

St Helens Sea Cadets Unit 294
TS Scimitar
Minutes of Annual General Meeting
Held on Wednesday 1st October 2025

Agenda

1. Apologies for Absence.
2. Opening Address or Comments by the Chairperson
3. Minutes of the last AGM (September 2024) for adoption.
4. Matters arising from those minutes.
5. Units Chairpersons report.
6. OIC Report
7. Treasurer's Report and adoption of accounts (2024/25)- Adoption of Signatories for Bank Account, On-line access, and Debit cards.
8. Health and safety.
9. Election/Re-election of President – Letter to be sent to proposed President.
10. Holding Trustees – Letters to be sent to establish up to date contact details and whether they wish to remain as a Trustee.
11. Election/ Re-election of Unit Management Committee (UMC) – (either en bloc or individually. Plus, any new nominations.
12. Any other business
13. Date of next meeting

Present

Paul Turner – CO

Yvonne Chadwick – Chairperson

Ron Mahoney

Terence Burns

Phil Stansbie

1. Apologies for Absence

Bryon Whalley, Sarah Dillon and Malgorzata Barrow

2. Opening address or comments by Chairperson

Thank you for coming

3. Minutes of Last AGM (September 2024) for Adoption

All UMC members present had access to a copy of the previous minutes from 2024 sent on the google chat. The minutes were read and agreed by all members as a true record. Approval of the minutes was proposed by Ron Mahoney and seconded by Yvonne Chadwick.

4. Matters Arising from those minutes

We have not changed the door codes has discussed in the last AGM.

Fire exits have been fixed on the main deck, Rat traps are still in place, and the floor is still needing attention in the Wardroom.

A quote was obtained for an Asbestos survey but not taken up.

5. Chairperson's Report

Having taken on the role of Chair of the unit in effect from January with Yvonne as Co-Chair/Secretary it's been a year of getting used to all the acronyms, slang and the yearly diary. UMT, RNA, RMR, UMR, RNP – felt at times like I'd never left Belfast! The learning curve has been vertical and hopefully this year I can be more of a help to the Co-Chair! What I did know is that a building of this age we are always going to be on the back foot

when it comes to maintenance and waiting for the next issue to rear its head. Even with a healthier than previous years bank balance we are often going to be in “sticking plaster” mode – especially considering the Structural report by Sanderson Watts and the quote from Coccion where just for the external work required to the unit we would see £250k+ disappear.

One mounting issue is the worsening condition of the party wall between the unit and Lowe House Church. Correspondence has been received from the MCCS and initial guidance given. This issue will need to be monitored over the coming year as the wall cracks have widened, the bow has become more pronounced and if it collapses it will lead to significant damage and cost.

More positively, thanks to several successful grant applications made by Yvonne we were given additional funds to get on top of a few projects that were within our ability. We have now ensured that the rear of the unit should be pretty low maintenance for the next 10-15 years as well as providing another space for cadets to utilise.

Major projects and aims for the next twelve months would be refurbishing the Wardroom, modernising the Cadets and Staff Heads, modernise the Engineering classroom and have CCTV fitted- a big “wish-list” and all budget and finance dependant.

Continued paranormal growth and increased local engagement and use of the facility will help in both generating income as well as a reason to put some heat into the building during the winter months. The rebooking of the St Helens leg of the Crucial Crew Safety Initiative is both a big help in terms of the above as well as a vote of confidence to the unit.

I believe it would benefit the UMT if we could recruit a couple of skilled trades people so we can pull “favours” but that will just have to be a goal and a work in progress. In the meantime, to all the UMT, the CAV’s, parents/carers and others who have once again worked tirelessly and selflessly to support the unit I sincerely thank you all for your dedication and support.

6. CO Report

The St Helens unit has had a strong year, though not without its challenges.

We’ve had two successful ODP candidates: Mid Appleton and Lt Burrows who are both developing as new officers in our organisation.

Our team are working at all levels from unit level to across the Northwest. Sub Lt Dillon serves as District Training Officer MSE, Mid Appleton as a regular ODP clerk and Drill Core Module instructor, and Chief Fagan as DATO and ASO Drill & Ceremonial. Myself as Adjutant for Bravo Company.

We’ve onboarded 4 uniformed CFAVs and 1 UMT member this period. All are progressing through mandatory training and development pathways. PO Luke Simpson’s monthly ‘Instruct Well’ workshops have enhanced instructional skills and received positive feedback. This develops all instructional staff lesson planning, engagement and dealing with different types of learners.

