St Helens Sea Cadets Unit 294

TS Scimitar

Minutes of Annual General Meeting

Held on Wednesday 30th September 2026

Agenda

1. Apologies for Absence.
2. Opening Address or Comments by the Chairperson
3. Minutes of the last AGM (October 2025) for adoption.
4. Matters arising from those minutes.
5. Units Chairpersons report.
6. OIC Report
7. Treasurer's Report and adoption of accounts (2025/26)- Adoption of Signatories for Bank Account, On-line access, and Debit cards.
8. Health and safety.
9. Election/Re-election of President – Letter to be sent to proposed President.
10. Holding Trustees – Letters to be sent to establish up to date contact details and whether they wish to remain as a Trustee.
11. Election/ Re-election of Unit Management Committee (UMC) – (either en bloc or individually. Plus, any new nominations.
12. Any other business
13. Date of next meeting

Present

James Dillon – S/Lt RNR (CO)

Ron Mahoney - Chairperson

Yvonne Chadwick – Secretary and Vice Chairperson

Terence Burns

Phil Stansbie

Byron Whalley

1. **Apologies for Absence**

   Sarah Dillon

2. **Opening address or comments by Chairperson**

   Thank you for coming

3. **Minutes of Last AGM (October 2025) for Adoption**

   All UMC members present had access to a copy of the previous minutes from 2025 sent on the google chat. The minutes were read and agreed by all members as a true record. Approval of the minutes was proposed by Ron Mahoney and seconded by Terry Burns.

4. **Matters Arising from those minutes**

   We have not changed the door codes has discussed in the last two AGMs, it's agreed that we don't need to do this now that the locks have been changed.
   A grant was obtained of £50,000 and the toilets have now been renovated; this was one of the things on Rons to do list.

5. **Chairperson's Report**

   At last year's AGM we set ourselves the task that we would attempt to refurbish the Wardroom, modernise the Cadets and Staff Heads, modernise the Engineering Classroom and have CCTV fitted.
   Due to the efforts of all involved we have been able to achieve four out of the five with only the Staff Heads and showers still being a one on the wish list. (We went with a network upgrade to support the CCTV – still needs the cameras placing)

   After winning a bid through the Better Youth Spaces fund last September, we have

been able to totally renovate the existing girls and boys cadets toilet block into a modern unisex facility and add a new disabled toilet.
We have also repurposed the old ME workshop that was not being used other than as a storeroom into a brand-new E-learning and E-Sports facility.
Over the year we applied for several larger grants that would have allowed us to refurbish the Staff Heads and showers. Unfortunately, these have been unsuccessful.

We have yet not seen any progress on the unit being used for cadet overnight stays, we need to confirm if the current state of the accommodation is holding this back. The Unit has been maintained and continued renovation were finances and logistics have been possible but much more of this is needed.

The UMT continues to keep an eye on potential new grants as well as on top of the smaller, yet equally valuable and gratefully received ones.
This year's aims include: to try to decarbonise and make our unit more environmentally friendly, we are exploring the installation of Solar PV and batteries and the removal of the gas blower units. Discussions are already underway and hopefully it can be developed over the next twelve months.
The pressing issue of the party wall between the unit and Lowe House Church has taken months to get to a decision - with an initial "No" from our insurers, that this was not something covered. However, their Executive Director stepped in and stated that this should be perused under negligence and duty of care. We are still pushing on all fronts to bring this to a conclusion. I would like to add that I have found the input from MCCS Legal department to be woefully unsupportive, despite them being copied into all reports and correspondence. Perhaps if we move into a legal phase, they may become a bit more proactive.

