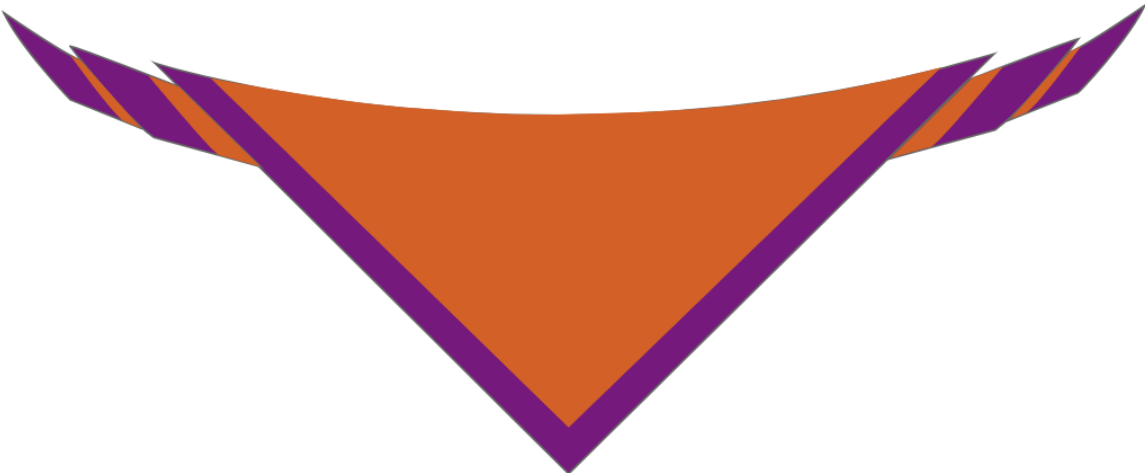


3rd Market Harborough Scout Group

Annual Report

April 2024 – March 2025



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Section A – Reference and administration data

Name and Registration Numbers

Name:	3 rd Market Harborough Scout Group
Registered Charity number:	521766
Scout Association Registration number:	10011848

Trustees:

Name	Executive Role	Date of appointment
Joanne James	Chair	September 2024 – Present
Louise Diccio	Treasurer	2005 – Present
Em Reed	Group Lead Volunteer (Ex-officio)	August 2024 – Present
Paul Allenby	District Commissioner	01-April-2023 – Present
Thom Costall	Group Lead Volunteer (Elected)	September 2024 – Present
Conrad Barnett	Sleigh Committee Lead	September 2024 – April 2025
Dom Jennings	Hut Maintenance (Co-Opted)	October 2024 – Present
Vicki Fortnum	Scouting (Co-Opted)	October 2024 – Present

Address:

The Ted Mantle Scout Headquarters
 Farndon Road
 Market Harborough
 Leicestershire
 LE16 9NP

Names of advisers

Type of Advisor	Name
Independent Examiners of Scout Group's annual accounts	Eddie Harman

Section B – Structure, governance and management

Governing documents

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustees

Selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Induction and Training for Trustees

Members of the Trustee Board complete 'Essential Information for Executive Committee' training within the first 3 months of joining the team.

Governance of the Group

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of 3 independent representatives, Chair, Treasurer and the Group Lead Volunteer, section leaders (if opted to take on the responsibility), parent's representation and specialist roles. The Trustee board and meets 8-10 times a year.

Group Trustee Board Purpose

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

a) The charity is:

- well managed
- carrying out its purposes for the public benefit
- complying with the charity's governing document and the law
- managing the charity's resources responsibly

b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of POR

c) young people are meaningfully involved in decision making at all levels

d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme

Trustee Board Structure

The Scout Association made changes which means from 24/25 our Trustee Board Structure will change to the structure as described below:

- Group Chair
- Clerk (not a trustee)
- Group Lead Volunteer (ex officio)
- Group Treasurer
- Appointed Members:
 - Hut /Maintenance
 - Fundraising / Sleigh
 - Scouting representative
 - Policy
 - Outreach / Community
 - General Committee Member
- Co-Opted Members
 - GDPR
 - Others As needed

Risk

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment.
 - The Group now has a maintenance committee who keep on top of the hut maintenance needs.
 - The Group would request the use of buildings, property and equipment from other organisations such as local schools and other Scout Groups.
 - The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members
 - The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.
 - Risk Assessments are undertaken before all activities and shared with all adults supporting the activity.
 - Leaders are empowered to stop activities if they feel they are unsafe.
 - Appropriate clothing is worn for activities and guidance issued ahead of meetings to ensure members are wearing suitable clothing.

