



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2021		Day 31	Month March	Year 2022

Section A Reference and administration details

Charity name	Cockerham Parish Hall
Other names charity is known by	
Registered charity number (if any)	521076
Charity's principal address	Main Street
	Cockerham
	Lancaster
Postcode	LA2 0EF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	D. Lambert	Chairman		Parish
2	W. Jacques	Vice Chairman		St Michael's PCC
3	W Jacques	Secretary		
4	Tom Ronson	Treasurer	Appointed 1/9/22	Parish
5	L. Bellis	Bookings Secretary		Parish
6	Paul Holmes			Cockerham Village Sports
7	J.Wrennall			Cockerham Parish Council
8	A Guilfoyle			Cockerham Mothers Union
9	Debbie Brindle			Cockerham Over 60s Club
10	Alex Bellis			Little Lambs Nursery
11	Simeon Glenn			Co-opted
12	D.Woodhead			Parish
13	Heather Yates			Cockerham Parochial School PTFA
14	C. Rossall			Cockerham Playing Field Trustees
15	Chris Parry			Cockerham Recreation Committee
16	Stuart Holden			Cockerham Whist Drive Group
17	Anne Eddowes Scott			Cockerham St Michael's Variety Productions
18	Mark Pye			Cockerham Junior Football Club
19	S Holden			Cockerham Whist Drive Group

20	H Wilson		Co-optee
21			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Five members elected by Parish. Others nominated by Representative groups. Co-option.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <input type="checkbox"/> policies and procedures adopted for the induction and training of trustees; <input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works; <input type="checkbox"/> relationship with any related parties;

- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage and maintain the use of the Parish Hall for the benefit of the village and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of first class hall facilities to voluntary and other organisations serving the community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity has continued to maintain the hall for the benefit of the inhabitants of the village and surrounding area.

Brief statement of the charity's policy on reserves

The charity maintains sufficient reserves to enable it to meet the day-to-day operational needs of the hall.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

70% (£21003) of the charity's income came from COVID associated grants given by Lancaster City Council and the Government.

56% (£17128) of expenditure was associated with the refurbishment of the Parish Hall

Section F Other optional information

Empty box for optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Danny Lambert	
Position (eg Secretary, Chair, etc)	Chairman	
Date	24/01/2022	

Cockerham Village Hall Deposit Account

Balance b/f 01/04/2021

03.04.2021(Interest received

Transfers from Bar Account

Transfers to Current Account

Balance per Statement at 31/03/2022

nt Year ended 31 March 2022

14709.25

24.24

0.00

14733.49

Cockerham Village Hall Year ended 31 March 2022

Cash Account

Date	Receipts	Payments	Invoice	Takings	Purchases	Wages
08/20/2021 Booker	236.54	236.54	112	236.54	236.54	
Casual staff paid ex takings in year per email from David Woodhead 19.5.22	3009.00	3009.00		3009.00		3009.00
	<u>3245.54</u>	<u>3245.54</u>		<u>3245.54</u>	<u>236.54</u>	<u>3009.00</u>

Treasurers Report for Committee Meeting 29.7.21

1 Financial Position as at 15/07/21

Bank Balances £74,539

A further £8000 (restart grant) has been received in ()
of £29003 due and received .

2 Expenditure to date on refurbishment

In year to 31.3.20	
Electrical work	4715
Lucy Lockett	<u>330</u>
In year to 31.3.21	
Sound System	930
Electrical - floodlights etc	837
Lucy Lockett wallpaper	180
D Cryer deposit decorating materials	1500
Flooring	2550
Lighting	1176
Pointing	3500
Stage Curtain	1625
Decorating	<u>4840</u>
In current financial year	
Electrician - LED lighting	2281
Decorator - floor	<u>4300</u>

3 Income in the current financial year (other than)

Nursery
Hall hire
Cupboard Hire
Bank interest

4 Expenditure in the current financial year

Electric
Water

Cleaning	J Rossall	1297
	Materials	<u>117</u>
Refuse Collection		
Insurance		
Fire Inspection		
Sundry Repairs		
Bar purchases		
Independent Examiner		
Music Licence		

21

As at 31.3.21 £58,215

Covid Grants since our last meeting making a total

5045

17138

6581

28764

n Covid grants)

1650

627

24

2301

645

726

1414
1191
1772

340
659

6747

Treasurers Report for Committee Meeting 31.1.2022

The figures below are based on bank transactions up to 31.12.2021 and information given to me re bar takings awaiting banking, bar expenses paid out ex takings and stock levels at that date.

1 Financial Position as at 31.12.2021

Bank Balances	£59,567	As at 31.3.21	£58,216
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A further £8000 (restart grant) has been received in Covid Grants in the current financial year making a total of £29003 due and received .

