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#SkillsForLife

Scouts 



# Annual report and financial statements

## Year ending 28<sup>th</sup> February 2021.

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# The impact of COVID – 19

## County Commissioner's Report

This year has been unlike any other year experienced and I truly believe that Scouting is more important now than ever before to give young people a sense of connection, belonging and to give hope to a generation to develop skills for life.

As County Commissioner, I have been humbled by the dedication of our inspiring adults across Leicestershire, who have had to adapt to the digital world overnight and become skilled in new areas of digital technologies. They have pulled together to implement things that would normally have taken months to plan and execute. Over 70% of our sections in Groups have been delivering some form Scouting digitally over the last 12 months. We should not underestimate the financial impact on local Scouting and to Leicestershire County that the suspension of face-to-face Scouting had.

Fortunately, the governments retail hospitality and leisure grants, Furlough scheme and Recovery fund balanced out the loss. The County supported a number of groups with funds to purchase PPE/cleaning equipment to enable them to start face to face Scouting.

The pandemic has tested all of our resilience and encouraged us to be innovative and increased awareness of the importance of looking after our mental health. Kindness emerged this year as the most important quality we can have. Our members have shown they have got bucket loads of it, with many key worker volunteers or those supporting efforts of Covid 19 from making PPE to help fundraising for the NHS charities and helping out at vaccination centres across the County.

During the year, the County held its camp at home, part of the biggest virtual camp held on the 30 April - further details later.

Also, during the year, the County held a number of new forums online helping to shape our COVID response and even forming the national programme design. The County training team have also had some great success by switching to digital delivery of first aid and other training and other modules.

Unfortunately, with the challenges we have lost members, however, we have retained over 80% of the membership at our last census and are already seeing young people coming back as we return to more face-to-face Scouting. Therefore, we remain focused on recruiting and motivating our adults.

We look forward to the reopening of our campsites and we hope reopening of our conference facilities and supporting our contingent to the 25th World Scout jamboree in South Korea in 2023.

Scouting does not stop even for a World Pandemic. We may adapt.... But that is what makes us a movement.

Carol Black

County Commissioner



## Structure, Governance &

### Objectives

The Leicestershire Scout Council is part of the National Organisation of The Scout Association and operates within the Associations Policy, Organisation and Rules document (POR). The POR document contains details of the organisational structure and the means of governance for County, District and Groups.

Each Scout County has a Scout Council of elected, nominated, and ex-officio members who must meet at least once a year at its Annual General Meeting and at other times by way of Extraordinary General Meetings if so called.

The Leicestershire Scout Council is the electoral body, which supports and encourages the development of Scouting in the City of Leicester and the County of Leicestershire. It is the body from which the County Executive Committee is elected.

The Scout Association is aware of the rights of young people and has made concerted efforts to encourage Scout Councils to involve young people on all committees in a decision-making capacity. Leicestershire Scout Council has endeavoured to implement this.

The County Executive Committee (Trustees) are accountable to the Scout Council and are responsible for the management of Scouting in the City of Leicester and the County of Leicestershire.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy, and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs, and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise



# REPORT OF THE COUNTY EXECUTIVE COMMITTEE

## The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

We are the UK's biggest mixed youth organisation. We change lives by offering 6 - 25-year-olds fun and challenging activities, unique experiences, everyday adventure, and the chance to help others so that we make a positive impact in communities.

Scouting helps children and young adults reach their full potential. Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness, and commitment. We help young people to get jobs, save lives and even change the world.

It is exciting being involved with us. We believe that through the everyday adventure of Scouting, young people and adult volunteers regularly experience new challenges that enrich their lives.

Week by week, our volunteers empower thousands of young people to learn new skills, make new friends and stand on their own two feet. They are our everyday heroes. They shape young people's lives for the better and find out a whole lot about themselves in the process, too.

We offer hundreds of activities, as diverse as kayaking, abseiling, staged performance, paragliding, and archery. There is something for every young person, whatever their physical ability.

During 2020/2021 the Scout Council has endeavoured to achieve this by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by Adult Leadership – despite difficulties encountered by Covid.

The County Executive Committee presents its report together with the financial statements for the year ended 28 February 2021.

The County Scout Centre situated at Leicester Forest East, Leicester, is the administrative headquarters of the Leicestershire Scout Council and accommodates the Administration Office and the Equipment Department which is run by paid employees of the Scout Council. In January 2020 we welcomed a new full time County Support Manager to further support the County Team and oversee the running of the County Scout Centre, however due to Covid, our staff spent most of 2020 on Furlough.