The UMT has tried to fully support the Uniformed staff in delivering as good a Cadet experience as possible. However, it cannot go unnoticed that recruitment for both Sea Cadets and Royal Marines cadets have been disappointing. The UMT will seek to support the uniformed staff to help address this.
One of our major goals should be the "Regeneration of Mill Street Barracks" – becoming much more visible externally, locally within the community and online. A rejuvenated exterior and showing the town, we are active and "open for business" is going to be my driving force.
Finally, at the end of the year we reluctantly had to accept Captain Paul Turner would be stepping down as Commanding Officer. On behalf of the UMT we would like to thank Paul for all the hard work and dedication that he provided the unit. Finger, toes, arms and legs are all crossed – in that we hope this is more a case of "au revoir" than "goodbye".
As S/LT. James Dillon takes command, we hope his strong standing within the unit, extensive experience and devotion to St Helens Sea Cadets will ensure a steady course and smooth leadership transition. As ever this will be supported by the continued commitment of the UMT team.

6. <u>CO Report</u>

This year saw our highest annual score by means of an RNP for many years. This was entirely down to the combined effort of our Unit Volunteers, both uniformed and our UMT.

My aims last year were as follows:

Aim 1 Develop leaders within our Cadets aiming to achieve additional Senior Cadets

Aim 2 Increase the Cadet experience (focus on boating, AT, DofE and possible simulations)

Aim 3 Continue to develop, overnight, disabled, modernising, converting classrooms into more modern learning spaces

On our first aim, we achieved a Petty Officer Cadet, Alicia. Not only that, but she was recognised this year which achieving the highest score for country in that assessment weekend. This is testament to her commitment and to other volunteers facilitating, delivering and organising these opportunities to let her any many other grow and develop. Work continues to enhance our Senior Cadets by quality and quantity. Alicia transitioned to staff this year naturally leaving a gap for a unit Senior Cadet. By honing the experience across our young people will allow us the role models we desire. This will need to be a continued effort to identify these natural leaders early and push them to achieve.

Our second aim has been achieved by a few methods. Recognising the UMT effort on funding our part on the new Pennington Flash boating station. Unfortunately, it came into fruition not during this report period but the combined efforts during the year allowed it to become a regular place of training. Utilising Crosby for weekends in this report is what get us out on the water but I'm glad to see the issues incurred such as travel, equipment available and resource allocation will be much better under the new regime.

The Unit conducted an annual unit camp at Bispham. This allowed members of our uniformed side to demonstrate their planning and leadership by exposing them to new opportunities in creating this camp for our Cadets. On the whole, the camp was a success, it does great for morale, social media and engagement. Reflecting after the event allowed us to recognise gaps in the training program, equipment and logistics to enable us to deliver a more cohesive training experience for the next reporting period.

Expanding that experience by the provision of E Sports was including in this second aim. The time and effort put in by both sides of the adult volunteers to get the ball rolling on this one has been appreciated greatly. Whilst again, opening outside this reporting period, the main effort of grant applications, equipment required and realistic timescales were all conducted during this 2025 report. The shift between the former marine engineering classroom which was outdated and unused to the state-of-the-art facilities which we are now welcomed with is a real achievement. I appreciate and recognise our team on the DIY aspects, to the co

ordinating of purchases to building and putting everything together. This room sums up our plan, implementation and final product capability.

My third aim relies almost entirely of the UMT. The modernisation and accessibility to the youth of our community while expanding into other areas of community effort has well and truly taken place. The completion of the new toileting facilities has positively affected us in many ways. None gender specific toilets have allowed members of which gender can regularly cause negative effects to be non-existent with us. The veterans that use our building have scope to include those now wheelchair bound. The child sports groups have been opened to disabled children now with the expansion of the facilities. Our UMT have coordinated grants, builders and progress to allow mill street barracks to be accessible to all. Genuinely thank you. The continued plans to our training areas, communal spaces and wardroom make a good place into a great place. Proud of our achievements and excited for the future.

Our next year's aims will be shared in the next meeting by the new, but old, Commanding Officer. Due to changes in my personal life, I have decided to step away from the organisation to focus on them and hopeful for a return in future. The ship is good hands with Sub Lt (SCC) James Dillon RNR as a backbone of this unit and the community.

I thank all the volunteers and supporters during my 42 months as OIC and look forward to seeing the unit continue to achieve.

