

BRAUNSTONE WEST COUNCIL OF SOCIAL SERVICE
TRUSTEES FOR
BRAUNSTONE WEST SOCIAL CENTRE
ST. MARY'S AVENUE, BRAUNSTONE, LEICESTER. LE3 3FT.
REGISTERED CHARITY NUMBER 521397.

DRAFT

Minutes of the AGM held at the Social Centre on Friday 9th May 2025 at 4pm

Chairman's Welcome

Mr. Inglesant welcomed those present, Mr & Mrs Stamp, Mrs Inglesant, and Mr. Dave Hirst.

Apologies

Arthur and Geraldine Syrett

Minutes of the Annual General Meeting, Tuesday 23rd April 2024

Copies of the Minutes were handed out, and duly approved, Proposed by Mr J Stamp, Seconded by Mrs J Stamp.

Matters Arising

None.

Chairman's Report on behalf of the Council

Mr Inglesant read out the Report.

Our cleaners have done a sterling job yet again this year. Major works consisted of sound boards being fitted to walls and ceiling in main hall. These will absorb some of the noise and echo generated. A new pump fan has been fitted in the cellar under the stage, and new extraction units in the main hall. A new Emmersion heater has been installed in the main kitchen.

Projects for the Future

Another 4 sound boards to be fitted.

Possible under counter boiler for back room.

Main Hall to be decorated.

Stage curtains replaced.

Ladies toilets re-furbishment.

Painting of yellow edge to stage.

Plastic edgings to cover scuff marks on skirting boards in the main hall.

Motion sensor fitting to the outside lights.

Treasurer's Report and Presentation of the Accounts

Mrs Inglesant presented the accounts for 2024 and handed out copies to all present.

Proposed by Mr S Inglesant, seconded by Mr J Stamp that the accounts be adopted.

Auditor Appointment

Agreed by all, Auditor stay the same as the past few years, Mr Guy Meakin.

Letting Secretary's Report

Mrs J Stamp read out her Report.

The Ivy club has ceased to exist after many years, due to falling numbers, and so will no

longer be hiring. Kaspars have left us, as has the Asian Church group. We have a new group starting in June, a childrens dancing class. Eastern European group are still holding their meetings once a month. The Vikings are still with us. LIHS also doing well. History Group meet once a Month. The Collectors Club has been increasing its attendances, and they hire the back room once a month. We have been approached by Blaby District Council regarding setting up Health & Wellbeing classes in line with "Care in the Community". This is still on hold for now.

Health & Safety Report

Mr S Inglesant & Mr J Stamp reported on Health & Safety matters.

No Major incidents reported. **Risk Assessment will be re-done.** John Stamp said the domestic cooker we have in the kitchen is getting old, so it was decided to remove it and replace it with a cupboard. John will arrange this. Dave Hirst asked if a users list could be put on display showing days and times of occupation of the hall. Also a map showing nearest De-Defibrillators. Jacky Stamp said she will arrange this. It was agreed that a yellow edge will be painted on the edge of the stage for safety. PAT testing needs to be done on new fires in back room. Jacky will arrange this.

Confirmation of Representatives 2025/2026

We are assuming that the representatives will remain the same.

Crafty Stitchers	Mrs J Dodd
National Trust	Ms A Owen
Braunstone Town Council	Mr P Moitt
LFE Parish Council	Mr S Coar

Election of Trustees

Proposed and Seconded that all existing Trustees stay in their posts, this being Mr Stephen Inglesant (Chairman) Mrs Jacqueline Inglesant (Treasurer) Mrs Jacky Stamp (Lettings Secretary) , Mr John Stamp, Mr Arthur Syrett and Mrs Geraldine Syrett.

Any other Business

None

Date of next meeting TBA

The meeting closed at 5.15 pm.

BRAUNSTONE WEST COUNCIL OF SOCIAL SERVICE

BALANCE SHEET AT 31ST DECEMBER 2024

	NOTE	2024 £	2023 £
<u>FIXED ASSETS</u>			
Tangible assets	1	14,423	14,423
<u>CURRENT ASSETS</u>			
Debtors and prepayments	2	233	210
Cash at Bank	3	38,761	33,671
Cash in Hand		<u>6</u>	<u>6</u>
Total		39,000	33,886
<u>CURRENT LIABILITIES</u>			
Creditors and accrued charges	4	885	835
<u>NET CURRENT ASSETS</u>		<u>38,115</u>	<u>33,051</u>
<u>NET ASSETS</u>		52,538	47,474
<u>FUNDS</u>	5	52,538	47,474

The notes referred to above form part of these accounts.

Auditor's Report

I have audited the accounts set out in pages 1 - 3.

In my opinion the accounts give a true and fair view of the state of affairs at 31st December 2024 and of the excess of income over expenditure for the year ended on that date.



Guy Meakin

BRAUNSTONE WEST COUNCIL OF SOCIAL SERVICE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31st DECEMBER 2024

<u>INCOME</u>	<u>2024</u>	<u>2023</u>
Lettings including PRS	29,513	27,295
Bank interest	80	80
<u>Total</u>	<u>29,592</u>	<u>27,375</u>
<u>EXPENDITURE</u>		
Maintenance	9,364	14,146
Light and heat	5,428	3,696
Wages and cleaning materials	6,598	5,017
Insurance	1,842	1,677
Rates	672	606
Audit fee	85	85
Donations	-	-
Performing rights	540	243
Miscellaneous expenses	-	-
Building works costs		
<u>Total</u>	<u>24,528</u>	<u>25,471</u>
Funds retained/(expended)	5,064	1,904

BRAUNSTONE WEST COUNCIL OF SOCIAL SERVICE

NOTES ON THE ACCOUNTS TO 31st DECEMBER 2024

Note 1 Tangible Fixed Assets

Freehold land and buildings at cost	25,537	
Additions during the year	-	
Less Grants	<u>11,294</u>	14,243
Furniture and fittings at cost	3,353	
Less depreciation	<u>3,173</u>	<u>180</u>
		14,423

Note 2 Debtors and prepayments

Insurance	233	
Lettings	<u>-</u>	233

Note 3 Cash at Bank

Lloyds Bank Treasurers Account	28,287	
National Savings Investment Account	10,475	
Cash in Hand	<u>6</u>	38,767

Note 4 Creditors and Accrued Charges

Key deposits	800	
Audit	85	885

Note 5 Funds

Balance at 31st December 2023	47,474	
Minus expenditure over income	<u>5,064</u>	52,538

Note 6

The property is vested in the Official Trustee of Charity Lands

Registered number 521397

INVOICE

DATE 06/05/2025
INVOICE NO 106

Guy Meakin
14 Kingfisher Close
Barrow Upon Soar
LE12 8AX
07877833065
g_meakin@hotmail.com
Bank: TSB
Account No: 28518060
Sort Code: 771503

**Braunstone West Council of
Social Service**
FAO: Jacqui Inglesant
32 Wardens Walk
Leicester Forest East
Leicester
LE3 3GF

	PAYMENT TERMS	DUE DATE
	Due on Receipt	

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
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1 Annual Audit of 2024 Accounts £85 £85

Subtotal	£85
Sales Tax	
Total	£85