

103RD DERBY TRUSTEE BOARD

QUARTERLY MEETING MINUTES

DATE: 19th Jan 26

TIME: 19:00

VENUE: Moira Tildsley residence

In Attendance

- Anton Rawlinson (Trustee Chair)
- Moira Tildsley (Scout Team Leader)
- Dennis Seagrave (Treasurer)
- Denise Johnson (Trustee Administrator)
- Jon Williams (Cub Team Leader)
- Filipa Oliveira (Beaver Team Leader)
- Toni Reed (Squirrels Team Leader)
- Linda Harrington (Trustee Cub Parent Rep)
- Moira Shaw (Wait List Secretary)
- Hilary Williams (Trustee Scout Parent Rep)

Apologies:

- Jimmy Austin (Explorers Team Leader)
- Kate Alcock (Explorers Assistant Team Member)
- Taz Ho (Assistant Team Member)
- Jenny Storry (Beavers Parent Rep)
- Amy Bray (Trustee Squirrel Parent Rep)
- Sarah Rawlinson (Trustee Parent Liaison)
- Caroline Hunter (Fundraising Lead)

Approval of Minutes

The minutes of the previous trustee meeting were approved.

Review of Actions

Earlier actions were reviewed, please refer to the new action list table for details of updates and new actions allocated. Please note any actions closed off in the previous quarter are deleted from the table to ensure clean housekeeping.

GLV

No new update and wait is still on for a backfill for the GLV role

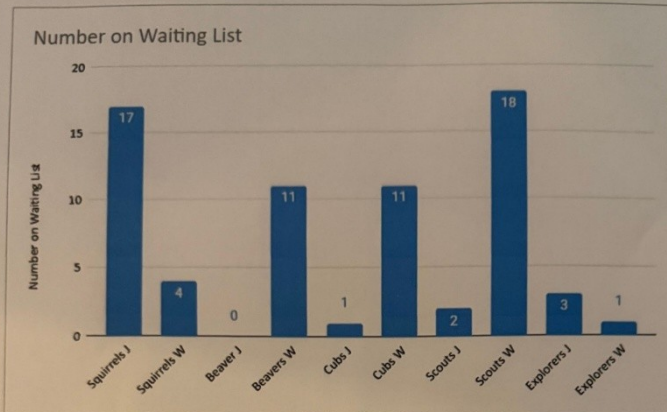
Wait List Update (Moira Shaw)

Wait list still closed – numbers reducing

Census needs completing, they require wait list split by Male / Female – Moira will add where possible

Still continuing to receive enquiries and these have been directed to other Groups by Kieran.

Waiting List Summary 19th January 2026



	January 26	Number on Waiting List
1	Squirrels J	17
2	Squirrels W	4
3	Beaver J	0
4	Beavers W	11
5	Cubs J	1
6	Cubs W	11
7	Scouts J	2
8	Scouts W	18
9	Explorers J	3
10	Explorers W	1
	Grand Total	68

	October 25	Number on Waiting List
1	Squirrels J	19
2	Squirrels W	7
3	Beaver J	4
4	Beavers W	10
5	Cubs J	1
6	Cubs W	12
7	Scouts J	0
8	Scouts W	22
	Grand Total	75

	July 2025	Number on Waiting List
1	Squirrels J	22
2	Squirrels W	7
3	Beaver J	6
4	Beavers W	8
5	Cubs J	1
6	Cubs W	12
7	Scouts J	0
8	Scouts W	22
	Grand Total	78

	March 2025	Number on Waiting List
1	Squirrels J	14
2	Squirrels W	7
3	Beaver J	4
4	Beavers W	9
5	Cubs J	1
6	Cubs W	10
7	Scouts J	3
8	Scouts W	19
	Grand Total	67

- Waiting list has been closed since April, although we have still been adding Squirrel age and younger to keep the pipeline. The overall waiting list has reduced by 7 since last meeting.
- Continue get some enquires and have been directing them to other groups e.g. Shelton Lock.

