

**2<sup>nd</sup> Davyhulme Scout Group**  
**TRUSTEES' ANNUAL REPORT 2020-2021**

## **Annual General Meeting 30<sup>th</sup> sept 2021**

### **AGENDA**

- 1.** Introduction by the Group Scout Leader
- 2.** Apologies for absence - N/A
- 3.** To approve the minutes of the AGM held by email due to covid
- 4.** To receive and consider the Trustees' Annual Report
- 5.** To receive and consider the Treasurer's Annual Report and Audited Annual Statement of Account
- 6.** To approve the Group Scout Leader's nomination of the Group Chair , none GSL covering role
- 7.** To approve the Group Scout Leader's nominated members of the Group Executive Committee - The nominations are clair casson,,Sharon orwin,
- 8.** To elect a Group Secretary - The nomination is Anne-Marie Johnson
- 9.** To elect a Group Treasurer - The nomination is Allison Hunt
- 10.**To elect certain members of the Group Executive Committee - The nominations are steve Hargreaves CSL, Stuart pullen SL , Gill Cooke BSL
- 11.**To appoint an independent examiner or scrutineer as required - The nomination is auditor  
Gutteridge & Co
- 12.**Any other business
- 13.**The Group Scout Leader will now close the official business

**TRUSTEES' ANNUAL REPORT FOR THE PERIOD 1<sup>ST</sup> APRIL 2020 TO 31<sup>ST</sup> MARCH 2021**

Charity name - 2<sup>nd</sup> Davyhulme Scout Group

Registered charity number - 521687

HQ registration number -

Charity's principal address - bowfell road Urmston Manchester M41 5RR

Names of the Charity trustees' who manage the charity

<b>Trustee Name</b>	<b>Office</b>	<b>Dates acted if not for whole year</b>
Debbie Pullen	Group Chair ex-officio	
Ann-Marie Johnson	Group Secretary ex-officio	
Allison Hunt	Group Treasurer ex-officio	
Debbie Pullen	Group Scout Leader ex-officio	
	Assistant Group Scout Leader ex-officio	
Clair Casson	Elected	
Sharon Orwin	Elected	
Stuart Pullen	Nominated	
Steve Hargreaves	Nominated	
Gill Cooke	Nominated	
	Nominated	

Names and addresses of advisors

<b>Type of advisor</b>	<b>Name</b>	<b>Address</b>
Bank	HSBC	11 Stamford new road altrincham
Bank		
auditor	Gutteridge & Co	58 Crofts Bank Road M41 7AB

**Minutes of the Annual General Meeting of 2<sup>nd</sup> Davyhulme Scout Group held by email due to covid**

0 members were recorded as present



### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

### **OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society,

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Beaver Report for 2020/21.

Following Government guidelines Beavers sadly stopped meeting last March so it has been a very quiet year.

We encouraged the Beavers to keep up their Badge work at home by doing the at home badge set by the county.

In January 2021 we decided to begin Zoom meetings with the Beavers, on average we had 9 beavers join us on Zoom.

We did activities such as a treasure hunt, quizzes, made armpit fudge, learnt how to do knots

We were pleased to welcome Colin Hunter back to our group as Assistant Beaver Leader when his daughter Emily joined our colony.

As restrictions loosened and we prepared to move back to face to face meetings we did find that our colony had shrunk.

On return to face to face meetings we reopened with 10 beavers several of whom would soon be moving to Cubs.

Even though we had not been able to be as active as usual, we are pleased to say that several of our Beavers were still able to achieve their Bronze Award.

Fortunately we have had a healthy waiting list and in June we welcomed 11 new Beavers into our colony.

We are back to meeting weekly in term times for an hour and in September we will consider extending our meetings back to 1 1/4 hrs as we used to do .

I would like to take this opportunity to thank Catherine, Colin and the explorers for all their help with Beavers.

Also, thanks to Debbie and Stuart, who although as a group we weren't very active, have been very busy in the background sorting out maintenance on the hut and sourcing funding for the group, so that as we hopefully return to normal we will be ready to go .

Gill Cooke  
Beaver Leader  
2nd Davyhulme Scout Group

#### Cub report 2021

It's been a strange year as everyone knows, but during lockdown we decided to follow the other sections of the group in holding Zoom meetings for the Cubs.

Once again, a massive thank you to Graham for running and organising these meetings! Activities during these Zoom meetings included quizzes, word games, bingo, code breaking, paper plane making and trying to teach simple knots. (Not so easy over Zoom)

Due to lockdown and not everyone keen to participate in Zoom meetings, our Cub numbers dropped by about half.

Since returning to face to face meetings and with the weather being kind to us, we have held many meetings outside. Activities include archery, athletics and some new games. We've been on a hike, brushed up on our map reading and finished the term with everyone's favourite, the water fun night.

Cub numbers are also now on the increase. Cub leaders will be meeting to prepare our next program before we resume in September.

