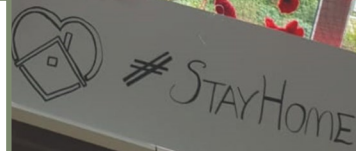




We are  
Springwell Village Community Venue

ANNUAL REPORT  
2020—2021



SVCV is a registered charity managed by a voluntary board of trustees.

Established in 1965, SVCV is a successful, well-run community association that provides a wide range of services, activities and a meeting space for people of all ages.

We provide resources for activities, groups, entertainment, events and projects that bring people together and help them develop social networks and support. We inspire and promote learning, creativity and participation through a variety of weekly groups and events throughout the year.

SVCV is the hub of village life and creates an important venue for services to be delivered and we believe that by providing and facilitating services and activities from the venue, local people of all ages and backgrounds have the chance to both benefit individually from our work, and importantly, contribute to their community, in terms of geography, identity and interest.

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# Aims & Objectives

The charitable purpose of the organisation is to further, or benefit the residents of Springwell Village and surrounding areas, by associating together, residents, local authorities, voluntary and other organisations, in a common effort to provide facilities in the interest of health, education, employment, environmental and social welfare, for recreation and leisure time, with the objective of improving the conditions of life for local people.



## SV CV aims to:

- Improve the quality of life for the local community
- Provide an accessible welcoming venue and focal point for the community. A place for people and local organisations to meet and socialise.
- Sustain and develop activities that connect and engage people with their communities and each other to help tackle isolation and loneliness.
- Provide educational, recreational, social, leisure and cultural activities that are accessible to all.
- Provide a local resource which promotes and encourage learning and development.
- Promote and advocate the needs of groups based in the centre and provide opportunities for more integration and inclusion between users.
- To maintain and forge relations with partners, local authority and funding bodies.

Registered Charity No: 520900



# CHAIR'S REPORT

Well what an incredibly difficult year 2020 has been for everyone! As we all know the centre has been closed for much of it, only opening briefly following the end of the first lockdown. Some of the staff were put on furlough whilst our doors remained closed to the public but Suzanne continued to work throughout and with support from Joanne, when allowed, they ensured that parts of the venue could open safely until the region went into tier 4. They worked tirelessly obtaining literature, leaflets, posters hand sanitisers, marking out the distances, liaising with relevant bodies to ensure guidelines were met etc. A mighty task but they did it and they deserve a massive round of applause.

Support from the Governments Business Rates Grant Funding Scheme was received from Sunderland Council, and this gave us a much needed lifeline, in such stressful uncertain times. Funding has helped immensely and we have utilised it wisely.

Some of the National Lottery Community Fund project plans were put on hold and part of the allocated annual funding, with their agreement was used to support covid costs. Support from both Sunderland Council and The National Lottery Community Fund was greatly appreciated during the most difficult time the venue has seen in its history.

SVCV reached the grand old age of 55 September 2020, but sadly our plans for a big birthday bash was squashed along with everyone else's birthday celebration plans.

The cafe managed to open again, briefly, before we went back into lockdown, this time with a new makeover and it looks fabulous.

The senior drama even managed a couple of rehearsal s in the hope that the panto could be rescheduled, but it was not to be.....fingers crossed it will happen next February.....2022!!

I also want to thank volunteers who washed and cleaned rooms, chairs etc., to ensure the venue was as safe as we could make it, to welcome everyone back with the reassurance that we had done our utmost to open up fully. Also, food parcel packaging and distribution during early stages of the pandemic was much appreciated , we received some lovely thank you messages and cards.

Let's keep everything crossed that 2021 – 2022 will be a better year for all

Diane Ellwood  
Chair

## Staff Team



Suzanne Shaftoe  
Community  
Development Manager



Joanne Langley  
Admin Assistant  
Youth Worker



Amy Gill  
Playworker



Barbara Phillips  
Playworker

# Financial Information

## TREASURERS REPORT



2020-2021 began on an all time low as we closed our doors for the first time in 54 years. The future looked bleak and this year proved very stressful especially in relation to our financial situation. The venue closed its doors on 20th March 2020 and did not open again to the public until 14th July.

We were thrown an unexpected lifeline with support from Sunderland Council and the Government Business Rates Funding Scheme. Without this support, and that from the National Lottery Community Fund we may not have been in the same financial situation that we are today.

As always I cannot thank the volunteers enough, especially this past year which has been very stressful for many. The vast amount of hours that volunteers have given to get the venue back open e.g. cleaning, maintenance, has been appreciated not just by the committee but the whole community, as many will be unaware of the work that has been done.

I wish to thank our ward councillors who have supported in many ways, not just financial. We received our asbestos report from Sunderland Council and were alarmed to know that the cost of encapsulating residues and contaminated nail holes in a small area within the ceiling voids was going to cost over 2,000. This was a huge blow especially as we were trying to deal with the situation of lockdown. After discussions with Sunderland Council and our local ward councillors, they stepped in and supported the expense with funding from the 'Ward Improvement Fund' we cannot thank our local councillors enough for their support.

Many thanks to everyone for their continued, much needed support over the year.

V. Adgar, Treasurer

### GRANTS AWARDED 2020/2021

	<i>Amount warded</i>	<i>Income Financial Year</i>
The National Lottery Community Fund Reaching Communities Programme (SVCV Develop and deliver)	0	28,395
Sunderland City Council Neighbourhood Fund Washington West Ward Senior Holiday Provision 11-19 years	2,800	2,800
Sunderland City Council Neighbourhood Fund Positive Activities for Children & young People October & Easter 11-19 year Washington West	2,000	2,000
Sunderland City Council Business rate Relief Grant	25,000	25,000
<b>TOTAL:</b>	<b>29,000</b>	<b>29,000</b>

# #yourwords

*Customer feedback from Angela Marie Dimambro – Age 76*

"I didn't know about the venue and what it had to offer until I picked up a brochure from the civic centre. I mentioned it to someone at AGE UK who then told me about the 'Think Positive Thursday' sessions. I had never been in the venue before, and my first thoughts were that it was very friendly, and everyone was so nice. I enjoyed the company each week and there was some live musical entertainment on which I like. There was a lady doing crafts on one of the tables with a few other ladies and I enjoyed that because it was interesting and something to do. Each week there was something going on, so I wasn't bored, and it was good fun too. I do miss my Thursdays since March as there is nothing going on, I miss the company, miss seeing people and having a bit chat. It's nice just to get out of the house and to think about something other than food".



