



CHESTER-LE-STREET COMMUNITY ASSOCIATION

**NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS
TEL 0191 3884752
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ANNUAL REPORT AND ANNUAL ACCOUNTS 2022

Charity Registration No.: 520753

VAT Registration No.: 865 4841 89

CHESTER-LE-STREET COMMUNITY ASSOCIATION

OFFICERS AND COMMITTEE 2021/2022

Chairman	Gary Saunders
Vice-Chairman	Pauline Swann
Treasurer	Laszlo Szomoru

MANAGEMENT COMMITTEE

P Swann	G Graham
J Martin	G Saunders
L Szomoru	

STAFF

Manager	Julie Dryden-Smith
Finance Officer	Derek Smith
Marketing and Admin	June Donald
Housekeeper	Gary Eglinton
Housekeeper	Dawn Raine
Housekeeper	Lisa Graham

VOLUNTEERS

Paulie Swann

Fire Safety Officer	Julie Dryden- Smith / June Donald
Health and Safety Officer	Julie Dryden- Smith / June

Donald

AUDITOR

Mr. T Cain

**CHESTER-LE-STREET COMMUNITY ASSOCIATION
USER GROUPS**

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Monday evening	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
Group A	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Friendly Art Group	Wednesday morning	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Pilates	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
H.W.T.D.S	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Stage Coach Theatre	Saturday morning	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly

CLASSES

Scottish Country Dancing	Monday afternoons	Weekly
Yoga Beginners	Monday evening	Weekly
Yoga All abilities	Monday evening	Weekly
Zumba	Wednesday morning	Weekly
Karate	Wednesday evening	Weekly
Yoga All abilities	Thursday evening	Weekly

PRIVATE GROUPS

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Durham Police	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
INGEUS - pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

Chairman's Report 2021/22

I would once again like to thank Julie and the team for their continued hard work and commitment to the association and again acknowledge all the additional work that is freely given to support this wonderful centre. Post pandemic we took our time to reopen as safely as possible, initially with 2-meter personal squares and one way systems, these have since been removed and we are back to pre-pandemic operating standards with the addition of Hygiene stations and room fogging between groups. LED lights have been fitted throughout the building which I was happy to install free of charge and will continue to offer my services wherever they may be needed free of charge in the future.

Gary Saunders
Chairman

Manager's Report 2021/2022

I would like to thank our Chairman Gary Saunders, Vice -Chairman Pauline Swann and Treasurer Laszlo Szomoru for their continued support and commitment to the association. I would also like to thank the staff for their hard work, dedication & willingness to work very flexible hours to accommodate all our groups and bookings. The centre is very busy at the moment and we have gained many new groups & bookings :

- Pilates
- Well Being for Life (Funded by the NHS)
- First Class Learning
- Swingfit
- Hartbeeps
- Matchbox Theatre Company
- Eat wise
- Talking Therapies
- Chi Chi with Janet
- Stagecoach Stage School
- School Holiday Clubs - Fun & Food

Improvements completed this year.

- Re-Modelling of external space and the installation of a community bench for rest bite
- Outdoor smoking area established.
- Installation of bike rack
- Refurbishment of the lift
- Stonework repaired at the front of the building.
- LED Lights installed throughout the building.

Future Improvements we would like to make are:

- New Fire Alarm system
- New Building Alarm
- Full refurbishment of all toilets
- Baby Changing stations in all toilets as the centre has multi-generational use.
- Complete restoration of the front facia of the building
- Air conditioning in Bill Stephenson Hall
- Re-Decoration of all rooms

- New Carpets

Julie Dryden-Smith
CENTRE MANAGER

Financial Statement 2021/2022

These accounts cover the 18-month period from 1st April 2021 to 30th September 2022.

As a consequence of the pandemic, filing of accounts on time proved problematic. To avoid financial penalties by filing late, the trustees agreed to extend the period to allow a further 6 months to file with the Charity Commission.

This will mean all future periods going forward will revert to 12 months and will always end on 30th September.

The result for the period shows a surplus of £1604. This is an excellent outcome considering the period covered the end of the pandemic and the consequent start up from a very low base. The results were greatly assisted by Covid related grants through the Job Retention Scheme and grants from Durham County Council.

Our ageing lift needed a substantial refurbishment which cost £19,600. We are very grateful to Karbon Homes who provide £8,500 to assist with the project.

As the period progressed, income began to steadily grow and the outcome for the current year is encouraging.

The Association is still in good financial health with undesignated reserves of £87,000.

