# Trustees' Annual Report

## For the period: 2025-2026

| From | 01/04/2025 | To | 31/03/2026 |
|---|---|---|---|
| | (period start date) | | (period end date) |

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| **Charity Name** | **Wigan District Scout Council** |
| **Charity Registration Number**<br>(if registered - leave blank if excepted charity) | **521705** |
| **HQ Registration Number** | 016810 |

## Objectives and activities

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| **Summary of the purpose and objects of the charity as set out in its governing document** | The objectives of the charity are as a part of The Scout Association.<br><br>**The Purpose of Scouting**<br>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.<br><br>**The Values of Scouting**<br>As Scouts we are guided by these values<br>**Integrity** – We act with integrity; we are honest, trustworthy and loyal<br>**Respect** – We have self-respect and respect for others<br>**Care** – We support others and take care of the world in which we live<br>**Belief -** We explore our faiths, beliefs and attitudes<br>**Co-operation** – We make a positive difference; we co-operate with others and make friends<br><br>**The Scout Method**<br>Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:<br>- enjoy what they are doing and have fun<br>- take part in activities indoors and outdoors<br>- learn by doing<br>- share in spiritual reflection<br>- take responsibility and make choices<br>- undertake new and challenging activities<br>- make and live by their promise |
| **Summary of the main activities in relation to the purpose and objects** | The District oversees and supports programme delivery across 18 Groups and 4 Explorer Units. All Groups and Units are:<br>- working towards the appropriate badges, challenges and awards;<br>- participating in celebration days and remembrance events;<br>- attending individual section camps, group and District events. |
| **Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit** | The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. |

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| ***You may choose to include further statements, where relevant, about:***<br>● *Policy on grant making* | The District may provide grant support, where funds allow, to help members participate in international overseas events and large-scale events within the UK. Grants are considered by the Trustee Board on a case-by-case basis, taking account of the charitable benefit, the needs of the applicant, available funds and the overall benefit to young people's development through Scouting. |

## Achievements and performance

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| **Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability** | During the year, Wigan District Scout Council continued to make a positive difference to young people and local communities by supporting the delivery of Scouting across 18 Groups and 4 Explorer Units. The District helped ensure that young people had access to a varied programme of activities, including badge work, challenge awards, Chief Scout Award progression, camps, outdoor learning, community events, church parades, celebration days and remembrance activities. These opportunities enabled young people to develop confidence, resilience, teamwork, leadership skills and a stronger sense of responsibility to others.<br>The charity's work has supported young people to learn by doing, take part in new and challenging experiences, build friendships and contribute positively to their communities. The District's support for Groups and Explorer Units has helped maintain safe, inclusive and high-quality programmes, while also encouraging participation in local and national Scouting activities. The benefit of this work is seen in the personal development of young people, the strengthening of local volunteer-led provision and the continued visibility of Scouting as a positive force within the wider community.<br>Volunteers remained central to the charity's achievements. Through their time, skills and commitment, adult volunteers enabled regular meetings, camps, events, governance, safeguarding and administrative support to continue throughout the year. The Trustee Board and District leadership provided oversight, guidance and support to help Groups and Units operate effectively and responsibly.<br>The District also considered sustainability in the way activities and resources were planned and delivered. Outdoor activities encouraged young people to appreciate and care for the natural environment, while the District promoted responsible use of resources, shared equipment and local facilities where possible. By encouraging young people to take care of the world in which they live and by supporting efficient use of charitable resources, the charity contributed to both environmental awareness and the long-term sustainability of Scouting across the District. |

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| ***You may choose to include further statements, where relevant, about:***<br>● *Achievements against objectives*<br>● *Fundraising activities*<br>● *Contribution made by volunteers* | The District made good progress against its objectives during the year by supporting Groups and Explorer Units to deliver a balanced programme of activities linked to the purpose and values of Scouting. Young people continued to work towards and achieve a wide range of badges, challenge awards and top awards, including Chief Scout Awards, demonstrating personal progress, commitment and the development of skills for life.<br>The achievements of young people were supported by the dedication of adult volunteers across the District. A number of adult volunteers were also recognised through higher awards for their service, commitment and contribution to Scouting. These awards reflect the strength of volunteering within the District and the positive impact that adult support has on the quality, safety and sustainability of the programme offered to young people.<br>Income-generating activities continued to support the charity's objectives by helping to fund programme opportunities, equipment, events and the wider support provided to Groups and Units. Fundraising was undertaken in line with the charity's purposes and |