Safeguarding has been a significant focus, with several complex cases handled professionally by the team under challenging circumstances.

LC Alicia, our Mayor’s Cadet, and a first for St Helens Unit being appointed as a Lord Lt

Cadet and will represent us at high-profile events. She continues to influence both national and unit-level cadet voice initiatives.

We've delivered diverse experiences, including a tri-service D-Day event, a presentation from a former RN diver, and cadet participation in courses and camps. Despite increasing competition for places, we're committed to securing unique opportunities. We also collaborate annually with local ACF and RAFAC units for joint parade training.

Our unit camp at Bispham Hall was a success, offering AT and RMC training in a new environment. We are looking at completing this annually with expanding our offerings. Boating training was impacted by the closure of Knowsley and early closure of Crosby. While this affected targets, we've already resumed regular use of Crosby and are planning joint sessions with NLW and Warrington units. We need to improve this quite quickly and offer boating to our Cadets. We are looking to appoint a new boats officer and command team will oversee it for the interim.

Our RMCD continues to grow under the leadership of our new officer, who also led the annual camp and is enhancing our AT programme.

Community Engagement

We maintain strong ties with local groups, hosting the Royal Navy and Royal Marines Associations, a karate club, and the 'Crucial Crew' programme, which brings nearly 2,000

primary students through our doors annually. We are also looking at the rugby group starting weekly too.

While a previous employer partnership has quietened, we're working with Jan Cox DL to establish a new one in the next reporting period.

We have been recognised with a score of 91

7. Treasurer's Report and Adoption of Accounts for (2024-2025) – Adoption of Signatories for Bank Account, Online access and Debit cards

Please see this year's accounts for a full summary

The report for St Helens shows a positive balance of £12,806.87 when comparing total income against total expenditure. This is a significant turnaround compared to the 2022/2023 financial year, where the report shown an overspend of £4,314.82.

The most profitable areas for St Helens (Top 5)

PARANORMAL £13,315.00 +51.3% (Previous Year - £8,800.00)

CADET SUBS £8,117.16 +94.3% (Previous Year - £4,178.99)

GRANTS £6,375.00 +218.8% (Previous Year - £2,000.00)

SUNDRY (Armoury Funding) £3,856.00 +1,143.0% (Previous Year - £310.28)

BAR £3,245.13 -8.6% (Previous Year - £3,548.89)

The least profitable areas for St Helens





MAINTENANCE £4,961.23 -18.8% (Previous Year -£6,107.79)
INSURANCE £4,799.30 +7.4% (Previous Year - £4,469.90)
CADET GENERAL TRAINING £1,898.42 No Data Available
GAS £1,987.80 -24.6% (Previous Year - £2,635.76)
COMPLIANCE £2,657.40 No Data Available.

It is encouraging to note that the unit has closed the 2024/25 year in profit, demonstrating improved financial management and growth in key income areas. While it remains important to be mindful of expenditure, current levels of income versus expenditure indicate that the unit is in a stronger position than in previous years. Looking ahead, the unit should continue to monitor expenditure carefully, ensuring that all spending is necessary and appropriately approved. The level of scrutiny should be maintained, but this can now be done from a position of confidence, knowing that previous efforts to increase income and manage costs are having a tangible positive impact. It would also be beneficial for the UMT to review and refine expenditure processes, building on the improvements already achieved to ensure ongoing sustainability and continued growth. The Google Form, a receipt-uploading tool, has had a positive impact on recording and categorising receipts. However, receipts continue to present a challenge, and issues with missing or unclear submissions still occur. Further improvements are needed to ensure all expenditure can be accurately recorded.

Accounts for 2024 - 25 were given to UMC members before the meeting and were approved by all UMC members. UMC members also voted on and agreed the following:

- Signatories to be Yvonne Chadwick and James Dillon.
- Bank Account to have minimum of two signatories to sign.
- Debit Cards for both Yvonne Chadwick, James Dillon and Paul Turner.
- On-line Banking facility – Secretary and Paul Turner to have access to On-line Banking Facility and Bill payments to be set up on the account. Secretary and Paul Turner will have permissions to make payments for services; James Dillon, Terry Burns and Ron Mahoney to all have read only access to the bank accounts.