However, during 2020 the Staffing Sub Committee carried out a hard long review of the staffing requirements and had to make some hard decisions in respect to our Awards Administrator.

During the pandemic, the County had to cancel award evenings and presentations and it was felt that with the continued pandemic, and the restrictions on Scouting, with reduced face-to-face Scouting and training courses being cancelled - and no time frame for when the restrictions would be lifted; a decision was made that the role of Training Awards Administrator be made redundant in January 2021.

Facilities at LE3 for meetings, training and activities are provided for members and are normally used by other voluntary organisations, schools, and community groups. However, since March 2020, due to the COVID Restrictions we have not been able to use the facilities.

During the first lockdown, we were able to recoup some monies through the Government grants to the sum of £25,000.00. Unfortunately, we were not able to obtain any further funding.

County activities such as sub aqua, canoeing, sailing, climbing, mountain biking, walking, shooting, fencing, archery, bush craft and caving are normally offered through a series of County Activity Groups offering specialised training to members and Lead-

ers, and again these activity teams, due to restrictions they were not able to fully oper-

ate during the year. To support them the County covered their costs for insurance.



# Skills for Life

## Our plan to prepare better futures.

### 2018 - 2023

#### Our Vision

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme

We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities

#### Our Mission

Scouting actively engages and supports young people in their personal development, empowering them to make positive contribution to society

#### Our Values

We act with care, respect integrity, co-operation, exploring our own and others' beliefs

#### Our Goals

By delivering this plan we will achieve the following goals against our four objectives

Growth	Inclusivity	Youth Shaped	Community Impact
<ul style="list-style-type: none"><li>• 50,000 more young people</li><li>• 10,000 more Section Leaders</li><li>• 5,000 more Young Leaders</li></ul>	<ul style="list-style-type: none"><li>• Our volunteers reflect the demographics our society.</li><li>• In 500 more areas of deprivation</li></ul>	<ul style="list-style-type: none"><li>• 250,000 young people shape their experiences at Scouts each year.</li><li>• Half of our young people achieve top awards</li></ul>	<ul style="list-style-type: none"><li>• 250,000 young people making a positive impact in their local communities each year.</li><li>• Half of our young people achieve top awards</li></ul>

#### Our three pillars of work

To support the movement to achieve these objectives, we will focus on three pillars of work

Programme	People	Perception
A fun, enjoyable, high quality programme consistently delivered and supported by simple (digital) tools.	More, well trained, better supported, and motivated adult volunteers, and more young people from diverse backgrounds	Scouts is understood, more visible, trusted, respected, and widely seen as playing a key role on society today

## Our members

Census results for the year ending 31<sup>st</sup> January 2021.

Beaver Scouts	1421
Cub Scouts	1934
Scouts	1697
Explorer Scouts	556
Scout Network	157
Adult Leaders	1204
Young Leaders	181
Management Role	109
Governance Roles	492
Support Roles	515

## TRAINING

What a year for adult training, The Scout Association has evolved the training requirements for the executive committee roles as well as updates to Essential Information, Safeguarding, and Safety. Further changes have been seen regarding the format with the First Response provision. The County owes a Thank You to Graham Calvert for continued pragmatic approach to ensuring the County's First Response courses have been available for the Adults of the County, as well as keeping in step with the significant and frequent changes in the syllabus as prescribed by TSA during the pandemic and easing of restrictions.



In calendar year 2020 115 Woods Beads were awarded, with 75-year to date (end of

June). Due to changes in TSA modules, we are seeing an error in personal learning plans across four modules, these are clerical errors which require manual intervention in both identification, and corrections (342 to June).

We have also seen the delivery of a number of training Courses via Zoom (thank you to Adrian Wray for pulling the events together, and all the instructors and supporters who have delivered them). Going forward we are planning on delivering Uber (Practical and Camping Skills) as well as having further courses made available.

## YOUTH SHAPED SCOUTING

While Scouting has changed in a way none of us could have imagined this year, the importance of keeping our programme youth shaped has remained. Young people have needed supporting in such different ways to usual, but Sections across the County have responded incredibly well to ensure their virtual and socially distanced programmes stayed relevant to the needs of their young people.

The Youth Commissioner teams have remained active, with several Districts appointing District Youth Commissioner teams across the period. Several Youth Commissioners managed to squeeze in the National YC Induction Weekend/Support Day in London the day before face-to-face Scouting was suspended in March 2020.