Captain (SCC) Paul Turner RMR

7. Treasurer's Report and Adoption of Accounts for (2025-2026) – Adoption of Signatories for Bank Account, Online access and Debit cards

Please see this year's accounts for a full summary.

The report for St Helens shows a net deficit of £2,871.28 for the 2025/26 financial year, with total expenditure of £115,818.42 against total income of £112,947.14.

While the year has ended with an overall deficit, the figures reflect significant levels of both income and expenditure throughout the year, with several areas showing strong income generation. The financial position and expenditure levels should be monitored closely to ensure the unit remains financially sustainable.

Highest Income – Top 5

- Donations & Fundraising: £52,112.67
- Paranormal: £13,850.00

- Cadet Subs: £6,881.52
- Nutty: £871.44
- Bar: £638.18

Highest Expenditure – Top 5

- Utilities: -£7,442.52
- Compliance & Legal: -£5,421.08
- Training & Education: -£2,881.15
- Operational Expenses: -£1,809.07
- Merchandise: -£253.60

It is important to note that the unit has closed the 2025/26 year with a net deficit of £2,871.28. While the year has ended with a deficit, the unit has continued to generate strong income across several key areas.

Looking ahead, the unit should continue to monitor expenditure carefully, ensuring that all spending is necessary and appropriately approved. The level of scrutiny should be maintained, while continuing to build on the successful income streams and financial practices developed over the past year.

It would also be beneficial for the UMT to review and refine expenditure processes, building on the improvements already achieved to support ongoing sustainability and continued growth.

The Google Form and receipt-uploading process has continued to improve the recording and categorisation of receipts. The next step is to ensure that the process is consistently adopted across all areas of the unit, including the Nutty, to ensure that all expenditure is accurately recorded and appropriately supported by receipts. This information is then readily available to the accountant at the end of the financial year, who has access to the recorded data and supporting documentation, helping to make the year-end accounting process more efficient and ensuring that expenditure can be properly accounted for.

As I step down from my role as Treasurer, I will ensure that the accounts are fully updated and reconciled up to the end of September. This will provide the incoming Treasurer with a clear and accurate starting point, allowing them to take over from October onwards with the accounts up to date and the necessary information readily available.

I would like to thank the UMT and the wider unit team for their support during my time as Treasurer. I hope that the improvements made to the financial processes during this time will provide a strong foundation for the incoming Treasurer and continue to support the unit going forward.

Accounts for 2025– 26 were given to UMC members before the meeting and were

approved by all UMC members. UMC members also voted on and agreed the following:

- Signatories to be Yvonne Chadwick and James Dillon.
- Bank Account to have minimum of two signatories to sign.
- Debit Cards for both Yvonne Chadwick, James Dillon and Paul Turner.
- On-line Banking facility – Secretary and Paul Turner to have access to On-line Banking Facility and Bill payments to be set up on the account. Secretary and Paul Turner will have permissions to make payments for services; James Dillon will have read only access to the online banking and Terry Burns will have read only access.

Person's signing agreement on behalf of all members of the Unit Management Committee (UMC) are as follows:

Signed: R. Mahoney Ron Mahoney (Chairperson)

Signed: T B Terry Burns (Treasurer)

Signed: Y chadwick Yvonne Chadwick (Secretary)

Signed: James Dillon (Commanding Officer)

8. Health & Safety Report

The Wall outside, joining us to the Church needs repair, we have had some contact with the church, but they had disengaged last year. We have since the last AGM sort legal advice and been in contact with the insurance company. This is still an ongoing situation but maybe moving in the right direction.

We need to get better at the fire alarm tests, this is being addressed

9. Election/Re-election of President

Lord Derby was proposed by the Yvonne Chadwick and seconded by Ron Mahoney.

10. Holding Trustees – letters/Emails to be sent to establish up to date contact details and whether they wish to remain as a Trustee

Anthony Bull and Pauline Simpson have both agreed to stay on as holding Trustees again for another year. No other trustee is needed currently.

11. Election/Re-election of the Unit Management Committee (UMC) – (either en bloc or individually, plus new nominations)

Chairperson – Ron Mahoney was proposed by Yvonne Chadwick and seconded by Bryon Whalley.

