

# 1<sup>st</sup> Eppleton Scout Group Annual Report & Accounts Year to 31<sup>st</sup> March 21



## 1<sup>st</sup> Eppleton Scout Group Annual Report & Accounts Year to 31<sup>st</sup> March 2021

### Group Information

#### Trustees - ex officio

Chairman	Mrs Jo Scotter
Secretary	Mrs Beth Cook
Treasurer	Mr Chris Paddon
Group Scout Leader	Mr Rob Sanders
Beaver Scout Leader	Mrs Pandy Sanders
Cub Scout Leader	Mr Rob Sanders
Scout Leader	Mr Simon Harrison
Explorer Scout Leader	Mr Rob Sanders
District Commissioner	Mr Kevin Wilson

#### Trustees - nominated

Assistant Beaver leader	Mr Philip Scott
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#### Trustees - elected

Other Trustee	N/A
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**Bankers** CAF Bank

**Scout Group Registration Number** 20472  
**Charity Registration Number** 520699  
**Contact Name & Address** Mr Chris Paddon  
35 Elmfield  
Hetton Le Hole  
Tyne and Wear  
DH5 9BX

**1<sup>st</sup> Eppleton Scout Group  
Trustees Report  
Year to 31<sup>st</sup> March 2021**

The trustees have pleasure in presenting their annual report and financial statements for the year ended 31<sup>st</sup> March 2021.

**Type of governing document**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted**

The Group is a trust established under its rules which are common to all Scouts.

**Trustee selection methods**

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Organisation**

The Group is managed by the trustees, who meet on a regular basis to discuss all aspects of day to day running. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The section leaders of the Group are trustees by virtue of their position as a leader.

**Risk and Internal Control**

The trustees are responsible for identifying the major risks to which they believe the Group is exposed, these are reviewed and systems have been established to mitigate against them. The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

**Objectives of the Group**

The Group was formed in 1975 by the adoption of Policy, Organisation and Rules by the founding Group leaders, who also acted as trustees. The Group's aim, in common with that of the Scout Association, is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

**Public benefit statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**1<sup>st</sup> Eppleton Scout Group  
Trustees Report (continued)  
Year to 31<sup>st</sup> March 2021**

**Review of activities and future developments (prepared by the treasurer)**

This year has been very challenging for both our leaders and youth, due to the impact of the pandemic, impacting all of our activities, however as a group we have pulled together to enable the group to continue, supporting our youth members through an active online programme

The Group's census in January 2021 showed our invested membership numbers have decreased to 45, compared to 47 in January 2020. Now we are out of the pandemic restrictions, our leaders have focused on increasing the membership of each group, which has now returned to pre-pandemic levels and continues to grow.

The Group have been successful in securing a number of grants totalling £23,250, from Sunderland City council for covid relief during the pandemic and we extend our thanks for funding that has enabled us to keep the group in a stable financial position and ready to re-establish face to face scouting once the pandemic restrictions were lifted. We have also been able to support Hetton art club, which use our premises through refunding their rental payments, totalling £3120, which is a main income stream for the group. The funding has enabled us to put monies aside to support us in planned larger purchases in 2021, including replacing our minibus and equipment to support the group moving forward.

We have completed a large amount of maintenance to our building whilst we have not been able to operate face to face scouting, this includes external garden works, electrical checks, and a new heating system including boiler, radiators and coverings, which was dated and had been deemed unrepairable. We have also updated some of our kitchen facilities, to include a dishwasher and new cupboards.

Although we have not been able to hold face to face activities, as a group, we made the decision to support our youth members through the provision of a kit of branded goods, from hoodies through to personal camping equipment, enabling them to practice their skills at home and be ready to return to scouting once we are past the lockdown restrictions, costing £4221, funded through group funds at no cost to our youth members.

In 2020 we have operated with a formal executive committee, which has continued, despite the challenges with Covid in a remote environment, which include a new Chair, Iain Scott appointed in January 2021. Iain has been an active member in scouting throughout his life. He is also an active member of the Hetton Council. Iain brings a wealth of knowledge and is a welcome addition to our group, supporting us moving forward.

Gift Aid is a valuable source of income. The vast majority of people make use of the Gift Aid Scheme and I would like to pass on my thanks in securing £1471 this financial year. If you pay income tax directly or on investments you can help the Group.

**Reserves policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The trustees consider that the group should hold a sum equivalent to 3 months running costs, circa £2,500.00.

**Grant making policy**

The Group does not have a policy in respect of making grants.

