

Charity registration number: 520617  
Scout Association registration number: 11200

# Cumbria County Scout Council

Annual Report and Financial Statements

for the Year Ended 31 March 2022

# Cumbria County Scout Council

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## **Cumbria County Scout Council**

### **Reference and Administrative Details**

|                                    |   |
|------------------------------------|---|
| <b>Trustees</b>                    | John Norton, County Chair<br>Tim Leader, Nominated Member, Acting Secretary<br>Alan Clark, Treasurer<br>Eddie Ward, County Commissioner<br>John Seed, Nominated Member, Chair of Facilities<br>Josh Mcleod, Elected Member<br>Peter Nicol, Elected Member<br>Tim Keegan, Elected Member, acted to 22 September 2021<br>Liam Edgley, County Youth Commissioner<br>Gavin Scott, Nominated Member, from 22 September 2021<br>Josh Musgrave, Elected Member, from 22 September 2021<br>Arthur Lester, Nominated Member, from 22 September 2021<br>Nicky Ripley, Elected Member, from 22 September 2021<br>Neil Northman, Co-opted Member, from 22 February 2022 |
| <b>Principal Office</b>            | Stricklandgate House<br>92 Stricklandgate<br>Kendal<br>Cumbria<br>LA9 4PU   |
| <b>Charity Registration Number</b> | 520617  |
| <b>Solicitors</b>                  | Burnetts<br>6 Victoria Place<br>Carlisle<br>Cumbria<br>CA1 1RS  |
| <b>Bankers</b>                     | HSBC Bank Plc<br>64 Highgate<br>Kendal<br>Cumbria<br>LA9 4TQ  |
| <b>Independent Examiner</b>        | Stables Thompson & Briscoe<br>Chartered Accountants and Statutory Auditors<br>Lowther House<br>Lowther Street<br>Kendal<br>Cumbria<br>LA9 4DX   |

# Cumbria County Scout Council

## Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2022.

### **Objectives and activities**

#### *Objects and aims*

The objectives of the County are as a unit of the Scout Association.

#### *The Purpose of Scouting*

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### *The Values of Scouting*

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

#### *The Scout Method*

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise.

#### *Public benefit*

The main activities of the Scout County are:

Developing Scouting in the County

Supporting Districts

Providing events to support the Youth Programme

Providing Adult Training and Activity Training

Operating a County Scout Centre at Ennerdale

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# Cumbria County Scout Council

## Trustees' Report

### Achievements and performance

#### Summary of the main achievements of the charity during the year

We started the year under review in April 2021 with a key focus on recovery and support, with over 80% of our Groups back to meeting face-to-face. It was heart-warming to see so many happy faces as sections finally get back together for face-to-face meetings. We were able to deliver Covid Recovery Workshop to the County and launched our Retain, Rejoin & Recruit Project, providing support to all of our sections across the County.

We also provided every member in the County with a Back Together Badge, and as part of programme support, the badge had a second half, which could be earned by completing the Cumbria Award.

Whilst our annual census earlier in the year had shown a dramatic drop in membership it was great to see young people returning in droves once face-to-face Scouting recommenced.

Throughout the year under review there has been a significant focus on mandatory training, in particular, Safety, Safeguarding and First Aid, to ensure that we can deliver Safe Scouting for all. At the time of writing Cumbria has some of the best levels of training and compliance in the country.

We welcomed two new District Commissioners to the team during the year, Damian King in Kentdale District and Ruth Illman in North Fells District.

In order to better support the Duke of Edinburgh Award Scheme in the County a DofE Scout Active Support Unit was formed and we are very proud that, in spite of the challenges of the pandemic, 2 Gold, 5 Silver and 11 Bronze Awards were earned in the year under review.

Furthermore, we were honoured to have Megan Bartlett, Euan Gilfillan and Alex Kennedy invited to Windsor in celebration of the award of their Queen's Scout Awards.

Scouting continued to ramp up through the year, with a Headcount in October showing a resurgence in our youth membership, up 24% since the January census.

Later that month we had our selection event to pick our two Unit Leaders for the World Scout Jamboree in South Korea in 2023. The selection involved a panel all with Jamboree experience along with a group of young people. Ultimately, they made a unanimous recommendation to appoint Liam Edgley and Heidi Jones, whose focus immediately turned to the recruitment and selection of our participants.

We were very pleased to be amongst the first to welcome 4-6-year-olds into Scouting with the first Squirrel Section opening at 5th/8th Kendal.

