

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	4
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to end date

3	1	0	3	2	5
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Section A

Reference and administration details

Charity name

1st Thornton Cleveleys Scout Group

Other names the charity is known by

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Registered charity number (if any)

5	2	1	6	8	2
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HQ registration number

1	0	0	1	4	5	0	6
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Charity's principal address

Marsh Road

Thornton Cleveleys

Lancs

Postcode

F Y 5 2 T Y

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr K Smart	Chair	
2	Mr M Wright	Group Lead Volunteer	
3	Mrs C M Minshull	Treasurer	
4	Mr M Wyatt	Parent	22/09/24 – 31/03/2025
5	Mrs K Hill	Group Assistant Lead Volunteer	
6	Mr A Smart	Lead Volunteer (Cubs)	
7	Mr A Campbell	Lead Volunteer (Scouts)	
8	Miss L Rigby	Volunteer (Scouts)	
9	Mrs E Pelham	Lead volunteer (Squirrels)	

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are these of The Scout Association. They consist of the Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 2 independent representatives, Chair, Treasurer together with the Group Lead Volunteer, individual section volunteers (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Trustee Board complete training within the first 5 months of joining the committee.

This Trustee Board exists to support the Group Lead volunteer in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of volunteer leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case

scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure .

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the</p>

	<p>values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
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<p>Summary of the main activities in relation to these objects</p>	<p>1st Thornton Cleveleys Scout Group offers Scouting to young people between the ages of 4 and 18. The programme of activities allows the young people to achieve badges and in doing so learn the purpose of and demonstrate the Scout Method. All volunteers in the group also ensure that the Scout Method is followed in all aspects of managing and facilitating the group. During all activities and meetings all the members of 1st Thornton Cleveleys Scout Group uphold the values of Scouting.</p>
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<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
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<p>Section D</p>	<p>Achievements and performance</p>
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<p>Summary of the main achievements of the charity during the year</p>	<p>The Group continues to run 1 Squirrel Section, 2 Beaver Sections, 2 Cub Sections and 1 Scout Section. We are still holding a waiting list in some sections.</p> <p>Maintenance has continued around the building with the installation of a new boiler and radiator from grants received.</p> <p>New emergency lighting has been installed</p> <p>Grants have been received for the work to be carried out on the upgrade of the main hall roof. This will now be fully insulated and completely recovered in fibreglass material in late spring.</p>
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Fundraising activities including Smarties Woggle sales, Raffle, eBay sales, uniform sales and Wyre lottery which was put towards camp subsidies.

Successful grants from The Walney Community Fund, Bernard Sunlay, Lesley Sell and the Co-op have been received for the payment of the roof and camping equipment.

Sections have been on various trips throughout the year with a group camp at Waddecar campsite.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustees consider that the group should hold a sum equivalent to 12 months running costs, circa £12K.

The group held reserves of approx. £39772.00 against this at year end. This is above the level required for operating expenses.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The bank account is with Co-operative Bank and the £12k reserves and additional funds are held in a separate savings account.

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Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

We are running a varied programme and are planning more trips and camps.
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)				
Full name(s)	Matthew Wright	Kevan Smart		
Position (eg Secretary, Chair)	Group Lead Volunteer	Chair		
Date	0	8	07	2025

1st Thornton Cleveleys Scout Group (Charity no. 521682)

Receipts and Payments Account

	Year start date		Year end date
For the year from	2024	To	2025

Receipts and payments

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14541.45	14457.20
Less: Membership subscriptions paid on (National/County/District)	5819.50	0.00
Camps & Activities	8444.50	8219.74
Donations	0.00	225.00
Gift Aid	3211.59	2543.30
Uniform Income	602.00	0.00
Sub total	20980.04	25445.24
Grants		
Co-op Winner Shares It All Grant	5000.00	0.00
Co-op Community Grant (Coach)	500.00	0.00
Leslie Sell (Roof)	1000.00	0.00
Bernard Sunley (Roof)	5000.00	0.00
Walney Community Trust (Roof)	16284.00	1050.00
Grants 2024	0.00	2500.00
Restricted Funding Grants 2024	0.00	2900.00
Sub total	27784.00	6450.00
Fundraising events (gross)		
AGM	120.00	117.70
Wyre Lottery	280.00	245.00
Income From Uniform Sales	210.00	83.25
Tombola	192.00	0.00
Ebay	105.85	349.31
Woggles	14.00	120.00
Tuck Shop	16.29	0.00
Football Cards	940.00	0.00
Misc	10.00	34.00
Raffle/Smarties Challenge	0.00	1224.50
Sub total	1888.14	2173.76
Scout hut income		
Hire of building	5990.00	4636.00
Sub total	5990.00	4636.00
Investment income		
Bank interest	486.88	293.15
Sub total	486.88	293.15
Total Gross Income	57129.06	38998.15
Asset and investment sales, etc.	0.00	0.00
Total receipts	57129.06	38998.15

1st Thornton Cleveleys Scout Group (Charity no. 521682)

Receipts and Payments Account

	Year start date		Year end date
For the year from	2024	To	2025

Receipts and payments

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	15421.70	10892.89
Adult support and training	350.00	277.15
Water and Sewerage	304.20	333.73
Electricity and Gas	2273.63	2193.58
Insurance	2643.60	2071.89
Council Rates	96.54	91.01
Fees	252.99	0.00
Repairs and Renewals	31817.11	1359.06
Cleaning & Waste	1722.13	1304.24
Equipment	449.20	2672.53
Printing, Postage & photocopying	247.62	193.02
Uniforms	139.98	2416.30
Badges & Neckers	913.38	830.24
Garden	447.97	273.98
Misc	187.58	123.59
Internet	368.14	498.22
Signs & Notice Boards	0.00	130.14
Sub total	57635.77	25661.57
Fundraising expenses		
AGM	108.05	457.30
Other fundraising costs	0.00	85.00
Sub total	108.05	542.30
Total Gross Expenditure	57743.82	26203.87
Asset and investment purchases, etc.	0.00	0.00
Total payments	57743.82	26203.87
Net of receipts/(payments)	-614.76	12794.28
Cash funds last year end	40386.71	27592.43
Cash funds this year end	39771.95	40386.71

1st Thornton Cleveleys Scout Group (Charity no. 521682)

Receipts and Payments Account

	Year start date		Year end date
For the year from	2024	To	2025

Statement of assets and liabilities at the end of the year

	31st March 2025 Unrestricted funds	31st March 2024 Unrestricted funds
	£	£
Cash funds		
Bank current account	8771.95	10386.71
Bank deposit account	31000.00	30000.00
Building society account	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	39771.95	40386.71
Non monetary assets for charity's own use		
Badge stock	150.00	200.00
Shop stock	1000.00	1500.00
Other stock	0.00	0.00
Land and buildings	658953.00	658953.00
Scouting equipment, furniture etc	30000.00	30000.00
Other	0.00	0.00
Sub total	690103.00	690653.00
Liabilities		
Accounts not yet paid (Capitation)	0.00	5819.50
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	36.00
Other liabilities	0.00	0.00
Sub total	0.00	5855.50
Total net assets	729874.95	736895.21

NOTES

There are restricted funds in the savings account of £12000 which are held for 12 months running costs.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 08/07/2025 and signed on their behalf by

Signature

Print Name

Kevan Smart CHAIR
Michelle Minshull TREASURER



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
1st Thornton Cleveleys Scout Group

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

521682

Set out on pages

1-12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: R Dawson

Date: 17/07/25

Name: Mr Russell Dawson

**Relevant professional
qualification(s) or body
(if any):**

ACIB

Address:

14 Vernon Road

Lytham St Annes

Lancs FY8 2RQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.