Wow this is amazing being back, it's so lovely to be able to meet friends and I am looking forward to volunteering again, to get back to some sort of routine. I can't even express how much I've missed the place and people. The Hall has been a part of my life for over 50 years and it has been a total miss.

**Muriel Miller**

So sad to hear this as I make a day of it when I come to your community cafe as I like to see my brother weekly as he lives on his own and has health issues and it's a forty minutes drive from my house to his it's a godsend to have a community cafe as I know he loves to eat at yours it means we can meet up in a safe environment and he gets a hot meal which is a plus plus it's run by wonderful people so keep safe and we will see you soon .

Dear Friends,  
 it is difficult to find suitable words to express thanks for all your efforts and kindness in the organisation of the donated food parcels -- but be assured that they were accepted in a pleasant way and indeed --- created an "uplifting day" by your nice thoughts and actions.  
 Good Wishes  
 to All Concerned  
 -- Be Happy + Healthy  
 From Belle + Jeff Thirlaway



**Carole Smiles**

Thank you svcv for my celebratory cuppa and cake  
 Happy 55 th long may we continue xx 🍰 🍷 🌸 🍷

# Community Café & Bar



The Cozy Café has had a very strange year. For the majority of this year we have had empty seats but during the times when restrictions were lifted and we were allowed to open, the realization of how much our community café was needed became apparent as we were so busy.

The café had a deep clean during lockdown and a makeover which has been welcomed by everyone who has visited the venue since.



May thanks to all of the volunteers who have helped contribute to the changes, we are sincerely grateful.

Looking at sustainability, the bar as an underused asset was looked at. The Community Development Manager fell upon a small village café whilst out one day and this sparked an idea which could work within our venue.

The set up behind the counter at the cafe included a coffee machine, fixed optics with refrigeration for alcoholic and soft drinks, this enabling the café to operate daily as a café/bar. The set up worked very well and was the model for our new Community Cozy Café / Bar.

The process of changing the area to work effectively took many weeks and lots of ideas were discussed and trialed with staff and volunteers ready for opening to the public. The big changes brought about the realization that a Café Coordinator was needed to make the new plans work. Volunteers have been totally on board all the way through the process. An advert for a part-time Café Coordinator was placed at the end of March 2021 and we look forward to an exciting new venture.

We continued to pay for weekly FareShare North East deliveries for a few month and this enabled us to support local vulnerable and isolated members of the community A small group of volunteers met every week to make up and deliver food parcels. Support from local people also contributed to helping so many isolated people with hand made face protection masks, fresh baked scones and donations of food and toiletries. Bar stock all got used in bags or donated.

The bar has not been open at all apart from to support over a few weeks when able for the fell men and drama, this was short lived as we went into higher local restrictions.

No events took place at Christmas but instead we did a hamper the twelve days of Christmas utilizing stock.



## Early Years, Children & Young People

Whenever possible, depending on ever changing covid 19 restrictions, we provided much needed safe sessions to maintain social contact with children, parents and carers.

We received funding from Sunderland Council for holiday activities which was allocated for 11-16 year olds. The funding was specifically for delivery during the Summer, October, Christmas, February half term and Easter holidays.

Outreach sessions were carried out and we were happy to be able to take a coach of young people to the beach and fair in the Summer.

Due to the situation with the global pandemic, we were only managed to deliver one centre based session, which was in October. We hired in a giant inflatable assault course and had Halloween art & crafts. Each young person received a goody bag.

Christmas was obviously unable to go ahead but staff and youth workers organised and distributed Christmas themed goody bags with the funding they would have utilised for a session.

February half-term was to be a trip to the cinema but could not go ahead as planned and therefore the idea to bring the movies to the young people was put into action with a 'Movie Night' goody bag.

Let's hope the Easter holiday plans go ahead as planned.



# DANCE

## 50/50

As dancing was forbidden when the pandemic hit, the weekly Thursday evening social Dance has been cancelled until further notice. It has been a sad time for many but we hope that our Dance team of instructors and members of the public return when safe to do so.

## MINI DIVAS

When restrictions were lifted for children's dancing, Mini Divas returned and started to rehearse new routines. A date has been set for a dance show the end of October, all being well.

## ROMERO SCHOOL OF DANCE

What a year it has been for us all. Unfortunately, all live classes had to be cancelled from March to September 2020 when we were then able to return. That was short lived and back into lockdown we went! Throughout lockdown, my competition team continued to work hard with some having lessons on zoom. They also entered on-line competitions, with many of them placing top 3! It gave them something to work towards and focus on. I have also judged a few on-line competitions which has been a good experience. Some of the online competitions received over 3000 entries!

We returned again in April, and it was lovely to see the children so happy dancing with their friends...all be it on spots two metres apart! We have started working towards a possible show although until July 19th I don't want to book a date...scared to make plans ha ha.

Our competition team hopefully have the All England championships at Blackpool tower in august to look forward to. I will also be judging at this one, so I am excited to put on a ball gown and finally get glammed up!

Hopefully, life will return to a bit more normality soon. Thank you to everyone at the hall for their continued support during these times... after 12 years at the hall, it was good to come back home!

Lindsay. X

One of our dancers Charlotte all dressed up to compete on-line in the house. Who would of thought this would be a thing!