Many DYCs have been able to continue visiting Sections – often Virtually and running Section or District Forums. We have worked on providing ideas on how to run Virtual or Socially Distanced Forums, adapting our previous activities to ensure young people are still having their say and shaping their Scouting experience.

Sadly, the planned County Scout Forum and activity had to be cancelled, but we were able to run 2 County Explorer Forums in September and December over Zoom. These were attended by Explorers from most Districts and gave an opportunity to share Virtual Programme ideas, discuss

what Scouting was doing for them, how meetings gave everyone a continued purpose, and additional support that Units could look to offer in these difficult times. Moving forward, Forums at Group, District and County level will be one of our main focuses.

Lastly, work has continued towards the new YouShape Award, due to be launched in Autumn 2021 – with several of Leicestershire's Youth Commissioners involved in piloting resources that will accompany the award. We are all looking forward to the Award being unveiled, helping to embed Youth Shaped Scouting into the programme all year round.

## CAMP AT HOME

Within days of the first lockdown being announced, and the reality of no face-to-face Scouting hit home, the world of virtual Scouting started.



In March 2020 Northumberland Scouts announced CampAtHome for April. Leicestershire quickly picked up the mantle to join in the challenge. A Leicestershire Scouts CampAtHome Facebook group was started and within days the first Beavers, Cubs and Scouts were setting up camp - in their gardens, living rooms, under stairs & in cupboards. By the time April started we were getting dozens of posts every day from those taking part.

We became part of a challenge to set a world record for the Biggest Virtual Camp on 30th April 2020. A South Leicestershire Explorer, Holly, created a camp challenge to design a badge, which from hundreds of entries was won by Jemima of 63rd Leicester.

By the 30th there were 744 members on the Facebook page with groups from around the world joining in the fun, hundreds posted pictures of themselves taking part in the record attempt, 1st At-Taqwa even got onto Blue Peter. We had over 2000 Leicestershire Scouts take part, along with Scouts from 68 countries to set a new world record for the largest camp ever of 95,342 Scouts who Camped at home on the 30th of April -

30,000 more than the previous record WOW!

## MUCKY MARCH!

The Mucky March Community Impact project was launched in January 2021, to help keep Sections and their young people engaged in the Scouting programme during the difficult third national lockdown. With a wide variety of activities, designed to be done from home, as part of Zoom meetings and eventually as part of socially distanced programmes, the project aimed to support Section Leaders and provide inspiration for continuing to follow the programme – with links to as many different badges as possible!

Mucky March encouraged our members and their families to make a difference in their local communities by collecting as much litter as possible. We were all shocked by hugely increasing levels of litter in the countryside during the pandemic, and collectively wanted to make a huge difference. The project started with a badge design competition – there were loads of excellent entries, with Aoibhe from Ashby Hastings designing the winning design. This badge was manufactured to be presented to all those taking part.

Young People were encouraged to learn more about the issues that litter creates to our environment, as well as how it can endanger wildlife. Some also looked into the problems with single use plastics or the importance of recycling. A few even attempted to make their own litter pickers! We were also supported by the Leicestershire Womble groups, who gave us their experiences and stories of litter picking. A Zoom meeting

with some of the Wombles was attended by Young People and leaders across the County, with top tips shared as well as learning more about the time different items take to decompose.



Then in mid-February, the litter picking began in earnest! Very quickly the map on the Mucky March website started to fill up with bags across Leicestershire, as so many young people and volunteers got involved and made a difference. At the end of the reporting year, this was set to continue to great effect, with increasing numbers of Groups taking part and trying to complete Community Impact awards. Thank you to all of you for helping to clean up Leicestershire!

## YOUTH FUN DAYS

During the year Leicestershire Scout Council would normally receive funds, but again due to the COVID Restrictions, all events during the year were cancelled but plans are currently being made for a return in 2022.

Youth Fun Days Limited, is an independent company in which the County Secretary, Mr A Wray, County Commissioner, Mrs C Black and Deputy County Commissioner, Mrs L Rowe & Mr D Wray, County Treasurer are Directors.

Youth Fun Days is a not-for-profit company selling discounted tickets and providing Residential Experiences to top Merlin attractions across the UK and all surpluses are returned to local Scouting in Leicestershire.



## LEICESTERSHIRE SCOUT SHOP

Prior to lockdown, the Shop subcommittee had carried out a full review of the shop and its financial viability due to ever increasing staffing/running costs. In September 2019, the paid staff of the equipment department undertook a time and motion study that shows that 75% of the time there was no face-to-face customers within the shop and over 60% of their time work did not contribute directly to the equipment department sales.