Treasurer – Terry Burns was agreed by Bryon Whalley and seconded by Phil Stansbie.

Secretary/Vice Chair –Yvonne Chadwick was proposed by All the UMT

Committee Members include- Bryon Whalley and Phil Stansbie

12. Any Other Business

We need to make ourselves more visible online and make use of social media more.

Ideal floated about contacting businesses and trying to network, possible story on the Unit.

Paul Turner will need to remain in the bank for the next few months why we transition the Paranormal booking to a automatic system.

13. Date of next meeting

29th October 2026 at 7.30pm

Unaudited Financial Statements for the Year Ended 31 March 2026

for

St Helens Sea Cadets

St Helens Sea Cadets

Contents of the Financial Statements
for the Year Ended 31 March 2026

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St Helens Sea Cadets

General Information
for the Year Ended 31 March 2026

PROPRIETOR:	St Helens Sea Cadets
ADDRESS:	Mill Street ST HELENS Merseyside WA10 2BD
ACCOUNTANTS:	GR Taylor & Co Accountants 54-56 Ormskirk Street ST HELENS Merseyside WA10 2TF

Financial Statements

for the Year Ended 31 March 2026

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co

GR Taylor & Co Accountants
54-56 Ormskirk Street
ST HELENS
Merseyside
WA10 2TF

Date: 20th July 2026

G R TAYLOR & CO ACCOUNTANTS
54-56 ORMSKIRK STREET
ST HELENS
MERSEYSIDE WA10 2TF
TEL:- 01744 613027
FAX:- 01744 616921
EMAIL:- INFO@GRTGLOBAL.COM

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
St Helens Sea Cadets

Date: 29-07-2026

St Helens Sea Cadets

Trading and Profit and Loss Account
for the Year Ended 31 March 2026

	31.3.26		31.3.25	
	£	£	£	£
Income				
Donations	2,899		2,248	
Subscriptions	7,419		8,107	
Grants	50,000		6,375	
Other income	2,256		10,029	
Ghost hunt and room rental	16,844		16,405	
Nutty sales	2,640		1,930	
		82,058		45,094
Cost of sales				
Opening stock	180		180	
Unit merchandise	937		1,484	
Bar purchases	1,053		1,724	
Nutty purchases	1,769		1,584	
	3,939		4,972	
Closing stock	(180)		(180)	
		3,759		4,792
GROSS PROFIT		78,299		40,302
Other income				
Deposit account interest		49		90
		78,348		40,392
Expenditure				
Insurance	4,887		4,799	
Heat, light and water	6,435		5,664	
Buildings maintenance	8,421		6,749	
Cleaning and waste costs	717		496	
Telephone and alarm	1,008		1,008	
Cadet Training	2,881		646	
IT Expenses	70		92	
Trips and events	2,498		975	
Armoury Survey	-		3,856	
Sundry expenses	1,255		2,245	
Accountancy	600		540	
		28,772		27,070
		49,576		13,322
Finance costs				
Bank charges		49		100
NET PROFIT		49,527		13,222

St Helens Sea Cadets

Balance Sheet
31 March 2026

	31.3.26		31.3.25	
	£	£	£	£
FIXED ASSETS				
Land and buildings	121,530		70,000	
Boats	6,960		6,960	
Other equipment	10,734		10,734	
		139,224		87,694
CURRENT ASSETS				
Stocks	180		180	
Cash at bank	35,825		37,828	
	36,005		38,008	
CURRENT LIABILITIES				
Trade creditors	175		175	
Accrued expenses	540		540	
	715		715	
		35,290		37,293
NET ASSETS		174,514		124,987
FINANCED BY				
RESERVES AND FUNDS				
Reserves		100,529		100,529
CAPITAL ACCOUNT				
Brought forward	24,458		11,236	
Add				
Net profit	49,527		13,222	
		73,985		24,458
		174,514		124,987

