



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2022		31	12	2022

Section A Reference and administration details

Charity name	CATFORTH MEMORIAL VILLAGE HALL
Other names charity is known by	NONE
Registered charity number (if any)	521358
Charity's principal address	Catforth Road
	Catforth
	Preston
	Postcode PR4 0HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Entwistle	Chair & Secretary	13 October 2022	
2	Maureen Entwistle	Treasurer		
3	Veronica Haddock	Committee Member		
4	Jayne McElhone	Committee Member		
5	Hayley Mahon	Bookings Secretary	13 October 2022	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Section B Structure, governance & management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution
How the charity is constituted (e.g. trust, association, company)	Association (Non-incorporated)
Trustee selection methods (e.g. appointed by, elected by)	Appointed by Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Executive Committee members are required to satisfy that they are 'fit and proper' persons under the terms of the Finance Act 2010 and in line with the Charities Commission.

Formal minutes are taken of all committee meetings & approved at the following meeting.

Formal risk assessments are conducted on all activities associated with the premises & appropriate corrective / control actions implemented.

Summary of the objects of the charity set out in its governing document

To benefit the inhabitants of the village of Catforth and the surrounding area without distinction of sex, politics, religion or beliefs.

To advance education and to provide facilities in the interests of social welfare for recreation and leisure to maintain and improve the life of the inhabitants.

To manage and maintain the Memorial Village Hall facilities for activities promoted by the Charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Catforth Memorial Village Hall provides a venue & facilities for the local community. It is widely used by local public & voluntary organisations as well as hosting public & private events.

The Executive Committee may also undertake the following:

Raise funds including contributions, grants & donations.

Purchase, rent, lease or acquire any necessary equipment or property for the furtherance of the objects.

Sell, lease or dispose of any equipment or property subject to any consents required by the Charity and / or legislation.

Employ such individuals / organisations as are necessary for the furtherance of the objectives.

Co-operate with other charities, voluntary bodies and statutory authorities in furtherance of the objects.

Undertake other lawful things as are necessary for the furtherance of the objects.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The existing central heating system failed & was beyond repair due to its age & poor condition. Grants totalling £25k were obtained to fund most of the costs associated with replacing the central heating system & insulating the roof space. The total cost for this project was circa £33k which reduced the reserve funds.

£10k from the national Lottery Fund
£15k from Lancashire Environmental Fund

Cubs & Scouts, Dancing Tuition, Dog Club, Toddler Group & Karate continue to use the Hall on a regular basis. However, the individual running the Dancing Tuition retired at the end of 2022 which will significantly reduce the hire income in 2023.

Sue Yates (Chairman) resigned from the committee in October due to a disagreement over the future direction the Hall should take. Paul Entwistle took over as Chairman as well as continuing with his Secretarial duties.

Hayley Mahon joined the committee & took on the role of Booking Secretary.

A local person continues to maintain the grounds & conduct general cleaning / maintenance activities & this is proving to be very successful.

Three major community events were held, all of which were very successful & raised additional funds:

- Easter Fun Day
- Queens Jubilee
- Christmas Fair

Section E

Financial review

Brief statement of the charity's policy on reserves

The Hall is focused on the long-term sustainability of the facility for the benefit of the community as a whole. On that basis surplus funds are kept to a minimum & used for the improvement, running & upkeep of the premises. Due to the age of the building such costs can be significant & therefore appropriate funds are required to be held in reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Hall has two main sources of funding:
 Hire fees from organisations & private individuals.
 Grants from various organisations & local Government.
 Grants totalling £25k were obtained to fund the majority of the costs associated with replacing the central heating system & insulating the roof space.


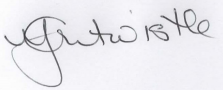
Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Entwistle	Maureen Entwistle
Position (e.g., Secretary, Chair, etc)	Chair & Secretary	Treasurer
Date	11 February 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Catforth Memorial Village Hall

521358

Receipts and payments accounts

For the period from	Period start date 1-Jan-22	To	Period end date 31-Dec-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations/ grants	26,955	-	-	26,955
Hall hire	10,695	-	-	10,695
Fundraising	2,187	-	-	2,187
Interest	263	-	-	263
Collections for Charities	84	-	-	84
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total(Gross income for AR)	40,184	-	-	40,184
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	40,184	-	-	40,184
A3 Payments				
Repairs and maintenance	35,225	-	-	35,225
Hall running costs	6,640	-	-	6,640
Fundraising costs	1,058	-	-	1,058
Licences	1,262	-	-	1,262
Telephone	504	-	-	504
Miscellaneous costs	3,880	-	-	3,880
Donations	30	-	-	30
	-	-	-	-
	-	-	-	-
Sub total	48,599	-	-	48,599
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	48,599	-	-	48,599
Net of receipts/(payments)	- 8,415	-	-	- 8,415
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	19,861	-	-	19,861
Cash funds this year end	11,446	-	-	11,446

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank current account	11,446	-
		-	-
		-	-
	Total cash funds	11,446	-
	(agree balances with receipts and payments account(s))	OK	OK


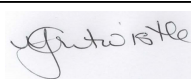
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Catforth Memorial Village Hall	Unrestricted	-
	Hall fixtures and fittings	Unrestricted	-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Paul Entwistle
	Maureen Entwistle



**Endowment funds
to nearest £**

-
-
-
-

OK

**Endowment funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval

2/11/2023

2/11/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity name
Catforth Memorial Village Hall

**On accounts for the year
ended**

31 st . December 2022	Charity no (if any)	521358
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Set out on pages

One to two
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

~~* Please delete the words in the brackets if they do not apply.~~

Signed: **Date:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

Fellow Association of Charity Independent Examiners.

Address:

15 Carleton Road, Great Knowley, Chorley PR6 8TQ