After various studies were submitted, the conclusion was that the current model of the equipment department/shop was not fit for purpose as it stands today, and it was obvious the buying habits of our customers had changed, and it was believed that we did not have the footfall necessary to open the equipment Department for the hours that we currently did prior to the pandemic.

As a consequence, a recommendation to close the equipment department and move it to an online model was made which resulted in the two paid staff, the Equipment Department Supervisor and Assistant, were made redundant in January 2021.

Currently the shop continues to run online that is overseen by the County Secretary the County Support Manager and work continues by the subcommittee to look at the new model and the cost effectiveness of the of the shop.

We thank all our Leaders and parents for using our Scout Shop and encourage you to let new Leaders and Parents know that when buying anything from our Leicestershire Scout Shop, that ALL profits are returned directly to Leicestershire Scouts.

## SAFEGUARDING

Young people thrive in safe surroundings. We are committed to ensuring that Scouting is both enjoyable and safe for everyone who takes part, along with providing parents with peace of mind.

All volunteers who help to run our activities give their time freely to help young people enjoy Scouting.

Leaders are interviewed locally and asked to provide references. Everyone working with young people in Scouting is asked to undertake a DBS (The Disclosure and Barring Service).

We have a clear code of behaviour, which is given to all adults working in Scouting, regardless of their role. This is also included in the training that leaders receive and offers advice about how young people should be treated. We expect everyone to follow it.

We expect all Leaders to take courses in basic first aid, safeguarding and safety. Special training is provided for those taking young people away on residential events like camps and sleepovers.

## HEALTH & SAFETY

The County Executive Committee act within the Safety Policy of the Scout Association and their appointed Health and Safety expert to advise the County and Districts of their responsibilities.

It is the policy of The Scout Association to provide Scouting in a safe manner without risk to health, so far as is reasonably practicable.

The Association believes that this responsibility ranks equally with the other responsibilities incumbent upon those providing Scouting activities and functions.

It is the responsibility of all those involved in Scouting to seek, so far as is reasonably practicable, to ensure that:

- all activities are conducted in a safe manner without risk to the health of participants

- the provision and maintenance of equipment and buildings for Members and others is safe and without risk to health and adequate for their welfare.

- information, instruction, training, and supervision is provided with the object of ensuring the health and safety of all those involved in Scouting activities or who may be affected by them.

- appropriate arrangements are made to ensure safety and the absence of risks to health in connection with the use, transport, storage and handling of equipment, and substances, which are inherently or potentially dangerous.

## FINANCIAL REVIEW

The attached accounts give full details of the financial transactions in the year and the financial position of the Leicestershire Scout Council at the 28 February 2021.

### Funding

The County Executive Committee is satisfied that the charity's assets are sufficient and available to fulfil its current obligations. The committee has continued to review expenditure each quarter and has recently recommended additional funds be invested following the finalisation of these annual accounts. Previously defined Restricted Funds have been spent appropriately as follows.

### Reserves Policy

Leicestershire Scout Councils reserves comprise of funds designated for specific purposes and general reserves to provide a working capital and to secure the continuity of the Scout Council's activities for the future. Other short-term deposits provide additional income for the Scout Council's activities. The level of reserves is set to ensure that it:

- \* Identifies and plans for the maintenance of essential services for beneficiaries.
- \* Reflects the risks of unplanned closure associated with the charity's business mod-

el, spending commitments, potential liabilities, and financial forecasts.

\* Helps to address the risks of unplanned closure on beneficiaries, staff, and volunteers.

Following the unprecedented events of the past year the Executive is reviewing the level of reserves. The provisional view from the Finance Committee is that these will be increased to around £240,000. Taking this into account and the level of resources available, work continues identifying projects that would benefit Scouting in the County and support further growth. In particular resources will continue to be made available to support significant training needs across the County, develop our campsites and maintain the up-keep of County Headquarters.

## REACH FUNDING

The Reach! Grant scheme has been in operation since 2013 and has been available to Groups from across the County. Reach! was established to invest the funds, released from the relocation of the County Centre, into the development of Scouting across the County.

Since the launch of REACH! the Executive Committee have approved £303,000 of payments to include £84,000 loans and £219,000 grants:

- Districts  
£ 58,000
- Campsites  
£147,000
- Groups  
£60,000
- County Activity Teams  
£38,000.00

The County Executive continue to review the scheme.

