

South Kilworth Village Hall  
Leys Crescent  
South Kilworth  
Lutterworth  
LE17 6DU

Registered Charity Number 521498

## **TRUSTEES REPORT FOR YEAR ENDING 31 DECEMBER 2022**

Main Trustees      Mark Tottman  
                                 Elizabeth Bramwell  
                                 Kate Pearson

### **Structure and Governance**

The Charity provides and maintains the Village Hall for the use of the inhabitants of the parish without distinction of political, religious or other opinions. It aims to advance education and provide facilities in the interest of social welfare for recreational and leisure time activities, with the object of improving the conditions of life, for said inhabitants.

The Charity is managed and administered by the Committee of Management, who act as the Charity Trustees within the meaning of Section 46 of the Charities Act 1960. The Committee of Management (the Committee) comprises of at least 6 and up to 14 members. It should include people who live in the village (Elected members) and Representatives from South Kilworth organizations, clubs and interest groups, particularly those who use the village hall (Representative members).

The Committee welcomes applications to join the Committee and to assist in any other voluntary capacity.

### **Objectives and Activities**

The committee aims to manage the hall facility for the regular hirers and for irregular hirers, to the level that brings funding, primarily for continuity and secondly, to improve the facilities with any money generated over and above that needed to maintain the hall.

The Village Hall and the playing fields continue to be run by the Committee, with help from other volunteers, for the benefit of the community. During 2022 it has again provided sports facilities for local youth football, the Bowls club, and other activities. The Hall has been used by various community groups on a regular basis, including the Youth Club, which attracts children from the community. Other village groups include the Art Club and Table Tennis club. Regular groups include the Weavers and the Upholsterers. The village school that once used the hall on a weekly term time basis no longer attend the hall because they have built their own facility. There remains a diversity of group activities with social, artistic, musical, educational and sporting activities and a broad spectrum of age groups using the facilities regularly.

## **Financial Review**

Accounts for 2022 have been prepared for approval and will be circulated.

In 2022 regular users and event income returned to the usual levels following the relaxing of the Covid rules. The remaining ACRE grant income that had previously been applied for was also received circa £20k. Spending of the grant money was completed as expected totalling £46,651 in 2022.

The profits from activities this year have added to the accumulated reserve. Fixed assets to the value of the works completed have also been added to the balance sheet in 2022 increasing the total to £64,768k as of 31<sup>st</sup> December 2022. Note - There is still no valuation for the actual building.

It is intended by the Trustees that the Reserves will be retained to cover one full year's running costs of the Hall, and that funds in excess of that will be considered for investment in improvement of the facilities, including replacement and refurbishment of property and equipment therein.

Since the bank account was changed to Lloyds there has not been a separate deposit account to hold the reserve funds so the balance as at the end of the year of £15,549 includes this. Historically £6000 was kept in reserve, however the regular expenses have increase over recent years so this value should be reviewed and placed in a deposit account when reasonably practical - propose £8k reserve.

Accounts for 2022 have been prepared for approval and circulated.

## **Achievements and Performance**

### **Chairman's Report.**

In 2022 the grants awarded to the hall continued to be used improve the facilities. The two grants were from Harborough District Council (Section 106 funding generated from the new estate build on Millfield Close) and a grant from Action with Rural Communities in England (ACRE) and amounted to around £50,000. The work planned was nearly all done in the year, a significant upgrade to the kitchen, a new boiler and hot water tank, repainting of the building externally and internally and a refurbishment and improvement to the electrics throughout. Improvements were made to the changing rooms and Bowls Club office. Some work remains to be done, as we struggled to find contractors post COVID, this includes refurbishing the showers in the rear changing room, insulating the loft, a locking mechanism for the disabled/external toilet and painting the smaller rooms.