One of our competitors Nancy who won an NCDTA online comp with this dancing through lockdown theme x

## Older People's Services & Social & Leisure

### TEA DANCE

Unfortunately the Tea Dance has not been able to recommence this year due to the restrictions around Covid 19. We have had so many phone calls from dance members who have found the whole situation very difficult. We are hoping to start back as soon as possible.

### GAP GROUP

The group have managed to meet a few times when restriction allowed and we hope to be back to every week soon. It has been so difficult for our members, not seeing each other and not participating in anything but we have maintained contact via telephone.

### FELL MEN

We have managed to continue to meet when allowed. We have been involved in a project at the venue, helping to landscape a part of the outdoor space as well as helping at the very beginning of lockdown to clear and clean certain areas within the building. Whenever possible we have met as a group in the bar area and hope to gain new members when we are able to meet more regularly.



### LADYBIRDS

The pandemic hit our group very hard as many are elderly and vulnerable. We have been meeting in the centre for over fifty years, on a Monday night fortnightly, but during lockdown we have spoken to Suzanne and have moved to a Wednesday afternoon which is much better for the majority of the older members as they do not like to come out at night. Here's hoping that we will be back in the centre soon with our friends.

### THE CHATTERBOX GROUP

This new group was born in 2020. This is a social group that initially opened as a support group for isolated people. A chat and a cuppa brought smiles to many people's faces. Bingo became popular with the group when it was allowed and we are looking forward to seeing it develop at restrictions lift.



# DRAMA

## SPRINGWELL VILLAGE SENIOR DRAMA GROUP

The Covid19 pandemic has proved problematic for our group as it has for every part of the community. In August 2020 the production team discussed the viability of the next pantomime due to be staged in February 2021. I contacted members of the group to ascertain the cast numbers that we could expect if we were able to go ahead. The team then looked at scripts with various numbers of parts. After group discussions and weighing up the pros and cons regarding the uncertainty of the pandemic, it was decided to go with a script that had 9 main cast as opposed to 23. The thinking behind this being that if, for whatever reason, anyone would be unable to fulfil their role then there would be others to take their place. The scrip chosen was Dick Whittington and this was purchased from the writer.



The group met in September, 2020 in the main hall of the venue and we were able to maintain distancing easily although it was strange to read the script and discuss future plans in such a huge circle. It has to be said that it was therapeutic being able to socialise as a group and to laugh again ~ a great set of characters in our group and it does feel like family.

We agreed to meet each Thursday evening in the same way as long as we could.

As pandemic figures worsened over the next few weeks it became increasingly clear that we were not going to be able to follow our normal schedule for a production. I had received an email from the script writer to let us know that we could delay production at no extra cost. As well as this, we would be able to extend the performances to 2 weeks instead of 1 in order to maintain social distancing of audiences or perhaps have two performances a day at weekends. With so much to consider we decided to keep looking towards a February production with the option to alter situations depending on

circumstances nearer the time along with the option to stage the pantomime later in 2021 if necessary. The cast was announced on 22nd October and I met with Suzanne Shaftoe during the daytime of 30th October to discuss the current restrictions and viability of rehearsals. The drama group met that evening and we decided that we could not meet at the venue for the present time and that we would keep in touch via social media. A few of the cast met by video link to rehearse and thanks to Amy Gill for arranging this.

As the news relating to the pandemic worsened it became apparent by the turn of the year that by staging a production anytime within the next few months we would be giving ourselves and the huge number of volunteers involved more problems than the mountain of problems everyone had at present with the situation. It was with regret that the decision was made not to go ahead with a pantomime at all in 2021 in the hope that the health of the country and restrictions would improve in time.

The group was told of this decision on 10th January, 2021 and parents of chorus children and dancers were informed the next day.

We are now hopeful of returning to some semblance of normality and with this in mind have arranged for the group to meet again on the evening of 9th September, 2021 and all are welcome. Any new members would be part of the chorus for the next production as we are sticking with the Dick Whittington script which we have paid for and the cast will remain as chosen. This production will be staged in February, 2022.

I wish everyone a safe and enjoyable summer and here's to a better year ahead.

Pauline Clarke, Producer

### CURTAIN CALL

Unfortunately due to Covid we had to put the drama group off after only 3 rehearsals which was an absolute shame because we had full group of children brimming with talent who were very keen to be on the stage. We fully intend to open again as soon as possible and will be looking to book in a performance hopefully late 2021 to showcase their skills in a variety show.

Amy Gill

# Marketing & Media

This year began with cancelling a variety of planned activities, events and bookings. The main focus was on maintaining a relationship with the community via social media platforms. The emphasis on raising spirits and having a strong presence was as important as ever in what has been a very difficult and strange year for us all.



For the 75th anniversary of V.E. Day, we decorated the outside of the venue with hand knitted poppies etc and made a window display inside. Every day over the weekend, we posted an intro video featuring our very own Dame Dolly and a music video performed by Harper & The Watchmen. This could not replace the event which we had planned but it was appreciated by the community. People were stopping to take photographs and images and videos were shared on social media.



In September we had planned to celebrated our 55th Birthday but this sadly could not happen but we did have birthday cupcakes which were given away to every customer in the café that day and we received some lovely birthday messages.



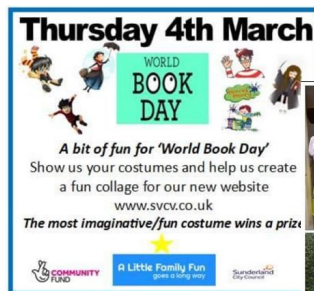
At Christmas we wanted to lift community spirits, so we organised a virtual Secret Santa Gift Bag Tombola which was very popular. We also decided to give away a food hamper a day in a fun family orientated 'Twelve Days Of Christmas' competition with an additional members draw raffle.



