



CHESTER-LE-STREET COMMUNITY ASSOCIATION

NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS

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ANNUAL REPORT AND ANNUAL ACCOUNTS 2023

Charity Registration No.: 520753

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2022/2023

Chairman	Gary Saunders
Vice-Chairman	Pauline Swann
Treasurer	Laszlo Szomoru

MANAGEMENT COMMITTEE

P Swann	G Graham
J Martin	G Saunders
L Szomoru	

STAFF

Manager	Julie Dryden- Smith
Finance Officer	Derek Smith
Marketing and Admin	June Donald
Office support	Lisa Graham
Housekeeper	Gary Eglinton
Housekeeper	Dawn Raine
Housekeeper	Janet Balford

VOLUNTEERS

Paulie Swann

Fire Safety Officer	Julie Dryden- Smith / Gary Eglinton
Health and Safety Officer	Julie Dryden- Smith / June Donald

AUDITOR

Mr. T Cain

CHESTER-LE-STREET COMMUNITY ASSOCIATION

USER GROUPS

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Wednesday evening	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
1 st Class Learning	Tuesday evening	Weekly
Group A	Tuesday evening	Weekly
Sound Bath	Tuesday evening	Weekly
Moon in the Sky	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Pilates	Wednesday evening	Weekly
Friendly Art Group	Wednesday morning	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Hartbeeps	Thursday morning	Term Time Only
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
Mowtown with Janet	Friday afternoon	Weekly
Private Prayers	Friday afternoon	Weekly
H.W.T.D.S	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Joyce Jeffrey Dance	Saturday morning	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly

PRIVATE GROUPS

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Durham Police	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
INGEUS – pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

Chairman's Report 2022/23

Firstly, I would like to thank Julie and the team for their continued hard work and commitment to the association and once again acknowledge all the additional work that is freely given to support this wonderful centre without which we would not be in such a strong position. We continue the slow bounce back following covid and have maintained the best practice of sanitising rooms after each use. Once again, I have completed many maintenance tasks and will continue to offer my services wherever they may be needed in the future.

Gary Saunders
Chairman

Manager's Report 2022/2023

This has been a year of steady growth as we return to near pre-pandemic levels. Our staffing has increased by one member which allows us much more flexibility to cover holidays & sickness. We have been fortunate to welcome the following new groups:

1st Class Learning
Sound Bath
North East Keep Fit Society
North East Keep Fit Society Skipping Team
Mowtown with Janet
Hartbeeps
Private Prayers
Moon in the Sky
SORA Training
Communicators
Penshaw View Training

During the last financial year, we have been fortunate enough to refurbish our lift, with fund raising and a grant from Karbon Homes, re-modelled our outdoor space and provide a bench as a rest stop and installed 2 bike racks at the front of the building. We have also been able to purchase a card machine to allow cashless transactions.

We did have a large, unexpected cost, of repairing the stonework on the front of the building which had deteriorated during the pandemic. The loose and flaking plaster has now been removed but future remodelling will be required, this work was completed over two weekends by a local firm..

Future Improvements we would like to make are:

- Full refurbishment of both toilets with the installation of baby changing stations
- Redecoration of the centre
- Remodelling of the front fascia
- Installation of Air conditioning in the Hall and refurbishment in Jean Curry Room

Julie Dryden-Smith
CENTRE MANAGER

Financial Statement 2022-23

The results for the year to 30 September 2023 show a deficit of £1,379.

This is the first full year without the impact of the pandemic and represents a highly satisfactory outcome and a return to pre-pandemic trading levels.

During the year we had a large bill of £4,500 for essential work to remove loose stonework at the front of the building.

If this one-off charge is excluded, the underlying trading position would produce a surplus.

Comparisons with the last accounts are complex for two reasons. Firstly, the last period was 18 months and, secondly, the pandemic impacted on the previous period.

Nevertheless, there are encouraging signs of growth in terms of room hire and sales in Jean's kitchen. Room hire rates were increased in April 2023. This was mainly done to negate the impact of wage increases, due to minimum wage rises, and due to increased energy costs. During most of the year we were fortunate to still be under contract for our energy at fixed rates at significantly lower cost, however when these deals expired there was, unsurprisingly, a significant cost increase. This will fully manifest itself in the 2023-24 financial year.

Depreciation charges increased from £3,655 for the previous 18 months to £6,746. This was due to the first full year of writing down the £19,600 of lift refurbishment.

Reserves continue to be strong at £85,859, with cash balances of £65,334.