Criteria for Funding

- Projects should have a lasting impact on scouting – they should have an impact beyond a single event or year
- Projects should be sustainable – once established they should be able to continue without the input of further financial resources from the fund
- Projects should develop scouting beyond what is currently available – to increase the availability, breadth, and depth of the programme
- Projects should not substitute for what might reasonably be achieved in other ways – they should take us beyond what we currently envisage
- Projects should benefit a broad cross-section of young people – rather than a few
- Projects should help to prepare Leicestershire scouting for the future, which may mean different sorts of resources than have traditionally been provided.

## RISK MANAGEMENT COMMITTEE

The risks involved with the administration of a Charity are many. As Trustees, the County Executive Committee is aware of these risks and their obligations to minimise or reduce them, and so established a Risk Management Committee in 2016/7. Meeting quarterly (or as required) to review, new, open, and closed risks, highlighting concerns to the County Executive Committee and making recommendations on containment and/or closure.

Currently eight (8) open risks of the risks seven (7) are Monitor (Amber), and one (1) Act (Red).

The red risk is identified as an “Missing Shop Steering Committee”, which is contained with the LE3/ Staffing Committee pending the Executive Committee agreement on next steps.

With nineteenth fields of data to maintain, attempts will be made to simplify the risk register, and to develop an issues log to en-

sure clarity of the topic, and thus improve ownership and mitigation as the circumstances arise.

## INVESTMENTS

The Executive appointed Cooper Parry Wealth as investment advisers during the period after a tender process.

They offered an investment philosophy that aligned well with our low appetite for risk and could easily accommodate our ethical requirements. In addition, their costs were much lower than we paid previously, and their systems allow us to monitor our investments and see information whenever we need to.

The investments are spread over a number of asset classes, such as equities, gilts, and property as well as various geographical markets. If you X-ray the funds we are invested in around 10,000 holdings which illustrates how diversified our investment portfolio now is.

We operate an ethical investment policy and Cooper Parry Wealth are well placed to incorporate this using their ESG (Environmental, Social and Governance) portfolio. We can for example say that we are not exposed to any weapons/munitions business and only 0.02% to any tobacco or similar.

The Executive have been pleased with the investment performance since appointing new advisers and this has continued after the year end with a further 4.1% of growth to the end of May 2021.

We report on investments at each Finance Committee meeting and there is a formal review with Cooper Parry Wealth on an annual basis with the last one being held on 14th June 2021.

The County recognises its responsibility to society, so the following principles apply to our investments:

- To operate in an ethical manner and to take account of social, environmental, and ethical considerations.

- To seek investment opportunities which demonstrate a positive approach to individuals, communities, environmental protection, pollution control, conservation and recycling, safety and security and ethical employment practices.

- To not knowingly invest in businesses whose activities and practices pose a risk of serious harm to individuals or groups, or whose activities are inconsistent with our values. It is acknowledged that this is a complicated area and that inevitably some companies invested in will have a modest level of activities of which we disapprove.



## Governance Structure and Executive membership

The members of the County Executive Committee are the Charity Trustees of the Leicestershire Scout Council. During the year, the members were as follows:

**County Chair:**

Mr Dave Chimley

**County Commissioner:**

Mrs Carol Black

**County Treasurer:**

Mr David Wray

**County Secretary:**

Mr Adrian Wray MARLA

**County Youth Commissioners:**

Mr Jack Barber

Mr Sam Buswell

**Youth Representative:**

Mr Alex Ross

**County Commissioner's Appointments:**

Mr Paul Wren

Ms Lianne Mason

Mr Nick Fordyce

Mr Richard Coppock

**Elected until 2022 AGM:**

Mr Byron Chatburn

Mrs Jude Mc Nulty-Green

Mr Karl Collins

Mr Jon Borzaccielli

**Elected unit 2021 AGM:**

Mr Jonathan Griffin

Mrs Emma Wardle

Mr Jason Chodynicky

Mr Jon Bloor

The County Commissioner is appointed National-ly, and they appoint the Chair of the Scout Council annually.

The County Treasurer is elected annually at the Annual General Meeting. All other members are elected for a two-year period.

The County Secretary is appointed annually and is invited to attend all meetings of the County Executive.

