

## **CHAIRMAN'S REPORT FOR YEAR ENDING DECEMBER 2020**

2020 was certainly an unusual year for the VC Hall. Because of the COVID-19 pandemic, we were only open business as usual for the first 11 weeks of the year - until 20 March. We then closed for over 4 months until 27 July. We opened again until 4 November and closed again until just before Christmas when we were allowed children's activities only. We then closed 19 December until April 2021. So for 9 months of 2020, we had no parties and no private bookings at all, just our regular users.

There was still work to be done. Our caretaker came in as usual to carry out routine maintenance, check security, flush loos & water tanks and generally keep an eye on the place. This was a requirement of our buildings insurance policy. And the Manager and myself concentrated on trying to understand the government lockdown rules and how they applied to the VC Hall.

So, it was an unusual year, but it would appear that due to government grants and assistance, we did not suffer too much financially.

What did we achieve during the year:

We opened each time the Government rules allowed us to.  
We kept our users safe, and avoided any COVID-19 outbreaks  
By applying for government grants and by our own financial management, we have remained financially secure.

Marilyn Robinson  
Chair  
28 September 2021

BOTTESFORD VICTORY COMMEMORATION HALL  
STATEMENT OF ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020  
CHARITY NUMBER 521396

OFFICERS

<u>Chairman</u>	M Robinson
<u>Secretary</u>	M Robinson
<u>Treasurer</u>	N Robinson

TRUSTEES

Custodian Trustees:	Charity Commissioners
Administrative Trustees:	The Trustees who served during the year were:

Elected Trustees:	B Cooper L Spencer C Palul A Ablewhite P Carter V Lever R Davis D Paine S Ling J Moss (appointed July 2020) M Reid (appointed July 2020) F Stapleton (appointed July 2020)
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Representative Members:	V Lever (WI) P Carter (U3A)
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BANKERS

Unity Trust Bank

SOLICITORS

The Ringrose Law Group  
4 St Peters Hill, Grantham

INDEPENDENT EXAMINER

G A Spencer  
38 Walnut Road, Bottesford  
Nottinghamshire, NG13 0AY

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BOTTESFORD VICTORY COMMEMORATION HALL  
BALANCE SHEET AS AT 31 DECEMBER 2020

<u>2019</u> £		<u>NOTES</u>		<u>2020</u> £
283,794	<u>TANGIBLE FIXED ASSETS</u>	3		268,282
	<u>CURRENT ASSETS</u>			
84,002	Cash at Bank	4	89,313	
1,158	Debtors	5	1,784	
<u>85,160</u>			<u>91,097</u>	
	<u>CURRENT LIABILITIES</u>			
5,711	Creditors & Accruals	5	<u>5,166</u>	
<u>79,449</u>	<u>NET CURRENT ASSETS</u>			<u>85,931</u>
<u>363,243</u>				<u>354,213</u>
	<u>REPRESENTED BY</u>		<u>Restricted</u> <u>Unrestricted</u> <u>Total</u>	
166,254	General Fund			172,258
196,989	Community Building Fund		181,955	181,955
-	General Building Fund			-
<u>363,243</u>			<u>181,955</u> <u>172,258</u> <u>354,213</u>	

CHAIRMAN

Marilyn Robinson

MARILYN ROBINSON

TREASURER

Norman Robinson

NORMAN ROBINSON

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BOTTESFORD VICTORY COMMEMORATION HALL  
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020  
GENERAL FUND

	<u>2020</u>	<u>2020</u>	<u>2019</u>	<u>2019</u>
	£	£	£	£
<u>INCOME</u>				
O2 Rent Received		5,500		5,500
Lettings		10,344		25,428
Grants		12,268		-
Fund Raising		-		-
E-On Income		3,882		3,782
Donations		-		-
Interest Received		578		650
		<u>32,572</u>		<u>35,360</u>
 <u>EXPENDITURE</u>				
Hall Manager	6,795		6,252	
Caretaker	3,150		2,845	
Heating and Lighting	2,269		2,448	
Rates	-		671	
Water	238		600	
Insurance	1,033		1,012	
Internet and Broadband	362		369	
Accountancy	375		375	
Repairs, Cleaning Materials & Sundries	11,364		8,469	
Printing, Postage and Stationery	-		-	
Legal Costs	192		-	
Bank Charges	72		72	
Fundraising, Printing, Bingo Tickets & Office Expenses	-		-	
Performing Rights	564		561	
Land Registry, Legal and Professional Fees	154		70	
		<u>26,568</u>		<u>23,744</u>
 <u>EXCESS OF INCOME OVER EXPENDITURE</u>		<u>6,004</u>		<u>11,616</u>
 <u>BALANCE OF FUND BROUGHT FORWARD</u>		166,254		154,638
 <u>Transfer from the General Building Fund</u>		-		-
 <u>BALANCE OF FUND AS AT 31 DECEMBER 2020</u>		<u>172,258</u>		<u>166,254</u>