Squirrels (Toni Reed)

- Projecting to increase from 16 to 20 based on new Leaders and Ratio

Badgework

- 2 x Acorn awards
- 1 x On track to complete Acorn this term
- 2 x Challenge badges
- 23 x Activity badges
- 21 x Staged badges
- 3 x You Shape Awards

- 16 Children, 5 Leaders and 1 x Parent helper
- Sleepover planned with 2 other Squirrel troops for this term
- Hosted a Christmas fun day which included a snowball fight thanks to the recent snowfall

Beavers (Filipa Oliveira)

Badgework

- 1 x Chief Bronze Award
- 12 x Challenge badges
- 8 x Activity badges
- 11 x Staged badges
- 2 x You Shape Awards
- Snowboarding / Skiing in December
- Now have 3 x constant Leaders (2/3 others turn up when the can)
- All are supporting the planning sessions
- Beavers sleepover planned for March
- Great help from everyone, Toni helping on Admin, Jon supports the planning – overall less pressure and feels good overall

Cubs (Jon Williams)

- 4 x Leaders – all supporting planning sessions

Badgework

- 76 completed
- 12 x Challenge badges
- 52 x Activity badges
- 2 x Silver Awards this term, 2 more planned to complete before Summer
- Now 26 Cubs in total, started a new sixth called Orange
- Last year a bit of a disaster with Drumhill cancelling the Fireworks and new Year
- Visiting Computer Museum next week
- Hoping to book Skiing again soon

Scouts (Moiria Tildsley)

- 29 Scouts

Badgework

1 x Gold Chief Scout Awards
15 x Challenge badges

2 x Camps cancelled – October due to not enough participants and Chilly Challenge in Jan due to snowfall
Spring Bank Camp – we are in! – we have 9 including Leaders and Young Leaders that can support, currently 1 x Leaders spots are still open

Anton asked for clarity that we have no current challenges on Leaders; numbers are overall fine and badgework is good – all agreed.

Learning Assessor (Moira Tildsley)

- All training up to date – no key issues
- Young Leaders to finish Growing Roots training
- 1st Aid is the highlight for the District – trying to get training courses booked in but we have only one approved trainer for Derby South
- DBS checks outstanding – need paperwork from Anton and Sarah

Financials (Dennis Seagrave)

The account status is as follows:

Account Name	Oct-25	Jan-26	Difference	Notes
Executive Account	£2,385.46	£2,014.52	-£370.94	Minibus Service
Hut Account	£7,153.62	£7,351.39	£197.77	
Fundraising Account	£12,660.66	£18,981.08	£6,320.42	Rob Hicks Donation
Scout Account	£7,807.10	£7,296.39	-£510.71	Drum Hill Camp / Chilly
Cub Account	£4,720.20	£6,076.65	£1,356.45	
Beaver Account	£4,088.88	£5,003.86	£914.98	
Squirrel Account	£679.47	£1,107.66	£428.19	
Total	£39,495.39	£47,831.55	£8,336.16	

Accounts need to be sent for approval by Anton following this meeting. All agreed on the funds and current accounting status.

New Hut (All)

- Residents meeting took place – all prefer to have the car park and hit moved back completely and the existing hut land become ownership of council
- 4/5 People attended (30 invited)
- We need to set up page on website for further feedback and sharing of plans as they develop
- Generally, all in support of the plans
- Next step to have a pre planning approval meeting with Council

Health & Safety (All)

- Risk register now up to date and we have decided to keep the old heaters

AOB (All)

- Discussed Quiz / Beetle Drive night for next term before AGM
- AGM Planning needed
- June there is no Spirit of Chellaston so may join the Chellaston Nature Reserve Group to host a fun day – proposed we do a treasure / walking hunt around the reserve starting and ending at the hut with a free prize. (20th June)
- Agreed Santa and Christmas party this year on 5th December
- Potential half term Halloween party also discussed

Future Meetings

Agreed meeting dates to take place include:

- Trustee meeting Monday 12th January 2026 7pm
- Trustee meeting Monday 23rd March 2026 7pm
- AGM Thursday 7th May 2026 (4pm prep, 5.30pm start)
- Trustee meeting Monday 13th July 2026 7pm
- Trustee meeting Monday 5th October 2026 7pm