We held a fun free gift competition for World Book Day, a Valentines raffle and during February Half Term we held a Caption competition every day for the entire week and it was great fun as well as helping keep the momentum going in relation to the annual Pantomime.



## PANTO ★



# IMPACT OF THE GLOBAL COVID19 PANDEMIC

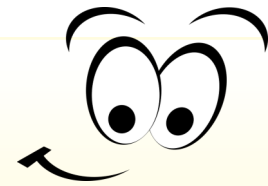
As with everyone, there has been a huge impact on our venue, its staff, volunteers and users.

There have been lots of negatives and positives throughout and many ups and downs. It has been very challenging for trustees, staff and volunteers but we can say, that we have pulled together with the local community, changing ways we work to maintain SVCV for future years.

- SVCV sadly closed its doors for the first time in nearly 55 years.
- £25,000 was received from the governments business rates relief scheme which helped to keep the venue afloat during these uncertain times.
- A volunteer team was set up to help make and distribute food parcels to the most vulnerable and isolated members of the community within Springwell Village. Food was received via a weekly delivery from Fareshare UK. SVCV paid for the cost of the deliver (£22/week) and volunteers sorted, packed and distributed food parcels. This weekly process lasted for 18 weeks and in total we helped support 65 individuals. We were overwhelmed with how grateful and happy people were. Tuesdays became something for them to look forward to, share with their friends and family over a phone call. We sang happy birthday to a few people on their doorstep and one day we went out delivering with famous people’s masks on to add a little cheer.
- A local resident made hand made face masks for us to distribute to older people who needed them and one volunteer made scones every week for 14 weeks whilst she was unable to return to work.
- To help to raise spirits and acknowledge cancelled events and activities, we utilized social media to launch competitions, give-aways, fun activities etc. to lift community spirits. See page The Chatterbox Club is a new group that was formed as restrictions eased. This was a way for the venue to enable older people to return safely, helping with isolation, improve their mental health, help with ever changing guidelines, offer a support network in a controlled safe environment.
- The community café hours have been reduced but this is something that has proven beneficial to the venue and its staff and volunteers. The café has been extremely busy and even though it has been difficult to get it up and working in a new way, it has thrown up many positives and new ideas.
- Additional cleaning has been problematic as cleaning has had to be increased dramatically. We have purchased a steam cleaner and volunteers cleaned all of the 160 banqueting chairs, stage and hall curtains have been dry cleaned.
- The entire building was sanitized using an antibacterial fogging service. Group leaders are all cleaning before and after each session and we are working together to keep everyone safe.

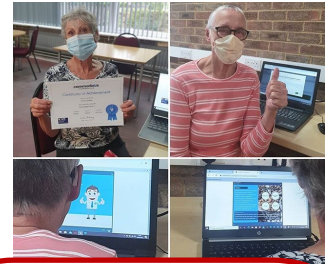


# LOOKING AHEAD



## TRAINING

**Community café volunteers completed their Food Safety Level 1 online course.** Free training on mental health awareness was made available to sports coaches and sport/ physical activity organisations. Part of the new MIND/ Sport England partnership. The aim being to develop a greater understanding, knowledge and confidence amongst sporting organisations to help facilitate improved engagement of people who experience mental health difficulties. Details of the training was passed on to the group leader of Fitness Funatics who registered and completed the course.



**Staff completed a Coronavirus awareness course and training in relation to the new WEBSITE**

Thanks for pointing me towards this. I actually found this really informative and I've already had some ideas about how to make my class more inclusive.

## DEVELOPING OUTSIDE SPACE

There have always been issues with the lack of outside space but due to the increase in the amount of people accessing the venue, particularly for events e.g. 1940s weekend and the global pandemic, we have made a start on clearing the rear area behind the building. This area was so overgrown, unsightly for local residents, a haven for attracting vermin and a waste of much needed space. Hopes are to make this area wheelchair friendly with seating, screening and planting to make it more attractive for all. We want to make it more user friendly, encourage community groups to utilise the space for project work and improve relationships with the local community. We hope this will help to compliment our future sustainability plans.

## BECOMING MORE ENVIRONMENTALLY FRIENDLY

SVCV are always striving to become more environmentally friendly. We have made a few changes inside and outside the venue to help meet our goals.

- Began to 'ditch disposables' for take outs and groups.
- Working towards becoming paperless: blackboards have replaced menus in the community café, online ticket sales are encouraged. Social media will be used more effectively to promote activities and events.
- The emphasis on recycling has been increased as we have placed recycling bins in every room, there is a clothes bank in the carpark and a battery bin which is forever full.
- Hand dryers are fitted in the main toilets. We have water saving devices in all toilets.
- The process of replacing old light fittings with more energy efficient lighting has been very productive.

## BOOKING SYSTEM

As a result of groups returning safely to the venue, the idea of a booking system was mentioned at a trustee meeting. As well as enabling the venue to see how many people were booked in for groups and activities, this would also help to reduce costs in some areas.

Knowing how many children are booked in will allow us to plan and prepare more efficiently, monitor costs and capacity, reduce valuable staff time. We are looking towards a pre-payment system for some things.

options, share ideas, look at other venues for comparison and compile packages to suit various needs



**SPRINGWELL VILLAGE COMMUNITY VENUE**

**REPORT and FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2021**

**CHARITY NUMBER 520900**

# SPRINGWELL VILLAGE COMMUNITY VENUE

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# **SPRINGWELL VILLAGE COMMUNITY VENUE**

## **LEGAL & ADMINISTRATIVE INFORMATION**

### **Status**

The organisation is a charitable organisation.