2 Expenditure to date on refurbishment

In year to 31.3.20

Electrical work	4715	
Lucy Lockett	<u>330</u>	5045

In year to 31.3.21

Sound System	930	
Electrical - floodlights etc	837	
Lucy Lockett wallpaper	180	
D Cryer deposit decorating materials	1500	
Flooring	2550	
Lighting	1176	
Pointing	3500	
Stage Curtain	1625	
Decorating	<u>4840</u>	17138

In current financial year

Electrician - LED lighting	2281	
Decorator - floor	4300	
Exterior decorating	870	
Blinds and fitting	<u>391</u>	7842

30025

3 Hall Income in the current financial year

Nursery	4950	
Hall hire	3038	
Cupboard Hire	156	
Bank interest	<u>24</u>	
	<u>8168</u>	

4 Bar Income

Sales	12897	
Purchases	<u>7287</u>	
Gross Profit	5610	43.5%
Wages	<u>800</u>	
Net Contribution	<u>4810</u>	

Bar sales in the year ended 31.3.2020 were £14289 and GP £5522 (38.6%)

5 Expenditure in the current financial year

Electric		2363
Water		1612
Cleaning J Rossall	2897	
Materials	<u>232</u>	3129
Refuse Collection		1191
Insurance		1772
Fire Inspection		
Sundry Repairs		395
Card machine and bank charges		180
Independent Examiner		222
Bar Licence		180
Music Licence		
		<u>11044</u>

Cockerham Recreation Scheme Accounts 31/03/2022

	03/31/2022	03/31/2021	03/31/2020
Bank Reconciliation			
Balance b/f 01/04/2021	15362.20	15227.20	15150.10
Receipts	3511.00	135.00	2841.00
Payments	-1808.59		-2763.90
Balance per statement 31/03/2022	<u>17064.61</u>	<u>15362.20</u>	<u>15227.20</u>
Cash Reconciliation			
Balance b/f 01/04/2021	84.19	258.19	420.80
Receipts	4486.54		4038.35
Paid to Bank	-3511.00		-2841.00
Cash Payments	-621.94	-174.00	-1359.96
	<u>437.79</u>	<u>84.19</u>	<u>258.19</u>
Cash in Hand 31/03/2022 per cashbook	437.79	84.19	258.19
Receipts			
Bonfire Night	3738.54		2787.35
Footballers	658.00	135.00	678.00
Fitness Classes	90.00		
Safari Supper			573.00
	<u>4486.54</u>	<u>135.00</u>	<u>4038.35</u>
Payments			
Bonfire Night	2430.53		1667.94
Playground Improvements			1554.00
Fencing			901.31
Gate		174.00	
Postage			0.61
	<u>2430.53</u>	<u>174.00</u>	<u>4123.86</u>
Cash and Bank 01/04/2021	15446.39	15485.39	15570.90
Receipts	4486.54	135.00	4038.35
Payments	-2430.53	-174.00	-4123.86
Cash and Bank 31/03/2022	<u>17502.40</u>	<u>15446.39</u>	<u>15485.39</u>

**Cockerham Village Hall
Accounts for the year to 31st March 2022**

1. Receipts and Payments Account

Income Receipts	£	2022	2021
Grants		10667.00	21003.21
Main Account			
Covid			

Trading Activities

Hire of Hall		11547.00	7072.50
Bar Receipts		38258.83	1510.00
Recreation Scheme Income		4486.54	135.00

Investment Income

Bank interest main account		24.24	87.91
Bank interest Rec account			

Other Receipts

Total Receipts		£64,983.61	29808.62
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Direct Charitable Expenditure

Repairs/maintenance		1441.40	169.52
Refurbishment		7787.20	17138.00
Recreation Scheme Expenditure		2430.53	174.00
Lighting and heating costs		3394.25	2032.43
Water and sewage charges		2011.60	1803.55
Wages for bar		3009.00	
HMRC Fine			378.76
Insurance		1772.39	1745.11
Cleaning and Waste		5474.28	5517.96
Performing Rights Society		168.38	496.48
Professional Fees		222.00	216
Fire Checks fees			333.54
		27711.03	30005.35

Other expenditure

Misc. Expenses			
Bar supplies		18116.91	185.73
Bar license		180.00	180.00
Bank and card charges		595.22	84.73
		18892.13	450.46

Total Payments		£46,603.16	30005.35
Net Receipts for 2021/22		£18,380.45	-647.19

		2022	2021
Net Receipts for the year		£18,380.45	-647.19

Main Account Cash and bank balance at 31st March 2021

Cash in hand			
Current account		£26,501.80	10740.68
Deposit account		£14,709.25	14621.34

Bar account Cash and bank balance at 31st March 2021

Cash in hand		£900.00	900.00
Bar Current Account		£17,003.77	33460.99

Rec scheme cash and current balance at 31st March 2021

Cash in hand		£84.19	258.19
current account		£15,362.20	15227.20

Cash and Bank balance at 31st March 2022		£92,941.66	74561.21
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2. Statement of Assets and Liabilities at 31st March 2022

		2022	2021
Main acc. Bank and cash balance			
cash in hand			
current account		£35,267.50	26501.80
deposit account		£14,733.49	14709.25
Bar account bank and cash balance			
Bar cash in hand		£900.00	900.00
Bar current account		£24,538.27	17003.77
Rec scheme bank and cash balance			
Cash in hand		£437.79	84.19
Current account		£17,064.61	15362.20
Total monetary assets		£92,941.66	74561.21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cockerham Parish Hall

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

521076

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G F Whiteside

Date:

17.11.22

Name:

G F Whiteside

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Ingalls (Kendal) Ltd

Libra House, Murley Moss Business Village, Oxenholme Road,

Kendal, LA9 7RL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.