We ended 2021 with more good news with the opening of a new Scout Group in Great Corby in the north of the County.

At the end of January 2022, we carried out our annual census, which demonstrated how we were building back from the pandemic figures of 2021.

- Squirrels appeared on the census for the first time with more Dreys in the pipeline
- Beaver Scout members were up by 20.4%
- Cub Scouts members were up by 28.6%
- Scout members were up by 12.5%
- Explorer Scouts members were up by 13.8%

# Cumbria County Scout Council

## Trustees' Report

Most sections were back to 90-100% of pre-pandemic levels.

Much work is still to be done to ensure that the opportunities of Scouting are available to all.

As we work to build back stronger and provide better support, we were pleased to be able to add to the County Team, with the appointment of Neil Northman as Deputy County Commissioner (Adventure) and Sue Wallace as Manager of the Activity Permit Scheme.

Looking ahead one of our key aims is to improve the volunteer experience at Scouts, so that we can attract and retain more volunteers to enable us to provide even more opportunities for young people. Some of our first priorities will be:

1. A warmer welcome for everyone
2. Simplifying how we volunteer together with new roles and structures
3. More support to help get everyday things done: digital transformation
4. A more engaging learning experience

### **Financial review**

The charity made a surplus of £13,281 (2021 - a deficit of £19,822). Reserves as at 31 March 2022 amounted to £780,820 of which £162,648 were free reserves.

### ***Policy on reserves***

The County's policy on Reserves is to hold sufficient resources to continue the charitable activities of the County should income and fundraising activities fall short. The County Executive Committee considers that the County should hold an Operating Cost Reserve equivalent to approximately 12 months normal running costs, determined to be £50,000.

In addition to the Operating Cost Reserve, at year end the County held an accumulated reserve of unrestricted general funds of over £50,000, together with monies reserved for: improvement of the facilities at Ennerdale, development initiatives and financial support for international activities.

### ***Principal funding sources***

The principal sources of funding for the County are:

Annual Levy on all Young People  
Grants  
Income from investments  
Gifts, Donations and Legacies

### ***Investment policy and objectives***

The County maintains a low risk strategy for the investment of its funds. All funds are held in cash or short term bonds (maximum duration 2 years) with mainstream banks or building societies and the level of holdings reflects the limits of the Financial Services Compensation Scheme.

The County Executive regularly monitors the levels of bank balances and the interest rates received to ensure the County obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the County Executive considers cash flow requirements.

# Cumbria County Scout Council

## Trustees' Report

### Structure, governance and management

#### *Nature of governing document*

The County's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye-laws of the Association and the Policy, Organisation and Rules (POR) of The Scout Association.

The County is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the POR of The Scout Association.

#### *Organisational structure*

The County is managed by the County Executive Committee, the members of which are the 'Charity Trustees' of the County Scout Council which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee comprises: a Chairman, Secretary, Treasurer, County Commissioner, County Youth Commissioner, members nominated by the County Commissioner in consultation with the County Chairman, and members elected by the County Scout Council. The Committee meets at least 4 times each year.

This County Executive Committee exists to support the County Commissioner in meeting the responsibilities of the appointment. Its duties are laid out in detail in the Scout Association's POR 5.16. Its principal responsibilities are:

- Compliance with POR
- Protecting and maintaining property and equipment
- Managing County finances
- Providing insurance for people, property and equipment
- Providing sufficient resources for Scouting to operate
- Promoting and supporting the development of Scouting
- Managing and implementing a safety policy
- Ensuring a positive image of Scouting locally
- Appointing and managing sub-committees
- Ensuring that Young People are meaningfully involved in decision making at all levels
- Opening, closing and amalgamating Districts, County Scout Network and Scout Active Support units
- Appointing and managing an Appointments Advisory Committee

It must also: appoint administrators, advisors, and co-opted members; approve the Annual Report and annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer; present the Annual Report and Annual Accounts to the Scout Council at the AGM and submit them to the appropriate charity regulator; maintain any necessary confidentiality on Executive Committee business; act as a responsible employer in line with Scouting values and relevant legislation; ensure line management responsibilities for staff are clearly established and communicated

# Cumbria County Scout Council

## Trustees' Report

### *Risk and Internal Control*

The County Executive Committee has identified the major risks to which they believe the County is exposed. These have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:

- **Failure to follow Safeguarding Procedures.** All adults are trained in Safeguarding procedures and carry a reminder card. The Scout Association maintains a dedicated team to deal with any issues as a matter of urgency.