Person's signing agreement on behalf of all members of the Unit Management Committee (UMC) are as follows:

Signed:  Ron Mahoney (Chairperson)
Signed:  Sarah Dillon (Treasurer)
Signed:  Yvonne Chadwick (Secretary)
Signed:  Paul Turner (Commanding Officer)

8. Health & Safety Report

The Wall outside, joining us to the Church is in need of repair, we have had some contact with the church, but they have disengaged. We had been advised to seek yet another structural engineer to do a report to specifically say if it's the Church and their soil build up that's the cause of the damage. We are not prepared to spend another £5,000 though. We have some ideas on how to fix it should we come to an arrangement, but we may need to take a legal approach.

New Fire risk assessment completed.

9. Election/Re-election of President

Lord Derby was proposed by the Yvonne Chadwick and seconded by CO.

10. Holding Trustees – letters/Emails to be sent to establish up to date contact details and whether they wish to remain as a Trustee

Anthony Bull and Pauline Simpson have both agreed to stay on as holding Trustees. No other trustee is needed currently.

11. Election/Re-election of the Unit Management Committee (UMC) – (either en bloc or individually, plus new nominations)

Chairperson – Ron Mahoney was proposed by Yvonne Chadwick and seconded by Paul Turner.

Treasurer – Sarah Dillon was proposed by Yvonne Chadwick and seconded by Phil Stansbie.

Secretary/Vice Chair –Yvonne Chadwick was proposed by Paul Turner and seconded by Ron Mahoney and Terry Burns.

Committee Members include- Bryon Whalley, Malgorzata Barrow and Terry Burns

12. Any Other Business

Some Staff that are going through development could benefit from coming to a committee meeting.

We need to write to Bryon as none of us have heard from him, (Yvonne will do this in the week), we need to know if he is still on the committee or resigning.

We need to develop an ad for new committee members.

Paul will make a calendar of dates for Phil, so he knows what's on and possibly get him involved with some activities.

We will need to assess the Trustees and if they wish to remain for some time or leave, Pauline needs to Change her name due to marriage however Tony may wish to stand down and so it makes more financial sense to change these at the same time.

The Solicitor at Stephenson's has retired, his replacement for future needs is, Chris Graves.

13. Date of next meeting

30th October 2025 at 7.30pm

Year End Treasurer Report 23/24

The report outlines St Helens Sea Cadets income and expenditure over the course of 2024/2025 financial year.

CATEGORIES	Out	In
BANK CHARGE	£100.10	£-
BAR	£1,723.84	£3,245.13
CADET SUBS	£10.00	£8,117.16
CADET TRAINING - GENERAL	£1,898.42	£1,294.80
CADET TRAINING - JNR	£42.42	£-
CADET TRAINING - RMC	£-	£-
CADET TRAINING - SC	£-	£-
COMPLIANCE	£2,657.40	£330.00
COURSE FEES	£75.00	£-
DONATION	£-	£2,247.90
ELECTRIC	£2,953.17	£-
EQUIPMENT	£656.39	£-
FUND RASING	£74.78	£1,233.82
GAS	£1,987.80	£421.56
GRANTS	£3,856.00	£6,375.00
INSURANCE	£4,799.30	£-
INTERNET	£1,008.00	£-
IT	£92.35	£-
LEGAL FEES	£-	£-
MAINTENANCE	£4,961.23	£-
MERCHANDISE	£704.28	£384.73
NUTTY	£1,584.08	£1,930.00
PARANORMAL	£197.03	£13,315.00
STATIONARY	£122.81	£-
SUNDRY	£1,489.92	£3,856.00
UNIFORM	£779.38	£293.00
UNIT HIRE	£-	£2,962.00
UNKNOWN	£680.87	£1,016.38
VOLUNTEER EXPENSES	£120.54	£-
WASTE MANAGEMENT	£495.86	£-
WATER	£1,144.64	£-
TOTALS	£34,215.61	£47,022.48

Income vs Expenditure = £12,806.87

Unaudited Financial Statements for the Year Ended 31 March 2025

for

St Helens Sea Cadets

St Helens Sea Cadets

General Information
for the Year Ended 31 March 2025

PROPRIETOR: St Helens Sea Cadets

ADDRESS: Mill Street
ST HELENS
Merseyside
WA10 2BD

ACCOUNTANTS: GR Taylor & Co Accountants
54-56 Ormskirk Street
ST HELENS
Merseyside
WA10 2TF