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| | helped ensure that Scouting remained accessible, inclusive and able to offer young people a broad range of developmental experiences. |

## Financial review

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| **Review of the financial position** | The Districts financial position is strong. See Annual statement.<br>Moving to a cashless shop a number of years ago has improved the sales and therefore income into the District. |
| **Policy on Reserves, why they are held, and the amount of reserves** | The policy on reserves is to hold sufficient resources to continue the charitable activities of the charity should income and fundraising activities fall short. The Trustee Board considers that the charity should hold a sum equivalent to 12 months running costs, circa £10000 which is the amount agreed by the Board.<br>These reserves will be available for unexpected costs and activities in response to local issues and reduction in numbers in the District. |
| **Policy on Investments and investment performance** | The charity's reserves are small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The charity has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. |
| **A description of the principal risks** | The principal risk is the reduction in numbers of members as previously experienced or loss of building. |

## Structure, governance and management

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| **Type of governing document** | The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association. |
| **How the charity is constituted** | The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity. |
| **Trustee selection methods** | The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association. |
| **Policies and procedures for the induction and training of trustees** | All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required. |
| **Additional governance arrangements** | The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.<br><br>The Trustee Board consists of the Chair, Treasurer and 6 Trustees (plus 1 Ex-Officio Trustee -DLV) and meets at least 4 times a year and discusses issues on an ongoing basis. The Board is looking for 4 more Trustees to be elected.. |

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| | The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintain appropriate governance policies and oversight.<br><br>The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document and the law, and managing the charity's resources responsibly.<br><br>The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order, and everyone follows legal requirements and Scout Association Policy, Organisation & Rules.<br><br>This includes responsibility for:<br><br>● Promoting a positive image of Scouting in the community, as well as its development;<br>● Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations;<br>● Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting;<br>● Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss;<br>● Ensuring that property is appropriately managed;<br>● Maintaining appropriate insurance of persons, property and equipment;<br>● Assisting in the recruitment of leaders and other adult support;<br>● Having an open and transparent selection process for the recruitment of Trustees;<br>● Appointing Advisors as required;<br>● Ensuring effective administration is in place to support the Trustee Board;<br>● Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding;<br>● Ensuring incidents are appropriately reported in line with regulation and policy;<br>● Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate;<br>● Ensuring transparency of operations, including in the preparation of accounts and holding and AGM;<br>● Ensuring compliance with Data Protection legislation;<br>● Acting as a responsible employer for any employees, who are effectively managed. |

## Plans for future periods

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| **Plans for future Periods** | • Developing the District Headquarters as a sustainable and accessible base for Scouting<br>• securing a long-term lease to give greater certainty and support future investment<br>• continuing support for Groups and Explorer Units through safe, inclusive, high-quality programmes<br>• strengthening volunteer support, governance and responsible use of resources |

## Reference and administration details

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|---|---|
| **Principal Address** | **Baden Powell Centre**<br>**Turner Street**<br>**Wigan**<br>**WN1 3SU** |

| | Names of the charity trustees who manage the charity | Office (if any) | Dates acted if not for whole year |
|---|---|---|---|
| 1 | Ged Davies | Chair | |
| 2 | Jeff Picton | District Lead Volunteer | |
| 3 | Joan Smith | Treasurer | |
| 4 | Dave Finch | Trustee | |
| 5 | Andy Connellan | Trustee | |
| 6 | Allan Foster | Trustee | |
| 7 | Lewis Foster | Trustee | |
| 8 | Steve Morrell | Trustee | |
| 9 | Margaret Davies | Trustee | 01/04/2025 -15/01/2026 |
| 10 | | | |
| 11 | | | |
| 12 | | | |

**Name and address of advisors**

| Type of advisor | Name | Address |
|---|---|---|
| Independent Examiner / Auditor | CMA Accountancy | Skull House Lane<br>Appley Bridge<br>Wigan<br>WN6 9DR |
| *Detail others* | | |

