

Derwent and Dove District Scout Council

Annual General Meeting

7.30pm, Wednesday 3rd July 2024

15th Matlock Scout & Guide Hall, Matlock Green

AGENDA

1. Introduction and welcome
2. Apologies for Absence
3. To approve the minutes of the Annual General Meeting held on 29th June 2023
4. **Governance Topics**
 - a. Adopt the model District Constitution from Policy, Organisation and Rules – rule 5.5
 - b. Noting the dates of the charity's financial year
 - c. Approving appointed and community members of the District Scout Council
 - d. Agreeing the maximum number of members of the District Trustee Board
 - e. Agree the quorum for future meetings of the District Scout Council
5. **Review of the previous year**
 - a. The District Commissioner's review of Scouting in Derwent and Dove District
 - b. To receive and consider the Annual Report of the District Trustee Board including the annual Statement of the Accounts, Treasurer's report and the Chair's report.
6. **Making appointments**
 - a. Appointment the Chair of the District Trustee Board
 - b. Appointment the Treasurer of the District Trustee Board
 - c. Appointment other members of the District Trustee Board
 - d. Appointment the independent examiner
 - e. Appointment of two representatives of the District Scout Council to represent the District Scout Council at meetings of the County Scout Council
7. Presentations
8. Close

District Chair's Report

I would like to start by welcoming you all to our AGM.

There has been a change of Venue this year to the Scout Headquarters at Matlock Green, as it was felt that we should use Scout owned buildings, so that any financial benefits should remain in the Scouting Family. Visiting Matlock Green is a return to the past for some of us, as this venue was used by the Old Matlock District as a venue for its AGM's.

It is also very appropriate that this year we are meeting at Matlock Green after the unexpected death of Glyn Beeson which I am sure was a great shock to us all. I think that Mary must have thought at times it was his second home although we all know she has been very involved with Glyn in many of his Scouting involvements.

It was very fitting that so many from the Scouting Movement were present at his service of Thanksgiving which truly was a celebration of his full and active life and it reflected his special relationship with scouting, his Church and of course we must not forget football.

On a personal note over the years as your chairman and as a previous neighbour I got to know Glynn very well and have always respected his sensible advice. He will be greatly missed not only in the Scouting movement, but in the wider Matlock Community.

Last year we welcomed Paul Elliott as our new District Commissioner, and of course Paul is not a stranger to so many in our District, so the change to his new role has been seamless.

Paul has also had to undertake the role of Secretary, which is a matter which does need resolving, so if you feel you or anyone you know would be willing to undertake this role could you let us know so that an approach can be made.

Susanne Lester has continued in her role as Head Warden at the Tansley Activity Centre and our thanks go to her and the members of the Tansley Activity Centre Sub Committee for their plans for improvements to the centre during the coming year.

As with all well run organisations and this one is no exception you need a good and efficient Treasurer. We are very fortunate to have Chris Bunton as our Treasurer who makes sure that our accounts remain in a healthy position.

I would like to thank you all for attending this AGM, and my thanks go to all those who help to make this District function so successfully.

I do not under estimate the amount of hard work that is being done by so many as we step into a new era on how the organisation is to be administered.