### ADMINISTRATIVE DETAILS:

**Name of Charity:**

Leicestershire County Scout Council

**Charity Registration No:**

521780

**Governing Document:**

Policy Organisation & Rules of The Scout Association

**Address of Principle Office:**

County Scout Centre

9 Oak Spinney Park

Ratby Lane

Leicester Forest East

Leicester

LE3 3AW

**Bankers:**

HSBC Bank PLC

Clock Tower Branch

2-6 Gallowtree Gate

Leicester

LE1 1DA

**CAF Bank Limited**

25 Kings Hill

West Malling

Kent

ME19 4JQ

**Auditors:**

SFB Group

Oak Spinney Park

Leicester

LE3 3AW

**Investment Managers:**

Cooper Parry

Sky View

Argosy Road

East Midlands Airport

Derby

DE74 2SA

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>Income from:</b>					
Donations and grants	5	1,560	-	1,560	17,800
Charitable activities	6	141,839	-	141,839	486,410
Other trading activities	7	2,185	-	2,185	56,956
Investment income	8	4,082	-	4,082	8,840
Other income	9	64,019	-	64,019	-
		-----	-----	-----	-----
		213,685	-	213,685	570,006
		=====	=====	=====	=====
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities:					
Direct costs	10	113,642	-	113,642	501,349
Support costs	10	123,086	-	123,086	116,476
		-----	-----	-----	-----
<b>Total expenditure</b>		236,728	-	236,728	617,825
		=====	=====	=====	=====
<b>Net income/(expenditure) before investment</b>			(23,043)	-	(23,043)
(47,819)					
<b>gains and exceptional items</b>					
<b>Net gains on investments</b>	12	21,874	-	21,874	4,374
<b>Exceptional item</b>		-	-	-	-
		-----	-----	-----	-----
<b>Net income/(expenditure) and movement in funds</b>		(1,169)	-	(1,169)	(43,445)
		=====	=====	=====	=====
<b>Reconciliation of funds:</b>					
Total funds at 1 March 2020		1,264,518	-	1,264,518	1,307,963
		-----	-----	-----	-----
<b>Total funds at 28 February 2021</b>	15 & 16	1,263,349	-	1,263,349	1,264,518
		=====	=====	=====	=====

All activities relate to continuing operations.

The notes on pages 17 to 28 form part of these financial statements.

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**BALANCE SHEET**

**AS AT 28 FEBRUARY 2021**

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	<b>Notes</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible fixed assets	11	529,251	558,195
Investments	12	366,294	244,420
		-----	-----
		895,545	802,615
<b>Current assets</b>			
Equipment department stocks		28,376	34,138
Debtors and prepayments	13	73,872	107,518
Short term deposits		205,605	304,874
Cash at bank and in hand		152,168	131,926
		-----	-----
		460,021	578,456
<b>Creditors: amounts due within one year</b>	14	(92,217)	(116,553)
		-----	-----
<b>Net current assets</b>		367,804	461,903
		-----	-----
<b>Net assets</b>		1,263,349	1,264,518
		=====	=====
<b>Funds</b>			
Unrestricted	15	1,263,349	1,264,518
		=====	=====

The financial statements were approved by the County Executive Committee on 19<sup>th</sup> July 2021 and signed on their behalf by:

**MR D CHIMLEY**  
County Chair

**MR A WRAY**  
County Secretary

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**5. INCOME FROM DONATIONS AND LEGACIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
General donations (note 19)	1,500	2,800
Youth Fun Days Limited donation received	60	15,000
	-----	-----
	1,560	17,800
	=====	=====

**6. INCOME FROM CHARITABLE ACTIVITIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Member's subscriptions	288,782	277,810
Less: paid to The Scout Association	(214,890)	(204,820)
	-----	-----
	73,892	72,990
Training	-	1,250
Duke of Edinburgh training	2,684	3,308
County Cubs	9,689	12,320
Water activities	7,797	10,774
Jamboree	13,261	235,610
Sub-aqua	7,319	8,242
Beavers	-	2,648
Mountain bikes	60	2,990
Climbing	802	7,388
Shooting	328	2,616
Breakout	542	6,643
Caving	66	2,883
Sailing	2,180	4,324
Fencing	79	2,512
Bushscout	-	109
Sundry activity income	808	-
Explorers	-	4,520
Equipment department takings	22,332	105,283
	-----	-----
	141,839	486,410
	=====	=====

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**7. INCOME FROM TRADING ACTIVITIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Lettings	2,185	38,165
Youth Fun Days Limited	-	9,000
Hire of star tents	-	2,667
Other income	-	7,124
	-----	-----
	2,185	56,956
	=====	=====

**8. INVESTMENT INCOME**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Dividends received	3,488	6,906
Bank interest received	594	1,934
	-----	-----
	4,082	8,840
	=====	=====

**9. OTHER INCOME**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Job retention scheme	39,019	-
Council rates grant	25,000	-
	-----	-----
	64,019	-
	=====	=====