St Helens Sea Cadets

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for the Year Ended 31 March 2025

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Financial Statements

for the Year Ended 31 March 2025

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co

GR Taylor & Co Accountants
54-56 Ormskirk Street
ST HELENS
Merseyside
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS
54-56 ORMSKIRK STREET
ST HELENS
MERSEYSIDE WA10 2TF
TEL:- 01744 613027
FAX:- 01744 616921
EMAIL:- INFO@GRTGLOBAL.COM

Date: *31st September 2025*

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Sarah Hillon
.....
St Helens Sea Cadets

Date: *1-10-25*

St Helens Sea Cadets

Trading and Profit and Loss Account
for the Year Ended 31 March 2025

	31.3.25		31.3.24	
	£	£	£	£
Income				
Donations	2,248		5,282	
Subscriptions	8,107		4,179	
Grants	6,375		-	
Other income	10,029		8,902	
Ghost hunt and room rental	16,405		11,950	
Nutty sales	1,930		1,073	
	<u> </u>	45,094	<u> </u>	31,386
Cost of sales				
Opening stock	180		180	
Unit merchandise	1,484		1,377	
Bar purchases	1,724		2,659	
Nutty purchases	1,584		443	
Cadet bursary	-		52	
	<u> </u>		<u> </u>	
Closing stock	4,972		4,711	
	(180)		(180)	
	<u> </u>	4,792	<u> </u>	4,531
GROSS PROFIT		<u> </u>		<u> </u>
		40,302		26,855
Other income				
Deposit account interest		90		-
		<u> </u>		<u> </u>
		40,392		26,855
Expenditure				
Insurance	4,799		4,470	
Heat, light and water	5,664		8,037	
Buildings maintenance	6,749		6,108	
Cleaning and waste costs	496		1,096	
Telephone and alarm	1,008		1,008	
Cadet Training	646		-	
IT Expenses	92		226	
Trips and events	975		6,006	
Armoury Survey	3,856		-	
Sundry expenses	2,245		1,970	
Accountancy	540		480	
Legal fees	-		1,152	
Donations	-		478	
	<u> </u>	27,070	<u> </u>	31,031
		<u> </u>		<u> </u>
		13,322		(4,176)
Finance costs				
Bank charges		100		79
		<u> </u>		<u> </u>
NET PROFIT/(LOSS)		<u> </u>		<u> </u>
		13,222		(4,255)
		<u> </u>		<u> </u>

St Helens Sea Cadets

Balance Sheet
31 March 2025

	31.3.25		31.3.24	
	£	£	£	£
FIXED ASSETS				
Land and buildings	70,000		70,000	
Boats	6,960		6,960	
Other equipment	10,734		10,734	
	<u> </u>	87,694	<u> </u>	87,694
CURRENT ASSETS				
Stocks	180		180	
Cash at bank	37,828		24,606	
	<u> </u>		<u> </u>	
	38,008		24,786	
CURRENT LIABILITIES				
Trade creditors	175		175	
Accrued expenses	540		540	
	<u> </u>		<u> </u>	
	715		715	
	<u> </u>	37,293	<u> </u>	24,071
NET ASSETS		<u> </u>		<u> </u>
		124,987		111,765
FINANCED BY				
RESERVES AND FUNDS				
Reserves		100,529		100,529
CAPITAL ACCOUNT				
Brought forward			15,491	
Add	11,236			
Net profit	13,222		-	
	<u> </u>		<u> </u>	
	24,458		15,491	
Less				
Net loss	-		4,255	
	<u> </u>	24,458	<u> </u>	11,236
		<u> </u>		<u> </u>
		124,987		111,765

St Helens Sea Cadets

Reserves Schedule
31 March 2025

At 1 April 2024

At 31 March 2025

Other
reserves
£
100,529

100,529

St Helens Sea Cadets

Tangible Fixed Assets Schedule
31 March 2025

	Land and buildings £	Boats £	Other equipment £	Totals £
COST				
At 1 April 2024 and 31 March 2025	70,000	6,960	10,734	87,694
NET BOOK VALUE				
At 31 March 2025	<u>70,000</u>	<u>6,960</u>	<u>10,734</u>	<u>87,694</u>
At 31 March 2024	<u>70,000</u>	<u>6,960</u>	<u>10,734</u>	<u>87,694</u>