St Helens Sea Cadets

Reserves Schedule
31 March 2026

	Other reserves £
At 1 April 2025	100,529
At 31 March 2026	100,529

St Helens Sea Cadets

Tangible Fixed Assets Schedule
31 March 2026

	Land and buildings £	Boats £	Other equipment £	Totals £
COST				
At 1 April 2025	70,000	6,960	10,734	87,694
Additions	51,530	-	-	51,530
At 31 March 2026	121,530	6,960	10,734	139,224
NET BOOK VALUE				
At 31 March 2026	121,530	6,960	10,734	139,224
At 31 March 2025	70,000	6,960	10,734	87,694

SET - UP PAGE

Please enter the relevant data into the cells shaded BLUE

UNIT NAME
St Helens
CHARITY NUMBER
521309
YEAR ENDING
2026

RECONCILLIATION	
Opening Balances	
£29,912.21	Bank Account
£3,179.73	Saving Account
£0.00	Petty Cash
£33,091.94	**Total Opening Balance at 1st April 2025**
Closing Balances	
£27,859.93	Bank Account
£3,229.06	Saving Account
£0.00	Petty Cash
£31,088.99	**Total Closing Balance at 31st March 2026**
£87,045.94	**Closing Balance per A3 Report**

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form SCC A3 (R&P) Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: St Helens **Charity No**: 521309

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
ANNUAL FUND/DIRECT GRANT		£50,000.00	£6,375.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
OTHER GRANTS		£0.00	£0.00
CADET CONTRIBUTIONS		£7,419.00	£8,107.00
OTHER DONATIONS / LEGACIES		£2,899.00	£2,248.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£0.00	£0.00
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£0.00	£0.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£0.00	£0.00
PROPERTY RENTS (includes any occasional lettings/hirings)	Nutty Sales	£2,640.00	£1,930.00
OTHER REVENUE RECEIPTS	Paranormal / Other Income	£19,100.00	£26,434.00
TOTAL REVENUE RECEIPTS	**A**	**£82,058.00**	**£45,094.00**
NON-REVENUE RECEIPTS –			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00
TOTAL NON-REVENUE RECEIPTS	**B**	**£0.00**	**£0.00**
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	**C**	**£82,058.00**	**£45,094.00**

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	**G**	£53,954.00	£45,094.00
- NON-REVENUE ITEMS (= B – E from page AC2)	**H**	£0.00	£0.00
- COMBINED (=G+H)		£53,954.00	£45,094.00
CASH/BANK BALANCE FROM LAST YEAR-END		£33,091.94	£0.00
CASH/BANK BALANCE AT THIS YEAR-END	**2026**	**£87,045.94**	£33,091.94

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

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Unit Name: St Helens **Charity No**: 521309

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE PAYMENTS –			
DIRECT CHARITABLE ACTIVITY COSTS:			
FUNDRAISING & SPECIAL EVENTS COSTS		£0.00	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£0.00	£0.00
CATERING COSTS		£0.00	£0.00
TRAINING COURSES COSTS		£2,881.00	£1,142.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00
OVERHEAD COSTS FOR:			
RENT / COUNCIL TAX		£0.00	£0.00
HEAT, LIGHT & WATER		£6,435.00	£5,664.00
TELEPHONE & BROADBAND		£1,008.00	£1,008.00
OFFICE SUPPLIES, POSTAGE & PRINTING		£0.00	£0.00
MAINTENANCE COSTS FOR:			
BUILDINGS & ESTATE		£8,421.00	£6,749.00
BOATS		£0.00	£0.00
VEHICLES		£0.00	£0.00
OTHER MISC EQUIPMENT		£0.00	£0.00
INSURANCE COSTS		£4,887.00	£4,799.00
BANK INTEREST & CHARGES		£49.00	£100.00
CHARITY GOVERNANCE COSTS:			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£600.00	£540.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£0.00
OTHER REVENUE COSTS	Waste Management, Sundry Expenses, Subs & Donations	£3,823.00	£7,168.00
TOTAL REVENUE PAYMENTS	**D**	£28,104.00	£27,170.00
NON-REVENUE PAYMENTS –			
ASSETS		£0.00	£0.00
TOTAL NON-REVENUE PAYMENTS	**E**	£0.00	£0.00
TOTAL PAYMENTS (=D+E)	**F**	**£28,104.00**	**£27,170.00**