### **Management Committee**

<b>D Ellwood</b>	<b>Chairperson</b>
<b>C Smiles</b>	<b>Vice Chairperson</b>
<b>V Adgar</b>	<b>Treasurer</b>
<b>S Shaftoe</b>	<b>Secretary</b>
<b>L Scott</b>	
<b>J Foggin</b>	
<b>L Tuff</b>	
<b>M Thompson</b>	
<b>A Coburn</b>	
<b>M Parkin</b>	
<b>K Reader</b>	
<b>S Thubron</b>	
<b>N Foggin</b>	
<b>R Proctor</b>	
<b>A Bain</b>	
<b>S Taylor</b>	

**Cncllr B Scaplehorn**                      **Elected Member**

### **Registered office and operation address**

**Fell Road Springwell Village Gateshead Tyne & Wear NE9 7RP**

### **Reporting Accountants**

**D C Smallbone & Co 3a Blue Sky Way Hebburn Tyne & Wear NE31 2EQ**

### **Bankers**

**Cooperative PO Box 101 1 Balloon Street Manchester M60 4EP**

**D C SMALLBONE & CO**

**ACCOUNTING & COMMERCIAL CONSULTANCY**

**REPORT OF THE INDEPENDENT EXAMINER**

to the

**COMMITTEE OF SPRINGWELL VILLAGE COMMUNITY VENUE**

We report on the accounts for the Charity for the year ended 31 March 2021.

**Respective responsibilities of committee and auditors**

As the charity's committee, you are responsible for the preparation of the accounts following the guidance for Accounting for the Smaller Charity issued by the Charity Commissioners. It is my responsibility to state, on the basis of procedures specified in the General Directions issued by the Charity Commissioners for Independent Examination, whether particular matters have come to my attention. We have been appointed as Independent Examiners under section 29 ( 3 ) of the Local Government Finance Act 1982.

**Basis of Opinion**

We conducted our examination in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required if a full audit was undertaken in accordance with the Statements of Accounting Standard, and, we have accepted the current financial status and timing of several internal and external schemes as disclosed in the draft accounts. We have also accepted payroll allocations to these schemes resulting in a net payroll cost as disclosed. Consequently we do not express an audit opinion on the view given by the accounts.

**Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the Act;
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D C Smallbone

05 May 2021

3a BLUE SKY WAY MONKTON BUSINESS PARK HEBBURN TYNE & WEAR NE31 2EQ  
TELEPHONE (091) 4312314 FAX (091) 4312314

D C Smallbone MBA FCMA L Smallbone Consultant M G Archbold FCA

# SPRINGWELL VILLAGE COMMUNITY VENUE

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	Note	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Incoming Resources</b>					
General charitable income in activities to further the charity's objects	2	35,311	43,695	79,006	106,851
<b>Total Incoming Resources</b>		<b>35,311</b>	<b>43,695</b>	<b>79,006</b>	<b>106,851</b>
<b>Resources Expended</b>					
General charitable expenditure in activities to further the charity's objects	3	35,311	38,020	73,331	115,709
<b>Total Resources Expended</b>		<b>35,311</b>	<b>38,020</b>	<b>73,331</b>	<b>115,709</b>
<b>Net Movement in Funds</b>		<b>0</b>	<b>5,675</b>	<b>5,675</b>	<b>(8,858)</b>
<b>As at 01 April 2020</b>		<b>0</b>	<b>51,192</b>	<b>51,192</b>	<b>60,050</b>
<b>Total funds at 31 March 2021</b>	7	<b>0</b>	<b>56,867</b>	<b>56,867</b>	<b>51,192</b>

# SPRINGWELL VILLAGE COMMUNITY VENUE

## BALANCE SHEET

AT 31 MARCH 2021

	Note	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Fixed Assets</b>					
Tangible Fixed Assets	4	0	20,200	20,200	20,200
<b>Current Assets</b>					
Stock Bar		0	1,500	1,500	1,500
Debtors & Prepayments	5	0	2,876	2,876	61
Cash at bank & in hand		0	55,189	55,189	53,858
		0	59,565	59,565	55,419
<b>Liabilities: amounts falling due     within one year</b>	6	21,285	1,613	22,898	24,427
<b>Net Current Assets</b>		(21,285)	57,952	36,667	30,992
<b>Net Assets</b>		(21,285)	78,152	56,867	51,192
<b>Funds</b>	7	(21,285)	78,152	56,867	51,192
		(21,285)	78,152	56,867	51,192

# SPRINGWELL VILLAGE COMMUNITY VENUE

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

### 1. Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, The Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000. Income & Income & expenditure is shown with value added tax included where appropriate.

#### a. Tangible fixed assets

As the wear and tear on fixed assets is considerable the depreciation of the assets is revised annually in order to write assets off over their estimated lives.

Fixtures & Fittings valuation is as determined by the Management Committee.

### 2. Incoming resources

	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Sections Income</b>				
Karate	0	0	0	580
	0	0	0	580
<b>Groups Income</b>				
Senior drama		89	89	190
Childrens Groups		906	906	2,749
Pantomime drama		0	0	5,120
Fit Dance		143	143	522
Curtain Call		0	0	157
	0	1,138	1,138	8,738
<b>General Income</b>				
Entertainments		147	147	9,190
Rents / Lettings		2,632	2,632	11,813
Subscriptions		0	0	446
Donations		377	377	3,493
Community Cafe		3,307	3,307	18,971
Bar takings		617	617	19,550
Grant Aid - Sunderland Council			0	4,166
HMRC Furlough receipts		10,477	10,477	0
Rates Grant - SCC		25,000	25,000	0
Restricted Grants ( see note 6 )	35,311		35,311	29,904
	35,311	42,557	77,868	97,533
<b>Total</b>	35,311	43,695	79,006	106,851