Geoff Stevens MBE

District Chair

DERWENT & DOVE DISTRICT SCOUT COUNCIL						
Receipts and Payments Account						
For the year 1st January 2023 to 31st December 2023						
	Note	DDDSC	Leopard ESU	Quantum ESU	2023 Total Funds	Prior Year Total Funds
Receipts						
Annual Subscriptions		32800	2250	2237	37287	32033
less Subs paid to County		-30794	-920	-966	-32680	-29133
		-----	-----	-----	-----	-----
		2006	1330	1271	4607	2900
Donations / Grants		1200	1230	346	2776	5795
Bank Interest		90	66	0	156	28
SA Charity Account Interest		107	0	0	107	10
District Badge Sales		65	0	0	65	105
Net TWSC Income		3096	0	0	3096	2955
Misc Income (including Clothing)		3	0	376	379	0
Event / Activity Income	3	2573	2214	1206	5993	5480
World Scout Jamboree		12554	0	555	13109	19585
Training		0	0	0	0	0
		-----	-----	-----	-----	-----
Total Receipts		21694	4840	3754	30288	36858
		-----	-----	-----	-----	-----
Payments						
TWSC - Electric		1155	0	0	1155	996
TWSC - Water		1042	0	0	1042	372
TWSC - Insurance		1137	0	0	1137	1015
TWSC - Phone/Internet		0	0	0	0	0
TWSC - F+F Additions		0	0	0	0	0
TWSC - Safety Systems Service		0	0	0	0	0
TWSC - General Repairs / Main't		238	0	0	238	1526
TWSC - Website		0	0	0	0	0
		-----	-----	-----	-----	-----
		3572	0	0	3572	3909
District Badge Purchases		0	0	0	0	138
Training		97	580	0	677	256
Event / Activity Expenses	3	4763	2234	1106	8103	6358
World Scout Jamboree		15604	0	7	15611	18785
Administration (including Insurance)	4	528	1115	0	1643	1336
Equipment / Materials		0	63	921	984	2250
Clothing / Uniforms		0	328	259	587	1194
Misc Expenses		0	1123	39	1162	1231
Donations		0	1195	0	1195	500
		-----	-----	-----	-----	-----
Total Payments		24564	6638	2332	33534	35957
		-----	-----	-----	-----	-----
Surplus / Deficit for Year		-2870	-1798	1422	-3246	901

DERWENT & DOVE DISTRICT SCOUT COUNCIL				
Statement of Assets & Liabilities at Year End				
			2023	2022
			£	£
Fixed Assets				
TWSC - Land			50	50
TWSC - Buildings (Note 5)			47555	47555
TWSC - Fixtures & Fittings				
Value as at 31/12/2022			3276	2368
Additions during Year (at cost)			0	908
Other Equipment			43	43
Total			----- 50924	----- 50924
Investments				
Scout Association Charity Account (Note 9)			0	5500
Current Assets				
Badge Stock (at cost)			491	515
Bank & Cash (Note 6)			31509	30287
Current Liabilities				
Unpresented Cheque @31/12/23			-39	-1070
Net Assets			----- 82885	----- 86156
<p>The Receipts & Payments Account and the Statement of Assets & Liabilities were approved by the District's Trustees on 16th May 2024 and signed on their behalf by:</p>				
Geoff Stevens - DDDSC Chair				
Chris Bunton - DDDSC Treasurer				

DERWENT & DOVE DISTRICT SCOUT COUNCIL			
Notes to the Accounts			
1	Accounting Policies		
	The accounts have been prepared on a cash basis.		
	Following the change of accounting policy agreed by the Trustees in January 2014, depreciation is no longer charged.		
2	Leopard and Quantum Explorer Scout Units		
	Both Leopard and Quantun ESUs maintain their own set of accounts, including individual bank accounts.		
	Their accounts are consolidated into the District accounts as, unlike other ESUs within the District, neither is affiliated to a specific Group.		
3	DDDSC Events / Activities		
		<u>Receipts</u>	<u>Payments</u>
			<u>Surplus/Deficit</u>
	Chilly Challenge	613	594
	County Cooking Competition	0	10
	Sweden Trip	0	760
	Kandersteg 2024 Deposit	0	1341
	Gullivers Kingdom Sleepover	1960	2058
		-----	-----
	Totals	2573	4763
4	DDDSC Administration Expenses		
	Venue Hire	156	
	Personal Accident Insurance	52	
	District MPLC Licence	320	

	Total	528	
5	Tansley Wood Scout Centre - Buildings		
	The Trustees have placed a value on the property of £47555.		
	This value is the brought forward figure at the beginning of 2018 (£30615) plus the costs of the major refurbishment of the toilet block (£16940) undertaken in 2018.		
	The value of the other assets is maintained by a programme of annual maintenance.		
6	Bank & Cash Funds at Year End		
	DDDSC Current Account	5392	
	DDDSC Deposit Account	17060	
	Leopard ESU Current Account	4152	
	Quantum ESU Current Account	4905	

		31509	
7	Restricted Funds		
	The District holds Restricted Funds, which consist of the following:		
	New Building Fund	1000	
	2nd Hulland	276	
	Derbyshire County SC Explorer Scouts	153	