The financial position of the Village Hall remains strong. The accounts again showed a positive balance in the income and expenses ledger with regular hall user groups contributing and continued use by the major users of the hall and grounds; the Bowls Club and North Kilworth Sports Club junior football teams. Gail and Tim Wood have again done sterling work making the hall available, running the bar and managing the bookings. There were less functions run by

the committee due to community worries about exposure to the COVID-19 virus. However, this eased as the year went on and the safari supper was a tremendous success thanks to Vicki Storey once again. The other function of note was the Queens Platinum Jubilee, where the community celebrated with a free community café and hog roast, courtesy of the Parish Council and grant funding and Joseph Morris Butchers, who once again donated meat, and games were played by children and adults alike.

Of the notable issues that the committee had to deal with was the unfair wastewater charge applied by supplier Water Plus, to the Bowls Club, where water is not sent to sewer. This matter is still ongoing as we are dealing with a corporate entity that has nothing to lose by resisting our claims.

The committee lost the services of Elizabeth Bramwell as Secretary (who had done a sterling job) and there were not any volunteers to replace her. The continuing lack of volunteers to help run functions or join the committee is of concern. However, of note the committee welcomed Colin Derrick as a member who did tremendous work on refurbishment and improvement of the kitchen facilities amongst other things.

For and on behalf of South Kilworth Village Hall committee.

Mark Tottman  
Chairman and Trustee

**SOUTH KILWORTH VILLAGE HALL BANK RECONCILIATION AT:**

**SKVH LLOYDS CURRENT ACCOUNT NO: 25277063/ SORT CODE 30 90 89**

BALANCE AS PER LLOYDS BANK STATEMENT DATED:

LESS UNPRESENTED CHEQUES/DEDUCTIONS:

OUTSTANDING RECEIPTS NOT YET CREDITED

BALANCE AS PER LLOYDS CASH BOOK AT:

PLUS RECEIPTS YTD

LESS PAYMENTS YTD

**BALANCE AS PER LLOYDS CASH BOOK AT:**

HSBC CURRENT ACCOUNT BALANCE AT :

HSBC DEPOSIT ACCOUNT BALANCE AT :

PLUS RECEIPTS YTD

LESS PAYMENTS YTD (A/c's closed, paid in to Lloyds A/c 05/01/22)

**HSBC RESERVE ACCOUNT BALANCE AT :**

**TOTAL CASH HELD (C/A'S PLUS RESERVES) AT:**

PLUS TOTAL RECEIPTS YTD

LESS TOTAL PAYMENTS YTD

**TOTAL CASH HELD (C/A'S PLUS RESERVES) AT:**

**31/12/22**

31/12/22 15,078.73

0.00

Ann Deacons Chq 10/06/22 470.70

470.70

**15,549.43**

01/01/22 0.00

74,694.14

59,144.71

**31/12/22 15,549.43**

01/01/22 31,062.49

01/01/22 6,028.00

37,090.49

0.00

37,090.49

**31/12/22 0.00**

01/01/22 37,090.49

74,694.14

96,235.20

**31/12/22 15,549.43**



**South Kilworth Village Hall**

**Cash Paid 01/01/22 - 31/12/22**

**Lloyds C/A 25277063 (plus Petty Cash)**

Date	Payee	Type	Vchr?	Value
6/8/2022	Baby Bottles	ONL	y	698.92
6/8/2022	Gail Wood-Reimb ????	ONL		126.05
6/8/2022	Washtec Svcs ????	ONL		293.07
6/24/2022	Aitken Electrical	ONL	y	2,388.00
7/1/2022	Gocardless	DD	y	25.00
7/7/2022	Baby Bottles	ONL	y	333.74
7/7/2022	Bespoke Home Clean	ONL	Y	120.00
7/18/2022	Corona Energy	DD	y	33.99
7/18/2022	Top House Builders	ONL	Y	5,864.42
7/26/2022	Zurich Charities	ONL	Y	675.32
7/28/2022	Water Plus	DD	Y	271.68
8/1/2022	Gocardless	DD	y	25.00
8/2/2022	Bespoke Home Clean	ONL	Y	90.00
8/2/2022	J H Berry	ONL	Y	70.00
8/2/2022	J20 Aluminium	ONL	y	1,718.38
8/2/2022	Karen Brown	ONL	y	168.00
8/4/2022	Karen Brown	ONL	y	243.00
8/10/2022	Water Plus	DD	Y	81.52
8/16/2022	Corona Energy	DD	y	34.54
9/1/2022	Gocardless	DD	y	25.00
9/12/2022	Water Plus	DD	Y	279.95
9/13/2022	J20 Aluminium	ONL	y	190.83
9/13/2022	JSB Fire & Security	ONL	y	240.00
9/13/2022	N T Smith	ONL	y	772.00
9/16/2022	Corona Energy	DD	y	36.56
9/20/2022	Bespoke Home Clean	ONL	y	120.00
10/3/2022	Bespoke Home Clean	ONL	y	112.50
10/3/2022	Gocardless	DD	y	25.00
10/11/2022	HDC	ONL	y	70.00
10/11/2022	Water Plus	DD	Y	96.03
10/17/2022	Corona Energy	DD	y	36.74

