



# **CHESTER-LE-STREET COMMUNITY ASSOCIATION**

**NEWCASTLE ROAD, CHESTER-LE-STREET, CO. DURHAM DH3 3TS**

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## ***ANNUAL REPORT AND ANNUAL ACCOUNTS 2021***

**Charity Registration No.: 520753**

**VAT Registration No.: 865 4841 89**

# **CHESTER-LE-STREET COMMUNITY ASSOCIATION**

## ***OFFICERS AND COMMITTEE 2020/2021***

Chairman  
Vice-Chairman  
Treasurer

Gary Saunders  
Pauline Swann  
Laszlo Szomoru

## ***MANAGEMENT COMMITTEE***

P Swann  
J Martin  
L Szomoru

G Graham  
G Saunders  
W Stephenson

## ***STAFF***

Manager  
Finance Officer  
Marketing and Admin  
Housekeeper  
Housekeeper  
Housekeeper

Julie Dryden- Smith  
Derek Smith  
June Donald  
Gary Eglinton  
Dawn Raine  
Lisa Graham

## ***VOLUNTEERS***

Paulie Swann

Fire Safety Officer  
Health and Safety Officer

Julie Dryden- Smith / June Donald  
Julie Dryden- Smith / June Donald

## ***AUDITOR***

Mr. T Cain

## **CHESTER-LE-STREET COMMUNITY ASSOCIATION**

### **USER GROUPS**

Scottish Country Dancing	Monday morning	Weekly
Craft Club	Monday morning	Weekly
FitSteps	Monday morning	Weekly
H.W.T.D.S.	Monday afternoon	Weekly
Exercise for 40+	Monday afternoon	Weekly
Yoga	Monday evening	Weekly
Bridge Club	Monday evening	Weekly
Karate	Wednesday evening	Weekly
Art Society	Tuesday morning	Weekly
Art & Well Being	Tuesday morning	Weekly
H.W.T.D.S.	Tuesday afternoon	Weekly
Group A	Tuesday evening	Weekly
Zumba	Wednesday morning	Weekly
Friendly Art Group	Wednesday morning	Weekly
Group A	Wednesday evening	Weekly
Al-Anon	Wednesday evening	Weekly
Karate	Wednesday evening	Weekly
Thursday Morning Art Group	Thursday morning	Weekly
Friends Watercolours	Thursday afternoon	Weekly
Exercise for 50+	Thursday afternoon	Weekly
Bridge Club	Thursday evening	Weekly
Group A	Thursday evening	Weekly
H.W.T.D.S.	Friday afternoon	Weekly
Theatre Group	Friday evening	Weekly
Joyce Jeffrey Dance	Saturday morning	Weekly
Junior Theatre Group	Sunday afternoon	Weekly
North East Concert Band	Sunday evening	Weekly
Spin Off Sax	Sunday evening	Weekly
Group A	Sunday evening	Weekly

### **CLASSES**

Scottish Country Dancing	Monday afternoons	Weekly
Yoga Beginners	Monday evening	Weekly
Yoga All abilities	Monday evening	Weekly
Zumba	Wednesday morning	Weekly
Karate	Wednesday evening	Weekly
Yoga All abilities	Thursday evening	Weekly

### **PRIVATE GROUPS**

NODA	Various
Durham County Council	Various
Penshaw View Training	Various
Polling Station	Various
Durham Police	Various
Gateshead College	Various
Social Services	Various
Victim Support	Various
INGEUS – pre-diabetes	Various
National Citizen Scheme	Various

Plus 5 weeks of drama, also various revues and concerts during the year

## **Chairman's Report 2020/21**

Firstly, I would like to thank Julie and the team for their continued hard work and commitment to the association and once again acknowledge all the additional work that is freely given to support this wonderful centre. We begin to bounce back after the pandemic with hygiene stations and marked personal spaces but its great to be back and sharing our wonderful building once again. During our enforced closure we unfortunately had the lead stolen off our roof and had to make emergency repairs to save any further damage. I wish to express our gratitude to a very supportive local tradesman who, due to government restrictions, attended and made all repairs by himself. During our enforced closure I was able to visit and complete many maintenance tasks in readiness for our reopening, I was happy to complete these tasks free of charge and will continue to offer my services wherever they may be needed free of charge in the future.