- **Damage to the building, property and equipment.** The County has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- **Injury to leaders, helpers, supporters and members.** The County through membership fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

- **Reduced income.** The County is primarily reliant upon income from subscriptions and grants. The County holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the County, either temporarily or permanently, if necessary.

- **Unauthorised expenditure.** Limits on spending commitments by Commissioners and other spending officers responsible for the specific activities, are set in an annual budget agreed by the Executive Committee. Other spending is specifically authorised by the Treasurer, the Finance & General Purposes Sub-Committee or the Executive Committee depending on the amount concerned. All cheques require two signatories and cheque signing limits are in place.

### **Covid-19**

The Trustees recognise the Covid-19 Pandemic has impacted on Cumbria Scouts' operations and finances in the year ended 31 March 2022 and that this expected to continue into the future. Cumbria Scouts follows Government and national Scout Association guidance with regards to the pandemic and the Trustees note that the charity has strong reserves. The Trustees will continue to closely monitor the impact of the pandemic on Scouting operations, finances and the well being of its members and mitigate adverse impacts where necessary.

### **Financial instruments**

#### *Objectives and policies*

The Charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The charity does not use derivative financial instruments.

#### *Cash flow risk*

The Charity's activities expose it primarily to the financial risks of changes in scout numbers and interest rates. The Charity uses short term bonds to minimise exposure to interest rate fluctuations.

## Cumbria County Scout Council

### Trustees' Report

#### *Credit risk*

The Charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The Charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

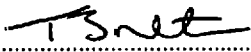
The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The Charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.


#### *Liquidity risk*

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the Charity uses a mixture of long-term and short-term debt finance. The charity is funding the Jamboree costs while the scouts and their families are raising funds. Although this should be covered by fundraising, the time delay may cause liquidity issues for the charity, as would any shortfall. The trustees are aware of this and are involved in encouraging the relevant scout leaders and their scouts to reach their targets within the necessary timeframes.

The annual report was approved by the trustees of the charity on 16 August 2022 and signed on its behalf by:



.....  
John Norton, County Chair  
Trustee



.....  
Eddie Ward, County Commissioner  
Trustee

## Cumbria County Scout Council

### Statement of Trustees' Responsibilities

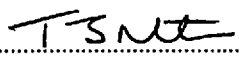
The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.


The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 16 August 2022 and signed on its behalf by:

  
.....  
John Norton, County Chair  
Trustee

  
.....  
Eddie Ward, County Commissioner  
Trustee

## Cumbria County Scout Council

### Independent Examiner's Report to the trustees of Cumbria County Scout Council

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 10 to 26.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Cumbria County Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Cumbria County Scout Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Cumbria County Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Helen Holmes FCA BSc  
Chartered Accountants and Statutory Auditors  
ICAEW

Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

Date: 26 September 2022

## Cumbria County Scout Council

### Statement of Financial Activities for the Year Ended 31 March 2022

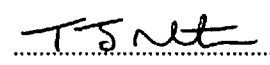
|                                    | Note | Unrestricted<br>£ | Restricted<br>£ | Total<br>2022<br>£ |
|------------------------------------|------|-------------------|-----------------|--------------------|
| <b>Income and Endowments from:</b> |      |                   |                 |                    |
| Donations and legacies             | 2    | 41,107            | 7,533           | 48,640             |
| Charitable activities              | 3    | 18,421            | 6,793           | 25,214             |
| Investment income                  | 4    | 1,487             | -               | 1,487              |
| Other income                       |      | 300               | -               | 300                |
| <b>Total income</b>                |      | <u>61,315</u>     | <u>14,326</u>   | <u>75,641</u>      |
| <b>Expenditure on:</b>             |      |                   |                 |                    |
| Charitable activities              | 5    | <u>(53,825)</u>   | <u>(8,535)</u>  | <u>(62,360)</u>    |
| <b>Total expenditure</b>           |      | <u>(53,825)</u>   | <u>(8,535)</u>  | <u>(62,360)</u>    |
| Net movement in funds              |      | 7,490             | 5,791           | 13,281             |
| <b>Reconciliation of funds</b>     |      |                   |                 |                    |
| Total funds brought forward        |      | <u>424,089</u>    | <u>343,450</u>  | <u>767,539</u>     |
| Total funds carried forward        | 20   | <u>431,579</u>    | <u>349,241</u>  | <u>780,820</u>     |
| <br>                               |      |                   |                 |                    |
|                                    | Note | Unrestricted<br>£ | Restricted<br>£ | Total<br>2021<br>£ |
| <b>Income and Endowments from:</b> |      |                   |                 |                    |
| Donations and legacies             | 2    | 52,872            | -               | 52,872             |
| Charitable activities              | 3    | 513               | -               | 513                |
| Investment income                  | 4    | 1,929             | -               | 1,929              |
| Other income                       |      | 401               | -               | 401                |
| <b>Total income</b>                |      | <u>55,715</u>     | <u>-</u>        | <u>55,715</u>      |
| <b>Expenditure on:</b>             |      |                   |                 |                    |
| Charitable activities              | 5    | <u>(75,537)</u>   | <u>-</u>        | <u>(75,537)</u>    |
| <b>Total expenditure</b>           |      | <u>(75,537)</u>   | <u>-</u>        | <u>(75,537)</u>    |
| Net movement in funds              |      | (19,822)          | -               | (19,822)           |
| <b>Reconciliation of funds</b>     |      |                   |                 |                    |
| Total funds brought forward        |      | <u>443,911</u>    | <u>343,450</u>  | <u>787,361</u>     |
| Total funds carried forward        | 20   | <u>424,089</u>    | <u>343,450</u>  | <u>767,539</u>     |

