

1ST THORNTON CLEVELEYS SCOUT GROUP

**MARSH ROAD
THORNTON CLEVELEYS
LANCS
FY5 2TY**

Registration Number 38294
Charity Number 521682

**FINANCIAL REPORT
and
GROUP ACCOUNTS**

1ST APRIL 2020 - 31ST MARCH 2021



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

1st Thornton Cleveleys Scout Group

On accounts for the year ended

31st March 2021

Charity no (if any)

521682

Set out on pages

1-12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: R Dawson

Date: 21/06/21

Name: Mr Russell Dawson

Relevant professional

ACIB

**qualification(s) or
body (if any):**

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Address:

14 Vernon Road

Lytham St Annes
Lancs
FY8 2RQ

Trustees' Annual Report For the period

From (start
date)

0	1	0	4	2	0
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to end date

3	1	0	3	2	1
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Section A Reference and administration details

Charity name

1st Thornton Cleveleys Scout Group

Other names the charity is
known by

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Registered charity
number (if any)

5	2	1	6	8	2
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HQ registration
number

1	0	0	1	4	5	0	6
---	---	---	---	---	---	---	---

Charity's principal
address

Marsh Road									
Thornton Cleveleys									
Lancs									
Postcode				F	Y	5	2	T	Y

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr C Wharton	Chair	April 2020-January 2021
2	Mrs M Crossley	Secretary	
3	Mrs C M Minshull	Treasurer	

4	Mr M Wright	Group Scout Leader	
5	Mrs K Hill	Cub Leader	Dec 2020 - March 2021
6	Mr A Smart	Scout Leader	Jan 2021 - March 2021
7	Mr K Smart	Chair	March 2021
8			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are these of The Scout Association. They consist of the Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If

there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure .

Risk and Internal Control

The group has in place systems of internal controls that are

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

1st Thornton Cleveleys Scout Group offers Scouting to young people between the ages of 6 and 14. The programme of activities allows the young people to achieve badges and in doing so learn the purpose of and demonstrate the Scout Method. All volunteers in the group also ensure that the Scout Method is followed in all aspects of managing and facilitating the group. During all activities and meetings all the members of 1st Thornton Cleveleys Scout Group uphold the values of Scouting.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Group continues to run 2 Beaver Sections, 1 Cub and 1 Scout Section. Throughout lockdown we have received continued support from our parents. Relationship with young people has been maintained during lock down via zoom meetings and outdoor activities when possible.

Maintenance has continued with the bricking up of the areas below the building's side windows to help with the issue of flooding.

Purchases were made for safety equipment table trolleys, PPE & First Aid supplies. On receipt of a grant from Garfield Weston, purchases were made for camping and sports equipment.

A new radiator has been installed in our store room.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10K.

The Group held reserves of approximately £34,743 against this at year end. This is above the level required for operating expenses.

You may choose to include additional

- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

We look forward to getting back to regular scouting and arranging trips and camps when the guidelines allow us.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	M Crossley	M D Wright
Full name(s)	Marjorie Crossley	Matthew David Wright
Position (eg Secretary, Chair)	Secretary	Group Scout Leader
Date	0 2 0 7 2 1	

1ST THORNTON CLEVELEYS SCOUT GROUP

RECEIPTS

			2020/21	2020/21	2020/21	2019/20
			Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
Membership Subscriptions			6913.94		6913.94	9342.20
Less Paid to Scout Association			2838.00		2838.00	3306.00
Net Membership Subscriptions retained			4075.94		4075.94	6036.20
Donations	144.51		144.51		144.51	869.00
Grants (Gross)			22337.21		22433.21	5300.00
Wyre B C - Government Grants	19669.21					
Garfield Weston	1000.00					
Rotary	500.00					
Local Giving	404.00					
CAF	250.00					
H & A Bridges	500.00					
Scout Association	14.00					
Gift Aid			2037.92		2037.92	1895.95
Hall Rental			0.00		0.00	6071.50
Misc.			0.00		0.00	651.92
Sub Total			28595.58		28595.58	20824.57

Fundraising (Gross)			428.12		428.12 518.34
Wyre Lottery	388.50				
Smarties Challenge (Balance)	39.62				
Total Receipts			29023.70		29023.70 21342.91

PAYMENTS

			2020/21		2020/21	2019/20
						Total Funds
Equipment			2169.95		2169.95	4658.64
Adult Support & Training			0.00		0.00	175.00
Rates			0.00		0.00	303.68
Water			24.93		24.93	59.24
Electric/Gas			710.48		710.48	1083.12
Insurance			1647.73		1647.73	1665.25
Repairs & Renewals			1843.70		1843.70	6650.40
Fixtures & Fittings			0.00		0.00	0.00
Cleaning & Waste Removal			425.49		425.49	834.86
Badges & Neckers			183.53		183.53	850.48
Postage Stationery & Printing			49.86		49.86	280.48
Activity Expenses			1829.54		1829.54	2609.95
Uniforms			0.00		0.00	81.50
Internet & Website			311.35		311.35	419.19
Signs & Notice Boards			37.87		37.87	0.00
Garden			79.95		79.95	351.32
Donation			100.00		100.00	0.00
Misc.			284.95		284.95	592.23
Bank Charges			0.00		0.00	0.00
PPE			318.38		318.38	
Total Payments			10017.71		10017.71	20615.34
Excess of Receipts over Payments					19005.99	727.57

Cash Funds Last Year						15737.0 9
Cash Funds This Year					34743.0 8	

STATEMENT OF ASSETS & LIABILITIES
AT YEAR END

		2020/21	2020/21	2020/21	2019/20
			Restric ted Funds		
CASH FUNDS					
Bank Account	(Note 1)	24293.08	10000.0 0	34293.0 8	15287.0 9
Section Floats		450.00		450.00	450.00
Total		24743.08	10000.0 0	34743.0 8	15737.0 9
OTHER MONETARY ASSETS					
Gift Aid		1574.68		1574.68	2037.90
Outstanding Rent		0.00		0.00	0.00
Total		1574.68		1574.68	2037.90

NON MONETARY ASSETS FOR CHARITY'S OWN USE					
Badge Stock			200.00	200.00	500.00
Land & Buildings			511500.00	511500.00	511500.00
Scout Equipment & Furniture			30000.00	30000.00	27000.00
Total			541500.00	541500.00	539000.00
LIABILITIES					
Accounts not paid			0.00	0.00	0.00
Subscriptions not paid			0.00	0.00	24.00
Loan			0.00	0.00	0.00
Other Liabilities			0.00	0.00	0.00
Total			0.00	0.00	24.00

Note 1 - Restricted funds of £10,000 have been set up to hold an amount approximately equal to 12 months running costs.

THE ABOVE RECEIPTS, PAYMENTS AND STATEMENT OF ASSETS AND LIABILITIES WERE APPROVED BY THE EXECUTIVE COMMITTEE ON 24/09/2021 AND SIGNED ON THEIR BEHALF.

K Smart.....Chairperson

M WrightGroup Scout Leader