# SPRINGWELL VILLAGE COMMUNITY VENUE

## NOTES TO THE ACCOUNTS CONTINUED

YEAR ENDED 31 MARCH 2021

3. Resources expended

	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Sections Expense</b>				
Karate		0	0	500
	0	0	0	500
<b>Groups Expenses</b>				
Childrens Groups ( exc wages )		43	43	371
Pantomime drama		457	457	1,139
	0	500	500	1,510
<b>General Expenses</b>				
Entertainments		180	180	5,171
Community charge			0	1,563
Gas & Electricity		6,033	6,033	14,401
Telephone		1,623	1,623	1,684
Water		679	679	1,033
Printing Stationery Postage		23	23	146
Community Cafe ( exc wages )		1,123	1,123	6,613
Bar ( exc wages )		513	513	13,432
Insurance		415	415	531
Photocopier		1,076	1,076	1,792
Salaries		23,569	23,569	27,490
HMRC employer contributions		5,485	5,485	5,976
Employee Pensions		2,063	2,063	271
Equipment		1,658	1,658	8,878
Affiliation & Licence fees		337	337	1,935
Maintenance & Refurbishment		6,083	6,083	2,183
Cleaning and sundries		3,252	3,252	4,423
Marketing & Publicity		2,017	2,017	0
Restricted Grants ( see note 6 )	35,311		35,311	29,904
Restricted Grants utilised NLCF against general costs		(30,266)	(30,266)	(14,897)
HMRC Furlough payments		10,477	10,477	0
	35,311	36,340	71,651	112,529
<b>FINANCE</b>				
Accountancy		700	700	650
Finance fees		480	480	520
	0	1,180	1,180	1,170
<b>Total</b>	35,311	38,020	73,331	115,709

# SPRINGWELL VILLAGE COMMUNITY VENUE

## NOTES TO THE ACCOUNTS CONTINUED

YEAR ENDED 31 MARCH 2021

### 4. Tangible Fixed Assets

	Computer	Furniture & Fittings £	Total £
<b>Gross Book Value</b>			
At 01 April 2020	778	20,000	20,778
At 31 March 2021	778	20,000	20,778
<b>Accumulated Depreciation</b>			
At 01 April 2020	578	0	578
Charge for period		0	0
At 31 March 2021	578	0	578
<b>Net Book Value</b>			
At 31 March 2021	200	20,000	20,200
At 31 March 2020	200	20,000	20,200

### 5. Debtors & Payments in advance

	31/03/21 £	31/03/20 £
Insurance	63	61
Electricity	1,300	0
HMRC Furlough	1,513	0
	2,876	61

### 6. Liabilities: Amounts falling due within one year

	31/03/21 £	31/03/20 £
Accruals - General	1,613	1,026
Restricted Grants per note 6	21,285	23,401
	22,898	24,427

### 7. Funds

	31/03/21 £	31/03/20 £
Balance as at 01 April 2020	51,192	60,050
Movement in funds for the period	5,675	(8,858)
Balance as at 31 March 2021	56,867	51,192

SPRINGWELL VILLAGE COMMUNITY VENUE

ANALYSIS OF RESTRICTED GRANTS

YEAR ENDED 31 MARCH 2021

		Available at 01/04/20 £	Grants Added to 31/03/21 £	Costs Defrayed to 31/03/21 £	Available at 31/03/21 £	Transfer to Accrued Liabilities at 31/03/21 £
NLCF	The National Lottery Community Fund:Reaching Communities Programme	13,390	28,395	(27,588)	14,197	14,197
NLCF	The National Lottery Community Fund:Reaching Communities Programme Building Capability Fund	7,018		(2,678)	4,340	4,340
TPT SIB	Sunderland City Council Neighbourhood Fund Reducing lonliness & Social Isolation for local people and vulnerable adults	2,993		(245)	2,748	2,748
N.FUND SUMMER	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision		2,800	(2,800)		
N.FUND 20/21 October	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision		2,000	(2,000)		
		<b>23,401</b>	<b>33,195</b>	<b>(35,311)</b>	<b>21,285</b>	<b>21,285</b>

SPRINGWELL VILLAGE COMMUNITY VENUE

DETAILED ANALYSIS OF RESTRICTED GRANTS

YEAR ENDED 31 MARCH 2021

		Costs Defrayed to 31/03/21 £
NLCF	The National Lottery Community Fund:Reaching Communities Programme	27,588
NLCF	The National Lottery Community Fund:Reaching Communities Programme Building Capability Fund	2,678
TPT SIB	Sunderland City Council Neighbourhood Fund Reducing lonliness & Social Isolation for local people and vulnerable adults	245
N.FUND SUMMER	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision	2,800
N.FUND 20/21 October	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision	2,000
		<u>35,311</u>

**SPRINGWELL VILLAGE COMMUNITY VENUE**

**CASH ACCOUNT**

**YEAR ENDED 31 MARCH 2021**

RECEIPTS			PAYMENTS	
	£	£		£
<b>Groups Income</b>			<b>Groups Expense</b>	
Senior drama	89		Childrens Groups	43
Childrens Groups	906		Pantomime drama	457
Fit Dance	143			
		1,138		
<b>General Income</b>			<b>General Expenses</b>	
Rents / Lettings	5,939		Entertainments	180
Donations	377		Gas & Electricity	6,886
Community Cafe	617		Telephone	1,739
Bar takings	147		Water	808
Restricted Grants			Printing Stationery Postage	23
( see note 6 )	33,195		Community Cafe	1,123
HMRC Furlough	8,964		Bar ( exc wages )	178
Rates Grant - SCC	25,000		Restricted Grants	
			( see note 6 )	35,311
			Restricted Grants utilised	(30,266)
			Salary - General fund	23,569
			Insurance	417
			Photocopier	1,076
			Marketing & Publicity	2,017
			HMRC employer contributions	5,485
			Pension contribution - employees	2,063
			Equipment	1,658
			Affiliation & Licence fees	337
			Maintenance & Refurbishment	6,083
			Cleaning and sundries	3,252
			HMRC Furlough	10,477
		74,239		
				72,416
			<b>FINANCE</b>	
			Accountancy fees	650
			Finance fees	480
<b>Balance brought forward:</b>			<b>Balance carried forward:</b>	
Bank current account	53,458		Bank current account	54,789
Cash in hand	400	53,858	Cash in hand	400
				55,189
		<u>129,235</u>		<u>129,235</u>

**SPRINGWELL VILLAGE COMMUNITY VENUE**

**REPORT and FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2021**

**CHARITY NUMBER 520900**

# SPRINGWELL VILLAGE COMMUNITY VENUE

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# **SPRINGWELL VILLAGE COMMUNITY VENUE**

## **LEGAL & ADMINISTRATIVE INFORMATION**

### **Status**

The organisation is a charitable organisation.