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**10. COSTS OF CHARITABLE ACTIVITIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Direct costs</b>		
Training including activities	5,296	9,558
EM Region expenses	1,500	-
County Cubs	11,367	17,031
Sailing and water activities	10,505	16,124
Sub-aqua	4,221	7,155
Fencing	98	1,548
Climbing	1,071	7,661
Caving	472	2,652
Bushcraft	-	96
Shooting	455	2,015
Breakout	1,078	6,127
Jamboree	13,018	233,972
Beavers	-	3,068
Depreciation on activities equipment	14,077	10,719
Profit on disposal of assets	(2,316)	-
Sundry activity expenses	94	467
Mountain bikes	980	3,829
Reach! Grants (external)	8,854	34,247
County conference	-	3,102
Explorers	1,040	4,477
Network	-	126
SAS	-	126
First Response	119	742
Duke of Edinburgh training expense	1,103	108
You Shape	-	364
Equipment department:		
Purchases (stock adjusted)	15,267	94,787
Staff costs	21,195	27,564
Agency commission	155	226
Postage and stationery	694	1,271
Computer and website costs	1,239	1,127
Travelling	8	102
Bank and credit card charges	1,198	1,489
Sundry expenses	118	463
Advertising	-	518
Letting expenses	736	8,488
	-----	-----
	113,642	501,349
	=====	=====

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**10. COSTS OF CHARITABLE ACTIVITIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Support costs</b>		
Cleaning and caretaking costs	19,240	19,633
Light and heat	2,015	4,039
Rates, licences etc.	3,049	1,646
Repairs	2,299	3,674
Depreciation on land and buildings	9,231	9,231
Depreciation on fixtures and equipment	4,208	3,429
Staff costs	44,723	28,497
Awards	625	6,277
Travelling costs	771	5,474
Insurance	6,548	4,198
Postage, stationery, and office expenses	1,567	9,734
Equipment	1,619	-
Telephone	1,159	5,864
IT expenses	13,863	6,464
Bank charges	976	621
Sundry expenses	495	2,195
Governance – Auditors’ remuneration	5,150	5,500
County executive committee expenses	48	-
Legal fees	5,500	-
	-----	-----
	123,086	116,476
	=====	=====

Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

**11. TANGIBLE FIXED ASSETS**

	<b>Freehold land and buildings £</b>	<b>Fixtures equipment and £</b>	<b>Activities equipment and facilities £</b>	<b>Total £</b>
<b>Cost or valuation</b>				
At 1 March 2020	561,556	101,637	129,827	793,020
Additions	-	-	-	-
Disposals	-	-	(3,912)	(3,912)
-----	-----	-----	-----	-----
At 28 February 2021	561,556	101,637	125,915	789,108
	=====	=====	=====	=====
<b>Depreciation</b>				
At 1 March 2020	51,008	84,058	99,759	234,825
Charge for the year	9,231	4,209	14,078	27,518
On disposal	-	-	(2,486)	(2,486)
-----	-----	-----	-----	-----
At 28 February 2021	60,239	88,267	111,351	259,857
	=====	=====	=====	=====
<b>Net book value</b>				
At 28 February 2021	501,317	13,370	14,564	529,251
	=====	=====	=====	=====
At 29 February 2020	510,548	17,579	30,068	558,195
	=====	=====	=====	=====

All tangible fixed assets were used for charitable purposes.

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**12. FIXED ASSET INVESTMENTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Fair value at 1 March 2020	244,420	240,046
Disposal proceeds	(249,321)	(76,873)
Additions	342,154	73,402
Net movement in cash and short-term deposits	(2,420)	1,072
Net investment (losses)/gains	31,461	6,773
	-----	-----
Fair value at 28 February 2021	366,294	244,420
	=====	=====
Historical cost at 28 February 2021	366,294	244,420
	=====	=====
Investments are represented by:		
Directly held equity shares	-	51,969
Managed funds and unit trusts	361,548	186,154
Cash	4,746	6,297
	-----	-----
Fair value at 28 February 2021	366,294	244,420
	=====	=====

The fixed asset investments were valued by a leading investment manager at 28<sup>th</sup> February 2021, who are deemed to be a competent third party.