**Gary Saunders**  
**Chairman**

## **Manager's Report 2020/2021**

I would like to thank our Chairman Gary Saunders, Vice -Chairman Pauline Swann and Treasurer Laszlo Szomoru for their continued support and commitment to the association. I would also like to thank the staff for voluntarily reduced their hours during the pandemic and we have continued to operate on these hours as we recover. I must also acknowledge the huge financial support that we have received from both the Government and Durham County Council which has helped to retain our staff and cover standing charges and other long term financial commitments. This has been another year of challenges and changes as we slowly return to pre-pandemic levels.

Unfortunately, during the pandemic, we have lost the following groups due to diminished members or continuing on-line only:

Pilates  
Tai -Chi  
Floral Art  
German  
Indoor Bowls  
Aikido  
Northern voice  
Folk Club  
Bright Street Band  
Dryburn Theatrical Workshop

Improvements completed this year.

- Perimeter fence repaired and painted.
- Outdoor weeding and power washings
- Outdoor smoking area established.

Future Improvements we would like to make are:

- Refurbishment of the lift
- Full refurbishment of all toilets
- Baby Changing stations in all toilets as the centre has multi-generational use.
- Re-Modelling of external space and the installation of a community bench for rest bite.
- Installation of bike rack

**Julie Dryden-Smith**  
**CENTRE MANAGER**

## Financial Statement 2020/2021

The financial year to 31 March 2021 shows a surplus of £15,897. This was primarily due to Covid related grants totalling £34,237 and Job Retention Scheme receipts of £35,647.

Due to Covid' there was very little activity during the year, with room hire income only achieving £4,679

All staff voluntarily accepted a 20% reduction in their contracted hours which greatly helped to control our major cost.

All other overheads were kept to a minimum throughout the year.

The level of support from central and local government exceeded our expectations throughout the year and consequentially the financial outcome is beyond expectations.

Our thanks to our independent examiner, Terry Cain, for his diligent work in completing the examination.

### SCALE OF CHARGES FROM 1<sup>st</sup> January 2022

**ALL CHARGES ARE FOR A PERIOD OF UP TO 3 HOURS  
(ADDITIONAL HOURS WILL BE CHARGED PRO RATA)**

<u>Room</u>	<u>Member Groups</u>	<u>Private</u>
1.	£20.00	By arrangement
2.	£25.00	By arrangement
3.	£20.00	By arrangement
4.	£20.00	By arrangement
Hall	£35.00	By arrangement

### ANNUAL MEMBERSHIP FEES FROM 1<sup>st</sup> JANUARY 2019

SENIOR (AGES 18 AND OVER)	£10.00
JUNIOR (AGES 5 – 18)	£5.00
UNDER 5s	FREE

All memberships are due January 1st and must be paid by January 31st to secure membership. Names, addresses and telephone numbers of group members must be forwarded to the office by January 31<sup>st</sup> each year.

#### Member Groups

Shall be such groups as may be formed within the Association among the individual members for the furtherance of a common activity.

## MAINTENANCE AND IMPROVEMENT PROGRAMME

### **Aims for 2022 and beyond:**

- New Baby Changing Facilities for both Male & Female Toilets
- New CCTV system
- New Fire Alarm System
- New Building Alarm System
- New Hand Driers for all toilets
- Treatment of external fences and garden
- Lift Refurbishment
- New carpets for the lounge and lobby area
- External Facia work
- Roof Maintenance and possible solar panels
- Complete refurbishment of all toilets
- Refurbishment of the lift