### **Management Committee**

<b>D Ellwood</b>	<b>Chairperson</b>
<b>C Smiles</b>	<b>Vice Chairperson</b>
<b>V Adgar</b>	<b>Treasurer</b>
<b>S Shaftoe</b>	<b>Secretary</b>
<b>L Scott</b>	
<b>J Foggin</b>	
<b>L Tuff</b>	
<b>M Thompson</b>	
<b>A Coburn</b>	
<b>M Parkin</b>	
<b>K Reader</b>	
<b>S Thubron</b>	
<b>N Foggin</b>	
<b>R Proctor</b>	
<b>A Bain</b>	
<b>S Taylor</b>	

**Cncllr B Scaplehorn**                      **Elected Member**

### **Registered office and operation address**

**Fell Road Springwell Village Gateshead Tyne & Wear NE9 7RP**

### **Reporting Accountants**

**D C Smallbone & Co 3a Blue Sky Way Hebburn Tyne & Wear NE31 2EQ**

### **Bankers**

**Cooperative PO Box 101 1 Balloon Street Manchester M60 4EP**

**D C SMALLBONE & CO**

**ACCOUNTING & COMMERCIAL CONSULTANCY**

**REPORT OF THE INDEPENDENT EXAMINER**

to the

**COMMITTEE OF SPRINGWELL VILLAGE COMMUNITY VENUE**

We report on the accounts for the Charity for the year ended 31 March 2021.

**Respective responsibilities of committee and auditors**

As the charity's committee, you are responsible for the preparation of the accounts following the guidance for Accounting for the Smaller Charity issued by the Charity Commissioners. It is my responsibility to state, on the basis of procedures specified in the General Directions issued by the Charity Commissioners for Independent Examination, whether particular matters have come to my attention. We have been appointed as Independent Examiners under section 29 ( 3 ) of the Local Government Finance Act 1982.

**Basis of Opinion**

We conducted our examination in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required if a full audit was undertaken in accordance with the Statements of Accounting Standard, and, we have accepted the current financial status and timing of several internal and external schemes as disclosed in the draft accounts. We have also accepted payroll allocations to these schemes resulting in a net payroll cost as disclosed. Consequently we do not express an audit opinion on the view given by the accounts.

**Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the Act;
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D C Smallbone

05 May 2021

3a BLUE SKY WAY MONKTON BUSINESS PARK HEBBURN TYNE & WEAR NE31 2EQ  
TELEPHONE (091) 4312314 FAX (091) 4312314

D C Smallbone MBA FCMA L Smallbone Consultant M G Archbold FCA

# SPRINGWELL VILLAGE COMMUNITY VENUE

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	Note	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Incoming Resources</b>					
General charitable income in activities to further the charity's objects	2	35,311	43,695	79,006	106,851
<b>Total Incoming Resources</b>		<b>35,311</b>	<b>43,695</b>	<b>79,006</b>	<b>106,851</b>
<b>Resources Expended</b>					
General charitable expenditure in activities to further the charity's objects	3	35,311	38,020	73,331	115,709
<b>Total Resources Expended</b>		<b>35,311</b>	<b>38,020</b>	<b>73,331</b>	<b>115,709</b>
<b>Net Movement in Funds</b>		<b>0</b>	<b>5,675</b>	<b>5,675</b>	<b>(8,858)</b>
<b>As at 01 April 2020</b>		<b>0</b>	<b>51,192</b>	<b>51,192</b>	<b>60,050</b>
<b>Total funds at 31 March 2021</b>	7	<b>0</b>	<b>56,867</b>	<b>56,867</b>	<b>51,192</b>

# SPRINGWELL VILLAGE COMMUNITY VENUE

## BALANCE SHEET

AT 31 MARCH 2021

	Note	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Fixed Assets</b>					
Tangible Fixed Assets	4	0	20,200	20,200	20,200
<b>Current Assets</b>					
Stock Bar		0	1,500	1,500	1,500
Debtors & Prepayments	5	0	2,876	2,876	61
Cash at bank & in hand		0	55,189	55,189	53,858
		0	59,565	59,565	55,419
<b>Liabilities: amounts falling due     within one year</b>	6	21,285	1,613	22,898	24,427
<b>Net Current Assets</b>		(21,285)	57,952	36,667	30,992
<b>Net Assets</b>		(21,285)	78,152	56,867	51,192
<b>Funds</b>	7	(21,285)	78,152	56,867	51,192
		(21,285)	78,152	56,867	51,192

# SPRINGWELL VILLAGE COMMUNITY VENUE

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

### 1. Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, The Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000. Income & Income & expenditure is shown with value added tax included where appropriate.

#### a. Tangible fixed assets

As the wear and tear on fixed assets is considerable the depreciation of the assets is revised annually in order to write assets off over their estimated lives.

Fixtures & Fittings valuation is as determined by the Management Committee.