- Reduced income from fund raising.
 - The Group is primarily reliant upon income from subscriptions and our annual Santa Sleigh fundraising activities.
 - The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.
 - The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders
 - The group is totally reliant upon volunteers to run and administer the activities of the group.
 - If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section.
 - The Leadership Team regularly encourage the support of Parents of young people within the group – some of whom go on to become Leaders within the group.
 - In the worst case scenario the complete closure of the Group.
- Reduction or loss of expertise from Trustee board
 - Roles for the trustee board are elected with overlapping periods – so experience loss can be managed.
 - Hand-over documents are requested to support the transition from one team member to another.
- Reduction or loss of members
 - The Group provides activities for all young people aged 4 to 16.
 - If there was a reduction in membership in a particular section or the group as whole then a growth initiative would be progressed – encouraging new members. If this failed, there would have to be a contraction, consolidation or closure of a section.
 - In the worst case scenario the complete closure of the Group.
- Inability to meet due to a Global pandemic
 - The Group introduced Office 365 which included Microsoft Teams. Through the Covid-19 lockdowns the group continued to meet virtually using Zoom, the Group had demonstrated capability to continue Scouting even if face-to-face activities are limited.

Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories (or online authorisations) for all payments and have comprehensive insurance policies to ensure that insurable risks are covered.

Section C – Objectives

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Section D – Activities, Achievements and Performance

D1: Reports from Scouting Sections

Group Lead Volunteer Report

3rd Market Harborough Scout Group has some wonderful volunteers which help the Group run. I want to formally thank all those who volunteer their time to enable Scouting to happen within the Group.

3rd Market Harborough Scout Group has enabled our young people to participate in a variety of activities across the year which have enabled them to build skills for life. Most of our Young People have received their Challenge Awards, Interest badges, Staged badges. Many Young people have successfully completed their Chief Scout Awards for their section (Acorn, Bronze, Silver, Gold).

We had Group Camp last September – providing opportunities for our Young People to participate in a variety of activities and spend time away from home. We are reviewing the timing for Group Camp in the future.

We have participated in District led events – and are hoping to have strong representation at the Swimming Gala in October and District Camp in May.

We want to thank all of the parents, friends and family members who have provided support to the Scout Group. We will always welcome new volunteers to join the team. We currently have a number of vacancies to join the team – if you can give your valuable skills and time – we'd love to hear from you.

Our Leaders have continued to build upon their skills – with ongoing focus on training such as First Aid, Safeguarding, Safety, GDRP etc. The Scout Association has launched the new Digital System – providing a new platform for Leaders to track their training etc.

We will continue to provide opportunities for our young people to grow and provide opportunities for adults to volunteer.

Em & Thom

Group Lead Volunteers

Scout Section Reports

Provins Scout Troop Report

This past year has seen the Provins Scout Troop actively engaging in a variety of enriching activities, both during meetings and events. The troop held a broad spectrum of meetings, which included sessions focused on skills like fire lighting, cooking, and tent pitching, as well as creative challenges such as model making and cyber security. Highlights of the meetings also featured outdoor activities, like archery and the World Challenge litter picking initiative, which demonstrates our commitment to environmental stewardship.

The troop participated in several significant events this year, which provided opportunities for young scouts to engage and develop skills in exciting ways. Among these was the three-day 3rds Patrol Camp followed shortly after and offered yet another chance for members to bond and grow together. Participating in competitions like the District Dodgeball Competition allowed scouts to showcase their fitness and teamwork. The St George's Parade and Fayre events served as a great propitious occasion for the troop to represent the group while engaging with the community. Additionally, the Leicester Tigers Scout Day was notably enjoyable, combining sports with scout spirit, delighting many of our members.

In recognition of their commitment and achievement, one Chief Scout Award was presented this year, which reflects our focus on personal growth through scouting.

