

1st Eppleton Scout Group Annual Report & Accounts Year to 31st March 22



1st Eppleton Scout Group Annual Report & Accounts Year to 31st March 2022

Group Information

Trustees – ex officio

| | |
|---|-------------------|
| Chairman | Mr Ian Scott |
| Secretary | Mrs Beth Cook |
| Treasurer | Mr Chris Paddon |
| Group Scout Leader / Cubs / Explorer leader | Mr Rob Sanders |
| Assistant GSL / Scout leader | Mr Simon Harrison |
| Beaver Scout Leader | Mrs Pandy Sanders |
| District Commissioner | Mr Kevin Wilson |

Trustees – nominated

| | |
|-------------------------|-------------------|
| Assistant Beaver leader | Mr Philip Scott |
| Assistant Cubs leader | Mr Calum Chisholm |

Bankers

CAF Bank

| | |
|---------------------------------|--|
| Scout Group Registration Number | 20472 |
| Charity Registration Number | 520699 |
| Contact Name & Address | Mr Chris Paddon 35 Elmfield Hetton Le Hole Tyne and Wear DH5 9BX |

1st Eppleton Scout Group
Trustees Report
Year to 31st March 2022

The trustees have pleasure in presenting their annual report and financial statements for the year ended 31st March 2022.

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Organisation

The Group is managed by the trustees, who meet on a regular basis to discuss all aspects of day to day running. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The section leaders of the Group are trustees by virtue of their position as a leader.

Risk and Internal Control

The trustees are responsible for identifying the major risks to which they believe the Group is exposed, these are reviewed and systems have been established to mitigate against them.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Objectives of the Group

The Group was formed in 1975 by the adoption of Policy, Organisation and Rules by the founding Group leaders, who also acted as trustees. The Group's aim, in common with that of the Scout Association, is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**1st Eppleton Scout Group
Trustees Report (continued)
Year to 31st March 2022**

Review of activities and future developments (prepared by the treasurer)

This year has been very challenging for both our leaders and youth, due to the impact of the pandemic, impacting all of our activities, however as a group we have pulled together to enable the group to continue, supporting our youth members through an active online programme and transitioning back to face to face scouting

The Group's census in January 2022 showed our invested membership numbers have increased to 52, compared to 45 in January 2021. Now we are out of the pandemic restrictions, our leaders have focused on increasing the membership of each group, which continue to grow.

The Group have been successful in securing a number of grants totalling £21,409, which can be broken down as follows:

£11,601 - Sunderland City council for covid relief during the pandemic and we extend our thanks for funding that has enabled us to keep the group in a stable financial position and ready to re-establish face to face scouting once the pandemic restrictions were lifted. We have also been able to support Hetton art club, which use our premises through refunding their rental payments, totalling £1560, which is a main income stream for the group.

£6860 – National Lottery for training and investment in our leaders to support our active group, which will include activity related training competencies as well as food hygiene and first aid.

£2467 – RWE windfarm energy grant, which has supported the group in purchasing new digital equipment to support our youth members, including action cameras and a drone.

£481 – Sunderland City Council activity funding, which has supported us in purchasing replacement sports equipment, for activities, including archery and rifles

The funding has enabled us to invest in our group to ensure the successful continuation of Scouting in Hetton Le Hole.

We have completed a large amount of maintenance to our building totalling £9429, including electrical repairs, a new heating system, a new door and repairs to the shutters, a dishwasher and new kitchen cabinets and plumbing repairs bringing the standards of services up to date.

In 2021 we have operated with a formal executive committee, which has continued, despite the challenges with Covid in a remote environment, which include a new Chair, Iain Scott appointed in January 2021. Iain has been an active member in scouting throughout his life. He is also an active member of the Hetton Council. Iain brings a wealth of knowledge and is a welcome addition to our group, supporting us moving forward.

Gift Aid is a valuable source of income. The vast majority of people make use of the Gift Aid Scheme and I would like to pass on my thanks in securing £1199 this financial year. If you pay income tax directly or on investments you can help the Group.

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The trustees consider that the group should hold a sum equivalent to 3 months running costs, circa **£2,500.00**.

Grant making policy

The Group does not have a policy in respect of making grants.

Investment policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Approval of the trustees' report

Approved by the trustees on 10/04/22 and signed on their behalf by:

Mr Rob Sanders
Group Scout Leader

**1st Eppleton Scout Group
Receipts & Payments Account
Year to 31st March 2022**

| | 2022 | 2021 |
|---|--------------|-------------|
| | £ | £ |
| Total Receipts for the Year | 33,278.02 | 28,898.50 |
| Total Payments for the Year | (29,102.91) | (10,634.00) |
| Net (Payments)/Receipts for the Year | 4,175.11 | 18,264.50 |
| Cash, Bank & Similar Funds | | |
| Main account | 29,830.35 | 25,655.24 |
| Minibus fund account | 9,268.13 | 4,019.41 |
| Camp fund account (closed) | 00.00 | 4,932.83 |
| Petty cash | 300.00 | 300.00 |
| Cash, Bank & Similar Funds C/Fwd | 39,398.48 | 34,907.48 |

The above account and accompanying statement of assets and liabilities were approved by the Trustees on **** and signed on their behalf by:-