Trustee Email addresses

Name	Role	Email
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Group		
Anton Rawlinson	Trustee Chair	execchair@chellastonscouthut.co.uk
Denise Johnson	Trustee Administrator	secretary@chellastonscouthut.co.uk
Dennis Seagrave	Treasurer	treasurer@chellastonscouthut.co.uk
Section Leaders		
Filipa Oliveira	Beaver Team Leader	beavers@chellastonscouthut.co.uk
Jon Williams	Cub Team Leader	cubscouts@chellastonscouthut.co.uk
Moira Tildsley	Scout Team Leader	scouts@chellastonscouthut.co.uk
Toni Reed	Squirrels Team Leader	squirrels@chellastonscouthut.co.uk
Taz Ho	Assistant Team Member / Section Lead Volunteer	tazzy.ho@hotmail.co.uk
Jimmy Austin	Explorer Team Leader	jimaustin100@gmail.com or Pytheas.explorers@gmail.com
Kate Alcock	Explorers Assistant Team Member	TBC
Trustee Members		
Moira Shaw	Waiting List secretary	Moira_Shaw@outlook.com
Caroline Hunter	Fundraising Lead	TBC
Amy Bray	Trustee Squirrels Parent Rep	TBC
Jenny Storry	Trustee Beavers Parent Rep	Je274@hotmail.com
Hilary Williams	Trustee Scout Parent Rep	drhcwilliams@gmail.com
Sarah Rawlinson	Parent Liaison	sarah.rawlinson@ntlworld.com
Bob Tildsley	Website	Webmaster@chellastonscouthut.co.uk

Actions

These are the updates from earlier meeting actions and new actions requested.

Date	Time	Action	Result	Actioner	
20231030-1	Light outside hut / back entrance	Light outside hut intermittent and needs checking	06/10 - agreed to ask Mike via Caroline	Caroline	Open
20240220-19	Hut Flooring	Hole in the floor that needs sorting	Supporters of Charity Day to manage the repair	Jon	Open
20240715-21	Hut gutter is leaking	Replacement or repair	Supporters of Charity Day to manage the repair	Jon	Open
20250610-22	Hut keys	Move hut keys from front of house to back storeroom	Agreed to close new keybox in place	Anton	Close
20250610-23	Wait List	Moira to give access to wait list for Jimmy (Explorers)	Agreed to Close	Moira	Close
20250610-24	OSM & Bank account access	Moira to give access to Jimmy (Explorers) and remind to pay subs & all other leaders to check access and report back	Noted this is not needed as Explorers not part of the Scouting on OSM	Moira	Close
20250610-25	Gift Aid	Squirrels to set up gift aid	Agreed a wider discussion is needed on this via Leaders	Toni	Open
20250610-26	Risk register	Update risk register and removal of old heaters and assessment		Anton	Close
20250610-27	New Leaders Advertising	Approved adverts and editorial - Denise to start circulating / publishing	All completed and agreed to close	Denise	Close

END OF MINUTES


Income		Expenditure		Balance From 31/3/24	
Beavers	£600.00	Caretaker / Cleaning	£738.00		
Cubs	£600.00	Ground Rent	£460.00	Lloyds Account	£7,791.04
Guides	£768.00	Electricity	£1,210.45		
Scouts	£600.00	Water	£452.71		
Explorers	£0.00	Insurance	£1,993.10	Income	£7,493.00
Galaxy Rangers	£950.00	Fire Equipment Service	£9.00	Expenditure	£7,558.78
Music Time	£432.00	Alarm Service	£0.00		
Phonics Fox	£270.00	Hut Maintenance	£1,159.00	Balance Lloyds Account	£7,725.26
Soul Fitness	£663.00	Equipment / Resources	£1,325.00		
Parties and Ad-Hoc Hut Book	£246.00	Consumables	£172.52	APPROVED BY:	
Minibus Use Income	£0.00	Phone Costs	£48.00	DATE:	
Misc	£0.00	Admin Costs	£0.00		
Dancing Digits	£252.00				
Bank Interest	£0.00	Minibus & Trailer Storage	£0.00		
Transfers	£0.00	Minibus Costs	£0.00		
Starsteppers	£1,668.00	Misc	£0.00		
Lullababy	£144.00	Transfers	£0.00		
Squirrels	£300.00				
Pytheas	£541.00				
SUBTOTALS Lloyds	£7,493.00	SUBTOTALS	£7,558.78		
		#REF!			

