

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A	Reference and administration details
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Charity name	1st Holmer (Hereford) Scout Group																										
Other names the charity is known by																											
Registered charity number (if any)	5 2 1 3 6 9																										
HQ registration number	1 0 0 1 2 0 9 5																										
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td colspan="6">Holmer Scout Headquarters</td></tr> <tr><td colspan="6">Highmore Street</td></tr> <tr><td colspan="6">Hereford</td></tr> <tr> <td style="text-align: right;">Postcode</td> <td style="border: 1px solid black; width: 20px; text-align: center;">H</td> <td style="border: 1px solid black; width: 20px; text-align: center;">R</td> <td style="border: 1px solid black; width: 20px; text-align: center;">4</td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px; text-align: center;">9</td> <td style="border: 1px solid black; width: 20px; text-align: center;">P</td> <td style="border: 1px solid black; width: 20px; text-align: center;">G</td> </tr> </table>	Holmer Scout Headquarters						Highmore Street						Hereford						Postcode	H	R	4		9	P	G
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Hereford																											
Postcode	H	R	4		9	P	G																				

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Simon Carter	Group Chair	
2	Mrs Kim Carter	Group Treasurer	
3	Mr Glyn Davies	GSL (Ex-Officio)	
4	Mrs Jackie Mumford	DGSL (Ex-Officio)	
5			
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12			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Scrutineer	Charles Brotherton	CWM Mawr, Chapel Lane, Llanymynech, Powys, SY22 6EW

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Byelaws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of Group Chair, a Treasurer, together with the Group Scout Leader, Deputy Group Scout Leader, individual section volunteers (if opted to take on the responsibility) elected trustees and meets every 2 months

Members of the Trustee Board complete Module 1 (Essential Information), GDPR, Safety, Safeguarding and Trustee Introduction training within the first 5 months of joining the trustee board.

This Trustee Board exists to support the Group Scout Leader (Lead Volunteer) in meeting the responsibilities of the appointment and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The Group maintains a Risk Register. The main areas of concern that have been identified are:
Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities and the Trustee Board actively follows the Safety Policy of The Scout Association.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The trustee board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section, and in the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section, and in the worst case scenario the complete closure of the Group. The Group remains in a strong financial position.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 authorisations for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>This Scout Group delivers a programme for young people between the ages of 4 and 14, in four Sections – Squirrels(4-6yo), Beavers (6-8yo), Cubs (8-10.5yo) and Scouts (10.5-15yo). Our programme delivers the awards and badges of The Scouts using the Scout method described above and all young people are welcome to join, whatever their background, gender or faith.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. We are entirely reliant on volunteers—as leaders, trustees and supporters in a variety of roles.</p>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In the year ending April 2024 the group successfully opened its first squirrels section with 12 squirrels now onboard, and over 90 young people over all the sections. The Group remains in a strong financial position, and has also recruited additional volunteers.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold in reserve a sum equivalent to 12 months running costs, circa £6000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

The Group does not have any debts or deficits.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group normally has three main sources of income:

1. Membership subscription (supplemented by gift aid)
2. Scout Post.
3. Other fundraising activities. The Group is actively pursuing a number of other grant opportunities.

- how expenditure has supported the key objectives of the charity;

Expenditure is entirely committed to the following activities:

- Continuing to grow our Squirrel, Beaver, Cub and Scout Sections, by delivering our programme and recruiting adult volunteers;
- Maintaining and upgrading the Headquarters to improve the environment for our young people, and for the wider community to use.
- Involvement in projects which help in our local community.

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

At Holmer we are fully committed to The Scouts' Skills for Life strategic plan.
 We undertake that by 2025:
 We will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme.
 We will be growing, more inclusive, and our Group and programme will be shaped by young people, and
 We will be making a bigger impact on our community.

In order to realise these ambitions our Scout Group has set itself some strategic goals, along with some local development goals, all of which are underpinned by some actions in our development plan.

Our strategic goals are:
 To be growing – more young people enjoying Scouting and gaining Skills For Life;
 To be inclusive – to fully reflect the community we serve;
 To be youth shaped – ensure young people are shaping their Scouting, and taking on leadership roles;
 To have greater Community Impact – our young people are seen to have a positive impact on their community.

