity of repairing over replacing and is something we are currently investigating.

Finally, we are getting close to this year's Party in the Park and the huge success we had with 2025's raising significant funds that have covered a lot of the improvements made. Whilst we know how much everyone enjoyed last year and indeed, we received some glowing feedback for the event from both visitors and vendors. Our costs have significantly increased and without additional investment and support 2026 could be the last year we host the event. We are exploring all avenues and will

wait to see how successful we are for the upcoming event before any decisions are made however we hope we can find an avenue that allows this to continue for years to come.

All in 2025 has been a great year for BPFMC and our facilities, whilst there have been some challenges it's been a year to really demonstrate the value and importance of our volunteers and trustees which without them none of this would have been possible. We even managed to bring some new volunteers and trustees into the mix that with them have brought in a new lease of life and fresh ideas and perspectives. I hope that this continues for 2026 and we can continue to make strides forward in improving and modernising the facilities whilst minimising our costs and overheads.

Treasurer's Report – 2025 Accounts. Headlines as follows:

ROUTINE INCOME

- **Routine Income** – (excluding Donations, Funding, Fireworks & Party in the Park)
    - Barn Income (less hirer's deposits) - £6,867
    - Football and Tennis Income - £4,947
    - **Total Routine Income** – (less Hirers deposits) = £11,814 (+3.8%)
- **Donations and External Funding –** including donations from the Plowright Trust, Parish Council and Villagers and project-specific funding from SKDC UK SPF, Baston Events and Baston Beats;
    - £24,631 (+16%)
    - Note: 25% of Roundabout funding (£3943) was provided upon completion in 2026
- **Tennis – includes ad hoc usage, Baston Events hire and Annual Membership**
    - £1030 (+34%)
- **Football – reduced usage over 2025 season – Deeping United is now the principal User.**
    - £3917

ROUTINE OPERATING COSTS

- **Grass Cutting and Pitch Marking –** (inc Children's Play Area)
    - £7080 (inc £5400 for pitches and line marking)
- **Barn, Field, Tennis Courts and Children's Play Area –** includes gas, water, electricity, rates, insurance, licences, cleaning and cleaning materials, statutory electrical, fire extinguisher and boiler testing, play equipment inspection, grass cutting, line marking and general repairs – fence repairs, smoke alarm batteries, CCTV etc…
    - £21,316 (+6.8%) – due to increased utilities costs, boiler repairs, Wi-Fi, decorating

ROUTINE INCOME versus OPERATING COSTS

- **Routine Income** – exc Hirers deposits, donations & funding = £11,814 (+3.8%)
- **Operating Costs** – exc hirers deposit returns & specific external funded projects = £21,316 (+6.8%)
- **Deficit** - £9,502 (+10.7%)

TOTAL INCOME versus TOTAL EXPENDITURE

- Income = £42,839 (inc SKDC funding, donations and precept funding)

    - (less £11,832 allocated SKDC 75% funding for Inclusive Roundabout).

- Available Income = £31,007
- Expenditure = £28,181 (inc Hirers deposit returns, gravel, door gates)
- **Net Profit** = £2826 (+49%) [2024 = £1894]
    - This has allowed BPFMC to conduct more decorating and gutter cleaning (~£1300)

END OF YEAR FIGURES – DEC 2025

- **Current Account** £32,541 (*-£11,832 for Roundabout in 2026*) = £20,709 (+15%)
- **Reserve Account** £12,038 (+1.4%) (*allows for replacement of ¼ of roof or boiler*)

CONCLUSION Without the generous donations from the Plowright Trust and the Parish Council (~£9-10k per year) our actual expenditure would significantly outweigh our income and BPFMC would soon be unable to continue to operate the Barn, playing fields, tennis courts and the children's play area. Consideration would need to be given to raising the hire charges, particularly those associated with the playing fields; or closing the loss-making parts of the facilities. Additionally, end-of-Year Account figures can be mis-leading and must be considered in their entirety, as large funding amounts are often provided in one FY, but have to be accrued into the following year until the project is delivered and invoiced.

CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/ members of	Charity Name Brudenell Playing Fields Management Committee		
On accounts for the year ended	31 December 2025	**Charity no (if any)**	521820
Set out on pages	1-4 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	C Hawkins	**Date:**	10/5/2026
Name:	Claire Hawkins		
Relevant professional qualification(s) or body (if any):	ACA		
Address:	4, Appian Way, Baston Peterborough. PE6 9PR		

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None noted

Audit of the BPFMC accounts for the year ended 31 December 2025

The following work was performed by Claire Hawkins on 21 April 2026:

Work performed	**Exceptions noted**
1. Complete an analytical review of the results to ensure that the amounts included in the accounts are consistent with your knowledge of the activities of the charity and with prior years. Discuss any exceptions with the BPFMC treasurer	No exceptions
2. Ensure that all figures on the CC16a accounts cast and cross cast	No exceptions
3. Complete a review of the 2025 accounts to ensure the comparatives in the 2025 CC16a accounts agree to the 2024 CC16a.	No exceptions
4. Ensure that the opening cash balances agree to: I. 2024 accounts II. Opening position in the BPFMC cash book	No exceptions
5. Ensure that closing cash balances (current account and business reserve) agree to: I. Closing position in books and records II. Bank statements	No exceptions
6. Review the current account bank reconciliation. Ensure that the reconciliation casts and that all amounts can be agreed to supporting records (cash book and bank statements).	No exceptions
7. Ensure that the total income and expense figures in the CC16a accounts agrees to the income and expense figures of the BPFMC books and records and that the individual items of income and expenditure agree to supporting information provided by the BPFMC treasurer	No exceptions
8. Ensure by a review of formulae that the "annual summary" file and the monthly files cast and cross cast	No exceptions
9. Ensure that all figures in the "annual summary" file agree to the monthly files	No exceptions
10. Expenditure: Select a sample of items from the monthly files. Check them back to a supporting invoice and to the bank statement. Ensure validity and accuracy. Sample selected: I. Oct – C Gatfoot - £480.00 II. May – Broker Network (insurance) - £1,714.46 III. July – Travis Perkins - £1,368.00 IV. Apr – SKDC - £866 (grant underspend repayment) V. Mar – D Mason - £450.00	No exceptions
11. Income. Select a sample of material items in the BPFMC excel cashbooks and check them back to the bank statement and to supporting documentation (where available) – ensure accuracy. Sample selected: I. Dec – Bingo - £535.00 II. May – Baston Parish Council - £1,500.00 III. Mar – Plowright Charitable Trust - £7,000.00 IV. Oct – South Kesteven - £11,832.00 V. Oct – Baston Parish Council - £1,500.00	No exceptions
12. Discuss all grants and donations with the BPFMC treasurer to gain comfort over those that have been disclosed as restricted income and those that have not.	No exceptions
13. Review the breakdown of restricted income (£11,832) and confirm that	No exceptions

this is reasonable	
14. Obtain a breakdown of all BPFMC restricted expenditure (£866) and ensure that the presentation as restricted expenditure is reasonable via discussions with the BPFMC treasurer.	No exceptions
15. Ensure the closing amount of restricted funds (£11,832) is appropriate and reflects the activities of BPFMC via discussion with the BPFMC treasurer and a review of available supporting documentation.	No exceptions

Conclusion:

No issues arising.

I am therefore happy to sign the independent examiners report on the consolidated CC16a accounts of BPFMC for the year ended 31 December 2025

Signed: C Hall *Dated:* 10/5/2026