



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day01	Month01	Year2020		Day31	Month12	Year 2020

## Section A Reference and administration details

<b>Charity name</b>	Ryton Community Centre		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	520879		
<b>Charity's principal address</b>	Cross House		
	Village West		
	RYTON		
	<b>Postcode</b>	NE40 3QD	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Clive Anthony Kelly			Management Committee
2	Malcolm Nicholas Newton			Management Committee
3	Alan Clark			Management Committee
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Community Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by Management Committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Community Centre providing opportunities for local residents/ general public to meet, book rooms for activities or join one of the many sections or user groups. Presently these include Camera Club, Nursery, Karate Club, Judo Club, Woodcraft Folk, Yoga Group and Youth Drama Group.

All activities at the Centre are open to all to join and benefit from with full disabled access to all facilities.

Trustees declare that they have had regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Close monitoring of regular costs (utilities, cleaning, maintenance) has enabled the Centre to maintain a sound financial base despite the enforced closure of some areas of the facility during the Covid 19 pandemic.

Nursery tenant was able to remain open with full anti covid procedures in place to continue to take children of local people required to continue to work during the pandemic.

**Brief statement of the charity's policy on reserves**

Management Committee are aware of the Listed Status of the main building and look to maintain a level of reserves adequate to cover perceived repair costs relating to this aspect. Additionally we look to maintain General reserves at a level to ensure survival of the Centre in the case of enforced closure for a period.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Primary source of Income remains the letting of facilities to local organisations and residents including a long term lease of Close House itself to a Montessori Nursery.

All expenditure incurred is directly related to keeping the facility available to local and wider communities.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Alan Ashburner	
<b>Full name(s)</b>	Alan Ashburner	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	28 October 2021	

**RYTON COMMUNITY CENTRE. REG CHARUTY NO. 520879.  
INCOME/ EXPENDITURE 1.1.20 TO 31.12.20.**

Source	Amount	Totals	Destination	Purpose	Amount	Totals
GRANTS RECEIVED			UTILITIES			
CBF Grant Gateshead	£ 10,000.00			Gas Supplied	£ 3,063.26	
				Electricity Supplied	£ 2,447.33	
Sub Total		£ 10,000.00		Water Supplied	£ 711.00	
HALL USERS				Waste Collection	£ -	
Nursery	£ 12,694.16			Sub Total		£ 6,221.59
Nursery Waste Contribution	£ 260.04					
Nursery Electric Contribution	£ 551.83					
	£ -		INSURANCE	Insurance	£ 2,269.87	£ 2,269.87
User Groups	£ 1,210.00		CONSULTANCY		£ -	£ -
	£ -		LEGALS		£ -	£ -
			STATUTORY MAINTAINANCE		£ 296.00	£ 296.00
			EQUIPMENT PURCHASED			£ -
			EFFORT COSTS			
			Refreshments			
			Materials		£ -	£ -
			Cleaning/ Caretaking			
			Caretaker		£ 1,990.64	
			Cleaning		£ 2,598.00	
		£ 14,716.03	Windows		£ 15.00	
FUND RAISING EVENTS			Janitorials		£ 749.11	
	£ -		Small Repairs	Repairs	£ 2,119.00	
			Major Works		£ 4,080.00	
						£ 11,551.75
		£ -				
DONATIONS			MARKETING		£ -	£ -
Coop	£ 3,421.20					
		£ 3,421.20				
Bank Interest	£ 9.41		SUNDRIES		£ -	£ -
		£ 9.41				
TOTAL INCOMES		£ 28,146.64	BANK			
Brought Fwd.		£ 34,586.33	Current	£16,203.89	TOTAL EXPENDITURES	£ 20,339.21
			Reserve 1	£22,086.17		
			Reserve 2	£4,103.70	Surplus	£ 42,393.76
				£42,393.76		
TOTALS		£ 62,732.97				£ 62,732.97

I certify that I have examined the books and vouchers of Ryton Community Association and that the above is in accordance therewith and represents a full and fair position as at 31 December 2020.

Signed. *Peter N Milburn*

P.N.Milburn. 24 February 2021.

*Alan Ashburner (Treasurer) 01 March 2021.*



**Section A**

**Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name  
Ryton Community Centre

**On accounts for the year ended**

31 December 2020

**Charity no (if any)**

520879

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Peter N. Milburn

**Date:** 24 February 2021

**Name:** Peter Neil Milburn

**Relevant professional**

**qualification(s) or  
body (if any):**

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**Address:**

28 Brixham Avenue, Low Fell, Gateshead, NE9 6XH


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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