SET - UP PAGE

Please enter the relevant data into the cells shaded

RIIF

UNIT NAME
St Helens
CHARITY NUMBER
521309
YEAR ENDING
2025

RECONCILIATION	
Opening Balances	
£16,780.34	Bank Account
£3,119.77	Saving Account
£0.00	Petty Cash
£19,900.11	Total Opening Balance at 1st April 2024
Closing Balances	
£29,912.21	Bank Account
£3,179.73	Saving Account
£0.00	Petty Cash
£33,091.94	Total Closing Balance at 31st March 2025
£37,824.11	Closing Balance per A3 Report

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: St Helens	Charity No: 521309
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£

REVENUE RECEIPTS –

	Notes		
ANNUAL FUND/DIRECT GRANT		£6,375.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
OTHER GRANTS		£0.00	£0.00
CADET CONTRIBUTIONS		£8,107.00	£4,179.00
OTHER DONATIONS / LEGACIES		£2,248.00	£5,282.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£0.00	£0.00

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£0.00	£0.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional)	Nutty Sales	£1,930.00	£1,073.00
OTHER REVENUE RECEIPTS		£0.00	£0.00
	Pranormal & Other income	£26,434.00	£20,852.00

TOTAL REVENUE RECEIPTS	A	£45,094.00	£31,386.00
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00
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TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00
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(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B	C	£45,094.00	£31,386.00
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£17,924.00	£31,386.00
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£0.00	£0.00
- COMBINED (=G+H)		£17,924.00	£31,386.00

CASH/BANK BALANCE FROM LAST YEAR-END		£19,900.11	£0.00
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CASH/BANK BALANCE AT THIS YEAR-END	2025	£37,824.11	£19,900.11
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THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

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Unit Name: St Helens	Charity No: 521309
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Fund-name/purpose (if not held for the Unit's general purposes):-	Notes	THIS YEAR £	LAST YEAR £
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REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS		£0.00	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£0.00	£0.00
CATERING COSTS		£0.00	£0.00
TRAINING COURSES COSTS		£1,142.00	£6,006.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX		£0.00	£0.00
HEAT, LIGHT & WATER		£5,664.00	£8,037.00
TELEPHONE & BROADBAND		£1,008.00	£1,008.00
OFFICE SUPPLIES, POSTAGE & PRINTING		£0.00	£0.00

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE		£6,749.00	£6,108.00
BOATS		£0.00	£0.00
VEHICLES		£0.00	£0.00
OTHER MISC EQUIPMENT		£0.00	£0.00
INSURANCE COSTS		£4,799.00	£4,470.00
BANK INTEREST & CHARGES		£100.00	£79.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINAT		£540.00	£480.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£1,152.00
OTHER REVENUE COSTS	Waste Management, Sundry Expenses, Subs & Donations	£7,168.00	£3,770.00
TOTAL REVENUE PAYMENTS	D	£27,170.00	£31,110.00

NON-REVENUE PAYMENTS –

ASSETS			
TOTAL NON-REVENUE PAYMENTS	E	£0.00	£0.00
TOTAL PAYMENTS (=D+E)	F	£27,170.00	£31,110.00

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: St Helens	Charity No: 521309
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Unit address (or address for correspondence):-

House name:	Mill Street Barracks
Street and No:	Mill Street
Area or Estate	
Town/City:	St Helens
County	Merseyside
Post Code:	WA10 2BB

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Yvonne Chadwick	Paul Turner	
Sarah Dillon	Byron Whalley	
Terence Burns		
Ronald Mahoney		
Malgorzata Barrow		
Philip Stansbie		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* : Scotland]:-

Pauline Simpson	Anthony Bull	
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Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

See attached report

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

THE SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: St Helens	Charity No: 521309
-----------------------------	---------------------------

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 2 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £15,000 months' on that basis.

[Delete this section if not applicable]-

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Sarah Dillon

Unit Treasurer

Ron Mahoney

Unit Chairman

GR Taylor Accountants

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Unaudited Financial Statements for the Year Ended 31 March 2025

for

St Helens Sea Cadets

St Helens Sea Cadets

General Information
for the Year Ended 31 March 2025

PROPRIETOR: St Helens Sea Cadets

ADDRESS: Mill Street
ST HELENS
Merseyside
WA10 2BD

ACCOUNTANTS: GR Taylor & Co Accountants
54-56 Ormskirk Street
ST HELENS
Merseyside
WA10 2TF