Once again, we would like to express our thanks to our independent examiner, Terry Cain, for his efficient and diligent work.

L Szomoru
Treasurer

SCALE OF CHARGES FROM 1st January 2023

**ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS
(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)**

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£23.50	By arrangement
2.	£28.00	By arrangement
3.	£23.50	By arrangement
4.	£23.50	By arrangement
Hall	£40.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1st JANUARY 2019

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 – 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31st each year.

Member Groups

Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Aims for 2023 and beyond:

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- New carpets for the lounge and lobby area
- External Facia work remodelling
- Roof Maintenance and possible solar panels
- Complete refurbishment of all toilets
- Air conditioning in Bill Stephenson Hall & Jean Curry room
-

To achieve these aims

- Apply for Grant funding.
- Apply to The Coalfields Regeneration Trust
- Apply for funding – private sector
- Fund raising efforts within the Association
- Sponsorship private sector
- Increased % of booked space

Success criteria.

- Access for a wider programme of activities
- More pleasing/ ecological environment.
- Greater public awareness profile
- Continued provision of facilities for users.
- Greater public awareness profile.

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

- “Programme of Activities ” booklets published regularly.
- Brochure holders for booklets in Lounge
- Use of Chester-le-Live booklet (delivered throughout the district)
- Internet use – our own website (www.clscommcentre.com)
- Facebook Page - Chester le Street Community Centre
- Facebook - Chester le Street Notice board
- Live on DCC preferred Room Booking system

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is in the lounge to raise further income.

Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

Chester Le Street Community Association Balance Sheet

As of September 30, 2023

	<u>Total</u>
Fixed Asset	
Tangible assets	
Equipment Cost	£19,643
Equipment Depreciation	-£4,583
Fixtures and Fittings Cost	£15,985
Fixtures and Fittings Depreciation	-£10,521
Total Tangible assets	<u>£20,524</u>
Total Fixed Asset	<u>£20,524</u>
Cash at bank and in hand	
Current account	£7,159
Petty cash and floats	£200
Savings	£56,687
Sumup	£1,289
Total Cash at bank and in hand	<u>£65,334</u>
Net current assets	<u>£65,334</u>
Creditors: amounts falling due within one year	
Current Liabilities	
Total Current Liabilities	<u>£0</u>
Total Creditors: amounts falling due within one year	<u>£0</u>
Net current assets (liabilities)	<u>£65,334</u>
Total assets less current liabilities	<u>£85,859</u>
Total net assets (liabilities)	<u>£85,859</u>
Capital and Reserves	
Opening Balance Equity	£0
Retained Earnings	£87,238
Profit for the year	-£1,379
Total Capital and Reserves	<u>£85,859</u>

Signed 

Date: 21/6/2024

Gary Saunders

CHAIRMAN

Chester Le Street Community Association
Income and Expenditure
 October 2022 - September 2023

	Total
Income	
Building Society interest	£1,232
Grants & donations	£5,000
Jeans Kitchen	£12,985
Membership	£1,615
Room Hire	£60,181
Miscellaneous	£328
Total Income	£81,341
Cost of Sales	
Jeans Kitchen costs	£6,376
Tutor fees	£1,200
Total Cost of Sales	£7,576
Gross Profit	£73,765
Expenses	
Advertising/Promotional	£47
Cleaning	£644
Depreciation	£6,746
I.T.	£562
Insurances	£1,125
Office/General Administrative Expenses	£1,487
Phone Costs	£1,104
Printing, Postage and Stationery	£239
Repair and maintenance	£9,655
Utilities	£4,035
Wages	£49,500
Total Expenses	£75,144
Deficit for the year	-£1,379

Signed 

Date: 21/6/2024

Gary Saunders

CHAIRMAN

Independent Examiners Report to the Trustees of-

Chester -le- Street Community Association

I am pleased to be able to report to the Trustees on my examination of the accounts of Chester -le- Street Community Association ("the Trust") for the year commencing 1st October 2022 and ending 30th September 2023.

Responsibilities and basis of the report

As the charity trustees of the "Trust" you are responsible for the preparation of the accounts in accordance within the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the "Trust's" accounts carried out under section 145 of the "Act" and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the "Act"

Independent Examiners Statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the "Trust" as required by section 130 of the "Act"
of
- 2 the accounts do no accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:



Name: T. A. Cain

Address: 16 Highfield Rise
Chester -le- Street
County Durham
DH3 3UX

Date: 04th June 2024