Elec'ty	VHall Gen. Running Costs / Mtce	External General Mtce	Oil	Wifi	Bar Purchases	Grants Group Admin	Accounts	Water	Cleaning
					698.92				
	126.05								
	293.07								
				25.00					
					333.74				
									120.00
33.99									
								271.68	
				25.00					
									90.00
	45.00	25.00							
							168.00		
						78.00	165.00		
								81.52	
34.54									
				25.00					
								279.95	
	240.00								
36.56									
									120.00
									112.50
				25.00					
	70.00								
								96.03	
36.74									

**South Kilworth Village Hall**

**Cash Paid 01/01/22 - 31/12/22**

**Lloyds C/A 25277063 (plus Petty Cash)**

Date	Payee	Type	Vchr?	Value
11/1/2022	Barsec CCTV & Alarm	ONL	y	80.00
11/1/2022	Gocardless	DD	y	25.00
11/1/2022	Morgan Fire Protection	ONL	y	340.90
11/2/2022	Pure Water Cleaning	ONL	y	60.00
11/7/2022	Bespoke Home Clean	ONL	y	135.00
11/10/2022	Water Plus	DD	Y	92.83
11/14/2022	Kate Pearson	ONL	y	670.00
11/14/2022	L J Kilbey	ONL	y	781.34
11/28/2022	Corona Energy	DD	y	40.05
12/1/2022	Bespoke Home Clean	DD	y	105.00
12/1/2022	Gocardless	DD	y	25.00
12/1/2022	J H Berry	ONL	y	490.00
12/12/2022	Corona Energy	DD	y	39.31
12/12/2022	Water Plus	DD	Y	96.03
12/23/2022	Barton Petroleum	ONL	y	870.98
12/23/2022	Corona Energy	DD	y	162.86
12/28/2022	L S Craner	ONL	y	490.00
12/28/2022	N T Smith	ONL	y	2,428.70
	To analyse MT Reimb		y	

Elec'ty	VHall Gen. Running Costs / Mtce	External General Mtce	Oil	Wifi	Bar Purchases	Grants Group Admin	Accounts	Water	Cleaning
	80.00								
				25.00					
	340.90								
									60.00
									135.00
								92.83	
40.05									
									105.00
				25.00					
		490.00							
39.31									
								96.03	
			870.98						
162.86									
	96.00		1,223.82	75.00					

HSBC Total for Year to Date 59,144.71

384.05	1,492.46	515.00	2,094.80	300.00	3,326.43	278.46	504.00	918.04	1,672.50
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To reconcile with total paid on expense s'ment:

As per Lloyds Paid (above) 59,144.71

Petty Cash Paid 26.00

Plus Finance Charges - See Cash Rec'd Contra- Square 37.61

Less Square Refund - See Bar Sales Contra (24.00)

384.05	1,492.46	515.00	2,094.80	300.00	3,326.43	278.46	504.00	918.04	1,672.50
	26.00								