St Helens Sea Cadets

Contents of the Financial Statements
for the Year Ended 31 March 2025

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General Information	1
Accountants' Report and Client Approval Certificate	2
Trading and Profit and Loss Account	3
Balance Sheet	4
Reserves Schedule	5
Tangible Fixed Assets Schedule	6

Financial Statements

for the Year Ended 31 March 2025

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co

GR Taylor & Co Accountants
54-56 Ormskirk Street
ST HELENS
Merseyside
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS
54-56 ORMSKIRK STREET
ST HELENS
MERSEYSIDE WA10 2TF
TEL:- 01744 613027
FAX:- 01744 616921
EMAIL:- INFO@GRTGLOBAL.COM

Date: 31st September 2025

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Sarah Hillon
St Helens Sea Cadets

Date: 1-10-25

St Helens Sea Cadets

Trading and Profit and Loss Account
for the Year Ended 31 March 2025

	31.3.25		31.3.24	
	£	£	£	£
Income				
Donations	2,248		5,282	
Subscriptions	8,107		4,179	
Grants	6,375		-	
Other income	10,029		8,902	
Ghost hunt and room rental	16,405		11,950	
Nutty sales	1,930		1,073	
	<u> </u>	45,094	<u> </u>	31,386
Cost of sales				
Opening stock	180		180	
Unit merchandise	1,484		1,377	
Bar purchases	1,724		2,659	
Nutty purchases	1,584		443	
Cadet bursary	-		52	
	<u> </u>		<u> </u>	
Closing stock	4,972		4,711	
	(180)		(180)	
	<u> </u>	4,792	<u> </u>	4,531
GROSS PROFIT		<u> </u>		<u> </u>
		40,302		26,855
Other income				
Deposit account interest		90		-
		<u> </u>		<u> </u>
		40,392		26,855
Expenditure				
Insurance	4,799		4,470	
Heat, light and water	5,664		8,037	
Buildings maintenance	6,749		6,108	
Cleaning and waste costs	496		1,096	
Telephone and alarm	1,008		1,008	
Cadet Training	646		-	
IT Expenses	92		226	
Trips and events	975		6,006	
Armoury Survey	3,856		-	
Sundry expenses	2,245		1,970	
Accountancy	540		480	
Legal fees	-		1,152	
Donations	-		478	
	<u> </u>	27,070	<u> </u>	31,031
		<u> </u>		<u> </u>
		13,322		(4,176)
Finance costs				
Bank charges		100		79
		<u> </u>		<u> </u>
NET PROFIT/(LOSS)		<u> </u>		<u> </u>
		13,222		(4,255)
		<u> </u>		<u> </u>

St Helens Sea Cadets

Balance Sheet
31 March 2025

	31.3.25		31.3.24	
	£	£	£	£
FIXED ASSETS				
Land and buildings	70,000		70,000	
Boats	6,960		6,960	
Other equipment	10,734		10,734	
	<u> </u>	87,694	<u> </u>	87,694
CURRENT ASSETS				
Stocks	180		180	
Cash at bank	37,828		24,606	
	<u> </u>		<u> </u>	
	38,008		24,786	
CURRENT LIABILITIES				
Trade creditors	175		175	
Accrued expenses	540		540	
	<u> </u>		<u> </u>	
	715		715	
	<u> </u>	37,293	<u> </u>	24,071
NET ASSETS		<u> </u>		<u> </u>
		124,987		111,765
FINANCED BY				
RESERVES AND FUNDS				
Reserves		100,529		100,529
CAPITAL ACCOUNT				
Brought forward			15,491	
Add	11,236			
Net profit	13,222		-	
	<u> </u>		<u> </u>	
	24,458		15,491	
Less				
Net loss	-		4,255	
	<u> </u>	24,458	<u> </u>	11,236
		<u> </u>		<u> </u>
		124,987		111,765

St Helens Sea Cadets

Reserves Schedule
31 March 2025

At 1 April 2024

At 31 March 2025

Other
reserves
£
100,529

100,529

St Helens Sea Cadets

Tangible Fixed Assets Schedule
31 March 2025

	Land and buildings £	Boats £	Other equipment £	Totals £
COST				
At 1 April 2024 and 31 March 2025	70,000	6,960	10,734	87,694
NET BOOK VALUE				
At 31 March 2025	<u>70,000</u>	<u>6,960</u>	<u>10,734</u>	<u>87,694</u>
At 31 March 2024	<u>70,000</u>	<u>6,960</u>	<u>10,734</u>	<u>87,694</u>