Re: 103rd Derby Accounts Approval - Message (HTML)

File Message Help

Delete Archive Move Reply Reply All Forward All Apps Move to: Mark Unread Find Zoom

Re: 103rd Derby Accounts Approval

 Laura Bromell <ljbromell@gmail.com>
 To: execchair@chellastoncoutchut.co.uk
 Cc: scouts@chellastoncoutchut.co.uk; Kiron Griffin

You replied to this message on 21/01/2026 16:48.

Hi Anton

I have reviewed and am happy to approve. Is this email sufficient?

Laura

On Wed, 21 Jan 2026, 14:34, <execchair@chellastoncoutchut.co.uk> wrote:

Hello Laura,

My name is Anton Rawlinson and I'm chair of trustees for the 103rd Derby (Chellaston) Scout Group. I understand from our Scout leader Moira that you're the right person to talk to about our end year accounts.

I'm about to file our end of tax year 24/25 accounts with HMRC but I'm struggling to find evidence that we've had them externally approved and I'm wondering if this fell down the cracks when we lost our GLV Hayley over last Summer. I appreciate it's rather short notice (and there's already a reminder in my diary for the next tax year!) but do you know if you have already seen them, otherwise would you be able to look them over for us please? They have already been approved by our board but I believe I do need external approval too.

Kind Regards,
 Anton Rawlinson
 Chair of Trustees
 103rd Derby (Chellaston) Scout Group

Income		Expenditure	
Beavers	£2,000.00	Events	£452.84
Cubs	£2,000.00	Equipment / Resources	£0.00
Scouts	£2,153.50	Badges & Uniform	£732.86
Squirrels	£800.00	Consumables	£0.00
Explorers	£0.00	Licences	£0.00
Events	£0.00	Insurance	£1,066.94
Minibus Hire	£691.00	Misc	£140.00
Badges	£0.00	Minibus	£1,225.74
Bank Interest	£0.00	District	£4,429.00
Transfers	£0.00	Transfers	£0.00
SUBTOTALS	£7,644.50	SUBTOTALS	£8,047.38

Balance From 31/3/24	£1,360.97
Lloyds Account	0
Income	£7,644.50
Expenditure	£8,047.38
Balance Lloyds Account	£958.09

APPROVED BY:	
DATE:	

Income

Subs
Investitures
Events
Equipment / Resources
Gift Aid
Licences
Admin Costs
Misc
Transfers

SUBTOTALS

Expenditure

£2,794.69 Hut Fees
£275.35 Sub Refunds
£725.35 Investitures
£0.00 Events
£0.00 Equipment / Resources
£0.00 Badges
£0.00 Consumables
£0.00 Licences
£35.58 Admin Costs
Misc
Payment to Exec Account
SUBTOTALS

£3,830.97

Balance From 31.03.24

£600.00		
£0.00	Lloyds Account	£6,125.17
£0.00		
£975.96		
£0.00		
£822.46	Income	£3,830.97
£0.00	Expenditure	£5,116.22
£0.00		
£0.00	Balance Lloyds Account	£4,839.92
£664.64		
£2,053.16		
£5,116.22		

APPROVED BY:	
DATE:	

Income		Expenditure	
Subs	£2,961.16	Hut Fees	£600.00
Investitures	£139.30	Sub Refunds	£0.00
Events	£545.16	Investitures	£0.00
Equipment / Resources	£0.00	Events	£151.89
Gift Aid	£609.05	Equipment / Resources	£0.00
Licences	£0.00	Badges	£43.68
Badges	£0.00	Consumables	£0.00
Admin Costs	£0.00	Licences	£0.00
Misc	£0.00	Admin Costs	£0.00
Transfers	£0.00	Misc	£125.72
		Transfers	£2,061.44
SUBTOTALS	£4,254.67	SUBTOTALS	£2,982.73

