

# **LYONSHALL MEMORIAL HALL ANNUAL REPORT**

1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

Registered Charity no: 520971

## **Trustees**

James Burgoyne – Chairman  
Kathryn Thompson – Treasurer/Secretary/Bookings  
Martin Hughes  
Suzanne Hughes  
Angela Vaughan

## **Committee Members**

Sally Boyce  
Rhona Syder  
Jennifer Turner  
Amy Williams  
Marian Wilson

## **Structure and Governance**

Lyonshall Memorial Hall is a registered charity and adheres to the recommendations of the Charity Commission.

The Memorial Hall is governed by a committee consisting of Trustees and Committee Members, some of which are user group representatives.

## **Objectives**

The Memorial Hall was built for the benefit of the community in Lyonshall and surrounding villages in the early 20<sup>th</sup> Century.

The charity's aims are to:

1. Promote the social, intellectual, and physical welfare of the growing community in Lyonshall, without prejudice.
2. Provide a facility that benefits, enhances, and improves lifestyles within the community including the use for meetings, classes and other forms of leisure and recreational pursuits.

## **Achievement of Objectives**

The Memorial Hall continues to be hired on a regular basis by established groups. This includes Mums and Tots, Gardening Club, Upholstery Classes, Bridge Club, Kington U3A, Red Kite, Alpha Training, Pilates, and other exercise groups. Regular and one-off meetings are held by local Parish Council, Neighbourhood Planning Group, Memorial Hall Committee and the Church. There are regular and one-off social functions including a monthly Coffee Morning, Quiz Nights, Pop-up-Pubs, Celebratory parties and Funeral teas.

## Summary of achievements 2023

1. We secured two grants (£20,000 in total) in 2023 from the Lottery Community Fund and the Village Hall Platinum Jubilee Grant towards our renovation plans.
2. The kitchen was gutted and fully fitted out using Grant monies.
3. We successfully managed to move to online banking.
4. The Events Group was formed to organise a programme of events throughout the year to improve social connectivity within the village due to the continued closure of the public house. This is to the benefit of both the community and the Memorial Hall.
5. Bookings have remained steady, and the hall is being properly utilised, resulting in a comfortable small profit margin year on year.

 20/03/2023

Chairman of Lyonshall Memorial Hall, on behalf of Memorial Hall Trustees  
20<sup>th</sup> March 2023 AGM

| Memorial Hall Accounts 1st Jan 2023 - 31st Dec 2023 |                    |                   |                   |
|---|--------------------|-------------------|-------------------|
|   |                    | 2022              | 2023              |
| Income  |                    |                   |                   |
|   | Lettings           | £4,896.50         | £4,986.19         |
|   | Lynhales           | £250.00           | £250.00           |
|   | Wreath Raffle      | £40.00            | £38.00            |
|   | Parties            | -                 | £234.00           |
|   | Community Shop     | £1,131.63         | £1,408.27         |
|   | Salvation Army     | £33.00            | £31.16            |
|   | Donations          | £300.00           | £50.00            |
|   | Fundraisers        | £415.00           | £0.00             |
|   | Grant              | £2,667.00         | £20,000.00        |
|   | Electricity        | £358.00           | £813.88           |
| Total   |                    | <b>£10,091.13</b> | <b>£27,811.50</b> |
| Expenses  |                    |                   |                   |
|   | Electric           | £1,002.00         | £1,070.45         |
|   | Insurance          | £618.44           | £513.00           |
|   | Fire Extinguishers | £106.14           | £73.00            |
|   | Gardening          | £150.00           | £175.00           |
|   | Renovation         | £0.00             | £17,572.85        |
|   | PAT Testing        | £45.00            | £0.00             |
|   | Drain Clearing     | £300.00           | £0.00             |
|   | Maintenance        | £70.00            | £591.14           |
|   | Welsh Water        | £191.86           | £215.72           |
| Total   |                    | <b>£2,483.81</b>  | <b>£20,211.16</b> |
| Cash Surplus / Deficit                              |                    | <b>£7,606.32</b>  | <b>£7,600.34</b>  |

| Bank Balances                |                   |
|------------------------------|-------------------|
| Closing Bank Balance 2022    | £34,031.87        |
| 2022 exp taken in 2023       | <b>£59.99</b>     |
| Opening Bank 2023            | £34,091.86        |
| Income                       | £27,811.50        |
| Expenses corrected by £59.99 | £20,151.17        |
| Closing Bank Balance 2023    | <b>£41,692.20</b> |

| Renovation Costs 2023/2024 |                   |
|----------------------------|-------------------|
| Labour                     | £9,064.78         |
| Materials                  | £11,816.97        |
| Skip                       | £372.00           |
| Total Spend                | <b>£21,253.75</b> |



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Lyonshall Memorial Hall

On accounts for the year  
ended

31<sup>st</sup> December 2023      Charity no (if any)      520971

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:       Date: 28/6/2024

Name: Mr Stephen F Housego

Relevant professional  
qualification(s) or body  
(if any):

ICPA (Fellow)

Address:

Rickyard Cottage, Lyonshall, Hereford, HR5 3JN

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

Date: 06/07/2018

[Signature]

Signed:

Name: Mr Stephen F. House

Name:

ICPA (if any):

Relevant professional qualification(s) or body (if any):

Address: Rickyard Cottage, Yorkhill, Herford HR8 3LN

Address: