

# **1ST THORNTON CLEVELEYS SCOUT GROUP**

**MARSH ROAD  
THORNTON CLEVELEYS  
LANCS  
FY5 2TY**

Registration Number 38294  
Charity Number 521682

**FINANCIAL REPORT  
and  
GROUP ACCOUNTS**

**1ST APRIL 2021 - 31ST MARCH 2022**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name

1<sup>st</sup> Thornton Cleveleys Scout Group

**On accounts for the year ended**

31<sup>st</sup> March 2022

**Charity no (if any)**

521682

**Set out on pages**

1-12

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**Name:**

Mr Russell Dawson

**Relevant professional**

ACIB

**qualification(s) or  
body (if any):**

**Address:**

14 Vernon Road

Lytham St Annes  
Lancs  
FY8 2RQ

# Trustees' Annual Report For the period

From (start  
date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

## Section A

## Reference and administration details

Charity name

1st Thornton Cleveleys Scout Group

Other names the charity is  
known by

Registered charity  
number (if any)

5 2 1 6 8 2

HQ registration  
number

1 0 0 1 4 5 0 6

Charity's principal  
address

Marsh Road

Thornton  
Cleveleys

Lancs

Postcode

F Y 5 2 T Y

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
1	Mr K Smart	Chair	
2	Mrs M Crossley	Secretary	
3	Mrs C M Minshull	Treasurer	

4	Mr M Wright	Group Scout Leader	
5	Mrs K Hill	Cub Leader	
6	Mr A Smart	Scout Leader	
7			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are these of The Scout Association. They consist of the Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

## Section B

## Structure, governance and management (continued)

### Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If

there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure .

### **Risk and Internal Control**

The group has in place systems of internal controls that are

## **Section C**

### **Objectives and activities**

Summary of the objects of the charity set out in its governing document

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### **The Scout Method**

Summary of the main activities in relation to these objects

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices

1st Thornton Cleveleys Scout Group offers Scouting to young people between the ages of 6 and 14. The programme of activities allows the young people to achieve badges and in doing so learn the purpose of and demonstrate the Scout Method. All volunteers in the group also ensure that the Scout Method is followed in all aspects of managing and facilitating the group. During all activities and meetings all the members of 1st Thornton Cleveleys Scout Group uphold the values of Scouting.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Group continues to run 2 Beaver Sections, 1 Cub and 1 Scout Section. Throughout lockdown and restrictions, we have received continued support from our parents.

Maintenance has continued with the replacement of the Fire Door and shelving in the garage.

The Car Park has now been resurfaced.

Activities included Pottery classes, Bowling, Panto Trips and Kayak activities on Fleetwood Boating Lake.



<b>Section E</b>	<b>Financial Review</b>
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Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10K.

The Group held reserves of approximately £34,446 against this at year end. This is above the level required for operating expenses.

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**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The bank account has now been switched from HSBC to Co-operative Bank and the £10k reserves held in a separate savings account.

<b>Section F</b>	<b>Other Optional Information</b>
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Plans for future periods (details of any significant activities planned to achieve them)

We look forward to getting back to regular scouting and arranging trips and camps when the guidelines allow us.



**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<b>Marjorie Crossley</b>	<b>Kevan Smart</b>
Full name(s)	Marjorie Crosley	Kevan Smart
Position (eg Secretary, Chair)	Secretary	Chair
Date	2   8   0   6   20	

**1ST THORNTON CLEVELEYS SCOUT GROUP**

**RECEIPTS**

			<b>2021/22</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2020/21</b>
			<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
Membership Subscriptions			9048.62		9048.62	6913.94

Less Paid to Scout Association			3216.00		3216.00	2838.00
<b>Net Membership Subscriptions retained</b>			5832.62		5832.62	4075.94
Donations						144.51
<b>Grants (Gross)</b>	9700.00		9700.00		9700.00	22433.21
Wyre B C - Government Grants	9200.00					
Community Foundation	500.00					
Gift Aid			1574.68		1574.68	2037.92
Hall Rental			3395.00		3395.00	0.00
Misc.			48.09		48.09	0.00
Red Rose Receipts			730.00	3640.00	4370.00	
<b>Sub Total</b>			21280.39	3640.00	24920.39	28595.58
<b>Fundraising (Gross)</b>						428.12
Wyre Lottery			350.81		350.81	
Red Rose			179.71		179.71	
<b>Total Receipts</b>			<b>21810.91</b>	<b>3640.00</b>	<b>25450.91</b>	<b>29023.70</b>

<b><u>PAYMENTS</u></b>			<b>2021/22</b>		<b>2021/22</b>	<b>2020/21</b>
						<b>Total Funds</b>
Equipment			1932.39		1932.39	2169.95
Adult Support & Training			460.00		460.00	0.00
Rates			87.55		87.55	0.00

Water			184.67		184.67	24.93
Electric/Gas			1329.57		1329.57	710.48
Insurance			1741.59		1741.59	1647.73
Repairs & Renewals			12442.69		12442.69	1843.70
Red Rose Payments			730.00		730.00	0.00
Cleaning & Waste Removal			789.30		789.30	425.49
Badges & Neckers			897.31		897.31	183.53
Postage Stationery & Printing			156.21		156.21	49.86
Activity Expenses			3748.99		3748.99	1829.54
Uniforms			161.50		161.50	0.00
Internet & Website			282.62		282.62	311.35
Signs & Notice Boards			14.51		14.51	37.87
Garden			300.60		300.60	79.95
Donation			0.00		0.00	100.00
Misc.			449.39		449.39	284.95
Bank Charges			29.70		29.70	0.00
PPE			8.99		8.99	318.38
<b>Total Payments</b>			<b>25747.58</b>		<b>25747.58</b>	<b>10017.71</b>
<b>Excess of Receipts over Payments</b>					<b>296.67</b>	
<b>Cash Funds Last Year</b>						34743.08
<b>Cash Funds This Year</b>					34446.41	

**STATEMENT OF ASSETS & LIABILITIES AT YEAR END**

			2021/22	2021/22	2021/22	20220/21
				Restric ted Funds		
<b>CASH FUNDS</b>						
Bank Account (Current)	Note 2		20806.41	3640.00	24446.41	34293.08

Bank Account (Reserves Savings Account)	Note 1		10000.00	10000.00	
Section Floats					450.00
<b>Total</b>			20806.41	13640.00	34446.41
					34743.08
<b>OTHER MONETARY ASSETS</b>					
Gift Aid			2102.31	2102.31	1574.68
Outstanding Rent			340.00	340.00	0.00
<b>Total</b>			2442.31	2442.31	1574.68
<b>NON MONETARY ASSETS FOR CHARITY'S OWN USE</b>					
Badge Stock			200.00		200.00
Land & Buildings			511500.00		511500.00
Scout Equipment & Furniture			30000.00		30000.00
<b>Total</b>			541500.00		541500.00
<b>LIABILITIES</b>					
Accounts not paid					0.00
Subscriptions not paid			24.00	24.00	0.00
Loan					0.00
Other Liabilities					0.00
<b>Total</b>			24.00	24.00	0.00

**Note 1** - Restricted funds of £10,000 have been set up to hold an amount approximately Equal to 12 months running costs.

**Note 2** - Restricted Funds of £3640 for Red Rose Camp August 2022

**THE ABOVE RECEIPTS, PAYMENTS AND STATEMENT OF ASSETS AND LIABILITIES WERE APPROVED BY THE EXECUTIVE COMMITTEE**

**ON 28/06/2022 AND SIGNED ON THEIR BEHALF.**

***K Smart*.....Chairperson**

**Matthew Wright.....Group Scout Leader**