### To achieve these aims

### Success criteria.

- |   |  |
|---|--|
| - Apply for Grant funding.                    | - Access for a wider programme of activities   |
| - Apply to The Coalfields Regeneration Trust  | - More pleasing/ ecological environment.       |
| - Apply for funding – private sector          | - Greater public awareness profile             |
| - Fund raising efforts within the Association | - Continued provision of facilities for users. |
| - Sponsorship private sector                  | - Greater public awareness profile.            |
| - Increased % of booked space                 |  |

## WIDER USE OF THE ASSOCIATION

### Our present policy for publicity is:

- “Programme of Activities ” booklets published regularly.
- Brochure holders for booklets in Lounge
- Use of local newspapers.
- Use of Chester-le-Live booklet (delivered throughout the district)
- Internet use – our own website ([www.clscommcentre.com](http://www.clscommcentre.com))
- Facebook Page - Chester le Street Community Centre
- Facebook - Chester le Street Notice board
- Live on DCC preferred Room Booking system

## TO INCREASE INCOME

### Aims:

We aim to ensure that income is sufficient to meet present/future requirements.

### To achieve this aim

- To regularly review all charges and keep annual increases to a moderate amount.
- Extra usage will generate more income.
- A permanent book, cd and dvd stall is located in the lounge to raise further income.

### Success criteria:

- Provide financial stability.
- Continuation of present programme of on-going improvements and maintenance
- Increase in Private bookings
- Increase in Corporate bookings

# Chester Le Street Community Association

## Balance Sheet

As of March 31, 2021

	Total
<b>Fixed Asset</b>	
<b>Tangible assets</b>	
Fixtures and Fittings Cost	0.00
Fixtures and Fittings Depreciation	0.00
Office Equipment Cost	10,003.00
Office Equipment Depreciation	-4,702.00
<b>Total Tangible assets</b>	£ 5,301.00
<b>Total Fixed Asset</b>	£ 5,301.00
<b>Cash at bank and in hand</b>	
Current account	24,676.50
HSBC Bank (UK) - Business Banking	0.00
Petty cash and floats	200.00
Savings	55,455.00
<b>Total Cash at bank and in hand</b>	£ 80,331.50
<b>Net current assets</b>	£ 80,331.50
<b>Creditors: amounts falling due within one year</b>	
Credit Card	0.00
<b>Total Credit Cards</b>	£ 0.00
<b>Current Liabilities</b>	
<b>Total Current Liabilities</b>	£ 0.00
<b>Total Creditors: amounts falling due within one year</b>	£ 0.00
<b>Net current assets (liabilities)</b>	£ 80,331.50
<b>Total assets less current liabilities</b>	£ 85,632.50
<b>Total net assets (liabilities)</b>	£ 85,632.50
<b>Capital and Reserves</b>	
Retained Earnings	69,734.90
Profit for the year	15,897.60
<b>Total Capital and Reserves</b>	£ 85,632.50

Signed



Date:

27th January 2023

Gary Saunders  
CHAIRMAN

# Chester Le Street Community Association

## Profit and Loss

April 2020 - March 2021

	Total
<b>Income</b>	
Donations	12,000.00
Grants & donations	22,237.71
Job Retention Scheme	35,647.75
Room Hire	4,679.18
<b>Total Income</b>	£ 74,564.64
<b>Cost of Sales</b>	
Tutor fees	50.00
<b>Total Cost of Sales</b>	£ 50.00
<b>Gross Profit</b>	£ 74,514.64
<b>Expenses</b>	
Cleaning	928.55
Depreciation	2,000.50
I.T.	669.56
Insurances	894.88
Office/General Administrative Expenses	1,159.78
Phone Costs	646.54
Printing, Postage and Stationery	1,165.73
Repair and maintenance	3,894.56
Utilities	4,277.29
Wages	42,979.65
<b>Total Expenses</b>	£ 58,617.04
<b>Net Income</b>	£ 15,897.60

Signed



Date:

21<sup>st</sup> January 2023

Gary Saunders  
CHAIRMAN