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2021 is shown in note 20.

**Cumbria County Scout Council**  
**(Registration number: 520617)**  
**Balance Sheet as at 31 March 2022**

|   | Note | 2022<br>£        | 2021<br>£       |
|---|------|------------------|-----------------|
| <b>Fixed assets</b>                                   |      |                  |                 |
| Tangible assets                                       | 13   | 461,383          | 456,509         |
| Investments   | 14   | <u>156,789</u>   | <u>155,212</u>  |
|   |      | <u>618,172</u>   | <u>611,721</u>  |
| <b>Current assets</b>                                 |      |                  |                 |
| Stocks  | 15   | 1,999            | 138             |
| Debtors   | 16   | 10,790           | 7,375           |
| Investments   | 17   | 79,949           | 74,849          |
| Cash at bank and in hand                              | 18   | <u>181,194</u>   | <u>173,233</u>  |
|   |      | 273,932          | 255,595         |
| <b>Creditors: Amounts falling due within one year</b> | 19   | <u>(111,284)</u> | <u>(99,777)</u> |
| <b>Net current assets</b>                             |      | <u>162,648</u>   | <u>155,818</u>  |
| <b>Net assets</b>                                     |      | <u>780,820</u>   | <u>767,539</u>  |
| <b>Funds of the charity:</b>                          |      |                  |                 |
| <b>Restricted income funds</b>                        |      |                  |                 |
| Restricted funds                                      | 20   | 349,241          | 343,450         |
| <b>Unrestricted income funds</b>                      |      |                  |                 |
| Unrestricted funds                                    |      | <u>431,579</u>   | <u>424,089</u>  |
| <b>Total funds</b>                                    | 20   | <u>780,820</u>   | <u>767,539</u>  |

The financial statements on pages 10 to 26 were approved by the trustees, and authorised for issue on 16 August 2022 and signed on their behalf by:

  
 .....  
 John Norton, County Chair  
 Trustee

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 1 Accounting policies

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102) 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Cumbria County Scout Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £200.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| <b>Asset class</b>          | <b>Depreciation method and rate</b>                 |
|-----------------------------|---|
| Land and buildings          | Not depreciated as residual value is more than cost |
| Office equipment            | 25% reducing balance                                |
| Boats and camping equipment | 25% reducing balance (boats 10-20% straight line)   |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### **Current asset investments**

Current asset investments are included at the lower of cost and net realisable value / market value.

#### **Stock**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

#### **Trade debtors**

Are amounts due from customers for merchandise sold or services performed in the ordinary course of business and are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that the will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### *Investments*

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

#### *Fair value measurement*

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 2 Income from donations and legacies

|  | Unrestricted<br>funds | Restricted<br>funds | Total<br>2022 | Total<br>2021 |
|--|-----------------------|---------------------|---------------|---------------|
|  | General<br>£          | £                   | £             | £             |
| Donations and legacies;                                  |                       |                     |               |               |
| Donations from companies, trusts<br>and similar proceeds | -                     | 5,200               | 5,200         | -             |
| Donations from individuals                               | 1,636                 | 2,333               | 3,969         | 174           |
| County levy  | 8,804                 | -                   | 8,804         | 12,062        |
| Grants, including capital grants;                        |                       |                     |               |               |
| UK Government grants                                     | 10,667                | -                   | 10,667        | 20,636        |
| Cumbria County Council grant                             | 20,000                | -                   | 20,000        | 20,000        |
|  | <u>41,107</u>         | <u>7,533</u>        | <u>48,640</u> | <u>52,872</u> |