## Declaration

**The trustees declare that they have approved the trustees' report above.**
**Signed on behalf of the charity's trustees by:**

| | | |
|---|---|---|
| **Signature** | | |
| **Full name** | **Gerard Davies** | |
| **Position held** | **Chair of Trustees** | |
| **Date** | | |

# Wigan District Scout Council (Charity no.521705)
# Receipts and Payments Account

| | Year start date | | Year end date |
|---|---|---|---|
| For the year from | 01/04/2025 | To | 31/03/2026 |

## Receipts and payments

| | 2025/26 | | | | 2024/25 |
|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Endowment funds £ | Total funds £ | Total funds £ |
| **Receipts** | | | | | |
| **Donations, legacies and similar income** | | | | | |
| Membership subscriptions | - | 54,114 | - | 54,114 | - |
| Less: Membership subscriptions paid on (National/County/Area/District) | - | - | - | - | - |
| Donations | 3,210 | - | - | 3,210 | - |
| Legacies | - | - | - | - | - |
| Gift Aid | - | - | - | - | - |
| Other similar income | | - | - | - | - |
| **Sub total** | 3,210 | 54,114 | - | 57,324 | - |
| **Grants** | | | | | |
| Maintenenace grant | - | - | - | - | - |
| Other grants | - | - | - | - | - |
| **Sub total** | - | - | - | - | - |
| **Fundraising events (gross)** | | | | | |
| St Georges Day Parade 2025 | - | 239 | - | 239 | - |
| Phoenix ESU closure | - | 2,495 | - | 2,495 | - |
| Camps, comps & trips | - | 2,932 | - | 2,932 | - |
| Other fundraising activities | - | - | - | - | - |
| **Sub total** | - | 5,667 | - | 5,667 | - |
| **Scout hut income** | | | | | |
| Hire of building | 2,650 | - | - | 2,650 | - |
| Shop Sales | 11,732 | - | - | 11,732 | - |
| Other Scout hut income | 202 | - | - | 202 | - |
| **Sub total** | 14,584 | - | - | 14,584 | - |
| **Investment income** | | | | | |
| Bank interest | - | 711 | - | 711 | - |
| Building Society interest | - | - | - | - | - |
| The Scout Association Short Term Investment Service | - | - | - | - | - |
| Other investment income | - | - | - | - | - |
| **Sub total** | - | 711 | - | 711 | - |
| ***Total Gross Income*** | 17,794 | 60,491 | - | 78,284 | - |
| **Asset and investment sales, etc.** | 250 | - | - | 250 | - |
| ***Total receipts*** | 18,044 | 60,491 | - | 78,534 | - |

# Wigan District Scout Council (Charity no.521705)
# Receipts and Payments Account

| | Year start date | | Year end date |
|---|---|---|---|
| For the year from | 01/04/2025 | To | 31/03/2026 |

## Receipts and payments

| | 2025/26 | | | | 2024/25 |
|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Endowment funds £ | Total funds £ | Total funds £ |
| **Payments** | | | | | |
| **Charitable Payments** | | | | | |
| Youth programme and activities | 200 | 2,385 | - | 2,585 | - |
| Adult support and training | 120 | - | - | 120 | - |
| Rent | 132 | - | - | 132 | - |
| Water and Sewerage | 522 | - | - | 522 | - |
| Electricity and Gas | 4,223 | - | - | 4,223 | - |
| Insurance | 1,133 | - | - | 1,133 | - |
| Repairs and Renewals | 1,022 | - | - | 1,022 | - |
| Materials and equipment | - | - | - | - | - |
| Other | - | 2,495 | - | 2,495 | - |
| Contribution to camp costs | 1,950 | - | - | 1,950 | - |
| Uniforms | 10,174 | - | - | 10,174 | - |
| AGM and trustee expenses | 402 | - | - | 402 | - |
| County and UKHQ levy/Membership | - | 50,228 | - | 50,228 | - |
| Internet & Website | 956 | - | - | 956 | - |
| St Georges Day Event Costs | - | 525 | - | 525 | - |
| **Sub total** | 20,834 | 55,633 | - | 76,467 | - |
| **Fundraising expenses** | | | | | |
| Detail 1 | - | - | - | - | - |
| Detail 2 | - | - | - | - | - |
| Detail 3 | - | - | - | - | - |
| Other fundraising costs | - | - | - | - | - |
| **Sub total** | - | - | - | - | - |
| ***Total Gross Expenditure*** | 20,834 | 55,633 | - | 76,467 | - |
| **Asset and investment purchases, etc.** | - | - | - | - | - |
| ***Total payments*** | 20,834 | 55,633 | - | 76,467 | - |
| ***Net of receipts/(payments)*** | - 2,791 | 4,858 | - | 2,067 | - |
| **Transfers between funds** | - | - | - | - | - |
| **Cash funds last year end** | 98,307 | - | - | 98,307 | - |
| ***Cash funds this year end*** | 95,517 | 4,858 | - | 100,375 | - |