As per Total Payments on Rcpts & Pymnts Rport 59,184.32

384.05	1,518.46	515.00	2,094.80	300.00	3,326.43	278.46	504.00	918.04	1,672.50
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Insu'ce	VH Refurb	Finance Chgs	Misc
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			1,000.00
			1,000.00
	95.00		
			5,000.00
	3,090.00		
	2,154.40		
	1,362.00		
	382.29		
	2,959.20		
	330.00		
			5,000.00
			1,105.61
	330.00		
	2,850.00		
308.88			
	750.00		
	(101.36)		
	1,039.30		
			24.00
	2,232.54		
	2,162.94		



Insu'ce	VH Refurb	Finance Chgs	Misc
	670.00		
	781.34		
	490.00		
	2,428.70		
	11,710.79		(13,105.61)

984.2	46,650.77	0.00	24.00
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984.20	46,650.77	0.00	24.00
		37.61	(24.00)

984.20	46,650.77	37.61	0.00
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SKVH Petty Cash at 31/12/22

1/1/2022 O/Bal - KP tin	424.70
O/Bal - VH tin	128.00
Total Cash Held	<u>552.70</u>
5/29/2022 Jesse	35.00 Misc Booking Inc
6/11/2022 K Party	60.00 Misc Booking Inc
6/18/2022 Allday Party	60.00 Misc Booking Inc
6/30/2022 Bowls Bar	16.00 Misc Booking Inc
7/7/2022 Bowls	81.00 Misc Booking Inc
7/7/2022 Religions Group	60.00 Misc Booking Inc
8/20/2022 No detail ??	10.00 Misc Booking Inc
8/20/2022 A Dorrians-Party	30.00 Misc Booking Inc
8/21/2022 No detail ??	40.00 Misc Booking Inc
8/24/2022 Paid Sundries	(26.00) Key Cutting
9/4/2022 Religious Group	50.00 Misc Booking Inc
Assume paid in to bank	(487.79) Included in various undetailed d
12/31/2022 Book Balance	<u><u>480.91</u></u>
12/31/2022 Cash counted - KP tin	0.00
Cash counted - VH tin	173.91
Held - KP	307.00
Total Cash Held	<u><u>480.91</u></u>
Cash Difference	<u><u>0.00</u></u>

eposits

**SOUTH KILWORTH VILLAGE HALL ACCOUNTS - Y/E 31/12/22**

<b>REPORTED ON A RECEIPTS AND PAYMENTS BASIS</b>				
<b>RECEIPTS</b>	<b>DETAILS</b>	<b>2021</b>	<b>2022</b>	<b>PAYMENTS</b>
<b>REGULAR</b>	BAND	225	90	<b>REGULAR EXPENSE</b>
	FOOTBALL	0	2,250	
	ART CLUB	240	558	
	BOWLS CLUB	0	1,017	
	UPHOLSTERY GROUP	750	1,080	
	WEAVERS	135	405	
	TABLE TENNIS	0	1,020	
	PC ROOM HIRE	0	440	
		<b>1,350</b>	<b>6,859</b>	
<b>EVENTS</b>	BAR SALES	0	2,646	<b>EVENTS</b>
	MISC BOOKING INCOME	450	2,784	
	COMMUNITY CAFÉ	80	180	
	SAFARI SUPPER	0	325	
		<b>530</b>	<b>5,934</b>	
<b>OTHER</b>	SOLAR PANEL REFUNDS	538	636	<b>OTHER</b>
	BANK INTEREST RECEIVED	1	0	
	GRANTS RECEIVED	32,087	20,226	
	MISCELLANEOUS	345	0	
	WATER-BOWLS CLUB RCHG	0	3,916	
		<b>32,971</b>	<b>24,778</b>	
	<b>TOTAL RECEIPTS</b>	<b>34,851</b>	<b>37,571</b>	
<hr/>				
<b>BALANCE SHEET as at 31st DECEMBER:</b>				
		<b>2021</b>		<b>BALANCE SHEET as</b>
<b>FIXED ASSETS:</b>				<b>FIXED ASSETS:</b>
PLANT & MACHINERY		<b>0</b>		PLANT & MACHINERY
FIXTURES & FITTINGS		<b>0</b>		FIXTURES & FITTINGS
<b>TOTAL FIXED ASSETS</b>				<b>TOTAL FIXED ASSETS</b>
<b>CURRENT ASSETS:</b>				<b>CURRENT ASSETS:</b>
STOCK			<b>489</b>	STOCK
BANK & CASH:				BANK & CASH:
CURRENT ACCOUNT		31,062		CURRENT ACCOUNT
DEPOSIT ACCOUNT		6,028		DEPOSIT ACCOUNT
CASH		553		CASH
			<b>37,643</b>	
<b>TOTAL CURRENT ASSETS</b>			<b>38,132</b>	<b>TOTAL CURRENT ASSETS</b>
<b>TOTAL NETT ASSETS</b>			<b>38,132</b>	<b>TOTAL NETT ASSETS</b>
<b>REPRESENTED BY:-</b>				<b>REPRESENTED BY:-</b>
BALANCE AS AT 31st DECEMBER 2020		18,010		BALANCE AS AT 31st
EXCESS/(SHORTFALL) OF INCOME OVER EXPENSE		20,122		EXCESS/(SHORTFALL)
<b>TOTAL CAPITAL</b>			<b>38,132</b>	<b>TOTAL CAPITAL</b>