#### 3 Income from charitable activities

|                                      | Unrestricted<br>funds | Restricted<br>funds | Total<br>2022 | Total<br>2021 |
|--------------------------------------|-----------------------|---------------------|---------------|---------------|
|                                      | General<br>£          | £                   | £             | £             |
| Badge sales/Camping Booklet<br>sales | 254                   | -                   | 254           | 118           |
| Facilities income: Ennerdale         | 16,596                | -                   | 16,596        | 30            |
| Jamborees/International              | -                     | 6,793               | 6,793         | -             |
| Section activities                   | 1,571                 | -                   | 1,571         | 365           |
|                                      | <u>18,421</u>         | <u>6,793</u>        | <u>25,214</u> | <u>513</u>    |

#### 4 Investment income

|   | Unrestricted<br>funds | Total<br>2022 | Total<br>2021 |
|---|-----------------------|---------------|---------------|
|   | General<br>£          | £             | £             |
| Interest receivable and similar income; |                       |               |               |
| Interest receivable on bank deposits    | <u>1,487</u>          | <u>1,487</u>  | <u>1,929</u>  |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 5 Expenditure on charitable activities

|  | Activity<br>undertaken<br>directly<br>£ | Activity<br>support costs<br>£ | 2022<br>£     | 2021<br>£     |
|--|---|--------------------------------|---------------|---------------|
| Badge sales/Camping Booklet sales              | 68                                      | -                              | 68            | 75            |
| Facilities                                     | 22,222                                  | -                              | 22,222        | 19,119        |
| Depreciation of Ennerdale<br>equipment         | 551                                     | -                              | 551           | -             |
| Jamborees/International                        | 8,535                                   | -                              | 8,535         | 21,763        |
| Section activities                             | 6,246                                   | -                              | 6,246         | 2,233         |
| Leader training                                | 908                                     | -                              | 908           | 143           |
| Depreciation of boats and camping<br>equipment | 150                                     | -                              | 150           | 1,799         |
| Covid-19 Recovery Fund Project                 | 2,289                                   | -                              | 2,289         | -             |
| District First Aid Support Project             | 7,883                                   | -                              | 7,883         | -             |
| Support costs                                  | -                                       | 11,163                         | 11,163        | 10,566        |
| Covid-19 Restart of Scouting Grant             | -                                       | -                              | -             | 7,137         |
| Covid-19 Costs on cancellation of<br>EuroJam   | -                                       | -                              | -             | 2,006         |
| Covid-19 Funding Grant to<br>Members           | -                                       | -                              | -             | 8,804         |
| Governance costs                               | -                                       | 2,345                          | 2,345         | 1,892         |
|  | <u>48,852</u>                           | <u>13,508</u>                  | <u>62,360</u> | <u>75,537</u> |

£53,825 (2021 - £75,537) of the above expenditure was attributable to unrestricted funds and £8,535 (2021 - £Nil) to restricted funds.

Governance costs and support costs are shown in more detail in note 6.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 6 Analysis of governance and support costs

##### Governance costs

|                                     | Unrestricted<br>funds | Total<br>2022 | Total<br>2021 |
|-------------------------------------|-----------------------|---------------|---------------|
|                                     | General<br>£          | £             | £             |
| Independent Examiner's remuneration | 1,890                 | 1,890         | 1,800         |
| AGM expenses                        | -                     | -             | 34            |
| Travel and subsistence              | 455                   | 455           | 58            |
|                                     | 2,345                 | 2,345         | 1,892         |

##### Support costs:

|   | 2021   | 2020   |
|---|--------|--------|
|   | £      | £      |
| Staff Costs                                 | 7,490  | 7,517  |
| Insurance                                   | 862    | 608    |
| County Office costs                         | 1,898  | 1,930  |
| Cost of meetings                            | 36     | -      |
| Printing, postage, stationery and telephone | 474    | 148    |
| Other miscellaneous expenses                | 248    | 232    |
| Bank charges                                | 56     | -      |
| Depreciation of office equipment            | 99     | 131    |
|   | 11,163 | 10,566 |

#### 7 Government grants

Cumbria County Council provide a grant to support the development and infrastructure to enable the charity to support the personal development of members.

