

Cosby Village Hall, Charity 521404

Trustees' Report Year Ending 31<sup>st</sup> March 2022.

At the beginning of the year we were in Covid Lockdown and were permitted to open (partially) on 17<sup>th</sup> May 2021, with removal of all restrictions on 21<sup>st</sup> June.

It was agreed we would not continue to run our own Bar and the provision of a Bar, when required, was passed to Paul Hodges, Landlord of The Bull's Head, Cosby. Fewer, and smaller events with a Bar took place during the year, people still being very wary of being in large groups in confined places.

The subject of changes to the Sports Changing Rooms arose several times during the year with various offers of funding being made, none of which came to fruition.

The Parish Council fitted gates to the Victory Park/Village Hall Car Park and after a considerable period where they remained open an opening and closing regime was set up. Thanks to the effort of Caroline who both opens and closes the Village Hall and the Gates this works well. It is noticeable that there is less rubbish in the Car Park and round the Village Hall entrance now that the Car Park is closed overnight.

Our Auditor retired during the year (due to ill health) and we moved to Accountability whose office is conveniently in the Village on Portland Street. We also de-registered for VAT. Special thanks to Vin and Accountability for their work on the Change Over and Deregistration.

Thanks to Jenny and Lionel who finished the work on framing and laying out the photographs in the Heritage Room. These have received many compliments since their completion.

Once again Jane has controlled the Hall Bookings magnificently, and it is largely due to her efforts that we have significantly increased our income from Room Lettings.

Thanks to all the Committee and other volunteers for their efforts during the year.

We are still in negotiation with the Solicitors about the reconstitution of the Hall. Progress is exceedingly slow, however I am assured it is being made. The intention is still to pass the responsibility for the Village Hall to the Parish Council, either directly or through the Victory Park Charity which is run by the Parish Council.

Trustees

**Charity No: 521404**

**COSBY VILLAGE HALL  
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**

## **COSBY VILLAGE HALL**

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## REPORT OF THE EXECUTIVE COMMITTEE OF COSBY VILLAGE HALL FOR THE YEAR ENDED 31 MARCH 2022

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The Executive Committee presents its report along with the accounts of the charity for the year ended 31 March 2022. The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's trust deed, Charities Act 2011, and the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in 2005.

### Reference and administrative details

Charity name:	Cosby Village Hall	
Charity registration number:	521404	
Operational address:	Cosby Village Hall Park Road Cosby Leicester LE9 1RN	
Trustees:	JG Anderson	(Chair)
	C Bills	(Secretary)
	V Munton	(Treasurer) (Appt 01/04/2022)
	J Munton	(Appt 01/04/2022)
	M Howkins	(Appt 01/04/2022)
	J Whitby	(Appt 01/04/2022)

### Structure, Governance and management

#### Organisational Structure

The Charity is governed by its conveyance dated 21<sup>st</sup> February 1974. The hall is completely run by volunteers.

#### Recruitment and appointment of trustee

Nominations for members of the committee must be made in writing to the Secretary two weeks before the Annual General Meeting. The Officers and Committee members are elected for one year at the Annual General Meeting. Retiring Officers are eligible for re-election unless they have served on the committee for 10 consecutive years. Should nominations exceed vacancies, election shall be held by ballot.

#### Objectives and Activities

The objectives of the charity are that of a Village Hall for use by inhabitants of the parish of Cosby. We aim to provide a community hall for the village that can be used for various purposes.

#### Main activities undertaken for public benefit

In running the village hall, the Charity Commission's guidance on public benefit is taken into consideration. The focus is to provide facilities for use by all inhabitants of the parish of Cosby to allow community activities to take place.

## **REPORT OF THE EXECUTIVE OF COSBY VILLAGE HALL FOR THE YEAR ENDED 31 MARCH 2022**

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### **Achievements and Performance**

#### **Review of activities**

During the year the number of bookings started to increase as covid restrictions eased and booking for the year have returned to normal levels.

#### **Reserves policy**

The trustees consider that free reserves equivalent to 6 months costs should be maintained as a contingency in the event that hall hire revenue falls and to allow us to cover any unexpected costs of maintenance to the property. The charities balance sheet shows reserves that more than cover this.