Many thanks, Steve/Kaa.

#### Troop AGM Report

Since the last report the troop have been running weekly zoom meeting and since April weekly face to face meeting.

Troop numbers

14 scouts currently in the troop. We have scouts waiting to be invested . we have currently have 4 Patrol

Camps

No camps have taken place owing scout restrictions.

7 scouts are attended a expedition challenge award weekend in September

Awards

We still have to present 4 outstanding chief scout gold awards

Troop working on all outdoor challenge and expedition badges within the weekly troop face to face meetings

We have completed personal and skills challenge badges on the zoom troop meeting.

D of E volunteers

With the troop we have Louise, Jack and Joe who are working on gold D of E who supported the troop with help in running activities.

The following explorers have done or currently doing their bronze D of E award volunteering ( Adam Rhys Lee and Billie )

Big thanks go to them all for their help and support.

Troop Leaders

Big thanks go to Will Boxford for his support and help running the troop meeting face to face and Zoom meeting.

Stuart ( skip)

Explorer report 2021

The last year for the explorer section has been a challenging one as it has been for all people. We started 2020 with a winter camp and a host of programmes planned. This had to quickly change with us switching to online meeting. These continued through to early 2021 with a wide variety of activities from quizzes, to cooking escape rooms and the ever popular knife, fork, spoon.

As we now start to return to some sort of normality within scouting myself and the other leaders would like to thank the explorers for all they have put in the last year. At a time which was difficult for them they still managed to show commitment to the group attending online meetings and having input even though we were not able to offer the same experience we normally do.

Greg Rowlinson ESL

GSL REPORT FOR 20-21

Firstly, a big thank you for all leaders, assistant leaders and young leaders for all the help in keeping each section active in some way during lock down and the new face to face meetings

We are now back in green level so almost a return to a sort of normal

Although numbers did drop during the times, we could not meet in person, we are slowly building up the numbers in each section

Beavers are at a bursting 22, cubs 18 scouts 15 and explorers 18 which overall for our leaders is acceptable levels to provide a good program

Thank you also for our group exec committee during the last 12 months as most of the running of the group has been carried out on whats app

There has been lots of activity at the scout hut in way of repairs and all the health and safety issues from scouting over the last 12 months, this I will explain under the finance report

Debbie Pullen GSL

Finance report

Income last year was 41k made up mainly of the following  
Grants total 23k  
Gift aid 3.5k  
Subs 9k  
Nursery payments 5k

Out going costs were quite high as we had to put in place some much needed repairs  
In total just short of 4k  
The main field, we had trees removed that were dangerous, tree stumps removed, the uneven ground dug out and levelled, then turfed  
The garage at the rear of the building has now been converted into a shooting and archery range, with new equipment purchased also for its new purpose, also newly trained leaders to run these activities under scouting rules  
Some of the rooms have been repainted, the back room has had the canoe store removed and the canoes have been sold along with the trailer, we no longer have qualified instructors, or anyone interested in leading as a qualified instructor, we agreed this can be done locally with using local activity centers  
We have added CCTV for the safety of all our members, this is visual only and not used for recording any conversations, this covers both indoors and outdoors  
With the grants claimed during covid, we were able to have our very leaky roof repaired, also the garage roof, which cost us 30k less a 5k contribution from the nursery group  
We had a massive health and safety list to work to, including boiler check, pipe work for heating, emergency lights, electric testing, to name a few, along with the covid 19 risk assessments of which parents all had copies  
Other changes, gas and electric suppliers moved to octopus and a smart meter installed, internet provider changed for more speed, so we can use the internet at meetings with the scouts and explorers or IT Badges  
We ended the year with a very healthy bank balance, but the roof cost was not in the outgoing cost as that was paid in this year's accounts

From march this year the ongoing issues are  
We had to have an asbestos check done, so some work needs be done to cover over the panels in question, some electrical work in the kitchen also to make safe  
We also had a flood, and you may have noticed the floor damage, I have now competed the insurance claim, and had meetings with the loss adjusters, the cost for the new flooring will be around 12k, some damage in the toilets, new door etc. which they have now agreed to cover most of the cost , the work will be done over Christmas when the hut is not used  
We will then get the main hall repainted now the roof no longer leaks, we also need to look at the windows, as we need to have some that open for ventilation

Finance report by  
Debbie Pullen GSL

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signatures

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Full names

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Position

Group Chair	Group Scout Leader
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Date

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**2nd DAVYHULME SCOUT GROUP**  
**ACCOUNTS**  
**FOR THE FINANCIAL YEAR 1st APRIL 2020 to 31st MARCH 2021**

15th June 2021

Gutteridge & Co. Accountants  
58 Old Crofts Bank  
Urmston  
Manchester  
M41 7AB