Our thanks to our independent examiner, Terry Cain, for his diligent work in completing the examination.

SCALE OF CHARGES FROM 1st JULY 2023 **ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS** **(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)**

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£22.50	By arrangement
2.	£28.00	By arrangement
3.	£22.50	By arrangement
4.	£22.50	By arrangement
Hall	£40.00	By arrangement

ANNUAL MEMBERSHIP FEES FROM 1st JANUARY 2024

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 – 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31st each year.

Member Groups

Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity.

MAINTENANCE AND IMPROVEMENT PROGRAMME

Aims for 2023 and beyond:

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- Complete refurbishment of all toilets
- New carpets for the lounge and lobby area
- External Facia work- remodelling
- Roof Maintenance and possible solar panels

To achieve these aims

- Apply for Grant funding. activities
- Apply to The Coalfields Regeneration Trust environment.
- Apply for funding – private sector
- Fund raising efforts within the Association users.
- Sponsorship private sector
- Increased % of booked space

Success criteria.

- Access for a wider programme of
- More pleasing/ ecological
- Greater public awareness profile
- Continued provision of facilities for
- Greater public awareness profile.

WIDER USE OF THE ASSOCIATION

Our present policy for publicity is:

“Programme of Activities ” booklets published regularly.
Brochure holders for booklets in Lounge
Use of local newspapers.
Use of Chester-le-Live booklet (delivered throughout the district)
Internet use – our own website (www.clscommcentre.com)
Facebook Page - Chester le Street Community Centre
Facebook - Chester le Street Notice board
Live on DCC preferred Room Booking system

TO INCREASE INCOME

Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is located in the lounge to raise further income.

Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

Signed

Date:

Gary Saunders
CHAIRMAN

Chester Le Street Community Association

Profit and Loss

April 2021 - September 2022

	Total
Income	
Grants & donations	23,582.53
Jeans Kitchen	14,533.92
Job Retention Scheme	15,445.07
Membership	1,832.00
Miscellaneous income	0.00
Room Hire	48,075.61
Sales	0.00
Uncategorised Income	0.00
	£
Total Income	103,469.13
Cost of Sales	
Jeans Kitchen costs	4,744.18
	£
Total Cost of Sales	4,744.18
	£
Gross Profit	98,724.95
Expenses	
Cleaning	671.83
Depreciation	3,655.49
I.T.	792.14
Insurances	980.95
Office/General Administrative Expenses	903.25
Other Professional Services	2,721.69
Phone Costs	1,504.76
Printing, Postage and Stationery	2,560.19
Repair and maintenance	8,907.73
Utilities	5,944.96
Wages	68,477.59
	£
Total Expenses	97,120.58
	£
Net Income	1,604.37

Chester Le Street Community Association

Balance Sheet

As of September 30, 2022

	Total
Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	29,645.80
Fixtures and Fittings Depreciation	-8,357.49
	£
Total Tangible assets	21,288.31
	£
Total Fixed Asset	21,288.31
Cash at bank and in hand	
Current account	8,533.69
Petty cash and floats	200.00
Savings	55,455.00
Sumup	1,759.87
	£
Total Cash at bank and in hand	65,948.56
	£
Net current assets	65,948.56
Creditors: amounts falling due within one year	
	0.00
	£
Total Creditors	0.00
	£
Total Current Liabilities	0.00
Total Creditors: amounts falling due within one year	0.00
	£
Net current assets (liabilities)	65,948.56
	£
Total assets less current liabilities	87,236.87
	£
Total net assets (liabilities)	87,236.87
Capital and Reserves	
Retained Earnings	85,632.50
Profit for the year	1,604.37
	£
Total Capital and Reserves	87,236.87

Sunday, Jul 02, 2023 08:44:13 pm GMT+1 - Accrual Basis

Independent Examiners Report to the Trustees of:-

Chester -le- Street Community Association

I am pleased to be able to report to the Trustees on my examination of the accounts of Chester-le-Street Community Association ("the Trust") for the year commencing 1st April 2021 and ending 30th September 2022.

Responsibilities and basis of the report

As the charity trustees of the "Trust" you are responsible for the preparation of the accounts in accordance within the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the "Trust's" accounts carried out under section 145 of the "Act" and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the "Act"

Independent Examiners Statement

I have completed my examination and I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the "Trust" as required by section 130 of the "Act" or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name : T A Cain
Address: 16 Highfield Rise
Chester-le-Street
Co Durham
DH3 3UX

Date: 4th July 2023