The amount of grants recognised in the financial statements was £20,000 (2021 - £20,000).

The UK Government provided grants (via Copeland Borough Council) under the Covid support scheme for Ennerdale campsite.

The amount of grants recognised in the financial statements was £10,667 (2021 - £20,636).

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 8 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

|                              | 2022<br>£ | 2021<br>£ |
|------------------------------|-----------|-----------|
| Depreciation of fixed assets | 800       | 1,930     |

#### 9 Trustees' remuneration and expenses

During the year the charity made the following transactions with trustees:

**Alan Clark**

£715 (2021: £117) of expenses were reimbursed to Alan Clark during the year.

**Eddie Ward, County Commissioner**

£3,363 (2021: £557) of expenses were reimbursed to Eddie Ward, County Commissioner during the year.

**Peter Nicol**

£155 (2021: £Nil) of expenses were reimbursed to Peter Nicol during the year.

**Josh Mcleod**

£138 (2021: £Nil) of expenses were reimbursed to Josh Mcleod during the year.

**Josh Musgrave**

£55 (2021: £Nil) of expenses were reimbursed to Josh Musgrave during the year.

**Liam Edgley**

£474 (2021: £186) of expenses were reimbursed to Liam Edgley during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Donations made by the trustees without any conditions attached totalled £818 for the year (2021 - £117).

#### 10 Staff costs

The aggregate payroll costs were as follows:

|  | 2022<br>£ | 2021<br>£ |
|--|-----------|-----------|
| <b>Staff costs during the year were:</b> |           |           |
| Wages and salaries                       | 7,133     | 7,160     |
| Pension costs                            | 357       | 357       |
|  | 7,490     | 7,517     |

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

|               | 2022<br>No | 2021<br>No |
|---------------|------------|------------|
| Administrator | 1          | 1          |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

1 (2021 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £357 (2021 - £357).

No employee received emoluments of more than £60,000 during the year

#### 11 Independent examiner's remuneration

|  | 2022<br>£    | 2021<br>£    |
|--|--------------|--------------|
| <b>Other fees to examiners</b>         |              |              |
| Examination-related assurance services | 1,890        | 1,800        |
| Taxation compliance services           | <u>142</u>   | <u>-</u>     |
|  | <u>2,032</u> | <u>1,800</u> |

#### 12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 13 Tangible fixed assets

|                       | Land and<br>buildings<br>£ | Office<br>equipment<br>£ | Boats and<br>camping<br>equipment<br>£ | Facilities<br>equipment<br>£ | Total<br>£     |
|-----------------------|----------------------------|--------------------------|--|------------------------------|----------------|
| <b>Cost</b>           |                            |                          |  |                              |                |
| At 1 April 2021       | 455,518                    | 5,695                    | 28,844                                 | -                            | 490,057        |
| Additions             | <u>-</u>                   | <u>166</u>               | <u>-</u>                               | <u>5,508</u>                 | <u>5,674</u>   |
| At 31 March 2022      | <u>455,518</u>             | <u>5,861</u>             | <u>28,844</u>                          | <u>5,508</u>                 | <u>495,731</u> |
| <b>Depreciation</b>   |                            |                          |  |                              |                |
| At 1 April 2021       | -                          | 5,303                    | 28,245                                 | -                            | 33,548         |
| Charge for the year   | <u>-</u>                   | <u>99</u>                | <u>150</u>                             | <u>551</u>                   | <u>800</u>     |
| At 31 March 2022      | <u>-</u>                   | <u>5,402</u>             | <u>28,395</u>                          | <u>551</u>                   | <u>34,348</u>  |
| <b>Net book value</b> |                            |                          |  |                              |                |
| At 31 March 2022      | <u>455,518</u>             | <u>459</u>               | <u>449</u>                             | <u>4,957</u>                 | <u>461,383</u> |
| At 31 March 2021      | <u>455,518</u>             | <u>392</u>               | <u>599</u>                             | <u>-</u>                     | <u>456,509</u> |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 14 Fixed asset investments

|                   | 2022<br>£      | 2021<br>£      |
|-------------------|----------------|----------------|
| Other investments | <u>156,789</u> | <u>155,212</u> |

