



Kegworth Village Hall

Annual General Meeting Minutes

14th June 2021

Present: David Buxton, Lynda Chaplin, Alex Dickson, Jackie Forster, Annette Fowkes, Sue Green, Lorraine Harrison, Jean Hayes, Isabel Osborne, Hilary Tansley, Ray Sutton

1. **Apologies:** Debbie Moody, John Wagstaff
2. **Minutes of the Annual General Meeting held on 24th August 2020:** All agreed they were a true record of the meeting.
3. **Matters arising from Minutes:** None
4. **Chair's Report for 2020 – 2021:**

I always think that AGM's come round very frequently but of course this time it really has – 10 months!

Since then, we have had 2 more closures and we are not yet back to full opening, but we trust that the end is in sight and soon things will return. I know that many hirers are already back, and other regulars are planning to come back later in the summer or autumn.

The new storeroom and toilet area have at last been completed although I have to say the finish is not altogether as good as we would have liked. The store is full of chairs and tables so that the upholstered chairs that are out of use are not in the way, so it is proving very useful.

During the whole time of the pandemic the RCC, and Kevin Butcher in particular, has been very helpful in translating the government's instructions in a way that we have been able to understand. Alex has done a great job of reading all these documents and putting the required procedures into practice. I am very sorry that, due to family circumstances, Alex is resigning from the Manager's position. I will miss her and her efficient work. I trust that Kirsty will be able to have time to orientate herself before we become too busy as people start to look to book our facilities once again.

Annette has, of course, continued to monitor our finances and I find it very reassuring to have an efficient treasurer.

Both of the cleaners are still on half-time hours, but we are talking to them to ensure that they are able to cope with the level of usage at present.

I realise that there has not been a great deal of work for the rest of the committee to do during the last 15 months, but I know we will soon be back on track for some fundraising etc. We are looking to improve the insulation in the main hall and perhaps change to lights for more energy efficient ones.



Another expense we will have soon is a new computer as Raj informs me that our present one is too outdated to be updated.

So, as double vaccinated people, we hope to move on with confidence in 2021 and we trust that we will soon be able to dispense with these masks!!!!

Jean Hayes
Chairperson

5. Treasurer's Report for the year ending 31st December 2020:

2020 must have been the strangest year in the history of the Village Hall.

We were a hive of activity until March 19th, money coming in then everything came to a shuddering halt with Lockdown.

In January the stage lighting was installed at the cost of £6,355, then we relocated the Main Hall light switches to a more accessible place by the side of the main doors, costing £529.

In April the plans were passed for the extension to house the chairs and tables and the renovation of the toilet area to the Main Hall.

This went ahead but with lots of problems and by the end of 2020 the total cost was £94,219, with snagging to do and a final invoice to come.

The extension project costings have been kept separately from the day to day running of the Hall.

Also in April, to our surprise, we received a grant from NWLDC for £10,000. Without this we would have made a loss of £7,026 but fortunately managed a surplus of £2,974.

From August the cleaners were put on half pay so I am paying them monthly by BACS instead of by direct debit until we're on a steady footing.

Electric and Gas have halved this year from £5,839 to £2,750, likewise all other utilities have decreased a little due to the closure of the Hall.

We have also increased the fees to our users, the first time since 2016, taking effect from 1st January 2021.

We hope that going forward into 2021 we will soon see some normality and all our users will find the confidence to return.

Annette Fowkes
Treasurer



6. Election of Officers and Trustees Committee

- a. Chairperson: Jean Hayes
- b. Secretary: Alex Dickson
- c. Treasurer: Annette Fowkes
- d. Ordinary Committee Members: Lynda Chaplin
- e. Trustees: David Buxton, Alex Dickson, Jackie Forster, Sue Green, Lorraine Harrison, Debbie Moody, Isabel Osborne, Hilary Tansley, John Wagstaff

7. Any Other Business

David Buxton raised the Kegworth Community Centre bank account. Now that Isabel Osborne has stepped back from running the Lunch Club the money in the bank account that came from the Community Centre needs to be reassigned. It was agreed that Alex Dickson would open a Charitable Group bank account and the money will be paid in there. It will be needed to pay for the bus used to transport people to the Village Hall. The Lunch Club is to be run as separate to the Village Hall just as any other group is run.

KEGWORTH VILLAGE HALL MANAGEMENT COMMITTEE
 REGISTERED CHARITY No 521439
 INCOME AND EXPENDITURE ACCOUNT
 FOR THE YEAR ENDED 31 DECEMBER 2020

INCOME

Grant - NWLDC	10000.00
Parish Council	
Bookings (net)	16435.59
Dividends - COIF	3573.55

30009.14

£ 30009.14
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EXPENDITURE

Managers wages	4940.00
Wages	3433.50
Cleaning materials	391.35
Electricity	1264.72
Gas	1485.26
Insurance	2098.05
Equipment	7691.35
License/subs	698.21
Maintenance	2820.95
Ground rent	5.25
Rates	41.00
Water rates	504.47
Refuse	306.84
Telephone	1174.24
Auditor	180.00

27035.19

Annual surplus 2973.95

£ 30009.14
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A J Pearson
 Auditor

Mrs A Fowkes
 Treasurer

A J Pearson

A Fowkes

KEGWORTH VILLAGE HALL MANAGEMENT COMMITTEE
 REGISTERED CHARITY No 521439
 BALANCE SHEET
 AS AT 31 DECEMBER 2020

	<u>2020</u>	<u>2019</u>
Bank account	10122.88	11367.79
COIF investment fund (Market value 31-12-2020 - £ 52480)	4000.00	94000.00
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	£ 14122.88	£ 105367.79
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Accumulated reserves		
Brought forward	105367.79	77562.60
Annual surplus	2973.95	27805.19
New building cost	(94218.86)	
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Carried forward	£ 14122.88	£ 105367.79
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