# Wigan District Scout Council (Charity no.521705)
# Receipts and Payments Account

| | Year start date | | Year end date |
|---|---|---|---|
| For the year from | 01/04/2025 | To | 31/03/2026 |

## Statement of assets and liabilities at the end of the year

| | 31st March 2026 | | | | 31st March 2025 |
|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Endowment funds £ | Total funds £ | Total funds £ |
| **Cash funds** | | | | | |
| Bank current account | 42,298 | - | - | 42,298 | - |
| Bank deposit account | 57,936 | - | - | 57,936 | - |
| Bank deposit account | 101 | - | - | 101 | - |
| The Scout Association Short Term Investment Service | - | - | - | - | - |
| Cash/Floats | 40 | - | - | 40 | - |
| **Total cash funds** | 100,375 | - | - | 100,375 | - |
| (agree balances with receipts and payments a/c) | agreement error | agreement error | ok | ok | ok |
| **Other monetary assets** | | | | | |
| Tax claim | - | - | - | - | - |
| Debts due from the County/Area/District/Group | - | - | - | - | - |
| Insurance claim | - | - | - | - | - |
| **Sub total** | - | - | - | - | - |
| **Investment assets** | | | | | |
| Investment property - detail | - | - | - | - | - |
| Quoted investments | - | - | - | - | - |
| Other investments - detail | - | - | - | - | - |
| **Sub total** | - | - | - | - | - |
| **Non monetary assets for charity's own use** | | | | | |
| Badge stock | - | - | - | - | - |
| Shop stock | 8,926 | - | - | 8,926 | - |
| Other stock | - | - | - | - | - |
| Land and buildings | 747,776 | - | - | 747,776 | - |
| Motor vehicles | - | - | - | - | - |
| Scouting equipment, furniture etc | 58,074 | - | - | 58,074 | - |
| Other | - | - | - | - | - |
| **Sub total** | 814,776 | - | - | 814,776 | - |
| **Liabilities** | | | | | |
| Accounts not yet paid | - | - | - | - | - |
| Expenses incurred but not invoiced | - | - | - | - | - |
| Subscriptions not yet paid | - | - | - | - | - |
| Loan - detail | - | - | - | - | - |
| Other liabilities | - | - | - | - | - |
| **Sub total** | - | - | - | - | - |
| **Total net assets** | 915,151 | - | - | 915,151 | - |

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| Signature | Print Name |
|---|---|
| | Chair |
| | Treasurer |

CMA

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hands on accounting

Mrs J Smith
The Treasurer
Wigan District Scout Council
73 Valley Road
Wigan
WN5 9HG

Our Ref: CMA/CA/WDS/014

08 May 2026

**Wigan District Scout Council**

**Accounts – Year Ending 31 March 2026**

Dear Joan,

Further to your request for CMA Accountancy Ltd to review the accounts for year ending 31 March 2026 I can confirm the following. It is your responsibility as a council to prepare the financial statements, and the accountant's responsibility to carry out a review and form an opinion on these statements.

**Basis of opinion**

The review includes examination of the evidence relevant to the amounts and disclosures in the financial statements and an assessment of whether the accounting policies are appropriate to the financial activities of the Council. Information and explanations have been provided which give reasonable assurance that the financial statements are free from material error.

**Accountants opinion**

Subject to the caveat above, I confirm that no matter has come to my attention which would show that in any no material respect the requirements to keep accounting records have not been met. I therefore conclude that the financial statements have been properly prepared and give a true and fair view of the financia affairs of the Wigan District Scout Council as at 31 March 2026, and of the income and expenditure for the year ended on that date.

Please find enclosed our invoice for completing such review.

Yours sincerely

Roanna Darby
CMA Accountancy Ltd