#### Other investments

|                          | Cash held in<br>bonds<br>£ | Total<br>£     |
|--------------------------|----------------------------|----------------|
| <b>Cost or Valuation</b> |                            |                |
| At 1 April 2021          | 155,212                    | 155,212        |
| Additions                | <u>1,577</u>               | <u>1,577</u>   |
| At 31 March 2022         | <u>156,789</u>             | <u>156,789</u> |
| <b>Net book value</b>    |                            |                |
| At 31 March 2022         | <u>156,789</u>             | <u>156,789</u> |
| At 31 March 2021         | <u>155,212</u>             | <u>155,212</u> |

#### 15 Stock

|                | 2022<br>£    | 2021<br>£  |
|----------------|--------------|------------|
| Finished goods | <u>1,999</u> | <u>138</u> |

#### 16 Debtors

|                                | 2022<br>£     | 2021<br>£    |
|--------------------------------|---------------|--------------|
| Trade debtors                  | 948           | -            |
| Prepayments and accrued income | 1,546         | 780          |
| Other debtors                  | <u>8,296</u>  | <u>6,595</u> |
|                                | <u>10,790</u> | <u>7,375</u> |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 17 Current asset investments

|               | 2022<br>£     | 2021<br>£     |
|---------------|---------------|---------------|
| Cash deposits | <u>79,949</u> | <u>74,849</u> |

#### 18 Cash and cash equivalents

|                     | 2022<br>£      | 2021<br>£      |
|---------------------|----------------|----------------|
| Cash at bank        | 4,493          | 83,233         |
| Short-term deposits | <u>176,701</u> | <u>90,000</u>  |
|                     | <u>181,194</u> | <u>173,233</u> |

#### 19 Creditors: amounts falling due within one year

|                     | 2022<br>£      | 2021<br>£     |
|---------------------|----------------|---------------|
| Trade creditors     | 992            | 1,813         |
| Payments on account | 15,260         | 11,912        |
| Other creditors     | 91,801         | 79,236        |
| Accruals            | <u>3,231</u>   | <u>6,816</u>  |
|                     | <u>111,284</u> | <u>99,777</u> |

Membership subscriptions are collected from Scout Groups on behalf of the Scout Association and paid over after the year end.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 20 Funds

|                                 | Balance at 1<br>April 2021<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Transfers<br>£  | Balance at<br>31 March<br>2022<br>£ |
|---------------------------------|---------------------------------|----------------------------|----------------------------|-----------------|-------------------------------------|
| <b>Unrestricted funds</b>       |                                 |                            |                            |                 |                                     |
| <i>General</i>                  |                                 |                            |                            |                 |                                     |
| Accumulated reserve             | 77,895                          | 33,163                     | (30,903)                   | 392             | 80,547                              |
| <i>Designated</i>               |                                 |                            |                            |                 |                                     |
| Boat fund                       | 300                             | -                          | -                          | -               | 300                                 |
| Ennerdale Camp Site Fund        | 112,068                         | -                          | -                          | -               | 112,068                             |
| Other tangible fixed assets     | 991                             | -                          | (150)                      | (392)           | 449                                 |
| Facilities Improvements         | 86,783                          | 27,852                     | (22,772)                   | -               | 91,863                              |
| International                   | 67,705                          | -                          | -                          | -               | 67,705                              |
| Operating cost reserve          | 50,000                          | -                          | -                          | -               | 50,000                              |
| Development Initiatives         | 25,000                          | -                          | -                          | -               | 25,000                              |
| Dragnet fund                    | 3,347                           | 300                        | -                          | -               | 3,647                               |
|                                 | <u>346,194</u>                  | <u>28,152</u>              | <u>(22,922)</u>            | <u>(392)</u>    | <u>351,032</u>                      |
| <b>Total unrestricted funds</b> | <u>424,089</u>                  | <u>61,315</u>              | <u>(53,825)</u>            | <u>-</u>        | <u>431,579</u>                      |
| <b>Restricted funds</b>         |                                 |                            |                            |                 |                                     |
| Ennerdale Project               | 343,450                         | -                          | -                          | -               | 343,450                             |
| World Scout Jamboree 2023       | -                               | 14,326                     | (8,535)                    | -               | 5,791                               |
| <b>Total restricted funds</b>   | <u>343,450</u>                  | <u>14,326</u>              | <u>(8,535)</u>             | <u>-</u>        | <u>349,241</u>                      |
| <b>Total funds</b>              | <u><u>767,539</u></u>           | <u><u>75,641</u></u>       | <u><u>(62,360)</u></u>     | <u><u>-</u></u> | <u><u>780,820</u></u>               |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