<b>DETAILS</b>	<b>2021</b>	<b>2022</b>
CLEANING	930	1,673
INSURANCE	960	984
PLAYING FIELD/ EXT GEN MTCE	485	515
V.HALL REPAIRS/ MTCE	713	1,518
OIL	0	2,095
ELECTRICITY	499	384
WIFI / BROADBAND	275	300
WATER	475	918
	<b>4,336</b>	<b>8,387</b>
BAR PURCHASES	0	3,326
	<b>0</b>	<b>3,326</b>
MISCELLANEOUS	62	0
VILLAGE HALL REFURB	9,065	46,651
GRANTS GROUP ADMIN	1,040	278
ACCOUNTS	207	504
FINANCE CHARGES	0	38
	<b>10,374</b>	<b>47,471</b>
<b>TOTAL PAYMENTS</b>	<b>14,710</b>	<b>59,184</b>
<b>NETT CASH MOVEMENT</b>	<b>20,140</b>	<b>(21,613)</b>
<b>NETT STOCK MOVEMENT</b>	<b>(18)</b>	<b>988</b>
<b>FIXED ASSET MOVEMENT</b>	<b>0</b>	<b>47,261</b>
<hr/>		
<b>at 31st DECEMBER:</b>		<b>2022</b>
	8,876	
	38385	
<b>TS</b>		<b>47,261</b>
		<b>1,477</b>
	15,549	
	0	
	481	
		<b>16,030</b>
<b>SETS</b>		<b>17,507</b>
<b>S</b>		<b>64,768</b>
DECEMBER 2021	38,132	
OF INCOME OVER EXPENSE	26,636	
		<b>64,768</b>