Looking ahead, the Provins Scout Troop has some exciting activities to look forward to in the coming year, including a number of our Young People going to Kandersteg this summer, which presents a unique opportunity for adventurous experiences, as well as a swimming gala in October that encourages both teamwork and competitive spirit. We also look forward to some more local camping opportunities!

As we reflect on this year, we extend our gratitude to all the leaders for their dedication and hard work in guiding and supporting our scouts. We appreciate the efforts that have gone into providing a varied programme, allowing every member to thrive.

Lastly, I'd like to thank the young people for their enthusiasm, which consistently makes scouting enjoyable for everyone involved. Also, a word of appreciation to the parents for their support and involvement, as well as the numerous volunteers who work diligently behind the scenes to ensure the smooth operation of our troop. Together, we look forward to another successful year of scouting.

Hurst Scouts

Last September we joined the rest of the Group at the Group Camp at Topstones campsite. This was a weekend of fun scouting activities – enjoyed by all sections of the Group.

On our Monday evening meetings, we have tried to concentrate on some of the key scouting skills, including first aid and emergency procedures, fire lighting and cooking, knots, pioneering and gadget making. The scouts have worked towards their personal challenges, recording weekly progress and improvements to the various challenges they had chosen. We have also had number of meetings working on the creative challenge and are currently working on basic woodcraft skills such as using a knife, axe and bow saw.

Some of the scouts are busy preparing for the expedition /camp to Switzerland this summer. We also have a splash camp in September organised – this will be a weekend of camping that is full of fun water activities.

Unfortunately, at Christmas Skip (Simon), who was the scout troop's Section Team Leader (Scout Leader) decided to step down from this role and has left scouting to concentrate on his other interests. Simon had been running the troop for several years and our thanks go to him for all the hard work he has put in over this time.

This leaves the Monday night Scout Troop with just three Section Team Members (Assistant Scout Leaders – Wiki, Don & Martin) and no Team Leader. We do need to replace Simon as soon as possible. If there is anyone who would be able to help with this, please do contact any of the leaders for more information. It is worth pointing out that the more leaders we have available, the more activities at Group, District and County level, we will be able to participate in. With a small team, it is inevitable that the number of extra activities we can run or participate in will be limited.

Being involved in the leadership team of a scout troop is an extremely rewarding experience, it helps to develop leadership and life skills, offering opportunities for personal growth, leadership experience, and the chance to make a positive impact on young people's lives – and finally it is great fun, with the opportunity for outdoor activities, adventure and the chance to try new things. If you want to make a positive difference to young people's lives, why not come along and lend a hand

Martin Horn

Cub Section Reports

Woden Cubs & Tyr Cubs Report

Over the past year, the Tyr and Woden Cubs have run a similar programme. With our Young People engaged in a variety of activities that have challenged and inspired our members, creating a rich environment for learning and fun. Notable trips included visits to the Natural History and Science Museums in London, where the Cubs had the opportunity to explore and discover fascinating exhibits, igniting their curiosity about the world around them. The year also featured participation in parades for Remembrance Sunday and St George's Day, which allowed the Cubs to demonstrate their understanding of community spirit and the importance of remembrance.

Throughout the year, our programme included a range of meetings that encompassed various themes, such as team building, communication, and scientific experiments. From crafting paper boats and participating in team building exercises to learning knot and navigation skills, the Cubs have enjoyed both indoor and outdoor sessions, enriching their Scouting experience. The Cubs summer camp was a significant highlight, providing them with the chance to bond and create lasting memories in a camping environment.

Tyr:

- Over the last 12 months Tyr Cubs have earned a whopping 169 badges!
- We express our gratitude to all leaders for their hard work and commitment over the year. A special mention goes to our new leader Matthew, as well as young leaders Ollie and Harvey, who have all exemplified outstanding dedication while serving as excellent role models for the Cubs.

Looking ahead, the Cubs can anticipate even more enjoyable activities and opportunities to earn badges, all of which contribute to their personal development. These experiences will help build essential skills for life, ensuring that each Cub gains valuable lessons while having fun.

As we conclude this year, we wish to acknowledge the contributions of all our Cubs and thank them for making the year so enjoyable. We also extend our gratitude to parents and all volunteers who support our group behind the scenes, as your involvement is integral to our success. We look forward to another engaging year ahead in Scouting.