|                                 | Balance at 1<br>April 2020<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Balance at<br>31 March<br>2021<br>£ |
|---------------------------------|---------------------------------|----------------------------|----------------------------|-------------------------------------|
| <b>Unrestricted funds</b>       |                                 |                            |                            |                                     |
| <i>General</i>                  |                                 |                            |                            |                                     |
| Accumulated reserve             | 75,496                          | 34,979                     | (32,580)                   | 77,895                              |
| <i>Designated</i>               |                                 |                            |                            |                                     |
| Boat fund                       | 300                             | -                          | -                          | 300                                 |
| Ennerdale Camp Site Fund        | 112,068                         | -                          | -                          | 112,068                             |
| Boats                           | 1,600                           | -                          | (1,600)                    | -                                   |
| Other tangible fixed assets     | 1,321                           | -                          | (330)                      | 991                                 |
| Facilities Improvements         | 85,236                          | 20,666                     | (19,119)                   | 86,783                              |
| International                   | 89,468                          | -                          | (21,763)                   | 67,705                              |
| Operating cost reserve          | 50,000                          | -                          | -                          | 50,000                              |
| Development Initiatives         | 25,000                          | -                          | -                          | 25,000                              |
| Dragnet fund                    | 3,422                           | 70                         | (145)                      | 3,347                               |
|                                 | <u>368,415</u>                  | <u>20,736</u>              | <u>(42,957)</u>            | <u>346,194</u>                      |
| <b>Total unrestricted funds</b> | 443,911                         | 55,715                     | (75,537)                   | 424,089                             |
| <b>Restricted</b>               |                                 |                            |                            |                                     |
| Ennerdale Project               | <u>343,450</u>                  | -                          | -                          | <u>343,450</u>                      |
| <b>Total funds</b>              | <u><u>787,361</u></u>           | <u><u>55,715</u></u>       | <u><u>(75,537)</u></u>     | <u><u>767,539</u></u>               |

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2022

The specific purposes for which the funds are to be applied are as follows:

The Ennerdale Camp Site Fund represents the unrestricted funds invested in the land and buildings at Ennerdale not included in restricted funds.

The Boat fund represents boats purchased with capital grants and monies gifted or raised for future purchases.

Scouting Development Projects is money set aside for planned development projects.

Facilities improvements - for planned improvements to facilities at County sites.

Development initiatives are for County wide initiatives to develop scouting.

Operating cost reserve is money set aside to cover uncertainties relating to future income.

International is primarily to assist with cashflow arrangements for Scouts attending international events.

The Dragnet fund is money set aside for the running of the Annual Dragnet Competition by Cumbria Scouts.

The 25th World Scout Jamboree 2023 Fund represents monies raised through grants, donations and fundraising towards the sending of a contingent of eighteen Cumbria scouts as part on Unit 48 to the Jamboree in South Korea in 2023. This is a restricted fund.

The accumulated reserve represents the remaining undesignated unrestricted funds.

#### 21 Analysis of net assets between funds

|                         | Unrestricted funds |                | Restricted funds | Total funds at |
|-------------------------|--------------------|----------------|------------------|----------------|
|                         | General            | Designated     |                  | 31 March       |
|                         | £                  | £              | £                | 2022           |
| Tangible fixed assets   | 459                | 117,474        | 343,450          | 461,383        |
| Fixed asset investments | -                  | 156,789        | -                | 156,789        |
| Current assets          | 185,249            | 82,892         | 5,791            | 273,932        |
| Current liabilities     | (105,161)          | (6,123)        | -                | (111,284)      |
| <b>Total net assets</b> | <b>80,547</b>      | <b>351,032</b> | <b>349,241</b>   | <b>780,820</b> |

|                         | Unrestricted funds |                | Restricted funds | Total funds at |
|-------------------------|--------------------|----------------|------------------|----------------|
|                         | General            | Designated     |                  | 31 March       |
|                         | £                  | £              | £                | 2021           |
| Tangible fixed assets   | -                  | 113,059        | 343,450          | 456,509        |
| Fixed asset investments | -                  | 155,212        | -                | 155,212        |
| Current assets          | 177,672            | 77,923         | -                | 255,595        |
| Current liabilities     | (99,777)           | -              | -                | (99,777)       |
| <b>Total net assets</b> | <b>77,895</b>      | <b>346,194</b> | <b>343,450</b>   | <b>767,539</b> |