	Total	1429	
8	DDDSC Current Account Cash Reconciliation at 31st December 2023		
	Balance B/fwd @ 01/01/23	13883	
	Prior Year Cheques Cashed	-1070	
	Current Year Unpresented Cheques	39	
	Current Year Deficit	-2960	
	Transfer to Deposit Account	-10000	
	SA Charity Deposit Account Refund	5500	

	Balance C/fwd @ 31/12/23	5392	
	NB: The £90 difference between the Current Year Deficit Figure above of -£2960 and the figure in the Receipts & Payments section of -£2870 is the interest received on the Deposit Bank Account.		
9	Scout Association Charity Account		
	In April 2023, the Scout Association announced that it was closing its interest-bearing Charity Deposit Account and would be refunding all balances held in this account. DDDSC received the original deposit of £5500, plus interest accrued, in August 2023.		

DERWENT & DOVE DISTRICT SCOUT COUNCIL

Scrutineer's Report to the Trustees of Derwent & Dove District Scout Council

I report on the accounts of the Derwent & Dove District Scout Council for the year ended 31st December 2023.

Respective responsibilities of the Trustees and Scrutineer

As the District's Trustees, you are responsible for the preparation of the accounts.

You consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply.

It is my responsibility, without carrying out an audit nor independent examination, to scrutinise the accounts and report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the Receipts & Payments Account and the Statement of Assets and Liabilities.

Scrutineer's Statement

In my opinion, the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Michael J. L. Percival

Address: 4 Ednaston Court
Ednaston
Ashbourne
Derbyshire
DE6 3BA.

Date: 15th May 2024

District Treasurer's Report

In April 2023, the Scout Association announced that it was closing its interest-bearing Charity Deposit Account and would be refunding all balances held therein. For a number of years, the District had held £5500 in the account, receiving interest twice a year. The interest payments were automatically paid into the District's Current Account and were treated as additional income. The District received the original deposit, plus interest accrued to that date, in August 2023. The refund is reflected in the Statement of Assets & Liabilities at Year End and in Notes 8 and 9 of the Financial Statements. It should be noted that the refund has been transferred to the District's Reserve Account, which is also interest-bearing.

Other elements from the Financial Statements that I would like to highlight are:

- Money received from the hire of the Tansley Wood Scout Centre (TWSC) has historically constituted the bulk of the District's receipts. The amount received in 2023 was broadly in line with that in 2022, while the costs associated with the site (insurance, utilities, repairs and maintenance) fell slightly. There is significant work on-going at the site and so it is not anticipated that a surplus will be recorded in 2024, despite the high level of bookings.
- As noted at last year's AGM, the financial position regarding the 2023 World Scout Jamboree resolved itself during the year to the satisfaction of all parties.
- The big event in 2024 for the District is a trip to Kandersteg. The initial deposit was required in 2023, although the bulk of the costs – plus the money to cover these costs from the young people and leaders – will be recorded in the 2024 Financial Statements.
- Travel insurance for the trip to Sweden was initially paid by the District. Due to an oversight, the re-imbusement of this did not take place until early in 2024.
- I would like to thank all the Groups for their prompt payment to ensure that the annual Membership Fees were paid over to the County Treasurer by the specified date.

Group Accounts

It is a requirement of the Scout Association rules that each Group provides a copy of their signed off accounts to the District Treasurer. On that basis, I would be grateful if the Lead Volunteer for each Group within the District could ensure that a copy is sent to me once these accounts have been formally approved at the Group's AGM.

Scrutiny of 2023 Financial Statements

The 2023 Financial Statements are attached to this report. Mike Percival again undertook the role of Independent Scrutineer of the Financial Statements, and the District Trustee Board would like to thank him for his detailed and thorough work. Following resolution of a small number of queries, he formally signed off the Financial Statements on 15th May 2024. These scrutinised documents were then formally approved by the District Trustee Board at its meeting on 16th May 2024; Geoff Stevens and I physically signed them off on behalf of the District Trustee Board on 13th June 2024.

I am also pleased to report that Mike has agreed to undertake the role of the Independent Scrutineer for the 2024 Financial Statements.

Conclusion

The District remains in a good financial position and retains a healthy cash balance.

Chris Bunton

DDDSC Treasurer