### 2. Incoming resources

	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Sections Income</b>				
Karate	0	0	0	580
	0	0	0	580
<b>Groups Income</b>				
Senior drama		89	89	190
Childrens Groups		906	906	2,749
Pantomime drama		0	0	5,120
Fit Dance		143	143	522
Curtain Call		0	0	157
	0	1,138	1,138	8,738
<b>General Income</b>				
Entertainments		147	147	9,190
Rents / Lettings		2,632	2,632	11,813
Subscriptions		0	0	446
Donations		377	377	3,493
Community Cafe		3,307	3,307	18,971
Bar takings		617	617	19,550
Grant Aid - Sunderland Council			0	4,166
HMRC Furlough receipts		10,477	10,477	0
Rates Grant - SCC		25,000	25,000	0
Restricted Grants ( see note 6 )	35,311		35,311	29,904
	35,311	42,557	77,868	97,533
<b>Total</b>	35,311	43,695	79,006	106,851

# SPRINGWELL VILLAGE COMMUNITY VENUE

## NOTES TO THE ACCOUNTS CONTINUED

YEAR ENDED 31 MARCH 2021

3. Resources expended

	Restricted Funds £	Unrestricted Funds £	31/03/21 Total Funds £	31/03/20 Total Funds £
<b>Sections Expense</b>				
Karate		0	0	500
	0	0	0	500
<b>Groups Expenses</b>				
Childrens Groups ( exc wages )		43	43	371
Pantomime drama		457	457	1,139
	0	500	500	1,510
<b>General Expenses</b>				
Entertainments		180	180	5,171
Community charge			0	1,563
Gas & Electricity		6,033	6,033	14,401
Telephone		1,623	1,623	1,684
Water		679	679	1,033
Printing Stationery Postage		23	23	146
Community Cafe ( exc wages )		1,123	1,123	6,613
Bar ( exc wages )		513	513	13,432
Insurance		415	415	531
Photocopier		1,076	1,076	1,792
Salaries		23,569	23,569	27,490
HMRC employer contributions		5,485	5,485	5,976
Employee Pensions		2,063	2,063	271
Equipment		1,658	1,658	8,878
Affiliation & Licence fees		337	337	1,935
Maintenance & Refurbishment		6,083	6,083	2,183
Cleaning and sundries		3,252	3,252	4,423
Marketing & Publicity		2,017	2,017	0
Restricted Grants ( see note 6 )	35,311		35,311	29,904
Restricted Grants utilised NLCF against general costs		(30,266)	(30,266)	(14,897)
HMRC Furlough payments		10,477	10,477	0
	35,311	36,340	71,651	112,529
<b>FINANCE</b>				
Accountancy		700	700	650
Finance fees		480	480	520
	0	1,180	1,180	1,170
<b>Total</b>	<b>35,311</b>	<b>38,020</b>	<b>73,331</b>	<b>115,709</b>

# SPRINGWELL VILLAGE COMMUNITY VENUE

## NOTES TO THE ACCOUNTS CONTINUED

YEAR ENDED 31 MARCH 2021

4.	<b>Tangible Fixed Assets</b>		<b>Furniture &amp; Fittings £</b>		<b>Total £</b>
	<b>Gross Book Value</b>				
	At 01 April 2020	778	20,000		20,778
	At 31 March 2021	778	20,000		20,778
	<b>Accumulated Depreciation</b>				
	At 01 April 2020	578	0		578
	Charge for period		0		0
	At 31 March 2021	578	0		578
	<b>Net Book Value</b>				
	At 31 March 2021	200	20,000		20,200
	At 31 March 2020	200	20,000		20,200
5.	<b>Debtors &amp; Payments in advance</b>			<b>31/03/21 £</b>	<b>31/03/20 £</b>
	Insurance			63	61
	Electricity			1,300	0
	HMRC Furlough			1,513	0
				2,876	61
6.	<b>Liabilities: Amounts falling due within one year</b>			<b>31/03/21 £</b>	<b>31/03/20 £</b>
	Accruals - General			1,613	1,026
	Restricted Grants per note 6			21,285	23,401
				22,898	24,427
7.	<b>Funds</b>			<b>31/03/21 £</b>	<b>31/03/20 £</b>
	Balance as at 01 April 2020			51,192	60,050
	Movement in funds for the period			5,675	(8,858)
	Balance as at 31 March 2021			56,867	51,192

SPRINGWELL VILLAGE COMMUNITY VENUE

ANALYSIS OF RESTRICTED GRANTS

YEAR ENDED 31 MARCH 2021

		Available at 01/04/20 £	Grants Added to 31/03/21 £	Costs Defrayed to 31/03/21 £	Available at 31/03/21 £	Transfer to Accrued Liabilities at 31/03/21 £
NLCF	The National Lottery Community Fund:Reaching Communities Programme	13,390	28,395	(27,588)	14,197	14,197
NLCF	The National Lottery Community Fund:Reaching Communities Programme Building Capability Fund	7,018		(2,678)	4,340	4,340
TPT SIB	Sunderland City Council Neighbourhood Fund Reducing lonliness & Social Isolation for local people and vulnerable adults	2,993		(245)	2,748	2,748
N.FUND SUMMER	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision		2,800	(2,800)		
N.FUND 20/21 October	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision		2,000	(2,000)		
		<b>23,401</b>	<b>33,195</b>	<b>(35,311)</b>	<b>21,285</b>	<b>21,285</b>

# SPRINGWELL VILLAGE COMMUNITY VENUE

DETAILED ANALYSIS OF RESTRICTED GRANTS

YEAR ENDED 31 MARCH 2021

		<b>Costs Defrayed to 31/03/21 £</b>
NLCF	The National Lottery Community Fund:Reaching Communities Programme	27,588
NLCF	The National Lottery Community Fund:Reaching Communities Programme Building Capability Fund	2,678
TPT SIB	Sunderland City Council Neighbourhood Fund Reducing lonliness & Social Isolation for local people and vulnerable adults	245
N.FUND SUMMER	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision	2,800
N.FUND 20/21 October	Sunderland City Council Neighbourhood Fund Washington West Senior Holiday Provision	2,000
		<b><u>35,311</u></b>

