



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	01	2024	<b>To</b>	31	12	2024

## Section A Reference and administration details

**Charity name** CATFORTH MEMORIAL VILLAGE HALL

**Other names charity is known by** NONE

**Registered charity number (if any)** 521358

**Charity's principal address**

Catforth Road	
Catforth	
Preston	
Postcode	PR4 0HE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Entwistle	Chair & Secretary		
2	Maureen Entwistle	Treasurer		
3	Veronica Haddock	Committee Member		
4	Jayne McElhone	Committee Member		
5	Hayley Mahon	Bookings Secretary		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

## Name of chief executive or names of senior staff members (Optional information)

Not Applicable

## Section B Structure, governance & management

### Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution
How the charity is constituted (e.g. trust, association, company)	Association (Non-incorporated)
Trustee selection methods (e.g. appointed by, elected by)	Appointed by Executive Committee

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity's organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	<p>All Executive Committee members are required to satisfy that they are 'fit and proper' persons under the terms of the Finance Act 2010 and in line with the Charities Commission.</p> <p>Formal minutes are taken of all committee meetings &amp; approved at the following meeting.</p> <p>Formal risk assessments are conducted on all activities associated with the premises &amp; appropriate corrective / control actions implemented.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To benefit the inhabitants of the village of Catforth and the surrounding area without distinction of sex, politics, religion or beliefs.

To advance education and to provide facilities in the interests of social welfare for recreation and leisure to maintain and improve the life of the inhabitants.

To manage and maintain the Memorial Village Hall facilities for activities promoted by the Charity in furtherance of the above objects.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Catforth Memorial Village Hall provides a venue & facilities for the local community. It is widely used by local public & voluntary organisations as well as hosting public & private events.

The Executive Committee may also undertake the following:

Raise funds including contributions, grants & donations.

Purchase, rent, lease or acquire any necessary equipment or property for the furtherance of the objects.

Sell, lease or dispose of any equipment or property subject to any consents required by the Charity and / or legislation.

Employ such individuals / organisations as are necessary for the furtherance of the objectives.

Co-operate with other charities, voluntary bodies and statutory authorities in furtherance of the objects.

Undertake other lawful things as are necessary for the furtherance of the objects.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

**Summary of the main achievements of the charity during the year**

The existing vertical window blinds were replaced with roller blinds using money from reserves.

£19k from the National Lottery Fund

£684 from Preston City Council

£295 from Woodplumpton Parish Council

Cubs & Scouts, Junior Dance Class, Pilates, Dog Club, Toddler Group  
Diabetes Society & Karate continue to use the Hall on a regular basis.

One-off bookings continue to do well & are increasing as the venue is becoming more well known in the area.

Three major community events were held, all of which were very successful & raised additional funds:

- Easter Fun Day
- Christmas Market
- Carol Concert

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Hall is focused on the long-term sustainability of the facility for the benefit of the community as a whole. On that basis surplus funds are kept to a minimum & used for the improvement, running & upkeep of the premises. Due to the age of the building such costs can be significant & therefore appropriate funds are required to be held in reserve.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Hall has two main sources of funding:

Hire fees from organisations & private individuals.

Grants from various organisations & local Government.

Grants & donations totalling £20.119 of which £19k (National Lottery Fund) is to be spent in 2025 to fund most of the costs associated with repairs to the roof & upgrade of the car park.


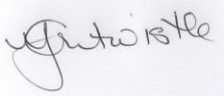
## Section F Other optional information

N/A

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Paul Entwistle	Maureen Entwistle
<b>Position (e.g., Secretary, Chair, etc)</b>	Chair & Secretary	Treasurer
<b>Date</b>	21 January 2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Catforth Memorial Village Hall	521358
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## Receipts and payments accounts

For the period from	Period start date 01-Jan-24	To	Period end date 31-Dec-24
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations/ grants	20,119	-	-	20,119	
Hall hire	13,905	-	-	13,905	
Fundraising	1,423	-	-	1,423	
Interest	314	-	-	314	
Collections for Charities	121	-	-	121	
	-	-	-	-	
	-	-	-	-	
<b>Sub total (Gross income for AR)</b>	<b>35,882</b>	<b>-</b>	<b>-</b>	<b>35,882</b>	<b>21,198</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,882</b>	<b>-</b>	<b>-</b>	<b>35,882</b>	<b>21,198</b>
<b>A3 Payments</b>					
Repairs and maintenance	6,060	-	-	6,060	
Hall running costs	7,729	-	-	7,729	
Fundraising costs	120	-	-	120	
Licences	139	-	-	139	
Telephone	912	-	-	912	
Miscellaneous costs	1,649	-	-	1,649	
Donations	235	-	-	235	
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>16,844</b>	<b>-</b>	<b>-</b>	<b>16,844</b>	<b>21,102</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>16,844</b>	<b>-</b>	<b>-</b>	<b>16,844</b>	<b>21,102</b>
<b>Net of receipts/(payments)</b>	<b>19,038</b>	<b>-</b>	<b>-</b>	<b>19,038</b>	<b>96</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,542</b>	<b>-</b>	<b>-</b>	<b>11,542</b>	<b>11,446</b>
<b>Cash funds this year end</b>	<b>30,580</b>	<b>-</b>	<b>-</b>	<b>30,580</b>	<b>11,542</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	30,580	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>30,580</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK


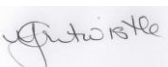
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Catforth Memorial Village Hall	Unrestricted	-	-
	Hall fixtures and fittings	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Paul Entwistle	
	Maureen Entwistle	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Catforth Memorial Village Hall

On accounts for the year ended

31st. December 2024 Charity no (if any) 521358

Set out on pages

One and two (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Alan A Clements

Date:

27/01/2025

Name:

Rev'd. Alan A. Clements.

Relevant professional qualification(s) or body (if any):

Fellow Association of Charity Independent Examiners

Address:

15 Carleton Road, Great Knowley, Chorley PR6 8TQ.