#### **Statement of Management Committee and Trustee's Responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the executive Committee on **xx xxxxx** 2022 and signed on its behalf.

J G Anderson  
Chair

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COSBY VILLAGE HALL**

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We report on the accounts of the charity for the year ended 31 March 2022 which comprise the Receipt and payments account, Statement of assets and liabilities and related notes.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- 1 which gives us reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Kay O'Brien**  
**Accountability gb Limited**  
**Chartered Accountants**  
**Portland House**  
**21 Narborough Road**  
**Cosby**  
**Leicester**  
**LE12 7PL**

**Date**

## COSBY VILLAGE HALL

## STATEMENT OF RECEIPTS AND PAYEMENTS ACCOUNT

## FOR THE YEAR ENDED 31 MARCH 2022

## ACTIVITY AND INCOME AND EXPENDITURE

	Notes	2022		2021	
		£	£	£	£
<b>Unrestricted funds</b>					
<b>Incoming resources:</b>					
<b><i>Gifts donations and other voluntary receipts:</i></b>					
Donations and grants		8,743		10,375	
			8,743		10,375
<b><i>Receipts from trading activities:</i></b>					
Hire of premises		26,388		5,978	
			26,388		5,978
<b><i>Receipts earned from assets:</i></b>					
Interest received			-		-
<b>Total incoming resources</b>			<b>35,131</b>		<b>16,353</b>
<b>Resources expended:</b>					
Bar purchases			451		4,004
Bar licence			-		180
Wages			2,065		910
Rent					288
Water					1,675
Insurance			2,601		2,525
Light, heat and water			5,506		4,586
Telephone			602		840
Repairs and maintenance			3,685		1,134
Cleaning			1,696		230
Professional fees			395		864
Miscellaneous expenses	4		102		382
Depreciation			723		970
			-		-
<b>Total resources expended</b>			<b>17,826</b>		<b>18,588</b>
<b>(Defecit) / Surplus for the year</b>			<b>17,305</b>		<b>(2,235)</b>
<b>Total funds brought forward</b>			<b>29,835</b>		<b>32,070</b>
<b>Total funds carried forward</b>			<b>47,140</b>		<b>29,835</b>

The accounting policies and notes on pages 6 to 8 form part of these accounts

**COSBY VILLAGE HALL****STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022**

	Notes	2022 £	2021 £
<b>Fixed Assets</b>			
Equipment		2140	2856
Fixtures		21	28
		2,161	2,884
<b>Current assets</b>			
Stock		-	100
Debtors		1,542	1,581
Cash at bank and in hand		43,737	25,750
		45,279	27,431
<b>Current liabilities</b>			
Accruals		300	480
Other creditors		-	-
		300	480
<b>Net assets</b>		<b>47,140</b>	<b>29,835</b>

**Other assets held for functional use by the charity****Freehold land and buildings**

Property situated at Park Road, Cosby is used by the charity. The freehold title vest with the trustees. The property has been insured for £1,509,417.

The title deeds of the property are held by xxxxxxxxxxxx.

**Other assets**

Furniture and equipment in the building and such assets. These assets are insured for £15,400.

The accounts on pages 2 to 6 were approved by the trustees on \_\_\_\_\_ and signed on its behalf:

V Munton  
Treasurer

J G Anderson  
Chair

*The accounting policies and notes on pages 4 to 6 form part of these accounts*

## **COSBY VILLAGE HALL**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**

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#### **1. Accounting policies**

##### **Accounting convention**

The accounts have been prepared on a receipts and payments basis and have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in 2005 and in accordance with the Charities Act 2011.