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BOTTESFORD VICTORY COMMEMORATION HALL  
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020  
GENERAL BUILDING FUND

	2020			2019		
	RESTRICTED	UNRESTRICTED	TOTAL	RESTRICTED	UNRESTRICTED	TOTAL
	£	£	£	£	£	£
<b>RECEIPTS</b>						
Interest	-	-	-	-	-	-
Transfer to general fund	-	-	-	-	-	-
BALANCE AS AT 1 JANUARY 2020	-	-	-	-	-	-
BALANCE AS AT 31 DECEMBER 2020	-	-	-	-	-	-

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BOTTESFORD VICTORY COMMEMORATION HALL  
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020  
COMMUNITY FUND BUILDING FUND

	<u>2020</u>	<u>2019</u>
	£	£
<u>EXPENDITURE</u>		
Release of Grant Income	(478)	(478)
Depreciation	15,512	17,670
	<u>15,034</u>	<u>17,192</u>
<u>BALANCE OF FUND BROUGHT FORWARD</u>	196,989	214,181
<u>BALANCE OF FUND AS AT 31 DECEMBER 2020</u>	<u>181,955</u>	<u>196,989</u>

BOTTESFORD VICTORY COMMEMORATION HALL  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	2020			2019		
	RESTRICTED FUNDS £	UNRESTRICTED FUNDS £	TOTAL FUNDS £	RESTRICTED FUNDS £	UNRESTRICTED FUNDS £	TOTAL FUNDS £
	Community Fund	General Fund & General Building	General Fund & General Building Fund	Community Fund	General Fund & General Building	General Fund & General Building Fund
<b>INCOME AND EXPENDITURE</b>						
<b>INCOMING RESOURCES</b>						
Grants	-	-	-	-	-	-
Investment Income	-	578	578	-	650	650
Other Income	-	31,994	31,994	-	34,710	34,710
<b>TOTAL INCOMING RESOURCES</b>	<b>-</b>	<b>32,572</b>	<b>32,572</b>	<b>-</b>	<b>35,360</b>	<b>35,360</b>
<b>RESOURCES EXPENDED</b>						
Management & Administration of the charity	15,034	26,568	41,602	17,192	23,744	40,936
Transfer to the General Fund	15,034	26,568	41,602	17,192	23,744	40,936
<b>TOTAL RESOURCES EXPENDED</b>	<b>15,034</b>	<b>26,568</b>	<b>41,602</b>	<b>17,192</b>	<b>23,744</b>	<b>40,936</b>
<b>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b>	<b>(15,034)</b>	<b>6,004</b>	<b>(9,030)</b>	<b>(17,192)</b>	<b>11,616</b>	<b>(5,576)</b>
<b>BALANCE BROUGHT FORWARD AS AT 1 JANUARY 2020</b>	<b>196,989</b>	<b>166,254</b>	<b>363,243</b>	<b>214,181</b>	<b>154,638</b>	<b>368,819</b>
<b>BALANCE BROUGHT FORWARD AS AT 31 DECEMBER 2020</b>	<b>181,955</b>	<b>172,258</b>	<b>354,213</b>	<b>196,989</b>	<b>166,254</b>	<b>363,243</b>

BOTTESFORD VICTORY COMMEMORATION HALL  
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

BASIS OF PREPARATION

The accounts have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice and the Charities SORP (FRS 102).

INCOMING RESOURCES

Represents grants, donations and gifts, investment income and other unrestricted income on a receivable basis.

DEPRECIATION

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

Building	2% Straight Line
Solar Panels	5% Straight Line
Fixtures and Fittings	25% Reducing Balance

DEFERRED INCOME

Deferred income refers to grant income received in respect of tangible fixed assets. The income is deferred and released over the life of the assets.

