

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

3	1	0	3	2	4
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**Section A Reference and administration details**

Charity name 

3rd WINGERWORTH SCOUT GROUP									
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Other names the charity is known by 

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Registered charity number (if any) 

5	2	0	6	7	5
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HQ registration number 

3	4	2	9	5			
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Charity's principal address 

63 Nethermoor Road											
Wingerworth											
Chesterfield Derbyshire											
Postcode					S	4	2		6	L	W

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Denise Booth	Group Lead Volunteer	
2	Graham Biggs	Chair	
3	Sarah Bingham	Treasurer	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer, Group Lead Volunteer and Trustees are 3 Section Team Leaders one Trustee elected and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 5 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church, Parish rooms and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. and supplements this with a Personal Accident Insurance Policy for helpers not covered by the national scheme. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**  
 Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**  
 As Scouts we are guided by these values:  
**Integrity** - We act with integrity; we are honest, trustworthy and loyal.  
**Respect** - We have self-respect and respect for others.  
**Care** - We support others and take care of the world in which we live.  
**Belief** - We explore our faiths, beliefs and attitudes.  
**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**  
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Sections Beavers, Cubs and Scouts along with 5 Y Leaders

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

During the year we held a Group Camp at Robin Hood Activity Centre Rainworth. With the individual sections doing further camp events during the year. The Group attended the Wingerworth Community Festival - doing teas and coffee along with cake and we also took our Coconut Shy. We also do a Bonfire & Fireworks event that is open to the whole village which was registered with our local authority NEDDC

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £5000.

Reserves of approx £15k against this at year end. This is above the level/below required for operating expenses. However this can be explained by we hold monies for Isle of Man Camp and Roof repairs for the building

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

- investment policy and objectives;

**Investment Policy**

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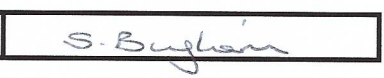
**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DENISE BOOTH	SARAH BINGHAM
Position (eg Secretary, Chair)	GROUP LEAD VOLUNTEER	TREASURER
Date	01 09 24	

# The scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 3<sup>rd</sup> Wingerworth(All Saints) Scout Group Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2024.....

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer’s Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages .....1... to .....6.....

### Scrutineer’s Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: .....

Address: .....30 Barkers Pool.....

.....Sheffield S1 1EQ.....

.....

.....

Date: ..... 15/5/2024 .....



<b>Fundraising (gross)</b>		
Bonfire	9,031.06	11,532.63
Wingerworth Festival	968.91	885.63
<b>Sub total</b>	<b>9,999.97</b>	<b>12,418.26</b>
<b>Investment income</b>		
Bank interest	112.73	18.19
Building Society interest		
The Scout Association Short Term Investment Service		
Property Rent income		
Other investment income		
<b>Sub total</b>	<b>112.73</b>	<b>18.19</b>
<b>Total Gross Income</b>	<b>20,984.69</b>	<b>16,695.45</b>
<b>Total receipts</b>	<b>20,984.69</b>	<b>16,695.45</b>

# 3rd Wingerworth (All Saints) Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st April 2023	T O	31st March 2024
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## Receipts and payments

	2023-2024	2022-2023
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	455.10	651.69
Adult support and training - Shooting Trg	220.00	-
Rent	2,841.00	3,120.00
General Expenses - Memorial Bench	-	-
Domain Costs		34.80
Insurance	52.00	52.00
Repairs and Renewals	24.24	78.33
Materials and equipment	2,314.04	997.00
Postage/Photo Copying		70.75
Contribution to Camp Costs	5,598.98	1,241.07
Badges/Neckers	117.50	152.37
Donations	150.00	150.00
General Expenses -	37.44	153.50
<b>Sub total</b>	11,810.30	6,701.51
<b>Fundraising expenses</b>		
Bonfire	5,809.20	5,999.06
Wingerworth Festival	463.10	398.24
<b>Sub total</b>	6,272.30	6,397.30



# Statement of assets and liabilities at the end of the year

	31st March 2024 Unrestricted funds £	31st March 2023 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	6,258.82	11,637.07
Bank deposit account	15,123.69	5,010.96
Building society account		- .00
The Scout Association Short Term Investment Service		- .00
Cash/Floats	33.43	33.43
<b>Total cash funds</b>	<b>21,415.94</b>	<b>16,681.46</b>
<b>Other monetary assets</b>		
Tax claim	-	- .00
Debts due from the County/Area/District/Group	-	- .00
Insurance claim	-	- .00
<b>Sub total</b>	<b>-</b>	<b>- .00</b>
<b>Investment assets</b>		
Investment property - detail	-	- .00
Quoted investments	-	- .00
Other investments - detail	-	- .00
<b>Sub total</b>	<b>-</b>	<b>- .00</b>
<b>Non monetary assets for charity's own use</b>		
Other		
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid		
Expenses incurred but not invoiced		
Subscriptions not yet paid		
Loan - detail		
Other liabilities	2,534.54	702.15
<b>Sub total</b>	<b>2,534.54</b>	<b>702.15</b>
<b>Total Net Assets</b>	<b>18,881.40</b>	<b>15,979.31</b>
<b>Contingent liabilities and future obligations</b>		

**Contingent liabilities and future obligations**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

G C Biggs
S. Bingham

Print Name

GRAHAM BIGGS	Chair: G Biggs
SARAH BINGHAM	Treasurer: S Bingham

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