#### **2. Statement of trustees' responsibilities in respect of the accounts**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**COSBY VILLAGE HALL****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022****3. Tangible fixed assets**

	Equipment £	Fixtures and fittings £	Total £
<b>Cost:</b>			
As at 1 April 2021 and 31 March 2022	<u>10,432</u>	<u>3760</u>	<u>14,192</u>
<b>Depreciation:</b>			
As at 1 April 2021	7,576	3,732	11,308
Charge for the year	716	7	723
As at 31 March 2022	<u>8,292</u>	<u>3,739</u>	<u>12,031</u>
Net book value:			
As at 31 March 2021	<u>2,856</u>	<u>28</u>	<u>2,884</u>
As at 31 March 2022	<u>2,140</u>	<u>21</u>	<u>2,161</u>

**4. Miscellaneous expenses**

	2022 £	2021 £
Barclaycard	0	174
SPT	-	116
Software	70	80
Sundries	32	10
	<u>102</u>	<u>380</u>

**5. Controlling party**

The charity is under the ultimate control of the executive board.

**Charity No: 521404**

**COSBY VILLAGE HALL  
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**

## **COSBY VILLAGE HALL**

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## Structure, Governance and management

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### Main activities undertaken for public benefit

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# REPORT OF THE EXECUTIVE OF COSBY VILLAGE HALL FOR THE YEAR ENDED 31 MARCH 2022

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## Achievements and Performance

### Review of activities

During the year the number of bookings started to increase as covid restrictions eased and booking for the year have returned to normal levels.

### Reserves policy

The trustees consider that free reserves equivalent to 6 months costs should be maintained as a contingency in the event that hall hire revenue falls and to allow us to cover any unexpected costs of maintenance to the property. The charities balance sheet shows reserves that more than cover this.

### Statement of Management Committee and Trustee's Responsibilities

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This report was approved by the executive Committee on \_\_\_\_\_ 2022 and signed on its behalf.

J G Anderson  
Chair

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COSBY VILLAGE HALL**

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We report on the accounts of the charity for the year ended 31 March 2022 which comprise the Income and Expenditure account, Statement of assets and liabilities and related notes.

### **Respective responsibilities of trustees and examiner**

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It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
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**Kay O'Brien**  
**Accountability gb Limited**  
**Chartered Accountants**  
**Portland House**  
**21 Narborough Road**  
**Cosby**  
**Leicester**  
**LE12 7PL**

**Date**

**COSBY VILLAGE HALL**  
**STATEMENT OF INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**ACTIVITY AND INCOME AND EXPENDITURE**

	Notes	2022		2021	
		£	£	£	£
<b>Unrestricted funds</b>					
<b>Incoming resources:</b>					
<b><i>Gifts donations and other voluntary receipts:</i></b>					
Donations and grants		8,743		10,375	
			8,743		10,375
<b><i>Receipts from trading activities:</i></b>					
Hire of premises		26,388		5,978	
			26,388		5,978
<b><i>Receipts earned from assets:</i></b>					
Interest received			-		-
<b>Total incoming resources</b>			<b>35,131</b>		<b>16,353</b>
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<b>(Defecit) / Surplus for the year</b>			<b>17,305</b>		<b>(2,235)</b>
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*The accounting policies and notes on pages 6 to 8 form part of these accounts*

## COSBY VILLAGE HALL

### STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022

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Notes	2022 £	2021 £
<b>Fixed Assets</b>		
Equipment	2140	2856
Fixtures	21	28
	2,161	2,884
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Cash at bank and in hand	43,737	25,750
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<b>Current liabilities</b>		
Accruals	300	480
Other creditors	-	-
	300	480
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#### Other assets held for functional use by the charity

##### Freehold land and buildings

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##### Other assets

Furniture and equipment in the building and such assets. These assets are insured for £15,400.

The accounts on pages 2 to 6 were approved by the trustees on \_\_\_\_\_ and signed on its behalf:

V Munton  
Treasurer

J G Anderson  
Chair

*The accounting policies and notes on pages 4 to 6 form part of these accounts*

## COSBY VILLAGE HALL

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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#### 1. Accounting policies

##### **Accounting convention**

The accounts have been prepared on an accruals basis and have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in 2008 and in accordance with the Charities Act 2011.

#### 2. Statement of trustees' responsibilities in respect of the accounts

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## COSBY VILLAGE HALL

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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#### 3. Tangible fixed assets

	Equipment £	Fixtures and fittings £	Total £
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Software	70	80
Sundries	32	10
	<u>102</u>	<u>380</u>

#### 5. Controlling party

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