Balance From 31/3/24

Lloyds Bank £5,749.11

Income £4,254.67

Expenditure £2,982.73

Balance Lloyds Account £7,021.05

APPROVED BY:	
DATE:	

Income		Expenditure	
Subs	£4,575.09	Hut Fees	£600.00
Investitures	£168.70	Sub Refunds	£0.00
Events	£5,777.51	Investitures	£0.00
Equipment / Resources	£0.00	Events	£6,209.46
Gift Aid	£622.51	Equipment / Resources	£477.36
Licences	£0.00	Badges	£281.86
Admin Costs	£0.00	Consumables	£0.00
Misc	£40.00	Minibus Hire	£188.00
Transfers	£0.00	Admin Costs	£0.00
		Misc	£327.50
		Transfers	£2,306.72
SUBTOTALS	£11,183.81	SUBTOTALS	£10,390.90

Balance From 31.03.24	
Lloyds Account	£6,590.36
Income	£11,183.81
Expenditure	£10,390.90
Balance Lloyds Account	£7,383.27
	£0.00

APPROVED BY:	
DATE:	

Income
Subs
Investitures
Events
Equipment / Resources
Gift Aid
Licences
Admin Costs
Misc
Transfers
SUBTOTALS

	Expenditure	
£1,869.74	Hut Fees	£300.00
£250.25	Sub Refunds	£0.00
£327.66	Investitures	£0.00
£0.00	Events	£614.36
£0.00	Equipment / Resources	£71.92
£0.00	Badges	£406.03
£0.00	Consumables	£28.95
£0.00	Licences	£0.00
£0.00	Admin Costs	£0.00
	Misc	£21.51
	Transfers	£882.86
£2,447.65	SUBTOTALS	£2,325.63

Balance From 31.03.23	
Lloyds Account	£358.15
Income	£2,447.65
Expenditure	£2,325.63
Balance Lloyds Account	£480.17

APPROVED BY:	
DATE:	

Income		Expenditure		Balance From 31/3/24	
Beavers	£0.00	Events	£303.75		
Cubs	£0.00	Admin Costs	£0.00	Lloyds Account	£6,171.55
Scouts	£0.00	Misc	£756.80		
Explorers	£0.00			Income	£2,070.43
Events	£1,151.02			Expenditure	£1,060.55
Deposit	£0.00				
Charities Trust	£250.00				
Hut Booking / Wrong account	£0.00				
Misc	£126.03				
Easy Fundraising	£314.78				
Transfers	£228.60			Balance Lloyds Account	£7,181.43
SUBTOTALS	£2,070.43	SUBTOTALS	£1,060.55		
				APPROVED BY:	
				DATE:	

	Totals	Hut	Exec	Fundraising
INCOME	28099.14	5691.04	691	
OUTGOINGS	28960.87	7558.78	8047.38	1060.55
GRANTS	0			
FUNDRAISING	2070.43			2070.43
GSL No of Volunteer		25		
	30169.57			

Squirrels	Beavers	Cubs	Scouts
2447.65	3830.97	4254.67	11183.81
2025.63	2463.06	321.29	7484.18

From: Laura Bromell <ljbromell@gmail.com>
Sent: 21 January 2026 15:38
To: execchair@chellastonscoutout.co.uk
Cc: scouts@chellastonscoutout.co.uk; Kiron Griffin
Subject: Re: 103rd Derby Accounts Approval

Hi Anton

I have reviewed and am happy to approve. Is this email sufficient?

Laura

On Wed, 21 Jan 2026, 14:34 , <execchair@chellastonscoutout.co.uk> wrote:

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Kind Regards,

Anton Rawlinson

Chair of Trustees

103rd Derby (Chellaston) Scout Group