**Investment policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Approval of the trustees' report**

Approved by the trustees on 09/12/21 and signed on their behalf by:

R. Sanders

Mr Rob Sanders  
Group Scout Leader

**1<sup>st</sup> Eppleton Scout Group  
Receipts & Payments Account  
Year to 31<sup>st</sup> March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Total Receipts for the Year	28,898.50	14899.86
Total Payments for the Year	(10,634.00)	(14138.38)
Net (Payments)/Receipts for the Year	<u>18264.50</u>	<u>761.48</u>
<b>Cash, Bank &amp; Similar Funds</b>		
Main account	25655.24	10939.15
Minibus fund account	4019.41	3589.31
Camp fund account	4932.83	1341.33
Petty cash	300.00	300.00
Cash, Bank & Similar Funds C/Fwd	<u>34907.48</u>	<u>16169.79</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees on \*\*\*\* and signed on their behalf by:-

**Mr Rob Sanders**                      Group Scout Leader

**Mr Chris Paddon**                      Treasurer

**1<sup>st</sup> Eppleton Scout Group  
Receipts  
Year to 31<sup>st</sup> March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Donations, legacies and similar income</b>		
Membership Subscriptions	5420.00	5970.00
Less: Membership Subscriptions Paid	(2182.50)	(2044.50)
Net Membership Subscriptions Retained	3237.50	3925.50
Donations	100.00	0.00
Gift Aid	1471.00	1975.00
<b>Sub Total</b>	4808.50	5900.50
<b>Grants</b>		
Scout Association	0.00	0.00
Round house	0.00	500.00
Sunderland city council (anniversary event)	0.00	500.00
Hetton coalfields (tents)	0.00	594.89
Hetton coalfields (explorer / scout event)	0.00	500.00
Sunderland City Council - Covid grant	23250.00	0.00
<b>Sub Total</b>	23250.00	2094.89
<b>Fundraising</b>		
Various events	0.00	408.00
<b>Sub Total</b>	0.00	408.00
<b>Activities</b>		
Camping / events*	0.00	2652.47
Sale of surplus equipment	60.00	0.00
<b>Sub Total</b>	60.00	2652.47
<b>Minibus</b>		
Minibus Use by Approved Groups	0.00	649.00
<b>Sub Total</b>	0.00	649.00
<b>Investment Income</b>		
Bank Interest	0.00	0.00
Rent - Art Club	780.00	3,120.00
Rent - Other	0.00	75.00
<b>Sub Total</b>	780.00	3195.00
<b>TOTAL RECEIPTS FOR THE YEAR</b>	28898.50	14899.86

**1<sup>st</sup> Eppleton Scout Group  
Payments  
Year to 31<sup>st</sup> March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Premises Costs</b>		
Ground Rent	0.00	0.00
Electricity	605.00	522.72
Gas	671.00	826.09
Insurance	680.00	667.58
Maintenance and Repairs	890.00	623.62
Rates	0.00	122.88
Water	421.00	472.70
Lease	0.00	600.00
Deep cleaning (covid)	570.00	0.00
<b>Sub Total</b>	3837.00	3835.59
<b>Activities</b>		
Youth programme and activities	0.00	3319.35
Camping	0.00	2493.00
Group activity packs (covid)	4221.00	0.00
Badges	387.00	1058.37
<b>Sub Total</b>	4608.00	6870.87
<b>Minibus</b>		
Minibus Running Costs	648.00	948.24
Minibus Insurance	893.00	925.07
<b>Sub Total</b>	1541.00	1873.31
<b>Administration</b>		
OSM	0.00	114.00
Leader Training	0.00	175.00
<b>Sub Total</b>	0.00	289.00
<b>Sundry Expenses</b>		
Bank Charges	207.00	180.00
Petty cash	284.00	0.00
<b>Sub Total</b>	491.00	180.00
<b>Equipment</b>		
New Equipment	157.00	1089.76

<b>TOTAL PAYMENTS FOR THE YEAR</b>	10634.00	14138.38
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**1<sup>st</sup> Eppleton Scout Group  
Statement of Assets & Liabilities  
Year to 31<sup>st</sup> March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Cash funds</b>		
CAF Bank Current Account	25655.24	10939.14
CAF Minibus Account	4019.41	3589.31
CAF Camp Account	4932.83	1341.33
Cash in Hand - Beavers	100.00	100.00
Cash in Hand - Cubs	100.00	100.00
Cash in Hand - Scouts	100.00	100.00
<b>Sub Total</b>	34907.48	16169.78
<b>Non Monetary assets for charity's own use</b>		
Motor Vehicles	4000.00	3000.00
Trailer	400.00	500.00
Scouting Equipment	8080.00	9080.00
<b>Sub Total</b>	12480.00	12580.00
<b>Liabilities</b>		
Building Lease until 2050	0.00	0.00
<b>Sub Total</b>	0.00	0.00
<b>Net Assets</b>	47411.48	28749.78

**1<sup>st</sup> Eppleton Scout Group  
Notes to the 2020/21 Accounts**

**Accounting Policies**

1. Income shown in the Receipts and Payments Account is before deduction of any expenses.
1. Non-monetary assets shown in the Statement of Assets & Liabilities have been given an estimated valuation by the trustees based on their knowledge of the assets involved and their age and condition.

**Independent Examiner's Report to the Trustees of  
1st Eppleton Scout Group**

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2020.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of trustees and examiner**

The Group's trustees are responsible for the preparation of the accounts. As we have received over £25,000 in funds within this financial year, the accounts have been reviewed by Mrs K. Riddle - Management accountant

Signed

Chris Paddon

Dated 09/12/21