

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2	5
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Section A

Reference and administration details

Charity name

Darlington District Scouts

Other names the charity is known by

Darlington Scouts

Registered charity number (if any)

5	2	0	6	8	6
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HQ registration number

S	1	0	0	0	1	6	9	3
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Charity's principal address

Darlington District Scouts, Neasham Road

Darlington, County Durham

Postcode

D L 1 4 D L

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Smith		
2	Sandra Bower		
3	David Ferguson		
4	John Smith		
5	Helen Roche		
6	Anthony Gibson		
7	Jonathan Roche		
8	George Campbell-Wilson		
9	Sandra Bower		
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 12 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control (Specimen 1) The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or a group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.</p> <p>Reduction or loss of members. The District provides activities for all young people aged 4 to 24. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction,</p>

consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Adventurous activities, such as climbing, water based sports, camping, hiking and navigation. Jumble sales and fund raising activities. Learning more about our communities, visits by guest speakers from the emergency services.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

District Camp, orienteering competition, Challenge Hike, Darlington District on the Trail, Sausage Hike, D of E Bronze and Silver award hikes.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to X months running costs, circa £10,000.

The District held reserves of approximately £10,000 against this at year end. This is above the level/below required for operating expenses. However this can be explained by

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy (Specimen 1)

The District's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.

Investment Policy (Specimen 2)

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

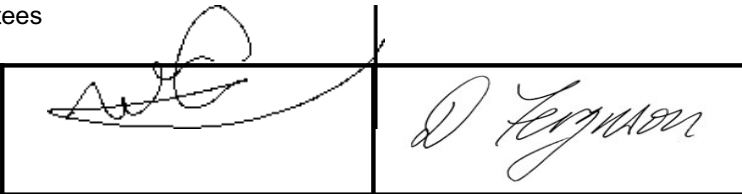
Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Richard Smith David Ferguson
Position (eg Secretary, Chair)	Chair Treasurer
Date	3 5 0 2 2 6

Darlington District Scouts (Charity no. _____)

Receipts and payments account

For the year from _____

Receipts and payments

Receipts

Donations, legacies and similar income

Membership subscriptions

Less: Membership subscriptions paid on (National/County/Area/District)
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Donations

Legacies

Gift Aid

Other similar income

Sub total

Grants

Maintenance grant

Other grants

Sub total

Fundraising events (gross)

Detail 1 (Scout Shop)

Detail 2 (District led activities & invoices e.g. Holland)
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Detail 3 (OSM Stripe payments)

Detail 4 (Census takings from Groups & Units)

Detail 5 (Census refund from County)

Detail 6 (Savings account)

Sub total

Scout hut income

Hire of building

Hire of equipment

Other Scout hut income

Sub total

Investment income

Bank interest

Building Society interest

The Scout Association Short Term Investment Service

Other investment income

Sub total

Total Gross Income

Asset and investment sales, etc.

Total receipts

Darlington District Scouts (Charity no. _____)

Receipts and payments account

Receipts and payments

Payments

Charitable Payments
Youth programme and activities
Adult support and training
Rent
Water and Sewerage
Electricity and Gas
Insurance
Repairs and Renewals
Non Lancing Shop Stock
Printing and photocopying and HQ Stock (e.g.lavatory paper, towels bin bags etc).
Contribution to camp costs
Uniforms & Badges etc. Scout Shop (aka LANCING)
AGM and trustee expenses
Other costs detail 1 (Waste removal)
Other costs detail 2 (Cleaning)
Other costs detail 3 (Internet)
Other costs detail 4 (Security - Crystal View)
Other costs detail 5 (Census rebate paid to units & groups)
Other costs detail 6 (Census paid to County)
Other costs detail 7 (First Aid)
Other costs detail 8 (Miscellaneous)
Other costs detail 9 (Holland)
Other costs detail 10 (MSG Grant)
Other costs detail 11 (Savings Account)

Sub total

Fundraising expenses
Detail 1
Detail 2
Detail 3
Other fundraising costs

Sub total

Total Gross Expenditure

Asset and investment purchases, etc.

Total payments

Net of receipts/(payments)

Cash funds last year end

Cash funds this year end

**Darlington District Scouts (Charity no.
Receipts and payments accou**

For the year
from

Statement of assets and liabilities at the end of the year

Cash funds
Bank current account
Bank deposit account
Building society account
The Scout Association Short Term Investment Service
Cash/Floats

Total cash funds

(agree balances with receipts and payments account)

Other monetary assets
Tax claim
Debts due from the County/Area/District/Group
Insurance claim

Sub total

Investment assets
Investment property - detail
Quoted investments
Other investments - detail

Sub total

Non monetary assets for charity's own use
Badge stock
Shop stock
Other stock
Land and buildings
Motor vehicles
Scouting equipment, furniture etc
Other

Sub total

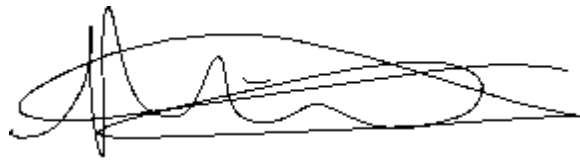
Liabilities
Accounts not yet paid
Expenses incurred but not invoiced
Subscriptions not yet paid
Loan - detail
Other liabilities

Sub total

Total net assets

The above receipts and payments account and statement of assets and liabilities were approved by the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature



D. Ferguson

1-Apr-24	To	31-Mar-25
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Unrestricted funds £	Unrestricted funds £
-	-
-	-
-	-
247	-
2,384	-
974	-
1,995	-
4,289	-
1,858	-
3,305	-
10,010	-
-	-
802	-
450	-
701	-
360	-
489	-
31,471	-
1,711	-
5,587	48
12,876	-
3,500	-
17,219	-
-	-
100,229	48
-	-
-	-
-	-
-	-
-	-
100,229	48
	-
100,229	48
-	32
10,380	4,485
10,314	4,517

Should agree to 'Total cash funds'

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Richard Smith Chair

David Ferguson Treasurer

arity Commission guidance, which provides helpful notes:

Accounts Introductory Notes' The link is provided below

gov.uk/government/uploads/system/uploads/attachment_data/file/585971/CC16b.pdf

y must show the opening cash balances, the receipt and payment movements
balances. But do tailor to local circumstances, to most clearly report the Scout
other stakeholders.

in Statement of assets and liabilities

'year end' in the Receipts and payments account.