Our local goals are:
 To demonstrate stable and effective management and governance;
 To show a modern, welcoming and exciting face to our community;
 To have safe, welcoming and modern facilities and equipment, accessible to the wider community.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)								
Full name(s)	Simon Carter	Glyn Davies						
Position (eg Secretary, Chair)	Group Chair	Group Scout Leader						
Date	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">1</td> <td style="padding: 2px 5px;">2</td> <td style="padding: 2px 5px;">0</td> <td style="padding: 2px 5px;">7</td> <td style="padding: 2px 5px;">2</td> <td style="padding: 2px 5px;">4</td> </tr> </table>		1	2	0	7	2	4
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1st Holmer (Hereford) Scout Group (Charity no. 521369)

Receipts and payments account

	Year start date		Year end date
For the year from	1st Apr 2023	To	31st March 2024

Receipts and payments	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,497	10,907
Donations	35	1,096
Legacies	-	5,000
Gift Aid	4,092	1,778
Other similar income	-	-
Sub total	15,624	18,782
Grants		
Maintenance grant - Fire Pit Tesco	500	-
Other grants	-	534
Sub total	500	534
Fundraising events (gross)		
Camp/Scouting Activities	8,058	3,518
Online Fund Raising (Amazon Smile)	51	117
Scout Post	1,891	1,632
Quiz night raffle	-	589
Supermarket Bag Packing	2,621	-
Comicon 2023	1,397	-
Sum-up Card Reader transfer test	1	-
Sub total	14,019	5,856
Scout hut income		
Hire of building	-	3,810
Hire of equipment	-	-
Other Scout hut income (refund from Dulux)	115	-
Sub total	115	3,810
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Cash from Previous Year	-	3
Sub total	-	3
Total Gross Income	30,258	28,985
Asset and investment sales, etc.	-	-
Total receipts	30,258	28,985

1st Holmer (Hereford) Scout Group (Charity no. 521369)

Receipts and payments account

For the year from	Year start date	To	Year end date
	1st Apr 2023		31st March 2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	6,798	11,342
Youth programme and activities	12,298	3,909
Subscription refund	35	-
Adult support and training	287	-
Rent	200	200
Water and Sewerage	140	403
Electricity and Gas	1,139	1,195
Insurance	1,038	944
Repairs and Renewals	12,078	22,224
Materials and equipment	3,607	302
Printing, photocopying, admin & email domains	877	570
Contribution to camp costs	-	-
Uniforms/Badges	2,156	1,385
Charity Donations	-	-
Cleaning & sanitorial products	1,318	143
OSM & GoCardless Fees	761	512
Leader/committee meeting expenses	215	116
Sub total	42,948	43,245
Fundraising expenses		
Scout Post stamps	54	-
Scout Post Float	75	-
Sum-up card reader	47	-
Comicon 2023	1,181	-
Other fundraising costs	-	-
Sub total	1,357	-
Total Gross Expenditure	44,304	43,245
Asset and investment purchases, etc.	-	-
Total payments	44,304	43,245
Net of receipts/(payments)	- 14,046	- 14,260
Cash funds last year end	25,457	39,717
Cash funds this year end	11,411	25,457

1st Holmer (Hereford) Scout Group (Charity no. 521369)

Receipts and payments account

		Year start date	Year end date	
For the year from	1st Apr 2023	To	31st March 2024	

Statement of assets and liabilities at the end of the year

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Cash funds		
Bank current account	11,235	25,457
Bank deposit account	-	-
Pre-paid Expense Card	176	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	11,411	25,457
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	11,411	25,457

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23rd May 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Simon Carter, Chair

KIM CARTER, Treasurer

GLYN DAVIES, ASL

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year.

Independent examiner's report to the trustees of 1st Holmer (Hereford) Scout Group/South Marches Scout Council

I report to the trustees on my examination of the accounts of the 1st Holmer (Hereford) Scout Group/South Marches for the year ended 31st March 2024

Responsibilities and basis of report

As the charity trustees of the 1st Holmer (Hereford) Scout Group/South Marches you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Holmer (Hereford) Scout Group/South Marches accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Holmer (Hereford) Scout Group/South Marches as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: CHARLES BROTHERTON

Relevant professional qualification or membership of professional bodies (if any): CIPFA

Address: CWM MAWR, CHAPEL LANE, LLANYMNECH, POWYS SY22 6EW

Date: 30th AUGUST 2024