**13. DEBTORS AND PREPAYMENTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year		
Trade debtors	(128)	10,483
Other debtors	15,000	57,035
Amounts falling due after more than one year		
Other debtors	59,000	40,000
	-----	-----
Aggregate amounts	73,872	107,518
	=====	=====

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,915	5,762
Amounts due to trusts with similar objectives:		
Rudkin Rutland Trust	15,551	15,551
J C Brooks Trust Fund	23,632	23,433
Other creditors	46,119	342
Accruals	5,000	5,000
Deferred income	-	66,465
	-----	-----
	92,217	116,553
	=====	=====

All deferred income is released to income in the following year.

**15. STATEMENT OF FUNDS**

	<b>At</b>	<b>Incoming Resources</b>	<b>Investment</b>	<b>Transfers</b>	<b>At</b>
	<b>1 March</b>	<b>resources</b>	<b>expended</b>	<b>revaluation</b>	<b>28 February</b>
	<b>2020</b>				<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>					
<u>Designated funds</u>					
Headquarters	550,000	-	-	-	550,000
Capital	94,261	-	-	-	94,261
Reach!	149,009	-	(8,854)	-	140,155
	-----	-----	-----	-----	-----
	793,270	-	(8,854)	-	784,416
General fund	471,248	235,559	(227,874)	-	478,933
	-----	-----	-----	-----	-----
<b>Total funds</b>	1,264,518	235,559	(236,728)	-	1,263,349
	=====	=====	=====	=====	=====

**Designated funds**

The funds were set up for the following purposes:

Headquarters	- to establish and maintain new premises
Capital	- to meet future capital expenditure
Reach!	- to develop scouting across the country

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Tangible fixed assets	529,251	-	529,251
Fixed asset investments	366,294	-	366,294
Net current assets	412,829	-	412,829
	-----	-----	-----
	1,308,374	-	1,308,374
	=====	=====	=====

**17. EMPLOYEES EMOLUMENTS**

	<b>2021 £</b>	<b>2020 £</b>
Wages and salaries	84,742	70,603
Social security costs	4,649	4,284
Pension costs	1,381	1,184
	-----	-----
	90,772	76,071
	=====	=====

The average number of employees during the year was 6 (2020 - 6). There are no employees receiving remuneration of £60,000 or above.

No County Executive Committee member, or person with a family or business connection with a County Executive Committee member, received remuneration in the year, directly or indirectly, from the charity.

**18. COUNTY EXECUTIVE COMMITTEE MEMBERS' EXPENSES**

The aggregate amount reimbursed to 1 (2020 - 4) County Executive Committee members during the year in respect of travel and other expenses was £503 (2020 - £3,442).

**19. GENERAL DONATIONS RECEIVED**

	<b>2021 £</b>	<b>2020 £</b>
Florence Turner Trust	1,000	2,000
J R Corah Foundation	500	500
Other	-	300
	-----	-----
	1,500	2,800
	=====	=====

**LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

**NOTES TO THE ACCOUNTS (CONTINUED)**

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**20. FINANCIAL COMMITMENTS**

As at the year end the charity was committed to making the following payments under non-cancellable operating leases:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Operating leases which expire:</b>		
Between two and five years	37,875	47,344
	=====	=====

**21. RELATED PARTY TRANSACTIONS**

During the year Youth Fun Days Limited, a company in which C Black, L Rowe, D Wray, and A Wray are directors, paid a donation of £60 (2020 - £15,000) and administration charges of £nil (2020 - £9,000) to Leicestershire County Scout Council.

There were no amounts outstanding at the year-end (2020 - £Nil).

## **LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

### **INDEPENDENT AUDITORS' REPORT TO COUNTY EXECUTIVE COMMITTEE**

We have audited the financial statements of Leicestershire County Scout Council for the year ended 28 February 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

#### Respective responsibilities of trustees and auditors

As explained more fully in the County Executive Committee Responsibilities Statement, the County Executive Committee are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate).

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 28 February 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the Charities -Statement of Recommended Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

## **LEICESTERSHIRE COUNTY SCOUT COUNCIL**

**YEAR ENDED 28 FEBRUARY 2021**

### **INDEPENDENT AUDITORS' REPORT TO COUNTY EXECUTIVE COMMITTEE (CONTINUED)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the County Executive Committee' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

This report is made solely to the charity's County Executive Committee, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's County Executive Committee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's County Executive Committee as a body, for our audit work, for this report, or for the opinions we have formed.

Paul Carvell BFP FCA (Senior Statutory Auditor)  
for and on behalf of SFB Group Limited  
Chartered Accountants  
Statutory Auditor  
Unit 8 Oak Spinney Park  
Ratby Lane  
Leicester Forest East  
Leicester  
LE3 3AW

Date: 19<sup>th</sup> July 2021