Mr Rob Sanders Group Scout Leader

Mr Chris Paddon Treasurer

**1st Eppleton Scout Group
Receipts
Year to 31st March 2022**

| | 2022 | 2021 |
|---|-------------|-------------|
| | £ | £ |
| Donations, legacies and similar income | | |
| Membership Subscriptions | 6,144.00 | 5,420.00 |
| Less: Membership Subscriptions Paid | (2,444.00) | (2,182.50) |
| Net Membership Subscriptions Retained | 3,700.00 | 3,237.50 |
| Donations | 581.00 | 100.00 |
| Gift Aid | 1199.00 | 1471.00 |
| Sub Total | 5,480.00 | 4,808.50 |
| Grants | | |
| Lottery training | 6,860.00 | 0.00 |
| RWE Windfarm community benefits fund | 2,467.00 | 0.00 |
| Sunderland City Council activity funding | 481.00 | 0.00 |
| Sunderland City Council covid grant | 11,601.00 | 23,250.00 |
| Sub Total | 21,409.00 | 23,250.00 |
| Fundraising | | |
| Various events | 0.00 | 0.00 |
| Sub Total | 0.00 | 0.00 |
| Activities | | |
| Camping / events* | 0.00 | 0.00 |
| Sale of surplus equipment | 0.00 | 60.00 |
| Sub Total | 0.00 | 60.00 |
| Minibus | | |
| Minibus Use by Approved Groups | 0.00 | 0.00 |
| Sub Total | 0.00 | 0.00 |
| Investment Income | | |
| Bank Interest | 0.00 | 0.00 |
| Rent – Art Club | 1560.00 | 780.00 |
| Rent – Other | 0.00 | 0.00 |
| Sub Total | 1560.00 | 780.00 |
| TOTAL RECEIPTS FOR THE YEAR | 28,449.00 | 28,898.50 |

**1st Eppleton Scout Group
Payments
Year to 31st March 2022**

| | 2022 | 2021 |
|------------------------------------|-------------|-------------|
| | £ | £ |
| Premises Costs | | |
| Ground Rent | 1.00 | 0.00 |
| Electricity | 738.00 | 605.00 |
| Gas | 596.00 | 671.00 |
| Insurance | 701.00 | 680.00 |
| Maintenance and Repairs | 9,429.00 | 890.00 |
| Rates | 125.00 | 0.00 |
| Water | 349.00 | 421.00 |
| Deep cleaning (covid) | 0.00 | 570.00 |
| Sub Total | 11,939.00 | 3,837.00 |
| Activities | | |
| Youth programme and activities | 4,396.00 | 0.00 |
| Camping | 0.00 | 0.00 |
| Group activity packs (covid) | 0.00 | 4221.00 |
| Badges | 234.00 | 387.00 |
| Sub Total | 4,630.00 | 4,608.00 |
| Minibus | | |
| Minibus Running Costs | 404.00 | 648.00 |
| Minibus Insurance | 973.00 | 893.00 |
| Sub Total | 1,377.00 | 1,541.00 |
| Administration | | |
| OSM | 366.00 | 0.00 |
| Leader Training | 513.00 | 0.00 |
| Sub Total | 879.00 | 0.00 |
| Sundry Expenses | | |
| Bank Charges | 192.00 | 207.00 |
| Petty cash | 1340.00 | 284.00 |
| Sub Total | 1,532.00 | 491.00 |
| Equipment | | |
| New Equipment | 3076.00 | 157.00 |
| TOTAL PAYMENTS FOR THE YEAR | 23,433.00 | 10,634.00 |

1st Eppleton Scout Group
Statement of Assets & Liabilities
Year to 31st March 2022

| | 2022 | 2021 |
|--|-------------|-------------|
| | £ | £ |
| Cash funds | | |
| CAF Bank Current Account | 29,830.35 | 25655.24 |
| CAF Minibus Account | 9268.13 | 4019.41 |
| CAF Camp Account (closed) | 00.00 | 4932.83 |
| Cash in Hand - Beavers | 100.00 | 100.00 |
| Cash in Hand - Cubs | 100.00 | 100.00 |
| Cash in Hand - Scouts | 100.00 | 100.00 |
| Sub Total | 39398.48 | 34907.48 |
| Non Monetary assets for charity's own use | | |
| Motor Vehicles | 3500.00 | 4000.00 |
| Trailer | 350.00 | 400.00 |
| Scouting Equipment | 13,086.27 | 8080.00 |
| Sub Total | 16,936.27 | 12480.00 |
| Liabilities | | |
| Building Lease until 2050 | 0.00 | 0.00 |
| Sub Total | 0.00 | 0.00 |
| Net Assets | 56,334.75 | 47,411.48 |

**1st Eppleton Scout Group
Notes to the 2021/22 Accounts**

Accounting Policies

1. Income shown in the Receipts and Payments Account is before deduction of any expenses.
1. Non-monetary assets shown in the Statement of Assets & Liabilities have been given an estimated valuation by the trustees based on their knowledge of the assets involved and their age and condition.

**Independent Examiner's Report to the Trustees of
1st Eppleton Scout Group**

I report on the accounts of the Group for the year ended 31st March 2022.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts. As we have received over £25,000 in funds within this financial year, the accounts have been reviewed by Mrs K. Riddle – Management accountant

Signed

Chris Paddon

Dated 03/04/2022