## South Kilworth Village Hall - Fixed Asset Register

Date added to Register	Date Paid	Supplier	Inv No	Description	Type	Value
12/31/2022	11/9/2021	DT Services	1147	Boiler & Cylinder	F&F	7,156.80
12/31/2022	2/16/2022	Yes Granite	5964	Kitchen Equipment	Plant	2,080.00
12/31/2022	2/24/2022	Magnet	59223028	Kitchen Equipment	Plant	606.61
12/31/2022	2/24/2022	Magnet	59223003	Kitchen Equipment	Plant	2,957.18
12/31/2022	2/28/2022	Aitken Elec Cont Ltd	544	Various Electrical Work	F&F	4,572.00
12/31/2022	3/25/2022	Leics Replacement Units	n/a	Sealed units	F&F	1,255.00
12/31/2022	4/8/2022	Barsec CCTV	BSS-1193	New Wireless PIR-Kitchen	F&F	95.00
12/31/2022	4/14/2022	Neil Smith	22-194	Kitchen Fitting	F&F	2,154.40
12/31/2022	4/14/2022	John Berry	n/a	Kitchen and Bar Fitting	F&F	3,090.00
12/31/2022	4/19/2022	Aitken Elec Cont Ltd	556	Kitchen Electricals	F&F	1,362.00
12/31/2022	4/19/2022	DM Ball	19822	Flooring	F&F	2,959.20
12/31/2022	4/19/2022	Jed Smith Carpentry	156	Shower Room Door	F&F	330.00
12/31/2022	4/19/2022	Midland Ceilings	2283	Ceiling Installation	F&F	330.00
12/31/2022	4/19/2022	Magnet	59228134	Kitchen Equipment	Plant	382.28
12/31/2022	4/25/2022	Jed Smith Carpentry	158	Bench Seats	Plant	2,850.00
12/31/2022	5/26/2022	Neil Smith	22-201/2	Kitchen Acrylic Splashback	F&F	790.30
12/31/2022	6/6/2022	Acess Innovations	32062	Kitchen Roller Shutter	F&F	2,232.54
12/31/2022	6/6/2022	Acess Innovations	32063	Bar Roller Shutter	F&F	2,162.94
12/31/2022	6/24/2022	Aitken Elec Cont Ltd	575	Hall Lighting	F&F	2,388.00
12/31/2022	9/13/2022	J20 Bifolds	1020	Front Door	F&F	3,816.62
12/31/2022	9/13/2022	Neil Smith	22-213	Bowls Club Storage Cupboard	F&F	772.00
12/31/2022	12/28/2022	Lee Craner	011	Loft Boards	F&F	490.00
12/31/2022	12/28/2022	Neil Smith	22-239	Loft Space Boarding	F&F	2,428.70
Total @ 31/12/22						<u><u>47,261.57</u></u>

Comments

No details on invoice  
Quote only, invoice not available

Pd in 4 istlmnts, final 13/09/22

KB 03/21/2024

## South Kilworth Village Hall - Accounts 2022

### Notes re Annual Inc & Exp Statement plus Balan

Balance Sheet	Value
Building	£0
Petty Cash	£481

Income And Expense Statement	Value 2022
Bar Sales	£2,646
Misc Booking Income	£2,784
Grants Rec'd	£20,226
Accounts Chg	£504
Football Club	£2,250
Oil	£2,095

Note - Various details not provided, therefore some an

**At 31/12/22**

**ce Sheet, with explanation of significant variances**

<b>Comments - Significant values only</b>
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No Valuation available
Records incomplete, book shortage assumed to have been paid into bank and included in various bank cash deposits

<b>Comments - Significant values only</b>
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Doesn't reconcile with Square reports as not all takings processed via the terminal, so some figures assumed as bar takings (no details re actual bank deposits)
Inlcudes undetailed actual bank deposits
£19976 ACRE, £250, PC re Jubilee Event
Inc 2021 accounts plus half year re 2022, at 30/06/22
Copy sales invoice missing
Inc £1224 re inv dated 08/12/21, paid Feb'22

alysis has been 'assumed'

**South Kilworth Village Hall - Accounts 2022**

**Notes re Annual Inc & Exp Statement plus Balance Sheet, with explanation of significant**

**Balance Sheet**

Building

Petty Cash

**Income And Expense Statement**

Bar Sales

Misc Booking Income

Grants Rec'd

Accounts Chg

Football Club

Oil

Note - Various details not provided, therefore some analysis has been 'assumed'

**At 31/12/22**

<b>Value</b>	<b>Comments - Significant values only</b>
£0	No Valuation available
£481	Records incomplete, book shortage assumed to have been paid into bank and included in various bank cash deposits

<b>Value 2022</b>	<b>Comments - Significant values only</b>
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	<p>Doesn't reconcile with Square reports as not all takings processed via the terminal, so some figures assumed as bar takings (no details re actual bank deposits)</p> <p>£2,646</p>
<p>£2,784</p>	<p>Inlcudes undetailed actual bank deposits</p>
<p>£20,226</p>	<p>£19976 ACRE, £250, PC re Jubilee Event</p>
<p>£504</p>	<p>Inc 2021 accounts plus half year re 2022, at 30/06/22</p>
<p>£2,250</p>	<p>Copy sales invoice missing</p>
<p>£2,095</p>	<p>Inc £1224 re inv dated 08/12/21, paid Feb'22</p>