Beaver Section Reports

Mallard Beavers & Kingfisher Beavers

The past year for the 3rd MH Beavers has been quite eventful, filled with a variety of activities and opportunities for our Beavers to learn, grow, and have fun. During the summer term 2024 one of our highlights was our residential weekend camp. This time we went to Topstone campsite. The Beavers slept in pods and undertook activities such as fire lighting, Den building, Pedal karting, boulding and a scramble challenge course to name but a few. The Saturday evening of camp we had a camp fire with two other group who were also on site, that weekend, much fun was had by all. Also during the summer term of 2024 our Beavers enjoyed outdoor adventures like, pond dipping at Foxton Locks, Archery, making pan pizzas and a bike or hike night.

Over the summer holidays we set the Beavers a leaders challenge to take part in our local libraries reading challenge as part of their Book reader badge which we finished on our return to Beavers after the summer break. Our highlight of the Autumn term was working on the Community Impact Badge stage 1, alongside our Money Skills badge. For this we made 'Kindness Cup' and collected money for all of the good deeds we did. In total we raised around £250 to donate to our local Hygiene Bank. For this we then took the Beavers shopping to buy hygiene products then donated them to the Hygiene Bank. In total our donation weigh in at 75kg of products.

To finish the term we held a Jungle themed sleepover which featured an animal handling session , arts and crafts plus other activities. We then had a charming County Christmas visit to De Montford Hall to see Snow White to close the Autumn term.

During the Spring term we had a fantastic joint visit to Crouch Recovery where learnt all about breakdown recovery business, we got to sit in and look around a breakdown truck. We also one Saturday in February had a fantastic day trip to Leicester. We boarded the train from Market Harborough and started the day by visiting a couple of museums to learn about the history of Leicester followed by a game of bowling offering a chance for friendship and excitement.

Towards the end of the Spring term we worked on our stage 1 Musician badge, learning to sing a few new songs and had a go at Samba drumming.

This past year fourteen of the 3rd Market Harborough Beavers achieved their Bronze Chief Scout Awards, recognising the commitment and achievements of our dedicated Beavers. We have been Busy Beavers!

Squirrel Section Reports

Seaton Squirrel

Current number of members – 12

The Squirrels can earn 11 activity badges and 4 Challenge badges during their time with us, each badge has several elements that need to be completed so each meeting we try to do activities that will enable us to tick off as many elements of as many different badges as we can.

Summer Term 2024

This term the Squirrels made Promise Hands (to help them think about their Squirrel Promise), bird feeders and astronaut helmets for their soft toys. They went pond dipping and mini bug hunting and did some compass work in Welland Park. They played games, listened to stories and had an indoor camp fire with camp fire songs. We visited Farndon Fields Farm shop and Gallones Ice Cream Parlour. Several Squirrels attended St Georges Day Parade.

Over the term the Squirrels worked towards 3 Challenge badges and 8 activity badges.

Autumn Term 2024

We started the term by sharing the scrap book diaries the Squirrels made over the Summer holiday. In the following weeks they made animal masks, built a comfy indoor den, made marshmallow ghouls eyes and skeletons out of cotton buds for Halloween, created a very splashy firework painting for fireworks night and made stockings at Christmas. The Squirrels also made kindness boxes for World Kindness day. We visited Market Harborough Fire station and Pets at Home and we invited the Squirrels from Foxton over to our hut and had a joint meeting. 8 Squirrels attended Remembrance Day Parade. We finished the term with what is becoming our annual Christmas event, a walk round the town looking at the festive lights and counting Christmas trees, finishing up with warm drinks courtesy of Starbucks.

Over the term the Squirrels worked towards 4 Challenge badges and 9 activity badges.

Spring Term 2025

Several “celebration” days provided ideas for activities for this term. We did Squirrel related activities for Squirrel appreciation day (the furry kind, not the smallest Scouts kind!) and made a cardboard tube model snake and a much smaller version of the Great Wall of China from Duplo for Chinese New Year. National Storytelling week gave us the opportunity to work towards the Story Time badge. We talked about Baden Powell on Founders Day, made daffodils on St Davids day and pancakes for Shrove Tuesday. We planted bulbs for Mothers Day and decorated cakes for Easter. The Squirrels also hiked along the Brampton Valley Way and were able to add this to their hikes badge tally.