(#Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

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Unit Name: St Helens | **Charity No**: 521309

In E&W: STATEMENT OF ASSETS & LIABILITIES (English/Welsh Units: No valuations/costs or accounts notes required)	**Name of Fund** if restricted	**THIS YEAR £**	**LAST YEAR £**
ASSETS:			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£87,045.94	£33,091.94
BANK DEPOSITS (if any) not included above		£0.00	£0.00
LOANS RECOVERABLE		£0.00	£0.00
OTHER DEBTS (total recoverable – exclude any "accruals")		£0.00	£0.00
*STOCKS OF ITEMS FOR RESALE (total cost)		£3,759	£4,972.00
INVESTMENTS (present value of securities &c)		£0.00	£0.00
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)		£0.00	£0.00
***OTHER FIXED ASSETS:**			
- LAND & BUILDINGS		£121,530.00	£70,000.00
- BOATS		£6,960.00	£6,960.00
- VEHICLES		£0.00	£0.00
- COMPUTERS & OTHER EQUIPMENT		£10,734.00	£10,734.00
*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above			
LIABILITIES			
LOANS REPAYABLE		£0.00	£0.00
OTHER CREDITORS (total payable – exclude any "accruals")		£715.00	£715.00
CONTINGENT LIABILITIES (estimated total amount)			

~~**[Scottish] ACCOUNTS NOTES***~~ ~~(if not within Annual Report)~~		~~**[Amounts]**~~	~~**Particulars**~~
~~For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use~~	~~Give page no(s). - or say if none~~		
~~Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project~~		~~[———]~~	
~~Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it~~	~~(or say if none)~~	~~[———]~~	~~Authority:~~
~~Amount of any trustee expenses reimbursed and for how many trustees~~	~~(or say if none)~~	~~[———]~~	~~For how many:~~
~~Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -~~		~~[———]~~	~~Nature:~~
~~together with any amount owing at the year-end (say if none)~~		~~[———]~~	
~~Any further information that 'may reasonably assist' a reader's understanding~~	~~Give page no(s).~~		~~- or say if none~~

~~*(*Show details on an extra attached (numbered) page if necessary)*~~

Sarah Dillon ……..Unit Treasurer

Ron Mahoney ……..Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

Note: *The statutory audit or independent examination report on this Statement of Account must be attached.*

AC3

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form SCC A3 (R&P) Apr-19

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Unit Name:	St Helens	**Charity No**:	521309

Unit address (or address for correspondence):-

House name:	Mill Street Barracks
Street and No:	Mill Street
Area or Estate	
Town/City:	St Helens
County	Merseyside
Post Code:	WA10 2BB

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Yvvone Chadwick	Byron Whalley	
Sarah Dillon		
Terence Burns		
Ronald Mahoney		
Paul Turner		
Philip Stansbie		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[not: Scotland]*:-

Pauline Simpson	Anthony Bull	

Nature and date of the Unit's constitution (governing document):- Governed by **Sea Cadet Standard Constitution**

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

AC4

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form SCC A3 (R&P) Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name:	St Helens	**Charity No**:	521309

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 2 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income Year-end reserves amounted to £15,000 months' on that basis.

~~*[Delete this section if not applicable]*~~

~~*The Unit holds* *<enter sum>* *in designated funds representing fixed assets needed for future activities and* *<enter sum>* *for future projects to be carried out in* *<Enter No of Months/Yrs>* *as currently planned/expected*~~

~~*[Delete this section unless the Unit has a Restricted Fund in deficit]*~~

~~A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-~~

~~During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-~~

~~The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-~~

Date signed as authorised by the Unit's Management Team:

Sarah Dillon — Unit Treasurer

Ron Mahoney — Unit Chairman

GR Taylor Accountants — Independent Examiner

Note: *The statutory audit or independent examination report on this Statement of Account must be attached.*

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