2nd DAVYHULME SCOUT GROUP

Income and Expenditure Account for the Year Ended 31 March 2021

	<u>31/03/2020</u>	<u>31/03/2021</u>	<u>Variance</u>
	£	£	£
<b>Income:</b>			
Subs	15,430.00	9,301.00	-6,129.00
Gift Aid	10,197.51	3,655.17	-6,542.34
Uniforms	133.00	0.00	-133.00
Donations - Use of HQ	7,060.00	4,950.00	-2,110.00
Parties	220.00	50.00	-170.00
Grants		23,853.43	23,853.43
Bank Interest Received	29.79	12.69	-17.10
<b>Total Income</b>	<b>33,070.30</b>	<b>41,822.29</b>	<b>8,751.99</b>
<b>Expenditure:</b>			
Section Expenses	2057.66	561.54	1496.12
Explorers	811.09	0	811.09
Maintenance	9168.34	3725.22	5443.12
Stores Equipment	452.19	29.99	422.2
General HQ Expenses	3107.8	0	3107.8
Capitation/Refunds	3979	3714.25	264.75
P, P & S	217.13	49.61	167.52
Insurance	2485.68	2244.14	241.54
Uniforms	1034.9	0	1034.9
Training	995.38	40	955.38
Telephone	58.87	0	58.87
Internet	338.4	376.27	-37.87
Light, Heat & Power	3978.68	3575.18	403.5
Water	803.21	456.16	347.05
Ground Rent	7.5	0	7.5
Trips Out & Other Events		20	-20
Camps	888.61	45	843.61
Accountancy	535.6	384	151.6
<b>Total Expenditure</b>	<b>30920.04</b>	<b>15221.36</b>	<b>15698.68</b>
<b>Net Profit/Loss</b>	<b>2,150.26</b>	<b>26,600.93</b>	<b>24,450.67</b>

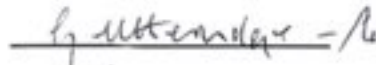
2nd DAVYHULME SCOUT GROUP

Balance Sheet as at 31 March 2021

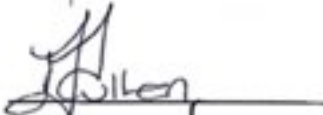
	Note	Acc No	31/03/2020		31/03/2021	
			£	£	£	£
<b>Current Assets</b>						
Money Manager Account		00277452	5,846.50		5,512.60	
Community Account		61146513	19,923.96		44,443.26	
Subs Account		31361341	30.00		115.00	
RBS Travel Account		10165978	4,011.81		3,749.15	
Explorers			718.07		338.59	
Prepaid Expenses	Note 1		2,163.81		4,951.72	
Cash at bank and in hand			161.45		161.45	
			<u>32,855.60</u>		<u>59,271.77</u>	
<b>Current liabilities</b>						
Camp Deposits	Note 2		3,363.66		3,040.00	
Accruals			360.00		499.00	
			<u>3,723.66</u>		<u>3,539.00</u>	
<b>Net assets</b>				<u>29,131.94</u>		<u>55,732.77</u>
<b>Financed by:</b>						
Capital Accounts		6		<u>29,131.94</u>		<u>55,732.77</u>

Signed by:

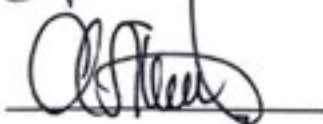
Auditor: Gutteridge & Co



Group Scout Leader: Mrs D Pullen



Treasurer: 



2nd DAVYHULME SCOUT GROUP

Notes to the Accounts for the Year Ended 31st March 2021

1	Current Assets	2020 £	2021 £
	UDSC Subscription	£2,000.00	£2,637.50
	Insurance	<u>£163.81</u>	<u>£2,314.22</u>
		<u>£2,163.81</u>	<u>£4,951.72</u>
2	Current Liabilities	2020 £	2021 £
	UDSC Subscription		£115.00
	Camp Deposits	£3,363.66	£3,040.00
	Accountancy	<u>£360.00</u>	<u>£384.00</u>
		<u>£3,723.66</u>	<u>£3,539.00</u>

# England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

## Independent examiner's report to the trustees of 2<sup>nd</sup> Davyhulme Scout Group GMW Scout Council

I report to the trustees on my examination of the accounts of the 2<sup>nd</sup> Davyhulme Scout Group GMW for the year ended 31<sup>st</sup> March 2021.

### Responsibilities and basis of report

As the charity trustees of the 2<sup>nd</sup> Davyhulme Scout Group GMW you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 2<sup>nd</sup> Davyhulme Scout Group GMW accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 2<sup>nd</sup> Davyhulme Scout Group GMW as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*[Handwritten signature]*

Name:

JOHN DAVID GUTTERIDGE (ICAEW)

Relevant professional qualification or membership of professional bodies (if any):

Address:

58 OLD CROFTS BANK  
URMSTON M17 1TB

Date:

4/10/21

GUTTERIDGE & CO  
ACCOUNTANTS  
58 OLD CROFTS BANK  
URMSTON  
MANCHESTER M17 1TB