Over the term the Squirrels worked towards 3 Challenge Badges and 6 activity badges.

Group Events

The Squirrels spent a day at Group camp and they had a brilliant time. They did lots of activities, they made pitta pizzas, grass sledged, went on the go karts, built an outdoor den and tackled the agility course and the climbing wall. They finished the day singing songs round the camp fire.

District Squirrel Events

There have been several District events this past year, Squirrel adventure day (June 2024) fell on Fathers Day so dad's (and mum's) were invited to come along and join in the activities which included axe throwing, lawn games, a map reading treasure hunt, camp fire and songs and of course s'mores!

In December we visited Windmill Farm Park, the Squirrels had a fantastic time, they fed the reindeer and visited Santa in his Grotto.

In March we all met up again with parents for the Gruffalo Walk. The Squirrels hunted for hidden Gruffalo characters while listening to the Gruffalo story as we walked across muddy fields and through the woods. Squirrels that attended were able to add this walk to their hikes tally.

Chief Scout Acorn Award

The Chief Scout Acorn Award is the highest award a Squirrel can earn, they have to complete all four Challenge Badges and at least two activity badges to gain this award. Congratulations and very well done to the six Squirrels who have been awarded this badge over the past year.

Team Volunteers

Sadly we have said goodbye to several of our team volunteers, Dormouse (Lisa), Adder (Mark), Otter (Margaret) and our Young Leader (Fox). We have welcomed a new member to the team, Nathan, who the Squirrels have named Owl, he joins Badger (Vicky), Vole (Ben) and our Young Leader (Rabbit). Our thanks go to our volunteer team past and present for all they do to keep our Drey running smoothly.

D2: Reports from Executive Teams/Sub Committees

Chairman

As I approach the end of my first year of being Chairperson for 3rd Market Harborough Scout Group Trustee Board, it has confirmed my belief that scouting is an amazing opportunity offered to our young people.

Regardless of the age of the child (Squirrels all the way to Explorers) scouting offers a wide range of experiences which fosters independence, working outside their comfort zone, teamwork, collaboration and so much more.

It has also given me a deep appreciation for all of our volunteers who work tirelessly to ensure our scout group is successful.

- Leaders – who not only given up 1.5-2 hours a week to run each session, but all the preparation before the evening's meeting, regular leader meetings etc.
- Parent volunteers – we are becoming increasingly reliant on parents helping out during our weekly meeting, it is great to see these parents turning up to assist. Some have now decided to help on a more regular basis and signed up to become a leader – a true reflection of how great scouting is.
- Sleigh committee – this 'December' event is a tradition of Market Harborough dating back to 1970's and a vital fundraiser for our group. The sleigh committee work tirelessly, not just during December, but all year round to ensure this is a success. A big thank you to all members of the committee, but a special thank you to Conrad and Alice who have stepped down this year after many years of organising the sleigh.
- Trustees (including our treasurer) – from last year the exec committee changed in line with new guidance and I am very lucky to work with a dedicated team of people; each who have their own area of expertise to ensure the safe running of the group.
- It is very important to mention here Em and Thom, who without their unwavering support, guidance and sheer determination to ensure this group is successful we would not be here today.

Next steps:

So, what is in the pipeline for the future of 3rd Market Harborough Scout Group?

- We are in consultation about improving our scout hut. It has does us well, but at the ripe old age of 51 years, some updated are needed! We need to ensure that our facilities are fit for purpose in the 21st century. Our maintenance team, led by Dom, are doing a great job with the day to day repairs, but we now need to think to the future and this is going to cost a lot! We are after someone who is confident in applying for grants and fundraiser to help us achieve our goals.
- We need more people to help out on a regular basis to ensure we can continue to offer a wide range of activities to our young people. We tend to find it is the same people offering help, and we need to ensure that this help is shared out - we are looking into the possibility of setting up a parent rota to help once a term.
- Our sleigh brings in on average £8000 a year. This ensures we can run with the lowest sub fees in the district. But we are struggling to man this whilst the sleigh is out on the road during December. If every parent did just one sleigh evening, we would have all of slots covered. We may look into this year giving each parent an evening slot to support on the sleigh to ensure we can keep this great tradition going. We also need a team to support throughout the year – to help maintenance and repair the sleigh, purchase a towing vehicle each year (and sell on afterwards) and so on.
- We need more leaders!! We have a waiting list for all sections, but we are unable to take on any more young people until we have the adequate number of volunteers adults to help run the meetings. We are happy to be flexible around this – if you cannot commit to every week, could you do every other? Many hands make light work as they say.