SET - UP PAGE

Please enter the relevant data into the cells shaded

RIIF

UNIT NAME
St Helens
CHARITY NUMBER
521309
YEAR ENDING
2025

RECONCILIATION	
Opening Balances	
£16,780.34	Bank Account
£3,119.77	Saving Account
£0.00	Petty Cash
£19,900.11	Total Opening Balance at 1st April 2024
Closing Balances	
£29,912.21	Bank Account
£3,179.73	Saving Account
£0.00	Petty Cash
£33,091.94	Total Closing Balance at 31st March 2025
£37,824.11	Closing Balance per A3 Report

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
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Apr-19

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Unit Name: St Helens	Charity No: 521309
-----------------------------	---------------------------

Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£

REVENUE RECEIPTS –

	Notes		
ANNUAL FUND/DIRECT GRANT		£6,375.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
OTHER GRANTS		£0.00	£0.00
CADET CONTRIBUTIONS		£8,107.00	£4,179.00
OTHER DONATIONS / LEGACIES		£2,248.00	£5,282.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£0.00	£0.00

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£0.00	£0.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST			
PROPERTY RENTS (includes any occasional)	Nutty Sales	£1,930.00	£1,073.00
OTHER REVENUE RECEIPTS		£0.00	£0.00
	Pranormal & Other income	£26,434.00	£20,852.00

TOTAL REVENUE RECEIPTS

A

£45,094.00	£31,386.00
-------------------	-------------------

NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00
---	--	-------	-------

TOTAL NON-REVENUE RECEIPTS

B

£0.00	£0.00
--------------	--------------

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£45,094.00	£31,386.00
-------------------	-------------------

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£17,924.00	£31,386.00
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£0.00	£0.00
- COMBINED (=G+H)		£17,924.00	£31,386.00

CASH/BANK BALANCE FROM LAST YEAR-END

£19,900.11	£0.00
------------	-------

CASH/BANK BALANCE AT THIS YEAR-END

2025

£37,824.11	£19,900.11
-------------------	------------

AC1

THE SEA CADETS

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Unit Name: St Helens	Charity No: 521309
-----------------------------	---------------------------

Fund-name/purpose (if not held for the Unit's general purposes):-	Notes	THIS YEAR £	LAST YEAR £
---	-------	----------------	----------------

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS		£0.00	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£0.00	£0.00
CATERING COSTS		£0.00	£0.00
TRAINING COURSES COSTS		£1,142.00	£6,006.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX		£0.00	£0.00
HEAT, LIGHT & WATER		£5,664.00	£8,037.00
TELEPHONE & BROADBAND		£1,008.00	£1,008.00
OFFICE SUPPLIES, POSTAGE & PRINTING		£0.00	£0.00

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE		£6,749.00	£6,108.00
BOATS		£0.00	£0.00
VEHICLES		£0.00	£0.00
OTHER MISC EQUIPMENT		£0.00	£0.00
INSURANCE COSTS		£4,799.00	£4,470.00
BANK INTEREST & CHARGES		£100.00	£79.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINAT		£540.00	£480.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£1,152.00
OTHER REVENUE COSTS	Waste Management, Sundry Expenses, Subs & Donations	£7,168.00	£3,770.00
TOTAL REVENUE PAYMENTS	D	£27,170.00	£31,110.00

NON-REVENUE PAYMENTS –

ASSETS			
TOTAL NON-REVENUE PAYMENTS	E	£0.00	£0.00
TOTAL PAYMENTS (=D+E)	F	£27,170.00	£31,110.00

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS

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Unit Name: St Helens	Charity No: 521309
-----------------------------	---------------------------

Unit address (or address for correspondence):-

House name:	Mill Street Barracks
Street and No:	Mill Street
Area or Estate	
Town/City:	St Helens
County	Merseyside
Post Code:	WA10 2BB

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Yvonne Chadwick	Paul Turner	
Sarah Dillon	Byron Whalley	
Terence Burns		
Ronald Mahoney		
Malgorzata Barrow		
Philip Stansbie		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* : Scotland]:-

Pauline Simpson	Anthony Bull	
-----------------	--------------	--

Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

See attached report

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

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Date signed as authorised by the Unit's Management Team:

Sarah Dillon

Unit Treasurer

Ron Mahoney

Unit Chairman

GR Taylor Accountants

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.