2. NET INCOMING RESOURCES

Net incoming resources are stated after charging:	2020	2019
	£	£
Depreciation Tangible Fixed Assets	15,512	17,670

3. TANGIBLE FIXED ASSETS

	Building	Solar Panels	Fixtures & Fittings	Total
	£	£	£	£
<u>COST</u>				
Cost as at 1 January 2020	368,165	21,170	89,801	479,136
Additions during the year	-	-	-	-
Cost as at 31 December 2020	<u>368,165</u>	<u>21,170</u>	<u>89,801</u>	<u>479,136</u>
<u>DEPRECIATION</u>				
Depreciation as at 1 January 2020	124,370	9,531	61,441	195,342
Charge for the year	7,363	1,059	7,090	15,512
Depreciation as at 31 December 2020	<u>131,733</u>	<u>10,590</u>	<u>68,531</u>	<u>210,854</u>
Net Book Value as at 1 January 2020	<u>243,795</u>	<u>11,639</u>	<u>28,360</u>	<u>283,794</u>
Net Book Value as at 31 December 2020	<u>236,432</u>	<u>10,581</u>	<u>21,270</u>	<u>268,282</u>

BOTTESFORD VICTORY COMMEMORATION HALL  
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020 (CONT.)

4.	<u>CASH AT BANK</u>	2020	2019
		£	£
	Current Account	26,554	19,693
	Unity Trust Bank Account	8,404	9,972
	Capital Reserve - Building Fund Account	20,060	20,042
	Melton Mowbray Building Society - Investment Account	32,092	32,092
	Melton Mowbray Building Society - Theatre Account	2,203	2,203
		89,313	84,002
5.	<u>DEBTORS</u>	2020	2019
		£	£
	Prepayments	1,224	1,158
	Accrued Income	560	-
		1,784	1,158
6.	<u>CREDITORS &amp; ACCRUALS</u>	2020	2019
		£	£
	Accruals	-	67
	Deferred Grant Income	4,791	5,269
	Audit and Accountancy	375	375
		5,166	5,711

BOTTESFORD VICTORY COMMEMORATION HALL  
NOTES TO SOFA AS AT 31 DECEMBER 2020

	<u>2020</u>	<u>2019</u>
	£	£
<b><u>1. INCOME</u></b>		
<u>Unrestricted</u>		
O2 Rent Received	5,500	5,500
Lettings	10,344	25,428
Grants	12,268	-
Fund Raising	-	-
E-On Income	3,882	3,782
Donation	-	-
	<u>31,994</u>	<u>34,710</u>
<b><u>2. MANAGEMENT &amp; ADMINISTRATION OF CHARITY</u></b>		
<u>Unrestricted</u>		
Hall Manager	6,795	6,252
Caretaker	3,150	2,845
Heating and Lighting	2,269	2,448
Rates	-	671
Water	238	600
Insurance	1,033	1,012
Internet and Broadband	362	369
Accountancy	375	375
Repairs, Cleaning Materials and Sundries	11,364	8,469
Printing, Postage and Stationery	-	-
Legal Costs	192	-
Bank Charges	72	72
Fundraising, Printing, Bingo Tickets & Office Expenses	-	-
Performing Rights	564	561
Licences & Affiliation Fees	154	70
	<u>26,568</u>	<u>23,744</u>
<u>Restricted</u>		
Depreciation	15,512	17,670
Release of Grant Income	(478)	(478)
<b><u>TOTAL</u></b>	<u>41,602</u>	<u>40,936</u>
<b><u>3. REPAIRS, CLEANING MATERIALS &amp; SUNDRIES</u></b>		
Window Cleaning	140	-
Cleaning Materials	32	608
General Building Repairs	7,995	1,916
Mobile Phone	135	181
Cleaning	1,966	4,464
General Maintenance	1,096	1,300
	<u>11,364</u>	<u>8,469</u>

## Independent examiner's report to the trustees of Bottesford Victory Commemoration Hall

I report on the accounts of the Trust for the year ended 31 DECEMBER 2020, which are set out on pages 1 to 7.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 145 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Geoffrey Spencer  
Address: 38 Walnut Road, Bottesford, Nottinghamshire, NG13 0AY  
Date:

29/4/2021