To conclude, it has been a privilege to complete my first year as chairperson of the Trustee Board this year, and I look forward to my next two years in this position. I firmly believe scouting offers a unique and fundamental opportunity to our young people – where else can you learning to tie knots one week, rifle shoot the next and spend evening and weekends in the great outdoor – be it camping, hill hiking or having fun at Gulliver’s Land!

All the volunteers in our group reflects the strong community spirit that scouting embodies. So why not come and join us on this journey and become a volunteer?

Sleigh Committee Report:

Santa Sleigh plays an integral role in both our Group and the local community. A team of dedicated and passionate volunteers are at its Centre ensuring that it provides valuable funds to a worthwhile charity and enables the Group to access amazing opportunities.

Last year the Sleigh raised an incredible £8,088 with £1000 donated to the Air Ambulance. Deducing £1,355 for Sleigh expenses with some of the £5,793 the Group has been able to provide the colourful and superb Circus Skills as well as the Group Day Out later this year.

Instilled as a Harborough tradition beloved by all ages, the Santa Sleigh is a staple of the calendar come December with it being so rewarding witnessing the joy it brings.

2025 offers new opportunities within the Sleigh Committee to continue and develop the incredible work we do. Behind the scenes Elves are just as vital - do you have a skill we are searching for?

Wiki Solly

Maintenance Committee Report:

The maintenance team have been very busy carrying out numerous jobs to ensure the safety, comfort and usability of the scout hut. The following tasks that were carried out:

1. Building & Structural Maintenance:

- Gutter Clearance and Repairs: One of the first jobs we took on was to clear the front gutter out due to debris causing blockages in the downpipes. One union joint had to be replaced due to damage. Downpipe balloons have been fitted to ensure no blockage down the pipes.

2. Utilities & Systems:

- Boiler Service: One of our recent tasks was to get a service on the boiler which has now received its annual service. The system was found to be in good working order, with no major issues reported.

3. Safety & Compliance:

- Fire Alarm Service: The alarm system was professionally tested and serviced in recent months.

- Fire Extinguishers: All extinguishers will be annually serviced in August.

- Fire Safety Signs: Fire safety and extinguisher signs have been purchased in order to keep up to date with regulations.

4. Exterior & Groundworks:

- Clearance near Entrance: The clearance of the outside by the entrance door to the hut had been done to ensure the safety of all using the hut.

5. Interior Works:

- New office: A new office has been created to keep office appliances in one place to create space.

- Doors: A couple of interior doors have been fitted with coded locks.

- Kitchen: The microwave has been lifted off the worktop and placed on brackets off the wall to create more space.

6. Summary:

All critical systems- Drainage, heating and security are functioning as expected. Preventive maintenance conducted this year has helped to avoid major issues. Ongoing scheduled upkeep remain essential.

Any enquires don't hesitate to ask.

Thank you The Maintenance Team

Section E – Financial Review

Treasurer Report

This year sees a deficit of receipts against payments of £1,147 compared to a deficit of £3,660 last year. The bank balance at the end of March 2025 was £27,616 compared to £28,763 at the end of March 2024.

We had another successful fundraiser with Santa’s sleigh in December, raising a total of £8,098 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £8,732. After deducting our fundraising costs of £1,053, we raised a net amount of £7,679

I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.

I have been in this position for 20 years now and it is time for me to step down and hand over the role to someone else – could this be you? The role has been really rewarding and I have seen many changes over the years in how things are done. However, with my children grown up and no longer in Scouting (in fact they left Scouting over 10 years ago!), I feel the time has come to step down. If you would like to know more about the role, please let me know.

Louise Diccio, Treasurer

3rd Market Harborough Scout Group				521766	
Receipts and payments accounts					
	For the period from	Period start date	To	Period end date	
		01/04/2024		31/03/2025	31/03/2024
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	0			0	10
Fundraising	8,732			8,732	9,285
Subscriptions	13,498			13,498	14,603
Hall Hire	300			300	300
Group Events	13,688			13,688	19,222
Gift Aid	2,717			2,717	3,730
Grants	0			0	0
				0	
Sub total (Gross income for AR)	38,934	0	0	38,934	47,149
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	38,934	0	0	38,934	47,149

A3 Payments					
Fundraising	1,053			1,053	1,894
Capitation	8,580			8,580	8,400
Donations	1,025			1,025	1,025
Heat & Light	2,606			2,606	3,114
Group Events	11,816			11,816	20,636
Rent	50			50	13
Water & Sewerage	450			450	482
Leader Training, Books & Uniform	1,530			1,530	3,859
Insurance	789			789	1,212
Maintenance	5,402			5,402	3,401
Broadband	664			664	613
Stationery & Advertising	140			140	109
Cleaning	5,171			5,171	4,527
Section Expenses	758			758	1,363
Miscellaneous Expenses	47			47	162
				0	0
Sub total	40,081	0	0	40,081	50,809
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	40,081	0	0	40,081	50,809
Net of receipts/(payments)	(1,147)	0	0	(1,147)	(3,660)
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	28,763	0	0	28,763	32,422
Cash funds this year end	27,616	0	0	27,616	28,763

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank & Cash Accounts	27,616		
	Total cash funds	27,616	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Louise Diccio	
		Joanne James	

Section F –Annual General Meetings

Agenda for the 3rd Market Harborough Scout Group Annual General Meeting 2024/5

1. Introduction and welcome
2. Apologies for absence
3. Governance topics
 - a. Approve the minutes of the Annual General Meeting held in 2024
 - b. Note the Group’s financial year (April 2025 – March 2026)
 - c. Approve appointed members of the Group Scout Council
4. Review of the previous year
 - a. The Group Lead Volunteer’s review of Scouts in the 3rd Market Harborough Scout Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. Making appointments
 - a. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - c. Appoint the Scrutineer / Independent Examiner / Auditor [Delete as appropriate]
6. Closing remarks

Minutes of the 3rd Market Harborough Scout Group Annual General Meeting 2023/4

27-September 2024 – Scout Hut, Farndon Road, Market Harborough

1. Introduction and welcome

Chair	<p>Ian Harcombe opened the meeting by thanking Alice for writing the quiz and to Thom for hosting this evening. Thank you to the Young People who are running the refreshments table this evening.</p> <p>Welcome members of the Group Scout Council and guests</p>
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2. Apologies for absence

Chair	We've received apologies from 5 people for their absence today
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3. Governance topics

Chair	We'll use this part of the meeting to make sure the charity's foundations are in good order
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3a. Approve the minutes of the Annual General Meeting held on 2nd July 2023

Chair	<p>The Group Trustee Board have reviewed the minutes of the previous AGM at their meeting held on 23-August-2023. I put forward these minutes are taken as read and ask the Group Scout Council to agree they're a true record of that meeting.</p> <p>Seconded by Thom Costall</p> <p>The meeting approved via a show of hands</p>
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3b. Adopt the model constitution from Policy, Organisation and Rules (POR)

Chair	<p>In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this is available for review at this meeting.</p> <p>Seconded by Em Reed</p> <p>The meeting approved via a show of hands</p>
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3c. Note the Group's financial year

Chair	Can the Group Scout Council members please note our charity's financial year is 1 April to 31 March.
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3d. Approve appointed and community members of the Group Scout Council

Chair	Chair notes the Group Scout Council can admit other people to membership. Chair advises that there are no nominations for additional members to join the Group Scout Council members.
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3e. Agree the number of members that may be appointed to the Trustee Board

Chair	Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.
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	<p>The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 6 people are appointed. I propose the Group Scout Council approves that recommendation.</p> <p>Secunder please Ben Reed</p> <p>The meeting approved via a show of hands</p>
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3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

Chair	<p>The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 20 people. Does the Group Scout Council approve that recommendation?</p> <p>Secunder please Joanne James</p> <p>The meeting approved via a show of hands</p>
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4. Review of the previous year

Chair	We'll now use this part of the meeting to reflect on the activities of the past year.
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4a. The Group Lead Volunteer's review of Scouts in the 3rd Market Harborough Scout Group

Chair	Chair asks the Group Lead Volunteer to present their Annual Review.
GLV	<p>I would like to start by saying thank you to all of our Volunteers for delivering the Scouting activities within the Group. 3rd Market Harborough Scout Group has enabled our young people to participate in a variety of activities across the year which have enabled them to build skills for life.</p> <p>We want to thank all of the parents, friends and family members who have provided support to the Scout Group. We will always welcome new volunteers to join the team.</p> <p>Our Leaders have continued to build upon their skills – with ongoing focus on training such as First Aid, Safeguarding, Safety, GDPR etc. Our young people have continued to earn badges – from the activity badges through to the challenge badges to the top awards by section.</p> <p>We will continue to provide opportunities for our young people to grow and provide opportunities for adults to volunteer.</p>
Chair	Chair thanks Group Lead Volunteer for their review.

4b. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts

Chair	Chair notes the Group Trustee Board has approved the Annual Report and Statement of Accounts, and has received the report on the accounts from Eddie Harmann
Treasurer	<p>This year sees a deficit of receipts against payments of £3,660 compared to a deficit of £2,088 last year. The bank balance at the end of March 2024 was £28,763 compared to £32,422 at the end of March 2023.</p> <p>We had another successful fundraiser with Santa's sleigh in December, raising a total of £7,970 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £9,285</p>

	I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.
Chair	Chair invites questions from the floor regarding the Trustee Annual Report, and the Annual Accounts.
	No questions raised.
Chair	Chair thanks the Treasurer – Louise Diccico The Group Scout Council only ‘receives and considers’ the report.

5. Making appointments

Chair	We’ll use this part of the meeting to organise the set up of the charity until the next AGM. We’ll appoint a Trustee Board to oversee good governance for the charity over the next year.
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5a. Appoint the Group Chair, following recommendations from the open selection process initiated by the Group Trustee Board

Chair	Chair hands the chairmanship of this meeting over to the Group Lead Volunteer.
GLV	Group Lead Volunteer explains that the Trustee Board had been searching for an appropriate volunteer to take on the Group Chair position. The recommendation to the Group Scout Council is that Joanne James should be appointed as Group Chair for a 3-year term. Jo is a parent of a Scout and Cub within the Group and has extensive experience in the education sector as well as coming from a Scouting family. The meeting approved via a show of hands Jo will take over as Group Chair from midnight tonight. Group Lead Volunteer hands the chairmanship of this meeting back to Group Chair.

5b. Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board

Chair	Chair explains that Louise has been serving as our Treasurer for a number of years, and the recommendation to the Group Scout Council is that Louise Diccico should be appointed as Group Treasurer for a 1 year term. The meeting approve by a show of hands
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5c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

Chair	The recommendation to the Group Scout Council is that: Conrad Barnet – heading up the Sleigh team Thom Costell – being an appointed member representing Scouting Should be appointed as members of the Group Trustee Board The meeting approve by a show of hands
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	<p>Please note we have some vacancies – and will look to fill those vacancies over the coming weeks to ensure we have a full strength team.</p> <p>Including some to head up the:</p> <ul style="list-style-type: none"> - Hut /Maintenance team - Fundraising team - Policy team - Outreach / Community team <p>Plus the recruitment of a Clerk</p>
Chair	Chair thanks the Trustees for their work during the year

5e. Appoint the Scrutineer / Independent Examiner / Auditor [delete as appropriate]

Treasurer	<p>Treasurer proposes that Eddie Harman is appointed</p> <p>Ask for Second Richard Joyce</p>
Chair	Chair confirms that Eddie Harmann has been proposed, seconded and is qualified for the role, and asks for a show of hands to approve Eddie’s nomination.

6. Closing remarks

Chair	Chair closes the AGM, thanking everyone for attending and outlines any arrangements for the rest of the event.
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Section G - Declaration

The trustees declare that they have approved the trustees' report

Signed on behalf of the charity's trustees

Signature:			
Name:	Em Reed	Joanne James	Louise Diccio
Position:	Group Lead Volunteer	Chair	Treasurer
Date			